

SUPERVISOR'S MINUTE BOOK 2020

January 22, 2021

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Others present were Gary VanAernam, Doug Sorensen, Lisa Frederiksen, Joni Hansen, Miranda Bills, Deb Campbell, Chris Swensen, Miranda Bills, Todd Johnson and Melissa Thygesen.

Motion-VanAernam Second-Thompson to approve agenda with the addition of SQL migration. Vote-all in favor.

Motion-Sorensen Second-VanAernam to approve the SQL migration quote. Vote-all in favor.

Motion-Sorensen Second-VanAernam to approve the Public Notice for Hatteras LLC Construction Permit, ID#60813. Vote-all in favor.

VanAernam discussed the EMA meeting he had attended.

Miranda Bills and Deb Campbell discussed the mileage reimbursement for trips made in town and that in the past no one has been reimbursed for trips that are in town. Motion-VanAernam Second-Sorensen not to reimburse mileage for any trips that are in town. Vote-all in favor.

Miranda Bills discussed rescheduling the safety meeting. It was suggested that they meet the second Tuesday of each month at 1:00. They will have an initial meeting on January 26 at 1:00 to set up a schedule. Thompson stated that he would be the substitute for the safety meetings if VanAernam is not available.

The Board reviewed December month-end.

The ADA Coordinator position was discussed and that the Board needs to appoint a new coordinator since Bills no longer serves in that capacity.

The Board discussed communication regarding the recent blizzard and earlier notification to Department Heads of potential closings of the Courthouse. Thompson will call or text Department Heads and notify the radio stations.

Auditor discussed/stressed again the need to get budget rolled up prior to meeting with department heads. Reviewed missing items/changes needed on Board-controlled budgets. Board will attempt to finalize on Monday and also review some secondary bond funds/transfers that have not been placed in Board's budget but show on the Secondary Roads budget. Secondary Roads FY21 changes and reductions will also be addressed to include in the current budget projections. A third UR/TIF bond had not been discussed/documented in board meetings nor communicated with Auditor/Budget Director. Emphasis was again stressed with communication and timeliness for budget. VanAernam shared EMA/E911 FY22 state budget forms from current week's meeting. Errors on such upcoming budget, current budget and FY20 actuals were noted and reviewed and will be addressed between Board and Director.

The Board recessed at 12:15 p.m. The Board reconvened at 1:00 p.m. The Board reviewed the Attorney's budget with Chris Swensen. Discussion on no current/past partial compensation benefit for eligible employees with single or opting out of health insurance plans. Chris stated that Angie Baylor works 100% on victim/witness duties only—no other legal/administrative duties performed for the office. The Board reviewed the Recorder's budget with Miranda Bills.

Todd Johnson and Melissa Thygesen clarified questions regarding COVID time and scheduling on timesheets.

There being no other business, Motion-Sorensen Second-VanAernam to adjourn at 3:10 p.m.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Auditor