

September 26, 2023

The regular meeting of the Board of Supervisors was called to order at 9:01 am by Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Lisa Frederiksen, Chassity Musfeldt, Todd Johnson, Deb Campbell, Miranda Bills, Ben Linde, John Hansen, Diana Munch, Mitch Rydl, Kent Grabill, Kent Irwin, Ashley Madsen, Tyler Thygesen, Barb Jacobsen and Dennis Carter.

Motion- Thompson Second- Hansen to approve agenda. Vote-all in favor. Mayor Barb Jacobsen joined in the Department Head meeting discussion on the HVAC project updates. She stated that the City had decided at their special meeting on Monday evening that they plan to move in by October 31st. They would be okay with the possibility of the County sharing space with them during the HVAC work. Many details including the rent, office space, and utility split would need to be worked out if this happens. Custodian John Hansen stated that he didn't think there would be enough space for both City and County to use the old bank location at the same time. Jacobsen stated that we need to have a plan of what each Department Head needed. Tyler Thygesen said it would be nice to have a sketch or map of the area so we could plan out where everyone would roughly be. The Supervisors were asked if any of them had reached out to other counties to see what they had done with employees during HVAC projects. Thompson said he would reach out to Montgomery County since they had recently had HVAC work done. Sorensen discussed having a possible joint meeting with the City Council. Auditor Frederiksen asked if the County had any other options for Courthouse temporary locations. Thygesen said that the armory is a possibility and confirmed that the Department Heads could take a walk through of it on Wednesday September 27th during a Special Meeting at 10:45 am. Agenda was then posted for that meeting. A phone call with Justin Veik was made to provide HVAC updates and confirm another walk through for contractors. He confirmed the walk through for Monday, October 2nd at 10:00 am. Discussion on cleaning out the upstairs vault included questions from Department Heads regarding how much area needed cleared and what to do with items that need shredded or discarded. Recorder Bills reminded Department Heads to get their wellness exams in as soon as possible. She stressed that Department Heads need to remind their employees to go into the Wellness Portal and make sure it says completed.

Kent Grabill and Mitch Rydl discussed a Roadside Grant that was accepted to help provide funding towards new wireless radios. These new style radios would be able to communicate directly with the Sheriff's Department and Fire Department. The grant that was approved would provide \$2,000 towards each of the two radios for Roadside. The total cost per radio is \$5,300. Supervisors stressed that this is a very high cost but understood that we need them to be able to communicate in case of an emergency. Supervisor Hansen asked if there were any other less expensive radio options that would be compatible. The Supervisors will do some checking and continue the discussion at next week's meeting.

Dennis Carter was present from the Historical Society to discuss the Exira Museum taxes. He said they should have been tax exempt. Treasurer Campbell drafted an abatement. Motion- Thompson Second- Hansen to abate the Historical Society Exira Museum taxes. Vote-all in favor.

Engineer Rydl gave Secondary Roads maintenance and construction updates. He discussed the current Tile Line Crossing Permit Policy. He suggested updating it if we are going to keep it due to the outdated pricing and code section. The Supervisors agreed it needed updated and Rydl said he will draft a current one to be approved at a later meeting. Motion- Thompson Second- Hansen to approve work in right-of-way application/utility permit, CIPCO, Sections 1,11, and 12 Hamlin Township (Kingbird, Lark, and Mockingbird Ave). Vote-all in favor. Motion- Thompson Second- Hansen to approve utility permit, Northern Natural Gas Co, Section 3, Exira Township (F58) and Section 25, Audubon Township (270th St). Vote-all in favor. Motion- Thompson Second- Hansen to approve utility permit, Nishnabotna Valley REC, Section 8, Sharon Township, 240th Street. Vote-all in favor. Motion- Thompson Second- Hansen to approve utility permit, Nishnabotna Valley REC, Section 25, Sharon Township, 260th Street. Vote-all in favor.

Kent Irwin joined the meeting in place of Jotham Arber with Guthrie County Public Health. He presented the Board with the monthly report and explained various service call numbers. The Supervisors relayed the message to him about cleaning out the Public Health area in the upstairs vault.

Motion- Thompson Second- Hansen to approve the publication for the Notice of Hearing of Current Budget Amendment. Vote-all in favor. Motion- Thompson Second- Hansen to approve the meeting minutes from September 19th, 2023. Vote-all in favor. Discussion was held on the Fixed Asset policy. Hansen explained the added language to the drafted policy. Motion- Thompson Second- Hansen to accept/approve the new Fixed Asset policy with the added language. Vote-all in favor. Motion- Thompson Second- Hansen to approve the Claim Payment policy. Vote-all in favor. Diana Munch joined the meeting to assist the Supervisors in the drawing of lots for the ballot order for the regular city/school election. Supervisors gave an update of recent meetings they have attended. Lisa Frederiksen and Deb Campbell talked to the Supervisors about the software concerns. A phone call will be made to the software company at next meeting with the list of items needing addressed. Motion- Hansen Second- Thompson to adjourn the meeting at 11:58 am. Vote-all in favor.

/s/Doug Sorensen
Chairman, Board of Supervisors

/s/Chassity Musfeldt
Audubon County Auditor Clerk