SUPERVISOR'S MINUTE BOOK 2020

June 23, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Becky Marten, Phil Mennenoh, Robert Nelson, Suzanne Gerlach by telephone, Miranda Bills, Chris Erlandson and via Zoom – Mitch Rydl and Chris Hemmingsen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of MMP and deletion of 28E Agreement. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of the June 16, 2020 meeting. Vote-all in favor.

Board of Supervisor update – Partnership for Families, Heart of Iowa, letter from Attorney regarding Iowa Utilities Board rule changes.

The Board opened the bids on the desk. Motion-Nelsen Second-VanAernam to approve the bid of \$210.00 bid for the assessor's wooden desk from Janell Bluml. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file a MMP Update for Steve Huegerich-Cumberland, ID#63970. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-29. Vote-all in favor.

RESOLUTION 2020-29

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the Auditor therefore is directed to cancel the following warrant pursuant to §331.554(7) of the Code of lowa:

Check#	Date Issued	Amount	Issued To
522620	10/16/2018	8.08	Christine Wahlert
524198	06/25/2019	150.00	Dean Miller

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.

BE IT THEREFORE, RESOLVED, by the Audubon County Board of Supervisors that pursuant to \$331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor and that Auditor/Treasurer correct records accordingly effective June 25, 2020.

Dated at Audubon this 23rd day of June, 2020.

/s/ Rick Thompson

Chairperson, Audubon County Board of Supervisors

ATTEST:/s/ Joni Hansen, Deputy
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2020-30. Vote-all in favor.

APPROPRIATIONS RESOLUTION 2020-30

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2020, in accordance with 331.434 (6), Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa as follows: **SECTION 1.** The amounts itemized to the departments or offices are listed as follows:

OMOTION I. THE AMEDINA	itemized to the de	partification of onloce are not	ca ao ionomo.
Board of Supervisors (1)	\$173,089	Auditor(2)	\$397,228
Treasurer (3)	\$238,864	Attorney(4)	\$273,138
Sheriff (5)	\$1,471,797	Recorder(7)	\$186,825
Engineer (20)	\$5,788,601	Veterans Affairs(21)	52,690
Conservation Board(22)	\$574,549	Public Health Board(23) .	\$230,100
Weed Commission/Roadsi	de(24) \$235,700	Social Services(25)	\$6,100
Sanitarian (27)	\$27,900	Juvenile Justice (30)	\$22,268
Misc. Court (31)		General Services (51)	\$384,494
Data Processing(52)	\$170,100	Mental Health(60)	\$156,655
Non-Departmental (99)	\$1,557,147	` ,	

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2020.

SECTION 3. In accordance with 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms

involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If, at any time, during the 2020-2021 budget year the Auditor shall ascertain that the department will be over that said department's total appropriation, she shall immediately inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which accounts shall indicate the amount of the appropriation, the amounts charge thereto, and the unencumbered balance. The Auditor shall report the monthly status of such accounts to the applicable departments and offices during the 2020-2021 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2021.

Passed this 23rd day of June, 2020, with the vote thereon being as follows:

AYES: Thompson, VanAernam, Nelsen NAYS: None

Attest: /s/ Joni Hansen, Deputy /s/ Rick Thompson

Audubon County Auditor Chairperson, Audubon County Board of Supervisors

The Board held a conference call with Suzanne Gerlach of PFM regarding the issuance of bonds. Discussion was held as to when to issue, when the funds would have to be spent and when the revenues would become available. Gerlach needs to know what townships and school districts the 46 wind towers are in and then she would be able to calculate the tax rate and stated that the bonding could be done at two or three different times. The Board discussed the need for a short term line of credit to establish debt.

Miranda Bills brought a resolution to the Board for her Deputy's FY21 wage. Motion-VanAernam Second-Nelsen to approve Resolution 2020-31. Vote-all in favor.

RESOLUTION 2020-31

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, Deputy Lisa Rosenbeck's salary be 70% of the Recorder's salary, effective July 1, 2020.

Dated this 23rd day of June, 2020.

/s/ Rick Thompson, Chairperson

Audubon County Board of Supervisors

Attest:

/s/ Joni Hansen, Deputy Auditor

A covid policy was discussed and the Board is leaving it up to each individual department as to what they would require in their office and the Board stated that the common areas would follow social distancing guidelines. If any department has questions as to the legality, they should consult the county attorney.

Motion-Nelsen Second-VanAernam to approve Resolution 20-32 as follows. Vote-all in favor.

RESOLUTION NO. 20-32

Resolution to fix a date for a public hearing on a General Obligation Urban Renewal County Road Improvements Loan Agreement and issuance of bonds

WHEREAS, the Board of Supervisors (the "Board") of Audubon County, Iowa (the "County"), has established the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, the Board proposes to enter into a loan agreement (the "Loan Agreement") and issue general obligation bonds in a principal amount not to exceed \$10,000,000 pursuant to the provisions of Subsection 331.441(2)(b)(14), Section 331.442, Section 331.443 and Chapter 403 of the Code of Iowa, for the essential county purpose of carrying out projects in the Urban Renewal Area consisting of construction, reconstruction and improvement of county roads and bridges; and, in lieu of calling an election therefor, the Board desires to institute proceedings to enter into the Loan Agreement by causing a notice of such proposal to be published, including notice of the right to petition for an election;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The Board shall meet on July 14, 2020, at the County Courthouse, Audubon, Iowa, at 10:00 a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement and issue bonds.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once and not less than 10 nor more than 20 days before the date of said meeting, in a legal newspaper of general circulation in the County.

Dated: June 23, 2020

/s/ Rick Thompson, Chairman

Attest:/s/ Joni Hansen, Deputy Auditor

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Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve the deletion of the following assets: #51-2001 Mack dump truck; #13-1990 International truck tractor; #22-1989 Load King trailer; #1194-chipping hammer and #1222-chipper air hammer. Vote-all in favor. Rydl discussed the proposed RUT income for FY21 that the county will receive from the DOT and that it is unknown as to what the amount will be. Motion-VanAernam Second-Nelsen to approve Resolution 2020-33 as follows. Vote-all in favor.

RESOLUTION 2020-33

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1, 2020, Chris Hemmingsen, Office Manager & Planning and Zoning Administrator, hourly wage be \$20.05, Jami Schleimer, Road Superintendent, annual salary be \$53,300.00, Kent Grabill, Roadside Manager/Weed Commissioner, hourly wage be \$22.55 and Cory Buck, Full Time Roadside/Non-Union, hourly wage be \$18.30.

Passed and approved this 23rd day of June, 2020.

Audubon County Board of Supervisors
/s/ Rick Thompson, Chairperson

Attest: /s/ Joni Hansen, Deputy Auditor

Weekly update: bridgework, ditch cleaning, patching and grading roads. Rydl reviewed URP design proposals and the costs for three bridges.

Phil Mennenoh, EMA, discussed the request by Chris Hemmingsen for blue light disinfectant handheld wands that Secondary Roads would be able to use in vehicles and that they could also be used during flu season. Mennenoh will also check with custodian and conservation. Board directed EMA to obtain light for custodian.

Chris Erlandson reviewed the bid he had received for rewiring the courthouse. Motion-Nelsen Second-VanAernam to approve a bid for rewiring the courthouse from SCI Communications in the amount of \$43,022.44. Vote-all in favor. Erlandson advised that Aureon is who he would recommend for a new phone system after seeing the presentation. Board review of Robert Josten request for parcel listing for new TIF/ordiance-whether or not to include land parcels which wind turbines occupy as was done in previous urban renewal area. No discussion on such.

Motion-Nelsen Second-VanAernam to adjourn at 11:25 a.m. Vote-all in favor.

Chairman, Audubon Cb. Board of Supervisors

Audubon County Auditor, Deputy