

November 12, 2019

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Todd Nelsen. Present: Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Diana Munch, Becky Marten, Todd Johnson, Deb Umland, Teresa Murray, Phil Mennenoh, Gary Riesgaard, Miranda Bills, Chris Erlandson, Mitch Rydl, Deb Campbell, Sarah Jennings, Ron Pieracci and Chris Hemmingsen and Joan Becker via telephone.

Motion-VanAernam Second-Thompson to approve the agenda with the additions of Attorney staff salary. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the November 5, 2019 meeting. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the November 7, 2019 meeting. Vote-all in favor.

Board of Supervisor update – ACED and WESCO, upcoming DCAT meetings. The Department meeting was held and extra keyboards, the 5% Wellness discount, drone and jail tours were discussed.

Motion-VanAernam Second-Thompson to accept and place on file the Auditor's October month-end reports. Vote-all in favor.

Sarah Jennings discussed a three-year grant her department had received for the Victim Witness program and the additional duties that Angie Baylor will have to take on and that a portion of the money from the grant can be used for her wages as Victim Witness Coordinator. Jennings also discussed the procedure for approving an ordinance.

Mitch Rydl gave the Secondary Road update and stated they have been working on a low-water crossing, snow fence and snow removal. Rydl also discussed repairs to two motor graders that are still under warranty.

Chairman Nelsen opened the public hearing on Construction of Roadways and Bridges. No oral or written comments were received. Motion-VanAernam Second-Thompson to close the public hearing at 10:14. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the first reading and waive the second and third readings and approve Ordinance No. 2019-1 as follows. Vote-all in favor.

**AUDUBON COUNTY
ORDINANCE 2019-1**

**AN ORDINANCE TO ESTABLISH A POLICY FOR THE CONSTRUCTION AND RECONSTRUCTION
OF ROADWAYS AND BRIDGES ON THE AUDUBON COUNTY SECONDARY ROAD SYSTEM**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS AUDUBON COUNTY:

SECTION 1 – PURPOSE

The purpose of this ordinance is to establish Audubon County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction.

SECTION 2 -- LEVEL OF SERVICE

The level of service shall be based on traffic counts, pavement type, roadway geometrics and other data used in accepted engineering design as established by the County Engineer, Iowa Department of Transportation and the Federal Highway Administration.

SECTION 3 – DESIGN CRITERIA

In implementation, this policy shall set the minimum design standards that Audubon County will follow in the construction or reconstruction of roads and bridges. These criteria shall be based on accepted engineering practices and standards established by the Iowa Department of Transportation and the Federal Highway Administration.

The County Engineer shall assure the minimum design standards established herein are adhered to in a uniform manner unless, in his or her professional judgment, a deviation from standards is warranted. Minimum design standards are not subject to discretionary enforcement. Any deviations must be documented as unreasonable and/or impossible to implement by the County Engineer and/or the County Board of Supervisors.

PAVED ROUTES

A) New Pavement

- 1) New pavement shall be constructed to a minimum pavement width of 22 feet.
- 2) Minimum PC or HMA pavement thickness shall be 8 inches.

B) Reconstruction of Pavement

- 1) Paved roads shall be reconstructed with a 22 foot wide pavement or to the previous pavement width, whichever is greater with granular shoulders.

UNPAVED ROADS

A) Gravel Roads

- 1) New construction of a gravel road shall have a 28 foot finished top, including shoulders.
- 2) Reconstruction of a gravel road shall be to the previous width prior to reconstruction.

BRIDGES & Drainage Structures

A) Paved Routes

- 1) Bridges on paved routes shall be built with a minimum width of 30 feet.

- 2) Culverts may be metal or concrete. Pipe culverts larger than 54 inches in diameter may be substituted with reinforced box culverts.
- 3) Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.

B) Unpaved Routes

- 1) Bridges will normally be a minimum of 24 feet on gravel roads. Dead end roads may be narrower at the discretion of the County Engineer
- 2) Culverts may be metal or concrete. Pipe culverts larger than 54 inches in diameter may be substituted with reinforced box culverts.
- 3) Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.

SECTION 4 -- REPEALER

All ordinances and resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5 -- SEVERABILITY CLAUSE

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 6 -- WHEN EFFECTIVE

This ordinance shall be in effect immediately after its final passage and publication as provided by law. In addition, this ordinance shall remain in effect until such time the Board of Supervisors passes a future ordinance repealing this ordinance.

Passed and approved this 12th day of November, 2019.

Audubon County Board of Supervisors
/s/ Todd M. Nelsen, Chairman
 /s/ Rick Thompson
 /s/ Gary VanAernam

ATTEST:

/s/ Joni Hansen, Deputy Auditor

First Reading: November 12, 2019
 Second Reading: November 12, 2019
 Third Reading: November 12, 2019
 Approved: November 12, 2019
 Published: November 15, 2019

Sheriff Todd Johnson presented quotes for a new Tahoe. Motion-Thompson Second-Nelsen to approve a low quote of \$21,500.00 for a 2020 Tahoe with trade from Pat Kaiser's Christiansen Motors. Vote-all in favor. Other quotes came in for \$22,234.00 and \$23,165.00.

Ron Pieracci of Tyler Technologies reviewed a proposal for the Incode 10 Financial program. Motion-Thompson Second-Nelsen to approve Resolution 2019-48 as follows. Vote-all in favor.

Resolution 2019-48

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that pending pre-employment physical certification, effective November 25, 2019 John Lee Hansen be employed as full-time Custodian/Maintenance with starting rate of \$19.25/hour. This position will be non-union and follow the Audubon County Employee Information Handbook. Scheduling of workday/hours will be under direction of the Board of Supervisors.


Dated at Audubon County, Iowa this November 12, 2019.

/s/ Todd M. Nelsen
 Chairperson, Board of Supervisors
 Audubon County, Iowa

ATTEST:

By: /s/ Joni Hansen
 Audubon Deputy County Auditor

Motion-Thompson Second-Nelsen to adjourn the meeting at 12:20 p.m. Vote-all in favor.



 Chairman, Audubon Co. Board of Supervisors

Attest: 

 Audubon County Deputy Auditor