

SUPERVISOR'S MINUTE BOOK 2019

February 12, 2019

The regular meeting of the Board of Supervisors was called to order at 8:35 a.m. by Chairman Todd Nelsen. Others present were Rick Thompson, Laura Bacon, Diana Munch, Teresa Murray, Gary VanAernam, Lisa Frederiksen, Miranda Bills, Mitch Rydl, Chris Hemmingsen, Mike Jensen, Gary Riesgaard, Robert Nelson, Deb Umland, Deb Campbell and Doug Weston.

Motion-Thompson Second-Nelsen to approve agenda with addition of setting public hearing date for county budget. Vote-all in favor. No Custodial report.

Discussed EMA/E911 monies for director's new pickup.

Motion-Thompson Second-Nelsen to approve minutes of the February 5, 2019 minutes. Vote-all in favor.

Supervisor VanAernam joined the meeting.

Teresa Murray, Assistant Public Health Director, discussed wellness blood draws being done this Friday in the courtroom. She asked if Audubon City Chamber Bucks were okay to give to employees. Also discussed the \$3000 wellness costs being paid out of county budget. Discussed with Budget Director Frederiksen. Board stated for budget/coding purposes that non-insureds would have their \$50 screening fee paid for out of General Basic funds and that insureds screening fees are covered through insurance company funds and these employees would receive \$50 incentive from the HRA Fund.

Department Head meeting included discussion on handbook draft; department noncompliance with resignation requirements and improper use of paid-time-off earnings/extension of last day worked. Discussion on budget approval not being a "contract" or a "line-item" approval of any department expenditures—it is an estimation used to set levy rates for county to produce dollars requested—not an approval of staffing changes, raises, purchases, etc. Question on legality of "handbook" resignation penalty for not paying out vacation accruals; or if someone walks out/gives less than 2 weeks notice potential scenario. Comments/discussion of cold drafts coming from window and AC/units—covering up entire window panels versus just AC/unit; potential energy audit.

Kent Grabill, Roadside, discussed budgeting for landfill fees for roadside junk. Board agreed to pay remainder of bills out of dept 51 for FY19. Auditor Frederiksen stated a line item would be created for FY20 roadside budget and could be used for current/past FY19 usage along with budget amendment of funding to department 24. If board agrees to pay from different department a new code will still be needed: it will need to be out of rural basic, 7140 road clearing, and department 99—considered part of local effort from rural funds.

Motion-Thompson Second-VanAernam to reverse recoding TASC bills back to original Wellmark coding. Vote-all in favor - Auditor had reversed coding prior week per Board's discussion with Engineer.

Motion-VanAernam Second-Thompson to accept/file MMP update AMVC-South Fork #63613 Greeley Twp. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept/file MMP update L Handlos-Handlos-Rudolph #57972 Sharon Twp. Vote-all in favor.

Motion-Thompson Second-VanAernam to accept/file MMP pertaining to owner change AMVC-Nelson Site #58248 Oakfield Twp. Vote-all in favor

VanAernam updated board on EMA/E911 meetings.

Ryan Berven/Katie Schmidt, representing Kingston Life and Health, presented the FY20 renewal for Audubon County's insurances. Secondary Roads Engineer, Office Manager and Sheriff Johnson were also present for the renewal meeting. Members will be receiving a letter regarding pharmacy changes in April 2019. Board asked Ryan if wellness money could be taken out of the HRA Fund. Ryan didn't see why not. Discussion on whether HRA funds could be transferred to the Supplemental Funds to offset the employee insurance costs/levy rate. Budget Director Frederiksen will check with State Auditor office on legality of this type of HRA usage.

Recorder Bills discussed IT Chris Erlandson leaving early from work last week and working from home today. Bills wanted to know if this was okay or do we have any kind of policy regarding this. No action taken.

Engineer Rydl gave the secondary road update – snow removal. Also presented quote for road resurfacing Littlefield Park Road. Rydl mentioned he has contacted Bob Jostens to incorporate this into the urban renewal plan. He has not talked to Bruce on this yet. Also explained 77% overage in secondary roads was due to non-budgetary purchase of a pay loader. Also, stated we tend to run over every year about this time. Nelsen asked about a level 'B' road by Duane Sloth residence that had been tore up by wind tower construction.

Auditor Frederiksen, discussed a resolution regarding revising Iowa Code §53.17(2) and discussed the absentee ballot process. No action taken. Board directed Auditor Frederiksen to add weir revenue of

\$70,000 and remove \$25,000 EMA allocation out of FY20 department 99 budget import file for them. More review of agenda budget items remains to be done and paper budget copies submitted.

Asst PHN Director Murray presented the board with Notice of Privacy Practices Policy. She explained each department would need this. Board directed her to make sure each department has received previously approved HIPAA policies along with this one. Motion-VanAernam Second-Thompson to approve Notice of Privacy Practices Policy. Vote-all in favor.

Motion-Thompson Second-VanAernam to recess at 12:55 pm to attend Safety Meeting. Vote-all in favor.

Rick and Todd returned to discuss budgets.

Treasurer Campbell, asked Board about budget amendment. They told her a memo would be coming out regarding this.

Board adjourned



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Deputy Auditor