

SUPERVISOR'S MINUTE BOOK 2019

April 16, 2019

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Todd Nelsen. Present: Rick Thompson, Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Doug Weston, Laura Bacon, Mitch Rydl, Shane Molyneux, Chris Erlandson, John Hartkopf and Steve Baier.

Motion-Thompson Second-Nelsen to approve agenda with the addition of Rohe Pork MMP and RDP final payment. Vote: all in favor. Doug Weston updated the Board on the shower in the jail and that the sewer had plugged again. Motion-VanAernam Second-Thompson to approve the minutes of the April 10, 2019 meeting. Vote-all in favor.

The Board placed a phone call to Jessica Mauro of Pitney Bowes and discussed the current postage meter and maintenance contract. She will get back to the Board with some quotes for leasing a new postage meter as the current one will no longer be supported.

Rick Thompson discussed the MH budget increase and stated it was due to the fact that usage is not as much as they predicted and that Medicaid is not paying what they were originally set up for and that Audubon County is only 6%.

Shane Molyneux of IP Pathways introduced himself to the Board as the new Customer Service Manager. Chris Erlandson stated to the Board that as of April 15, RDP is no longer doing back-ups and that he sent an email notifying him. Erlandson stated that Computer Concepts is also done other than the fact that Sec. Roads may have 6-8 hours of prepaid left. Auditor Frederiksen discussed the payment of splits regarding data processing services.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$212,910.11. Vote-all in favor.

The Board discussed EMC request to bid on property/liability insurance.

Mitch Rydl gave the Secondary Road update and stated the road conditions are improving and they have been blading and putting rock down. Rydl stated they have been hauling rock out of the stockpile and also hauling some of the contract rock. Discussion was held regarding an electronic fuel system he hope to get in place this summer and that he would be requesting a quote for this.

John Hartkopf and Steve Baier, Cass County Supervisors, met with the Board to discuss the future of the Valley Business Park. It was stated that more money would probably be needed to be attractive to a developer. They feel that Cass County has many other projects they are committed to at this time and that they would be interested in dissolving but felt they need to get more information at this time to see what their options are at this time. They will contact Todd Nelsen when they have more information.

Motion-Thompson Second-VanAernam to approve the Employee Handbook for distribution and final release. Vote-all in favor.

The Board discussed the DOT reports and TIF reporting requirements. Auditor joined meeting to answer questions. Discussed the DOT instructions/line items/debt/local effort line items & pages and importance of showing TIF as part of debt/local effort percentages. Will review more later. Discussion on budget amendment and review of past/current budget-to-actuals. Auditor expressed concerns on need for Supervisors to review/understand local expenditure reports and state financial reports with their role in determining departmental appropriations/amendment needs/levy rates/reserves. Auditor recommendation on trying to be more consistent on budgeting contingencies across-the-board to each department—ability to monitor use of surplus to purchase unbudgeted items should be reviewed. Board and Auditor discussion on trusting department heads to give unspent line items to back to reserves versus using to purchase other unbudgeted extras—again being as consistent as possible to all/ possibly using a capital projects fund for all major departmental projects/purchases. General/Rural basic funds were at a concerning low for FY20. The amendment process is to be used for any emergencies/unplanned purchases.

Motion-VanAernam Second-Thompson to accept and place on file a MMP for Rohe Pork LLC, ID#68538. Vote-all in favor. The Board reviewed RDP invoices and directed the Auditor to pay the balance per the spreadsheet split.

Motion-Thompson Second-VanAernam to adjourn meeting at 2:07 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor