

September 12, 2023

The regular meeting of the Board of Supervisors meeting was called to order at 9:01 am by Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Lisa Frederiksen, Chassity Musfeldt, Mitch Rydl, Deb Campbell, Barb Jacobsen, Miranda Bills, Tyler Thygesen, John Hansen, Ben Linde, Alice Hemmingsen, Chris Swensen, Diana Munch, & Jason Rokke.

Motion-Hansen Second- Thompson to approve the agenda with the deletion of Discussion with State Representative Brian Best. Vote-all in favor. Mayor Barb Jacobsen informed the board that City Council had met Monday evening and are now thinking about moving into the old Audubon State Bank location sooner than expected. She advised the County to get a written agreement or plan in place to help us secure a temporary work location during the HVAC project. Motion- Hansen Second- Thompson to approve the annual MMP updates for Handlos Zaiger SW #62467, Handlos Andersen #62468, Handlos Shaw #64099, Handlos Arnold #67383, NJO LLC-Beck #64957 and Newell Pig II #61310. Vote-all in favor.

At 9:30 a Department Head meeting was held. Discussion consisted of HVAC project timeline updates and current concerns. IT Director Ben Linde and John Hansen took a walk through of the bank location and gave their input regarding the office space. One concern is that the main floor is the only handicap accessible area, so if offices use the other floors, they will have to figure out a system for that. Linde stated that he would like to set up a time with Department Heads to walk through the location with him to make sure it will work for everyone. There may be space issues that won't allow everyone in an office to be grouped together. Some of the offices in the Courthouse may not have to move, especially those on the top floor, so that may free up some space in the temporary location. Discussion was held on the Auditor's office potentially running payroll twice a month, instead of once. Auditor Frederiksen and Treasurer Campbell stressed their concerns with the extra work this would create for their offices. Auditor stated that process would not be able to be initiated during current union contract not ending until June 30, 2025. Treasurer stated the bank would charge for 4 files as 2 are now run each month to accommodate Secondary Roads timesheet cutoff. Auditor office will need to have advance notice to hire additional staff and have a fulltime HR/Payroll employee. It had been brought to the Board's attention that there are many employees who are in favor of this change and claims of potential employees who prefer not to come work for county because of the monthly factor. The Board asked what needs to be done with the software in order to make it easier to run Payroll twice a month. A phone call with the software's representative, Ron Pieracci, is being lined up to help clear up current issues with the program. The Union Contract for Secondary Roads would need revised back to the 21st-20th cutoff that remainder of County uses –unknowingly the Board had approved timesheets for Secondary Roads to always end on a Saturday thus causing these two payrolls having to be run each payday. This has zero effect on how overtime is calculated/paid. Discussion held on the additional \$12-13/hour received in insurance benefits by the county that potential employees do not look at. The Supervisors suggested talking with surrounding counties to see how they run their payroll, and the pros and cons of having it twice a month.

Motion- Hansen Second- Thompson to set Public Hearing for Secondary Roads budget amendment for FY24 for October 10th, 2023, at 10:00 am. Vote-all in favor. Engineer Rydl stated that the Feedmill Project Expense did not get in his budget and that it'll need included in the budget amendment. Rydl gave his estimate at 3.2 million plus the 1.9 million that has already been spent for what he needs in FY24. He showed the Supervisors another semi-truck that may be a good possible replacement for the one struck by lightning. There had been inquiries from the public about changing a Level B back to a Level A. Rydl said that in these cases, the person requesting the change would be responsible for fifty percent of the road improvement cost.

Motion- Hansen Second- Thompson to approve the Audubon County Urban Renewal Report FY23. Vote-all in favor. Motion- Hansen Second- Thompson to Approve Resolution #2023-57 for new TIF Funds as follows. Vote-all in favor.

RESOLUTION 2023- 57

WHEREAS, Audubon County has amended their Consolidated Urban Renewal Plan and will need to set up two new separate TIF areas and funds to accommodate such amendment,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, that these new Special Revenue Funds shall be titled 1) Hamlin Feed Mill and 2) WIND3. The Auditor and Treasurer offices are directed to create these funds accordingly.

Passed on this 12th day of September 2023, with the vote thereon being as follows:

AYES: Sorensen, Thompson, Hansen

NAYS: None

/S/ Doug Sorensen
Chairman, Board of Supervisors

/S/ Chassity Musfeldt
Audubon County Auditor Clerk

Discussion held on Cass Health Client Profile Pricing Increases. Deputy Auditor Diana Munch answered questions regarding the current policy and said she would reach out to HR attorney Mike Galloway to see what he recommends. Motion-Thompson Second- Hansen to approve claims as submitted by various departments including IA Insurance Division Product- FY23 509A Web Payment \$101.59; IACCVSO- VA State Membership Dues \$50.00; Midwest Group Benefits- HRA Claim Reimbursement \$ 3,780.51 and WageWorks- Flex reimbursement \$20.00. Vote-all in favor. Motion- Hansen Second- Thompson to accept/file Clerk of Courts August 2023 Fees. Vote-all in favor. Motion- Hansen Second- Thompson to accept/file Auditor's August 2023 Month End Reports. Vote-all in favor. Attorney Chris Swensen joined the meeting to give his input on the concerns regarding agenda amendments after the posted deadline. He explained the differences between amendments being classified as an emergency verse non-emergency. If there is an item requiring attention but missing the agenda deadline, it was suggested that another special Board of Supervisors meeting could be held later in the week. Other discussion regarding public comment time was held. Swensen said he will do some more checking on these topics. Motion- Hansen Second- Thompson to adjourn the meeting at 12:32 pm. Vote-all in favor.

/S/Doug Sorensen
Chairman, Board of Supervisors

/s/Chassity Musfeldt
Audubon County Auditor Clerk