

**SUPERVISOR'S MINUTE BOOK "2017"**

Audubon County, Iowa

**Tuesday, January 3, 2017**

**Attending:** Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Miranda Bills, Mary Lou Johansen, Todd Johnson, Gary Olson, Jeanne Schwab, Mitch Rydl, Dwight Jessen, Jill Christensen  
**Gary VanAernam swore in Todd Nelsen and Rick Thompson as Supervisors, Lisa Frederiksen as Auditor, Todd Johnson as Sheriff and Miranda Bills to fill vacancy term of Recorder**

**Approved Todd Nelsen as Chairman of Board, Gary VanAernam as Vice-Chairman**

**Approved agenda with addition of MMP for Burr, approved minutes of December 27, 2016 meeting**

**Approved claims**

**Approved 2017 Courthouse closing dates**

**Approved Audubon County Advocate Journal as legal newspaper**

**Approved Calla Poldberg to fill vacancy term of Jim Willet on Board of Health**

**Made distribution of Supervisors to various Boards/Committees**

**Approved Board of Supervisors as safety directors for 2017**

***Approved Resolution 2017-1 (Mary Lou Johansen as Deputy Recorder)***

***Approved Resolution 2017-2 (construction of confinement feeding operation structures)***

***Accept/file MMP updates: J Schultes ID#60937, Viola14; CHMD Pork (D Christensen) ID#62087, Sharon 7; J Christensen ID#57968, Douglas 23; D Burr IDA#60480, Hamlin 11***

**Appoint Gary Olson to Conservation Board for 5 year term**

**SR update: power point presentation to review 2016 work orders**

**Appointed Miranda Bills as ADA coordinator**

**Tuesday, January 10, 2017**

**Attending:** Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Diana Munch, Joni Hansen, Doug Weston, Miranda Bills, Deb Campbell, Deb Umland, Gary Riesgaard, Todd Johnson, Mike Jensen, Jeanne Schwab, Mitch Rydl, Suzanne Cooner, Kent Grabill, Kim Johnson

**Approved agenda with addition of Kim Johnson**

**Department head meeting: calling tree update, Delta Dental rates same, drug drop off box in Sheriff's office**

**Suzanne Cooner CEO of ACMH introduced herself to Board and Dept heads**

**SR update: proposed ordinance for posted bridges, bridge inspection work, cutting trees**

**Kent Grabill discussed roadside mower and skidster. **Approved purchase of Roadside mower****

**Approved minutes of January 3, 2017 meeting**

***Accept/file Clerk of Court's and Recorders December report of fees, Auditor's December month-end reports, Sheriff's quarterly reports***

**Accepted resignation of Sheriff Deputy Patrick Riley**

**Approved publication of ad for County Attorney**

***Approved Deputy Recorder Mary Lou Johansen, Deputy Auditor/Election Director Diana Munch, Deputy Auditor Joni Hansen, Civil Process Server Kathy Inman, Deputy Sheriff's (Nathan Tibbets, Jason Rokke, Patrick Riley, Brian Juelsgaard) and Chief Deputy Sheriff David Beane***

**Appointed Dr Stubbs to Board of Health**

**Discussed calling tree regarding CH closings, Mike Jensen will set up group notification by text**

***Accept/file MMP update for Ed Wiederstein ID#47758, Cameron 30***

**Clerk of Court Kim Johnson discussed painting of courtroom, Board has no objections**

**Sheriff discussed replacement door on south side of CH, Sheriff Dept would only pay for extra security glass in door, discussed exercise area for prisoners, law enforcement agreements with surrounding cities, City Council meeting**

**Diana Munch inquired to status of safety procedures for new employees**

**Chairman Nelsen requested Auditor's assistance with Board's incomplete budgets, TIF, interest of TIF project loan discussed and Auditor questioned Board on plans for loans**

**Tuesday, January 17, 2017**

**Attending: Todd Nelsen, Rick Thompson, Joni Hansen, Todd Johnson, Mitch Rydl, Lance & Laurie & Jordan Meaie, Ellen Ritter, Deb Campbell and Chris Hemmingsen. Gary VanAernam absent**

Approved agenda with deletion of Arlo Winterboer and Gail Richardson

Approved minutes of January 10, 2017 meeting

Approved claims

Sheriff discussed Civil Service Board, law enforcement contracts with county towns and will send copy to Attorney

**Appointed Craig Young to Civil Service Board for 6 year term**

SR: bridge ratings, Meaie family discussed developing property on N edge of Audubon and Rydl will call meeting of Zoning Board. Meaie also inquired about tax abatements

MH coordinator Ellen Ritter reviewed her duties and proposed contract. Co Atty will review contract

**Approved changing February 7 meeting to February 2**

**Approved Resolution 2017-3 (assigning ending balances)**

Treasurer Campbell discussed DHS tax suspension

**Approved tax suspension for Parcel #050930140860**

**Accept/file Treasurer's semi-annual report for July-December and Investment Report**

**Approved Dr Cunningham and Dr Stubbs as Medical Examiners for 2 year term**

Recessed at 12:15 pm and reconvened at 1 pm

SR budget discussed with Mitch Rydl and Chris Hemmingsen

**Tuesday, January 24, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Dave Wiederstein, Allen and Chrystal Zobel, Doug and Julie Olson, Todd Johnson, Tauna Bohlmann, Mitch Rydl, Kent Grabill, Gail Richardson, Judy Olsen, Susan Sievers, Steve Miller, Arch Andersen, Jill Christensen, Faith Anthony, Deb Campbell, Miranda Bills**

Approved agenda with addition of landfill update

Atty Wiederstein reviewed his budget

**Motion to re-appoint Dave Wiederstein as acting County Attorney for 90 day period**

Approved minutes of January 17, 2017 meeting

**Appointed Wayne Hansen to CABEDA Board for 2 yr term; Sam Kauffman to Judicial Magistrate appointing committee, Genelle Deist to Board of Adjustments for 5 yr term**

Sheriff Johnson discussed law enforcement contracts with area towns

**Approved law enforcement contracts with cities of Exira, Kimballton and Gray for 5 year period**

Zobels and Olsons met regarding Lions Club International 100<sup>th</sup> Anniversary

**Approved Proclamation Recognizing the Lions Clubs International 100<sup>th</sup> Anniversary**

Historical Society and Audubon City Library's budgets were presented and discussed

SR: road conditions following ice storm and Rydl and Grabill reviewed Roadside budget

**Accept/file MMP updates: T Sunberg ID#60469, Melville 27; B Klocke ID#66574, Viola 5; Handlos-Rudolph ID#57972, Sharon 1; Handlos-Wegner ID#64333, Leroy 1; D Wittrock ID#58183, Hamlin 11**

**Approved Deletion of Attorney assets: #0274-Zenith VCR, dictating unit, #0147 Monroe adding machine, Canon typewriter AP200, Canon typewriter AP5415, #0793 Sharp EL calculator, #0269 Canon calculator MP 12D, #0264 Canon calculator P20-DX, Gateway 2000 506 laptop, #271 Gateway E3600 monitor**

**Approved deletion of Zebra Print ID asset #2230**

Treasurer discussed DHS tax suspension. **Approved tax suspension Parcel #050521340154**

**Approved six-month IDPH substance abuse grant**

Discussed landfill and letter received from Rick Bohlmann

Board worked on M, D & A for State Auditor

**Approved revised handbook**

Recessed at 12:30 pm and reconvened at 1:30 pm

Board reviewed Recorder's and Treasurer's budgets

**Tuesday, January 31, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Diana Munch, Joni Hansen, Dave Wiederstein via telephone, Bruce Haag, Jerry Kelly, Ron Mullenger, Gary Olsen, Marlene Ballou, Mike Blum, Mitch Rydl, Jean Hanners, Scott Smith, Dave Lake, Mike Jensen, Teresa Murray, Jill Christensen**

Approved agenda with addition of Halbur MMP and pre-employment physicals

Approved minutes of January 24, 2017 meeting

**Tuesday, January 31, 2017 cont'd**

Conservation Board members and Director Haag and Atty Wiederstein via telephone discussed wages and benefit issues of conservation employee. Atty recommended documenting board minutes and preparing resolutions on this matter. Board discussed volunteer forms required by insurance and possible budget amendment for current year. Proposed budget was then reviewed

SR: clean-up of Hamlin property with underground tanks, concerns of condition of gravel roads, tree removal along dirt road

**Approved transfer of funds for LE9 project for IDOT testing costs**

Scott Smith of IMWCA and Dave Lake of Community Insurance reviewed county's loss ratios and services available

**Approved 70% of Compensation Board recommendations for elected officials**

**Approved 2016 gross wages for publication**

**Appointed Barb Jacobsen to Judicial Magistrate appointing committee to fill out Alan Jacobsen's term**

**Accept/file MMP update for Scott and Darlys Halbur ID#59617, Lincoln 7**

**Approved new and returning employees are subject to pre-employment physicals**

Recessed at 12:15 pm and reconvened at 12:50 pm

Reviewed Emergency Management, Public Health and Auditor's budgets

Board worked on M D & A report for State Auditor

Diana Munch, Deputy Auditor discussed safety and Hazard Communication policy. Board instructed all employees are to sign an acknowledgment

**Thursday, February 2, 2017 Special Meeting**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Dave Wiederstein, Mitch Rydl, John Norris, Miranda Bills, Todd Johnson, Melissa Thygesen**

Approved agenda with addition of approved minutes and Recorder's Report of Fees

Approved minutes of January 31, 2017 meeting

Atty Wiederstein reviewed his budget and discussed drug testing can be done for safety positions. Also explained the collections for delinquent court debt to the Board

SR: clean-up of Hamlin property, rock stockpile, patching, snow removal, handbook

John Norris of State Public Policy Group discussed wind tower research project and wind towers in county

**Approved Resolution 2017-4 (Sam Wendl, Grade 5, Mechanic II hire for SR)**

**Approved Resolution 2017-5 (Mary Lou Johansen employed as an "as needed clerk")**

**Approved Resolution 2017-6 (Carolyn Bruun appointment Deputy Recorder)**

Deputy Recorder position is part-time, benefits accrued following handbook guideline at daily rate 6 hrs, exception being 100% single insurance policy paid by County

**Accept/file Clerk of Court's January report of fees, Recorder's January report of fees**

Approved claims

Recess at 12:08 pm and reconvened at 12:45 pm

Sheriff discussed hiring of dispatcher and also department chaplain

**Approved as needed deputies as: Coby Gust, Jon Cretsinger, Todd Thorn, Brent Soll, Donavon Dontje, Jason Fett, Jake Hannasch, Tom Fransen, Jesse Swensen and Corey Larsen**

Sheriff reviewed his budget and county handbook

**Tuesday, February 14, 2017 meeting**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Mike Jensen, Bruce Haag, Jeanne Schwab, Teresa Murray, Deb Campbell, Deb Umland, Todd Johnson, Mitch Rydl, Diana Munch, Russell Bruhn, David Brand, Dave York, Jill Christensen**

Approved agenda and minutes of February 2, 2017 meeting

E911 Director Jensen updated Board on FEMA approving radio tower

**Accept/file Auditor's January month-end reports**

**Rescind Barb Jacobsen's appt to Judicial Magistrate Committee and affirm appts of Mary Lee Jensen, Robert D Nelson and Sam Kauffman with terms expiring December 31, 2020**

**Accept/file MMP updates: R Bruch ID#58536, Cameron 24; Nelson Farms ID#58248, Oakfield 20; H Kjergaard-Lauritsen site ID#62651, Sharon 1; K Kjergaard-Jensen Polk ID#62686, Leroy 32; L Handlos-Irlmeier ID#68002, Viola 34; AMVC RE LLC-South Fork ID#63613, Greeley 21**

**Approve credit card application change from Mary Lou Johansen to Carolyn Bruun**

Dept head mtg: file cabinets, desk, changes to handbook approved on July 26, 2016. Handbook discussion to be 2-28-17

SR update given

**Tuesday, February 14, 2017 cont'd**

Board into closed session and regular meeting reconvened at 10:30 am

**Approved deletions #50 dump truck, #15 semi, #308, 1019 and 1007 desks from SR**

NRCS board members gave their annual review, updates on watershed projects and funding

Recessed at 12:07 pm and returned at 1 pm for Assessor Conference Board meeting

**Tuesday, February 21, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Dave Wiederstein, Kent Grabill, Mitch Rydl, Chris Hemmingsen, Laci Litton, Faith Anthony, Miranda Bills**

Approve agenda with addition of approval of Juvenile Detention 28E agreement, approve minutes of February 14, 2017

Atty Wiederstein discussed recodifying of ordinances and handbook

**Approve renewal of Juvenile Detention 28E agreement**

**Appointed Kent Grabill Weed Commissioner.** Grabill discussed conference, mower attachment for ski steer

SR: hauling rock, cutting brush. Resolution to correct application of RISE grant proceeds postponed again till next week

**Approved Windstream utility permit for 1972 190<sup>th</sup> St**

**Amend agenda to add approving special meeting dates: Wed, February 22 at 1 pm and Thurs, Feb 23 at 8:30 am and moving February 28 regular meeting to Monday, February 27 at 8:30 am**

Approved claims

Laci Litton of Wellmark reviewed ISAC health insurance renewal

**Approved Sheriff's asset deletions: #0415. 0976, 365-chairs. #760, 761 filing cabinets**

**Approved Atty asset deletions: #310-311 wrist rests, HP printer, fan on stand, #272, #280. #285, #319, #320-chairs, #261 lateral file, #312-313-314 folding tables, Canon AP-400 typewriter, #306 rubbermaid stand, #0273 TV/VCR**

**Wednesday, February 22, 2017 Specail Meeting**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen**

Auditor Frederiksen informed Board she had been assisting Shelby County Board and new Auditor with their FY18 budget

Board reviewed budget as presented by Auditor/Budget Direct and Frederiksen explained funds, etc

Discussion on full health insurance paid, SR needs, raises/negotiating power between unions and comp boards

Options presented by Frederiksen and explanation given for uniform patrol splits, fund transfers, etc

**Board directed Auditor to prepare FY18 budget proposal, tax asking moved back up and general supplemental rate raised \$.30176 cents per thousand. Rural basic levy rate will remain at 28.84%**

**Thursday, February 23, 2017 Special Meeting**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen**

Approved agenda

Board worked on Economic Factors and FY18 budget and rates and forwarded it on to State Auditor

**Monday, February 27, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Doug Weston, Miranda Bills**

Approved agenda and minutes of February 21 and February 23, 2017 Board meeting

Doug Weston discussed table from Recorder's office and Board will discuss with Recorder

Recorder Bills discussed e-mail problem and asked if she should create another temporary e-mail. Board instructed her to

contact Bob Bogler first. Board instructed her to check with Depts whether they are interested in table

Nelsen stated M D & A report submitted to state, more info coming on non-audit checklist

Approved minutes of February 22, 2017 meeting

Board discussed contributions/support to Rec Center, motions for \$1000 and \$20000 previously made for \$21,000 support

Budget worked on with Budget Director with 3 options presented

**Board reviewed and instructed Auditor to change from proposed Option #3 to Option #2**

No SR report

Postponed resolution on RISE grant proceed use for 3<sup>rd</sup> week. Nelsen stated he wants Rydl & Hemmingsen present to discuss

**Motion to approve FY18 budget and notice for publication and to set public hearing Tuesday, March 14, 10 am**

**Tuesday, March 7, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Blane Kerkhoff, Todd Johnson, Miranda Bills, Jill Christensen**

Approved agenda with addition of Auditor's month-end reports

Kerkhoff discussed Planning and Zoning Board meeting Re: Lance Meaike land north of Audubon. They recommended change for said property from light industrial to residential

**Board made motion to approve proposed zoning change from I-1 to R-3 for Parcel #05-05-16-320-930 with understanding an agreement in writing between Home Owners Assn, developer and current owner of ag operation to north**  
Sheriff requested that any proposed changes to handbook be discussed at Dept Head meeting

Approved edited minutes of February 27, 2017 meeting

Approved claims

*Accept/file Clerk of Courts and Recorder's February report of fees and Auditor's month-end reports*

Amend agenda to add the disposal of Recorder's table

**Approve deletion of Emergency Management HP printer #2063; Recorder's green table #0588**

Instructed clerk to send memo to all depts that sealed bids for table accepted until 4:30 pm March 13, 2017

**Approved employment contract for Mental Health Coordinator Ellen Ritter**

*Accept/file MMP update for Greg Hansen-Albertsen Site ID #62166, Lincoln 35*

Reviewed letter from Dickinson County BOS on petition to Governor and Legislature to address failings of Master Matrix

Reviewed resolution for compensation schedule of elected officials. Jill Christensen inquired as to increases in depts.

*Approved Resolution 2017-7 (Compensation schedule for elected officials)*

Auditor reviewed/explained TIF process to new Board member Thompson. Also RISE grant proceeds Resolution postponed for 4<sup>th</sup> time on RISE grant

**Tuesday, March 14, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Mike Blum, Renee VonBokern, Todd Johnson, Miranda Bills, Gary Riesgaard, Mitch Rydl, Chris Hemmingsen, Doug Weston, Deb Campbell, Marcia Christensen, Jeanne Schwab, Deb Umland**

Approved agenda with addition of table bids. Approved minutes of March 7, 2017 meeting

**Approved and signed Wellmark renewal**

VonBokern, HR consultant met with Dept heads and reviewed employee handbook and many items in compliance with employment laws. Various concerns voiced and she will review and get back to Board

Public Hearing on FY18 budget held. No written or oral comments rec'd

*Approved Resolution 2017-8 (adopting budget and certifying taxes for FYE June 30, 2018)*

*Approved Resolution 2017-9 (assigning ending balances)*

SR update: road past cemetery in Exira

*Approved utility permit West Central IA Rural Water at Pheasant and 100-110<sup>th</sup> St; utility permit for Windstream at Lark Ave and F32, Leroy 24; utility permit Windstream at 2403 250<sup>th</sup> St, Greeley 16*

**Approved to enter into 28E agreement for East and West Nishnabotna Watershed Management Authority**

**Accepted high bid of \$40.99 to Doug Weston for table**

Auditor discussed need for corrective FY16 application of RISE grant proceeds resolution with Rydl/Hemmingsen

*Approved Resolution 2017-10 (correct FY16 application of RISE grant proceeds)*

**Tuesday, March 21, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Diana Munch, Joni Hansen, Gary Riesgaard, Dave Wiederstein, Mike Jensen, Deb Campbell**

Approved agenda with addition of Auditor files and Deb Campbell. Approved minutes of March 14, 2017 meeting

Riesgaard stated that March 29<sup>th</sup> is the 75<sup>th</sup> anniversary since entering Vietnam War

Atty Wiederstein discussed Hamlin gas station property clean-up. Advised Board to take no action at this time

Approved claims

Nelsen discussed TIF and Economic Development on completion of Rec Center

Jensen stated on Feb 17<sup>th</sup> he rec'd Quit Claim Deed from US Government for 5 acre tract west of Exira for tower

*Accept/file MMP: Dan/Bill Christensen IDAAA#68467; Handlos-Muhr ID#65707; Greenflash RE, LLC, Jorgensen Site ID#64571*

*Approved lease agreement with Shelby County for property for purpose of conducting juvenile court services*

Amend agenda to add approval of MOU

**Tuesday, March 21, 2017 cont'd**

**Approved Memorandum of Understanding between Audubon Co and Audubon City Re: city's use of county's communication tower and related infrastructure**

Voted to not proceed with phone upgrade at this time

Agreed to file cabinet disposal to Historical Society after deletions approved

Treasurer stated would like to close her office on April 18 for entire staff to attend district meeting/additional training

**Tuesday, March 28, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Diana Munch, Joni Hansen, Mitch Rydl, Mike Blum, Mike Jensen, Bruce Haag, Jerry Kelly**

Approved agenda with addition of Mike Jensen, approved minutes of March 21, 2017 mtg

SR: Discussed IDOT FY 18 budget, patching on F-32, aggregate being tested in Decatur County

**Approved utility permit Northern Natural Gas at 2165 330<sup>th</sup> St Exira 28**

Discussed Troublesome Creek survey and **Approved agreement with JEO for topographic survey; Approved agreement with Hungry Canyons for cost share for topographic survey for \$14,000**

**Approved FY18 IDOT budget/5-yr construction plan**

Discussed grant to Economic Dev from TIF and getting estimate of bonding costs/interest. Will have TC with B Josten 3/30  
EMG Jensen discussed updating the county hazard mitigation plan

**Approved Class C Native Wine permit for Danish Countryside Vines & wines**

Approved deletion Auditor assets #0155 and #0331 (typewriters), #3 (5-drawer file), gray and green 6-drawer file cabinets  
Haag and Jerry Kelly gave annual review of Conservation Board projects from prior year

**Thursday, March 30, 2017, Special Meeting**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Mitch Rydl, Bob Josten/telephone**

Approved agenda with addition of asset deletions

Approved deletions: EMG #0624 shelf; Clerk #0477 printer, #0478 hard drive, #0479 monitor; Treas #2129 computer; Assr #2179 Gestetner DSM copier; Gateway monitor, Windows Vista PCs, Windows XP Pro PC's; Hyundai monitor #2265; Sher #2180 monitor/computer; HP Jet Pro 8600 fax; Sheriff Optiplex 360 PC #2246

**TC with Bob Josten on refinancing current TIF debt, amending county urban renewal plan to include development agreement in order to use TIF funds to provide grant monies to ACED for funding projects**

**Tuesday, April 4, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Todd Johnson, Kent Grabill, Mitch Rydl, Mike Stringham**

Approve agenda, approve minutes of March 30, 2017 meeting

Sheriff discussed hiring of deputy

**Approved Resolution 2017-11 (hiring Patrick Hamilton, Deputy)**

Johnson asked if County would buy out contract with City for repayment of training for Hamilton. Board chose not to act on that due to fact Sheriff started Hamilton at 80% of Sheriff's wage and not usual 75% of Sheriff's wage

Roadside Grabill discussed 2 roadside grants being applied for at no cost to county for sprayer, radios, chaps and burning ditch equipment

SR: TIF projects, upcoming budget amendment, transferring money and paying interest. Usual roadwork being done

Stringham of Environment Health discussed need for new vehicles and they are proposing 2% over next 5 yrs and BOH may increase some sanitarian fees

Approved claims

Approved deletion of Dell monitor

**Approved MMP for F Klocke ID#63745, Newton 32, Carroll Co**

Approved Clerk's March report of fees, Sheriff's quarterly report of fees, Recorders March report of fees

**Approved 3-yr contract with Cost Advisory Services Inc for cost allocation services**

Approved placing ad for county attorney

Discussed money to be matched by ACED for Aud Rec Center and county wide projects

**Approved onetime Economic Development grant in amt of \$300,000.00 with \$180,000 allocated to be matched by ACED for rec center and remaining to be retained for outlying community projects. Atty to draw up agreement with ACED**

**Tuesday, April 11, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Todd Johnson, Patrick Hamilton, Doug Weston, Mike Blum, Jill Christensen, Deb Umland, Bruce Haag, Mitch Rydl, Chris Hemmingsen, Deb Campbell**

Approve agenda and minutes of April 4 meeting

Weston updated Board on conf table upstairs and postage meter table, assests of Auditors

Reviewed ATV ordinance from Madison County

***Accept/file Auditor's March financial reports***

Dept head meeting: upcoming budget amendment, proposed handbook, designated physician, drug testing discussed

***Approved Windstream utility permit 1851 190 St E to Jay Ave, Leroy 16; Windstream utility permit for 2950 Thrush Ave, Audubon 1***

SR: Discussed with Board and Auditor TIF interest Re: upcoming budget amendment and paying of interest and equipment. Crews dragging roads, controlled burns, culvert work, patching and spotting rock

**Thursday, April 13, 2017 Special Meeting**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Deb Umland, Mitch Rydl, Chris Hemmingsen**

Approved agenda

**Approved appointment of Deputy Patrick Hamilton**

Board held TIF work session

**Tuesday, April 18, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Miranda Bills and Doug Weston**

Approve agenda with addition of MMP for L&N Pork, discuss lending items

Recorder discussed ATV ordinance and registration of ATV's, will have Atty prepare draft ordinance for review

Approved minutes of April 11, 2017 and April 13, 2017 meetings

Approved claims

**Approved IDPH grant application and subcontract, authorize Lisa Frederiksen as signatory**

***Accept/file MMP for L&N Pork, ID#67812, Sec 25 Ewoldt Twp, Carroll Co***

Board does not want to start lending items, will say "no" to any requests

Board and Auditor worked on budget amendment

**Tuesday, April 25, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Jill Christensen, Lance and Laurie Meaike, Dave Wiederstein, Mitch Rydl, Doug Weston**

Approved agenda with addition of timesheets and Susan Sievers, approved minutes of April 18 meeting

***Approved re-appointment of David Wiederstein as County Attorney for 90-day period***

***Accept/file MMP update for Handlos-Zaiger N ID #61951; Handlos-Home W ID #61965***

Nelsen discussed ACED groundbreaking for Waspy on April 26, 2017 at 10 am at ACED location

Meaike's discussed minimal parcel size required within county when splitting parcel of ground. Atty & Rydl replied

Atty working on ATV ordinance and gun law. Board will meet with Court Administrator to discuss gun law changes

***Approve utility permit Guthrie County REC 2769 180<sup>th</sup> St, Melville 12-13.***

SR: bridge and culvert work, grading roads, spotting rock, discussion on doing maintainer work for Conservation and Sups said OK if under 1 hr

TC with Susan Sievers on carpeting being dumped at Historical Society. Questioned illegal dumping and policies followed

Discussed possibility of Supervisor serving on Board of Directors for Partnership for Families

Board/Auditor's office discussed outside discussion of board meetings and agenda items

Auditor reviewed submitted budget amendment requests

Auditor's office to be closed May 10<sup>th</sup> for election training and electronic pollbook demo/training set for May 22<sup>nd</sup>

Board discussed with Weston time sheets, snow removal, boiler checks/maintenance when boiler is in use

**Tuesday, May 2, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Todd Johnson, Mitch Rydl, Chris Hemmingsen, Joe Foran, Deb Campbell, James Richardson, Kim Johnson, Kent Wirth, Jeanne Schwab, Teresa Murray, Miranda Bills**

Approved agenda with addition of Recorder's, Clerks and Auditor's monthly reports and bonding, approve April 25<sup>th</sup> minutes  
Discussed hiring of dispatcher

***Approved Resolution 2017-12 (hiring Michelle Fishback, Pt dispatcher/jailer)***

**Appoint Mark Bosworth as Assistant County Attorney effective May 2, 2017**

Amend agenda to add three utility permits

***Approve utility permit for Western Iowa Cooperative Lincoln 9 and 16; Approve utility permit Guthrie County REC in Exira 34; Approve utility permit Guthrie County REC in Audubon 8***

Board, Frederiksen, Rydl and Hemmingsen had TIF update

SR: working on bridge work, patching, culverts, entrances and spotting rock

City Clerk Foran met Re: tax abatement **Approved abatement of taxes for Parcel #050521320340**

**Approved claims**

***Accept/file MMPs: Dove Finisher Farm, Lincoln 22 Carroll Co and Schon-Audubon site #64318***

***Accept/file Recorder's April report of fees, Clerk of Courts report of fees***

Judge Richards, Kim Johnson, Kent Wirth, Jeanne Schwab, Teresa Murray discussed gun law, CH security

Wirth states working on law, Sheriff states getting more security cameras, Judge wants officer in CH for security

Recorder Bills met with Board and Bob Bogler/per telephone on new printer in her office. Bogler wants to reuse printers/CH

**Recessed at 11:35 am and reconvened at 12:05 pm**

***Accept/file Auditor's month-end reports***

***Approved Public Notice for FY17 budget amendment, set Public Hearing May 16, 2017 at 10 am***

Board placed calls to Adair Co, Page Co, Wright Co and Harlan City on bonding services and fees

**Tuesday, May 9, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Todd Johnson, Doug Weston, Mitch Rydl, Deb Umland, Jeanne Schwab, Miranda Bills, Gary Riesgaard, Kent Grabill, Dave Wiederstein, Susanne Gerlach, Jen Smith, Maggie Burger, Glen Meyer**

Approve agenda with addition of PFM Financial and Speer Financial, approve minutes of May 2, 2017 meeting

***Accept/file MMP update Jody Meiners ID#61440, Viola 34; Multi-Pig Sow ID#60473, Cameron 19***

Signed Hazard Mitigation Plan grant application

Signed Certificate for FY16 completed Cost Allocation Plan

Sheriff discussed CH security at Dept head meeting, various ways to improve security (cameras, doors, locked entries, etc)

SR: patching, bridge work, roads. ***Approved Windstream Utility Permit 1051 Pheasant Ave, Viola 15***

Gerlach and Smith of PFM Financial Advisors discussed bonding and consultation services

M Burger of Speer Financial discussed their services for bonding and consultation

**Tuesday, May 16, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Diana Munch, Todd Johnson, Mitch Rydl**

Approved agenda with addition of minutes. Approved minutes of May 9, 2017 board meeting

Discussed Paul Greufe bill with Sheriff

Approved claims

***Accept/file MMP updates: P Madsen ID#64624, Cameron 31; Linde Feeders ID#65395, Jefferson Twp Shelby Co***

**Approved Doug's Agri-Hall Bar Class C liquor license**

Approved turning unpaid Sanitarian bill over to Atty for collection

**Approved hiring PFM Financial Advisors LLC as provider for financial services regarding bonding**

SR: trees in Hamlin, patching, bridgework, availability of rock. **Approved deletion #1216 impact wrench**

***Approved Guthrie Co REC utility permit for 3392 Nighthawk (Ex24) and 2343 330<sup>th</sup> (Ex26).***

VanAernam left meeting at 9:42 am

Sheriff discussed CH security and upcoming security meeting in Cass County

Public Hearing on FY17 budget amendment #2 held. No oral or written comments. Public Hearing closed 10:38 am

***Approved Resolution 2017-13 (adopting budget amendment #2 for FYE June 30, 2017)***

***Approved Resolution 2017-14 (budget amendment appropriations)***



**Tuesday, May 23, 2017**

**Attending:** Todd Nelsen, Rick Thompson, Joni Hansen, Miranda Bills, Deb Campbell, Mitch Rydl, Dwight Jessen, Michael Minkel, Mike Kienast, Brandon Burmeister. **Absent** Gary VanAernam

Approved agenda with addition of claim dates. Approved minutes of May 16, 2017 meeting

Recorder Bills discussed wage increase

**Approved Resolution 2017-15 (Carolyn Bruun's wage \$16.45)**

**Approved Wellmark Cobra addendum**

**Changed claim dates in June from June 6 and 20 to June 13 and June 27**

Thompson discussed safety procedures in adjoining counties. Treasurer discussed toner for new printer

Minkel of Pattison Sand Co discussed with Board and SR emp from Audubon & Shelby Co process of transporting rock to Cass Co by rail car. Also discussed test strip near Decatur, cost of delivery, sharing with other counties

**Approved Windstream utility permit for 2092 Littlefield Dr, Exira 5**

**Approved FY17 IDOT budget amendment**

**Tuesday, May 30, 2017**

**Attending:** Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Doug Weston, Mike Blum, Rick Hunsaker, Sarah Gomez, Mitch Rydl, Ellen Ritter, Jeanne Schwab, Deb Campbell

Approve agenda with addition MMP, abatement of taxes, Caroush and Auditor updates

Weston updated Board on CH doors

Approved minutes of May 23, 2017 Board meeting. Change July 4<sup>th</sup> meeting to July 5<sup>th</sup>

Auditor discussed Precinct Atlas 28E agreement with Board

**Board approved 28E agreement for Iowa Precinct Atlas Consortium**

Hunsaker and Sarah Gomez of Region XII discussed COG match

**Appointed Todd Nelsen as delegate to Nishnabotna East and West Watershed**

SR: culverts, seeding, bridgework and patching

Ritter and Schwab discussed CAROUSH services, county HIPPA provider. TC to Roger Shindell (CAROUSH) on services and training. Will get back to county

Treasurer discussed 28E agreement for driver's licenses

**Board approved 28E agreement for Driver's Licenses**

**Accept/file MMP updates: Clark Family Farms, ID#65342, Leroy 2; J Klein-JMK Finishers ID#65391**

Auditor gave update on lock box for placement of emergency key as required by Election Security policy

**Tuesday, June 6, 2017**

**Attending:** Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Jill Christensen, Todd Johnson, Dave Wiederstein, Mike Jensen, Brian Juelsgaard, Shirley Jorgensen, Jean Hinnners, Mitch Rydl, Chris Hemmingsen, Dave Lake and Miranda Bills

Approve agenda with deletion of claims and addition of MMPs, deletion of asset #708

Mike Jensen discussed liability on property owned near Exira. Dave Lake had advised him to wait until tower erected

Atty Wiederstein discussed fireworks. State regulates sales and county to deal with enforcement

Wiederstein discussed security in Cass Co. Court contained areas will prohibit firearms

Brian Juelsgaard discussed his resignation as Deputy Sheriff. Hinnners stated county has lost a good deputy

Approved minutes of May 30, 2017 board meeting

Shirley Jorgensen expressed concerns to her driveway and the road. Engineer Rydl will check into it

**Approved Resolution 2017-16 (Kent Grabill wage)**

**Approved Resolution 2017-17 (Chris Hemmingsen wage)**

**Approved Resolution 2017-18 (Dwight Jessen wage)**

SR: zoning concerns regarding firework sales, culvert work, bridgework, spotting rock, patching

Rydl, Hemmingsen and Auditor discussed TIF updates

Lake of Community Insurance discussed ICAP renewal. **Board approved ICAP renewal**

Nelsen will contact Region XII regarding COG match for other county participation

**Approve tax abatement on parcel #051024130801**

**Accept/file Clerks May report of fees, Auditor's May month-end reports**

**Accept/file MMP updates: Robinson-S place ID#62115; Vanole-VanAernman site ID#64747**

**Approve deletion asset #708, shredder base**

**Tuesday, June 13, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Becky Marten, Dave Beane, Deb Campbell, Miranda Bills, Chris Hemmingsen, Kent Grabill, Susanne Gerlach, Jen Smith, Todd Johnson, Mike Jensen, Brian Juelsgaard, Paul Greufe**

Approve agenda with addition of 6 MMP's, approve minutes of June 13, 2017 meeting

Approved claims

Dept Head meeting held: telephone sstem, color copier, June 27<sup>th</sup> claim date, safety update discussed

TC from B Cramer, Gray mayor on paving in front of county shop and who will pay

**Board accepted letter from Co Atty appointing Deb Kramer to complete Sue Hawkins term on Civil Service Comm**

**Approved transfer Recorder's asset #2086 computer desk to Treasurer's office**

**Approved deletion of Treasurer's assets: #850, 2251, 2287, 2267**

***Approve Resolution 2017-19 (Attorney staff raises and back pay)***

***Approve MMP updates: Hansen Farms-Home ID#62063; Gleason Farms ID#61327; Gleason Farms ID#57666; Gleason Farms ID#66867; Lauritsen ID#62130; Lauritsen ID#62131***

Gerlach and Smith of PFM Financial Advisors updated Board on tif cash flow and proposed bonds for county, will contact Bob Josten to proceed with plans

Closed session held and back into open session

**Board accepted Deputy Sheriff Brian Juelsgaard's resignation**

Greufe warned Board to not accept any extension offers by SR union, discussed sheriff union and gun security issues

**Tuesday, June 20, 2017**

**Attending: Todd Nelsen, Rick Thompson, Lisa Frederiksen, Joni Hansen, Jeanne Schwab, Mitch Rydl, Kim Brimeyer, Randy Dreher, Todd Johnson. Absent Gary VanAernam**

Approve agenda with addition of watershed alternate, approved minutes of June 13, 2017 meeting

PHN Schwab discussed HIPPA manual. **Board approved special meeting for Monday, June 26 at 12:30 pm**

Auditor discussed funding of State credit shortfalls

**Board approved passing State credit shortfalls on to taxpayers**

Board discussed contract for garbage and recycling services. Will contact Co Atty and also VonBokern on handbook

Brimeyer requested horse and buggy signs, safety concerns with dust and speed. No signs now, Sheriff will visit neighbors

Dreher questioned requirements of gated roads, upcoming conservation meeting

Sheriff relayed the Supreme Court ruling on weapons in CH's, will review and return to Board

SR: will look into Gray request, JEO invoice for Hungry Canyon/Troublesome Creek. Crews doing bridge work, roadway culverts, spotting rock

PHN Schwab discussed upcoming meeting with Roger Shindell of CAROSH, TC to Shindell on upcoming meeting

**Approved deletion of SR asset #59 Load King trailer**

**Monday, June 26, 2017 Special Meeting**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Roger Shindell, Jeanne Schwab, Teresa Murray, Dave Wiederstein per telephone**

Approve agenda

Shindell of CAROSH discussed HIPPA services and presented letter of non-renewal of contract. He will review work completed internally and let Board know percentage of completion

County Attorney will review contract

**Tuesday, June 27, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Sandy Bauer, Jessie Wheeler, Gary Nelson, Todd Johnson, Mike Jensen, Mitch Rydl, Chris Hemmingsen, Susanne Gerlach, Jen Smith, Jimmie Gomez, Jeanne Schwab**

Approve agenda with addition of asset deletion, approved minutes of June 20, 2017 meeting

Treasurer discussed wage increased for FY18

***Approved Resolution 2017-20 (Amanda Kommes, Deputy Treasurer wages)***

***Approved Resolution 2017-21 (Courtney Nelson, Treasurer clerk wages)***

S Bauer and J Wheeler presented Exira City Library annual report

G Nelson expressed concerns to Eng Rydl and Board on size of rock on Falcon Ave

**Approved Mitch Rydl as alternate to E/W Nishnabotna Watershed Coalition**

***Approved Resolution 2017-22 (Shawn Paulsen position chg/wage)***

**Tuesday, June 27, 2017 continued**

*Approved Resolution 2017-23 (Eric Steffensen position chg/wage)*

*Approved Resolution 2017-24 (Dave Erickson position chg/wage)*

*Approved Resolution 2017-25 (Rick Hansen position chg/wage)*

*Approved Mid-America Energy utility permit 190<sup>th</sup> St and Lark*

EMG Jensen discussed COG plan update

Gerlach and Smith of PFM Financial Advisors updated Board on bond options/plan of finance

*Accept/file MMP update Huegerich-Cumberland, Lincoln 2; Anthofer Farms ID#68601, Viola 32*

*Approved Resolution 2017-26 (Dept appropriations)*

Sheriff addressed claims being paid

**Approved claims**

Jimmie Gomez discussed snow removal and lawn care services available

Board discussed old file cabinets available to all departments and also building checks

PHN Schwab discussed meeting with Roger Shindell of CAROSH for HIPPA compliance

**Approved deletions: #2251-Dell Optiplex and computer equipment #2326, 2324, 2322, 2320, 2321, 2323, 2325, 2138, 2135, 2319, 2136, 2287, 2251, 850, 931, 2267**

Approved setting canvas date for school elections for September 15, 2017 at 1 pm

**Wednesday, July 5, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Diana Munch, Joni Hansen, Mike Jensen, Mitch Rydl, Jeanne Schwab**

Approve agenda with addition of Recorder's report of fees, approved minutes of June 26 and June 27, 2017 meetings

EMG Jensen discussed purchase of new vehicle for Emergency Management

PHN Schwab presented e-mail from CAROSH on services

SR report: dust on Exira cemetery road and options

*Approved Guthrie County REC utility permit at 2810 320<sup>th</sup> St*

**Approved claims**

*Approved Resolution 2017-27 (payroll deductions)*

*Approved Resolution 2017-28 (Economic Development allocation \$30,447)*

*Approved Resolution 2017-29 (Tourism allocation)*

*Approved Resolution 2017-30 (non-discrimination in employment)*

*Approved Resolution 2017-31 (interfund operating transfers)*

*Accept/file Recorder's Report of Fees*

*Accept/file MMP update JEM Investments ID #64782; Sunburst Farms ID #63968*

**Approve Windstream HR contact authorization**

Board discussed building checks

**Tuesday, July 11, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Mike Jensen, Mitch Rydl, Doug Weston, Melissa Thygesen, Chris Hemmingsen, Deb Campbell, Teresa Murray, Miranda Bills, Gary Riesgaard**

Approve agenda and minutes of July 5, 2017 meeting

EMG Jensen addressed Board on encryption on his computer and recovering files

*Accept/file Auditor's June month-end reports, Sheriff's quarterly report April-June, Clerk's June report of fees*

Department meeting held: handbook draft, state auditor August 21, asset lists

TIF update by Rydl, Auditor Frederiksen and Hemmingsen

SR: work order system being used, roadway culverts, bridge guard rails, ditch cleaning, hauling rock

**Approved credit statement from Northern Safety and Industrial for \$67.86**

Board discussed building checks, will approve input received from Renee Von Bokern at next mtg

**Tuesday, July 18, 2017**

**Attending: Todd Nelsen, Rick Thompson, Joni Hansen, Doug Weston, Jeanne Schwab, Michelle Asmus, Carolyn Bruun, Mitch Rydl and Dwight Jessen. Gary VanAernam absent**

Approve agenda with addition of CAROSH and file cabinet bid. Approve July 11, 2017 minutes

PHN Schwab discussed fire in Exira and responses to emergency

Michelle Asmus presented Proclamation regarding reading of Bible on CH grounds. **Board approved for August 10-16**

**Tuesday, July 18, 2017 continued**

**Approved claims**

Appointed David Thompson to Civil Service Board for 6-yr term ending August 15, 2023

***Approved/signed allowances and disallowances of 2017 military, homestead and business property tax credit applications***

Carolyn Bruun stated Board should wait until next week on old desks

**Respond and accept CAROSH's offer of refund of \$6275.00**

SR: replacement of 3 pickups, bridgework, hauling rock

**Approved deletion of Asset #1014, IBM typewriter**

Accepted bid of \$10 from Doug Weston for used file cabinet

**Tuesday, July 25, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Doug Weston, Gary Riesgaard, Mike Blum, Miranda Bills, Renee Von Bokern via telephone, Jeanne Schwab, Lou Herbers, Mike Jensen**  
Weston discussed wire disposal

VA Riesgaard discussed grant received from state

Approve agenda with addition of VA grant, approved minutes of July 18, 2017 meeting

Recorder Bills discussed wooden desks from her office and will post for sale on bulletin board

Discussed public access computer with Recorder

Conf call with Von Bokern on handbook, benefits of PT Dept head and CT no available until 40 hrs/wk worked

**Authorized Lisa Frederiksen to sign and submit IDPH FY17 year-end report**

Nelsen had talked with Co Atty on garbage collection ad, pre-employment drug testing, nuisance dogs

***Motion to reappoint Dave Wiederstein as County Attorney for 90 days***

Discussed dental insurance with attorney

***Approved Resolution 2017-32 (reimbursement to Cass Co for Attorney wages/benefits)***

Lou Herbers presented Airport Authority budget review update

***Approved/signed Business Property Tax Credit applications***

***Accept/file MMP updates: Blomme-Cottonwood ID#63260, Brad Weber ID#62423, Multi-Pig #61060, Cameron 29***

Cancel August 8, 2017 meeting

Board has not received draft of ACED grant agreement from Bob Josten

TC to Bob Bogler on public access computer

**Approved memo regarding custodial building checks.** Met with Weston, reviewed memo, discussed snow removal

EMG Jensen met regarding COG plan spreadsheets submitted

**Tuesday, August 1, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Todd Johnson, Kent Grabill, Dennis Heflin, Bill Cramer, Mitch Rydl, Chris Hemmingsen, Deb Campbell**

Sheriff updated Board on city water main break and how it affected CH

Approve agenda with addition of Patrick Smith and Bill Cramer, approved minutes of July 25, 2017 meeting

Discussed dental insurance with Co Atty, drug testing for pre-employment, atty to draft drug testing policy

**Board approved providing dental insurance to Atty Wiederstein**

Grabill discussed week complaint

Heflin of FSA discussed ground in CRP program and complaint which Grabill will follow-up on

Rydl and Bill Cramer discussed resurfacing of street near Gray County shop

SR: **Approve deletion asset #1226 chainsaw.** Credit card access for viewing and printing statement approved, damage to excavator, crews doing bridgework, concrete patching, hauling rock

***Approve utility permit for Guthrie County REC Melville 27; utility permit for water line in Oakfield 21***

TIF update held

Approved claims

TC to Patrick Smith and discussed process for entering into 28E agreement regarding County Attorney

***Accept/file Treasurer's semi-annual report***

Instructed Auditor to wait couple more weeks for stop payment on Menard's check

***Accept/file MMP updates: Oswald-Clayburg ID#69085, Clark Family Farms ID#65543, Cameron 2***

***Approve Resolution 2017-33 (Becky Marten wages)***

Board discussed Hamlin gas station property, clean-up. Will forward e-mail to Co Atty

**Tuesday, August 15, 2017**

**Attending:** Todd Nelsen, Rick Thompson, Lisa Frederiksen, Joni Hansen, Doug Weston, Dave Wiederstein, Steve Shaffer, Jeanne Schwab, Faith Anthony, Mitch Rydl, Miranda Bills, Kim Johnson, Bob Josten via telephone. Gary VanAernam absent

Approve agenda with addition of meeting change, approve minutes of August 1, 2017 meeting

Weston discussed water problems, clarifying notification of emergencies to Board member

Atty discussed sharing services with Cass County. Board discussed Hamlin situation and Atty stated DNR has clean-up plan

Atty stated Juvenile Shelter invoices to be paid out of attorney's budget

Shafer addressed on tax abatement for theatre. **Board approved abatement of taxes for Audubon Community Cinema**

**Approved claims**

***Approved Resolution 2017-34 (2018 5-yr road program)***

***Approved plans for CA10 bridge, M66, N36***

SR: discussed purchase new pickups, crews doing bridgework, culverts, concrete patching, hauling rock

**Approved mutual release settlement agreement with CAROSH #08092017**

***Accept/file Clerk of Courts July report of fees, Recorder's July report of fees, Auditor's July financial reports***

**Accept bid of \$50 from Janell Bluml for 2 desks**

***Accept/file MMP updates: Newell Pig II ID#61310, Handlos-Shaw ID#64099, Handlos-Zaiger ID#62467, Handlos-Arnold ID#67383, Handlos-Tessman ID#65436***

**Motion to appoint Laurie Gilbert to Region XII Regional Housing Authority Board of Directors 10/1/17-9/30/18**

***Approve Resolution 2017-35 (outstanding warrants for more than 1 yr)***

**Approve to stop payment on Menard's check #519559**

Final version of handbook being done

Move August 22, 2017 Board meeting to law library due to State Auditor's using Board room

TC to Patrick Smith on 28E Agreement

Board recessed and reconvened at 1:19 pm

TC to Bob Josten on draft of ACED grant agreement. Will contact Auditor

Weston reported on roof leaks and repairs needed

Met with Recorder Bills and discussed Tyler and Fidlar versions of real estate software

**Tuesday, August 22, 2017**

**Attending:** Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Doug Weston, Jeanne Schwab, Kent Grabill, Mitch Rydl, Ellen Ritter, Bob Josten/telephone

Approved agenda and minutes of August 15, 2017 meeting

Weston reported contacted roofing company and they will provide quote

**Approved draft of ACED grant agreement/urban renewal plan. TC to Josten regarding amendment**

***Approved Resolution 2017-36 (Roadside grant application for high pressure spray unit/Rydl to sign)***

***Approved Resolution 2017-37 (Roadside grant 2 Motorola handheld radios/Rydl to sign)***

***Approved Resolution 2017-38 (Roadside grant 2 Stihl chainsaws, 3 pr chainsaw chaps)/Rydl to sign)***

SR: Pattison Sand will be tested, update on rain damage, bridgework, blading

**Approve deletion #48 dump truck**

Change Tuesday, September 12<sup>th</sup> meeting to Monday, September 11 due to School Board elections

Board will instruct Renee VonBokern to prepare final version of handbook

PHN Schwab and Ellen Ritter discussed HIPPA and proposal of services from The Guard. Ritter will contact them. Both Schwab and Ritter stated they were not available for HIPPA training

Board discussed budget amendment

***Approved Resolution 2017-39 (public hearing date on 2017 amendment to Urban Renewal Area)***

**Tuesday, August 29, 2017**

**Attending:** Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Doug Weston, Mitch Rydl, Bob Josten/TC

Approve agenda with addition of Sanitarian and CH roof. Approve minutes of August 22, 2017 meeting

***Approve Guthrie County REC utility permit for 2417 220<sup>th</sup>, ME33, Exira Water Dept utility permit for Eastside Dr and Edgerton Street***

SR: bridgework, repairing wash-outs, grading roads hauling rock, trees in right-of-way and gravel from Willey discussed

***Accept/file Construction Permit/MMP Opperman, Lincoln 20; JNO ID#64957, Handlos-Andersen ID#62468, Douglas 14***

Nelsen informed Board Atty Wiederstein will set up meeting with DNR as to Hamlin property

Discussed Sanitarian Agreement proposal for billing, forward on to Attorney

**Tuesday, August 29, 2017 continued**

Board discussed fixed assets, send e-mail to Departments requesting lists be turned in by September 11  
Weston discussed repairing roof versus replacing roof, will seek bids

**Tuesday, September 5, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Dave Wiederstein, Doug Weston, Ellen Ritter, Gary Jones/TC, Mitch Rydl, Chris Hemmingsen, Rita Willmott, Ryan Peiken, Jeanne Schwab, Miranda Bills**  
Approve agenda with addition of Recorder and Clerk of Courts reports. Approve August 29, 2017 minutes

Atty Wiederstein discussed Hamlin property

Boards counted monies in Treasurer, Recorder, Assessor, Sheriff offices

Weston presented bids for replacement of CH roof and recommended going to McDermott's. Stated capstone joints need repaired and presented quote from Janssen for that

Amend agenda to consider roof quotes and capstone repair

**Approved contract with McDermott and Son Roofing for roof replacement and capstone repair with Janssen Roofing**

Ellen Ritter and Board held TC with Gary Jones on HIPPA compliance.

Thompson left meeting at 10:14 am

**Approved utility permit for Nishnabotna Valley REC at 200<sup>th</sup> and Dove**

SR: TIF update presented and Nelsen called Bob Josten on upcoming Planning and Zoning meeting. Crews doing bridgework  
R Willmott and R Peiken of Oxen Technology reviewed services available from their company

Approved claims

**Approved Public Notice for construction permit application for Scott Opperman, Section 20, Lincoln Township**

**Accept/file Clerk of Courts August report of fees, Recorder's August report of fees**

**Approved Resolution 2017-40 (Carolyn Bruun, Deputy Recorder wage increase)**

Recorder discussed reimbursements with Board

Thompson returned to meeting at 12:45 pm

Board discussed Hamlin gas station property and clean-up

**Board held consultation meeting for Urban Renewal Plan Amendment, no written or oral comments received**

**Monday, September 11, 2017**

**Attending: Todd Nelsen, Rick Thompson, Lisa Frederiksen, Joni Hansen, Bob Bogler, Gary Riesgaard, Jeanne Schwab, Doug Weston, Deb Campbell, Bruce Haag, Todd Johnson, Miranda Bills, Teresa Murray, Ellen Ritter, Mitch Rydl, Chris Hemmingsen, Bob Josten/telephone**

Approve agenda and minutes of September 5, 2017 meeting

**Accept/file Auditor's August financial reports**

Department meeting: high speed internet, DP services, photocopy fees, assets for Continuation of Government Plan discussed

Teresa Murray discussed Hamlin gas station property with Board and status and grants available for clean-up

Ellen Ritter discussed HIPPA compliancy. Board will do some research and meet again in 2 wks

SR: bridgework, patching, cleaning ditches

**Approved deletion Asset #77 excavator**

TIF update held with Board and Auditor. TC to Josten on questions

**Approved Employee Handbook effective September 11, 2017**

**Friday, September 15, 2017 Special Meeting**

**Attending: Todd Nelsen, Rick Thompson, Diana Munch, Joni Hansen, Teresa Murray. Absent Gary VanAernam**

Approved agenda

Canvass of Audubon and Exira-Elk Horn Kimballton school Districts election returns

**Board declared Sarah Asmus and Heath Hansen elected as Directors to Audubon School District**

**Board declared Kevin Petersen, Patrick Greving and Tamie Fahn elected as Directors to Exira-Elk Horn Kimballton School District**

**Results of Community College offices were forwarded to DMAC and IWCC**

**Public Measure A, Proposition A for Exira-Elk Horn Kimballton School District passed by 72.7%**

Board discussed items regarding budget amendment

**Tuesday, September 19, 2017**

**Attending: Todd Nelsen, Rick Thompson, Lisa Frederiksen, Jeanne Schwab, Doug Weston, Todd Johnson, Miranda Bills, Becky Marten, Chris Hemmingsen, Mitch Rydl, David Wiederstein, Vernie Venteicher, Cally Christensen, Dave Hansen, Greg Gust, Jill Christensen, Susanne Gerlach, Jen Smith and Darci Alt.**

Approved agenda

PHN Schwab informed of grant submitted to receive 2 cardiac assistance devices for Audubon and Exira Fire Departments  
Custodian Weston discussed roof repairs and need for new Honda lawn mower (\$675)

Sheriff read Resolution 2017-42 concerning hiring of Michael Brooks as deputy. BOS Nelsen discussed including academy reimbursement policy into resolution, resolution not revised

***Approved Resolution 2017-42 (hiring Michael Brooks FT deputy sheriff effective 9-20-17)***

Sheriff discussed committal process, diversion program in relation to MH service/exp for Co in new regional system

Approved minutes of September 11 and September 15, 2017 meetings

Recorder reviewed quote from Eagle Recorder software to incorporate with Aud/Treas/Assr real estate program

Amend agenda to include approval of claims

SR: bridgework, closed Leroy 11 bridge, excavator being repaired. Planning and Zoning comm met 9-14-17 and presented letter of approval for proposed Urban Renewal Amendment

**Tuesday, September 26, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Kent Krause, Jill Christensen, Mitch Rydl, Ellen Ritter and Jeanne Schwab.**

***Approve agenda and minutes of September 19, 2017 meeting***

K. Krause of Pinnacle discussed process of Master Matrix scoring with board. Approved application for Scott Opperman-Bluebird (Lincoln 20) ID#69531. Recommend DNR approval for construction.

Motion to change November 7, 2017 meeting to November 6, 2017 and November 14, meeting to November 15, 2017

Approve Resolution #2017-43. To approve 2017 Amendment to Urban Renewal Plan for the Audubon County Cons Urban Renewal Area.

Mitch Rydl gave SR update, men doing bridgework, hauling rock, edge rutting

Approve the West Central Iowa Rural Water utility permit for Lincoln 28-33

Approve a utility permit for Western Iowa Power Cooperative in Lincoln 20

Ellen Ritter & Jeanne Schwab discussed HIPAA compliancy and refund due from CAROSH.

Board instructed Ritter to contact Midwest Compliance Associates for services

**Tuesday, October 3, 2017**

**Attending: Todd Nelsen, Rick Thompson, Lisa Frederiksen, Joni Hansen, Mitch Rydl, Suzanne Gerlach, Jen Smith, Dave Wiederstein, Bob Josten/telephone**

***Approve agenda w/ addition of September reports for Recorder, Clerk of Court and Auditor. Minutes approved for Sept. 26, 2017 meeting***

Accept and file Sheriffs Quarterly report for July-September.

Accept and file September Report of Fees from Recorder and Clerk of Court

Mitch Rydl gave SR update, discussed excavator repairs, shouldering, patching and price of gravel

Utility permit approved for MidAmerican Energy at 1655 180<sup>th</sup> St. in Leroy 18

Approve November 14 at 1 p.m. for the canvass of City elections

Accept Auditor's September financial reports

***Accept/file MMP for Handlos-Ranch South ID#64829***

***Accept/file MMP for Green Flash II, ID#60791***

***Accept/file MMP for Hatteras, ID#60813***

***Accept/file MMP for Roanoke, ID#62111***

***Accept/file MMP for Ben Klocke, ID#67953 Newton 32, Carroll County, Iowa***

Approve deletion of Assessor assets #2294, 2295, 2296-Dell Optiplex 330 computers

Suzanne Gerlach & Jen Smith of PFM gave update

Approve memo for budget amendment deadline and handbook acknowledgment.

BOS spoke w/ Dave Wiederstein via telephone regarding Training Agreement for a Deputy. Wiederstein stated it is enforceable and suggested BOS talk with Todd Johnson.

Approve the 2018 Flex Renewal documents. BOS called Bob Josten regarding forms that will be returned to his office

Approve the deletion of DP assets #0929 & 0982 Dell monitors

**Tuesday, October 10, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Mitch Rydl, Chris Hemmingsen, Suzanne Gerlach/telephone, and Dave Wiederstein.**

***Approve agenda and minutes from October 3, 2017 meeting***

Board discussed Recorder's research/request to raise copy fees. Approved copy fees of .30 for regular and .40 for 11x17  
Todd Johnson discussed two contacts/quotes for pick-up, one from Pat Kaiser's Christiansen Motors for \$18,500 with trade, and one from Deters for \$17,116 with trade. Approved quote from Pat Kaiser's

Approved Training Agreement for new Deputy Michael Brooks, also discussed mental health services for the county  
SR: approved utility permit for MidAmerican Energy Co. along 310<sup>th</sup> St from Jay Ave. to Hwy 71. Rydl discussed obstruction in right of way, hauling rock, bridge work and culverts.

TIF update was discussed with Lisa Frederiksen and BOS. Suzanne Gerlach of PFM was contacted via phone. Discussed contacting Jostens with ordinance correction from prior month's TIF update/conference call.

Approve ad for appointment of County Attorney. Co. Attorney Dave Wiederstein requested increase to his current \$25000/\$14000/yr. for he and an assistant in sharing agreement with Cass County. Once he terminates with Cass Co. he is requesting an increase in their pay to \$45000/35000/year with full family insurance benefits for both part-time positions. He is requesting a response from Board by Dec. 1, 2017. BOS discussed attorney appointment, increase request and sharing agreement. Board will take matter into consideration and act on at a future meeting.

Approve the deletion of EMA Dell monitor for recycling

Board filed the Notice of Intent to Issue a Permit for Opperman-Bluebird Site, ID#69531 rec'd from DNR, ***Accept/file MMP for Double D Pork LC-Home & County Line***

***Accept/file MMP for AMVCRE, LLC-ALKAJA, ID#65042***

***Accept/file MMP for N & J Smith Farms, LLC ID365024***

***Accept/file MMP update for Lawrence Handlos-Handlos-Ranch, ID#60990***

**Tuesday, October 17, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Dave Hansen, Greg Gust, Nicole Roethlisberger, Jeanne Schwab, Teresa Murray, Deb Umland, Mitch Rydl, Dave Wiederstein**

***Approve agenda with addition of Berg Sow MMP and Hamlin gas station and approved the minutes of the October 10, 2017 board meeting***

Board asked the State Auditor questions regarding the county credit card policy. Board discussed credit card charges with Jeanne Schwab, Teresa Murray and Deb Umland.

Approved payment of claims submitted by various departments, the Emerg. Management Dir., E-911 Director, and Assessor as listed in separate publication in the amount of \$187,605.88

Board discussed sharing the county attorney with another county

SR update, amend agenda to approve Guthrie REC utility permit. Approve utility permit for Guthrie REC, Exira 9. Approve utility permit for West Central Rural Water utility permit for 110<sup>th</sup> St. Lincoln 5 to Carroll Co.

Dave Hansen, Greg Gust and Dave Wiederstein were present for discussion on 28E Agreement with Brayton.

Various options were discussed as to how to pay for the repair of a section of the road. Rydl stated the base needs redone and road reconstructed

Board discussed the cleanup of the Hamlin gas station property with Wiederstein

Discussion was held on Leroy Township Nishnabotna bridges that are in need of repair or replacement

The Board and Jeanne Schwab discussed a contract for HIPAA compliance services

Accept/file MMP for Berg Sow, LLC in Lincoln 36

**Tuesday, October 24, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Doug Weston, Mitch Rydl, Susanne Gerlach, Jen Smith and Chris Hemmingsen**

***Approve agenda***

Doug Weston informed the Board about repairing/replacing the elevator. Snow removal was discussed, Doug will use his discretion, tower lights have been repaired

Approve minutes for October 17, 2017 meeting

Approve/file MMP for Sunburst Valley Farms, LLC-Moonlight, ID#64179

Board discussed sharing attorney services with another county, motion to reappoint Dave Wiederstein for 90 day period

Motion to amend agenda to approve a Windstream utility permit. Approve utility permit for Windstream at 1929 200<sup>th</sup> St.

SR update, new excavator delivered today, crews are doing bridgework, repairs/inspections, training & cleaning ditches

***Approved resolution # 2017-44 (fix a date for public hearing on a General Obligation Urban Renewal Loan Agreement)***



**Tuesday, October 24, 2017**

Board will meet on 15<sup>th</sup> day of November, 2017, 10a.m. at Court House to hold a public hearing on entering into a loan agreement for (the Additional Loan Agreement)

Additional Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402 and 403.9 of the Code of Iowa. The Additional Loan Agreement will constitute a general obligation of the County

Maximum interest rate which may be paid under the Additional Loan Agreement is 6% per annum

At that time, the Board will receive oral or written comments from any resident/property owner in the County

**Tuesday, October 31, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Kent Grabill, Mitch Rydl, Jeanne Schwab**

Approve agenda

Approve minutes for October 24, 2017 meeting

Approve/file MMP for Matthew Halbur ID#59813 Iowa 25, Crawford Co.

Kent Grabill gave Weed Commissioner update. Approve the 2017 Weed Commissioner Annual Report

Mitch Rydl gave SR update. Approve to set a special meeting for Wednesday, November 1, 2017 at 11 a.m.

SR are doing maintenance, grading roads, spotting rock and cleaning ditches. Rydl also discussed the possibility of future wind turbines within the county

Lisa Frederiksen discussed the budget amendment. Approved to set the Public Hearing for the Budget Amendment for Wednesday, November 15, 2017 at 10:15 a.m.

Jeanne Schwab updated the Board about a grant she applied for and received that provides a portable CPR device for the Audubon and Exira Fire Departments. Schwab also updated the Board on a meeting with Gary Jones regarding HIPAA services and training. Schwab stated that she, Ellen Ritter, Bob Bogler and Gary Jones held the meeting

**Wednesday, November 1, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Mitch Rydl**

Approve agenda

Approve to move to closed session pursuant to Iowa Code Section 21.5©. Came out of closed session.

Approve the ICAP settlement proposal

**Tuesday, November 7, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Miranda Bills, Janell Bluml, Kent Wirth, Mitch Rydl**

*Approve the agenda with the addition of software*

*Approve minutes of the October 31, 2017 board meeting*

*Approve minutes of the November 1, 2017 board meeting*

Miranda Bills discussed real estate software with the Board/will get more information

**Approved claims**

Accept/file Clerk of Court's October Report of Fees

Accept/file Recorder's October Report of Fees

Accept/file Auditor's October Report of Fees

Approve/disapprove 2017 Family Farm Applications

Approve custodial agreement

Discussion held on mental health employee, serving Guthrie and Audubon Co. someone will be in here 2 ½ days/wk.

Kent Wirth, District Court Administrator addressed board regarding office space for a Family Treatment Court Coordinator

Board phoned Steve Kenkel, Shelby Co. Supervisor, regarding sharing attorney services, Kenkel shared not at this time

Mitch Rydl gave SR update. Delete asset #6-2005 Chevy pickup, #66-1994 Chevy Blazer and #67-1991 Chevy ½ ton pickup. Crews have been doing bridge maintenance, spotting rock and working dirt roads

**Tuesday, November 14, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson and Becky Marten**

Approve agenda

Board convened as the Official Board of Canvassers. Board canvassed votes from the Nov. 7, 2017 election for the cities of Audubon, Exira, Kimballton, Brayton, and Gray and instructed Auditor's office to forward abstracts, results and certificates to City clerks

Board discussed the County Attorney position

**Wednesday, November 15, 2017 Special Meeting**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Becky Martin, Doug Weston, Miranda Bills, Todd Johnson, Teresa Murray, Chris Hemmingsen, Deb Campbell, Gary Riesgaard, Mitch Rydl, Mike Blum, Susan Osvald, Robert Ammann, Jim Burns and Bob Bogler**

Approved agenda with the addition of court office space

Doug Weston informed Board he hired an elevator consultant to review the elevator status. Weston signed custodial agreement

*Approve minutes on November 6, 2017 meeting*

*Approve minutes on November 14, 2017 meeting*

Miranda Bills informed Board the Fidler will be meeting with her in regards to software

Department Head meeting was held, credit card usage was discussed, Wellness program and battery back-ups for CH

Chairman opened the public hearing on the Loan Agreement. Board answered questions, no written comments were received and public hearing was closed.

Nelsen opened public hearing on FY18 Budget Amendment, no oral/written comments were rec'd, public hearing was closed.

***Approve Resolution 2017-45 (Loan agreement not to exceed \$300,000.00)***

***Approve Resolution 2017-46 (Adopting FY18 Budget Amendment)***

***Approve Resolution 2017-47 (Amendment Appropriations)***

Mitch Rydl gave TIF update and discussed projects within the TIF area, and gave SR update

Robert Ammann, Nutrition Director, gave Elderbridge Agency on Aging Annual Report and FY19 budget request

Board discussed office space requested by the Court for the Children's Justice Coordinator

Bob Bogler discussed battery backups and how they work with the generator

**Tuesday, November 21, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Michael Hooper, Sarah Jennings, Kim Johnson, Miranda Bills, Deb Campbell, Brandon Tews, Breanna Gonzales, Mitch Rydl, Mike Jensen, Doug Weston, and Dave Wiederstein via telephone**

*Approve agenda with the addition of TIF Certification and Compensation Board*

Miranda Bills informed Board on meeting with Fidler regarding software. They are working on a proposal

Brandon Tews and Breanna Gonzales of Heart of Iowa Community Services discussed mental health services available to county. Breanna will be in the office 2 ½ days/wk. as Program Coordinator/Compliance Officer

*Approve the sharing of office space for Mental Health Coordinator and Children's Justice Coordinator*

*Approve minutes of November 15, 2017 meeting. Board discussed representatives for Compensation Board*

SR update, approve utility permit for Regional Water Inc. at 1895 Littlefield Dr., Mitch discussed Hungry Canyons

Approve the Public Notice for Fuel bids

Mike Jensen gave a Continuation of Government update and stated that a copy of COG Plan will be kept offsite. Mike also discussed a Hazard Mitigation and that Audubon Co. doesn't currently have one, we aren't required to have one, but should a disaster happen we wouldn't be eligible for federal money

Board discussed elevator and stated that the Consultant said parts are available.

Township reports that are required were discussed and the deadlines they are due

***Approve claims***

Doug Weston discussed vacation and on call hours

Board discussed the County Attorney position and options

**Tuesday, November 28, 2017**

**Attending: Todd Nelsen, Rick Thompson, Lisa Frederiksen**

Approve agenda with removal of Windstream utility permit

Approve minutes of November 21, 2017 meeting

Approve Molly's Class B Native Wine Permit

***Approve Resolution 2017-48 (Hiring Amy Elmquist as part time Auditor clerk)***

**Tuesday, December 5, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Amy Elmquist, Mitch Rydl, Melissa Thygesen, Jason Rokke, Kim Johnson, Jill Christensen, Dave Wiederstein via telephone and Doug Weston**

Approve agenda with addition of elevator repairs and SR update

**Tuesday, December 5, 2017 continued**

Mitch Rydl discussed cash flow for SR, and gave SR update

*Approve minutes of November 28, 2017 meeting*

*Approve claims*

Clerk of Court, Kim Johnson, discussed the need for a key for Children's Justice Coordinator. Doug Weston will check into getting an additional key

Accept/file Clerk of Court's November Report of Fees

Accept/file Recorder's November Report of Fees

Approve deletion of I-Voter's Dell OptiPlex, asset #2269

***Approve Resolution 2017-49 (Decrease Joni Hansen, Deputy Auditor to part time effective Jan. 1, 2018)***

Accept/file resignation of Sheriff Deputy Patrick Hamilton effective January 1, 2018

Board contacted Dave Wiederstein by telephone regarding public hearing and process regarding the attorney vacancy.

Approve Public Notice for Intent to Fill Vacancy of County Attorney

Board discussed opioid litigation proposal. Melissa Thygesen discussed the training and use of Narcam.

Approve Resolution 2017-50 (For County to pursue certain legal claims against certain opioid manufacturers)

***Moved to closed session/no action taken/moved out of closed session***

Doug Weston discussed setting up an account with Unitec to order parts for elevator, board set up account. Doug also discussed additional keys needed for some offices

Approve State Auditor's fixed asset schedule

Board contacted Duane Deist to serve on Compensation Board representing the BOS

**Tuesday, December 12, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Amy Elmquist, Miranda Bills, Teresa Murray, Deb Campbell, Mitch Rydl, Chris Hemmingsen, Jill Christensen, Dwight Jessen, Bob Gust and Dave Wiederstein via telephone**

*Approve agenda with the addition maintenance and attorney updates*

*Approve minutes of December 5, 2017 meeting*

Approve/file Auditor's November financial reports

Board discussed HIPAA training. Approved to not join ISAC HIPAA 17/18 service agreement

Miranda Bills questioned status of ATV Ordinance. Nelsen will contact Dave Wiederstein to have him draw something up

Bills informed the Board she is staying with Fidlal for \$9400.00

Board discussed the Compensation Board members

Deb Campbell discussed decertifying the City TIF moneys, she will check with State Auditor

Mitch Rydl gave SR update,

Award bid for CA10 bridge to Dixon Construction Co. for \$398,639.30

Award bid for M66 resurface to Henningsen Construction for \$1,200,666.84

Award bid for N36 resurface to Norris Asphalt for \$2,479,01.03

Approve deletion of asset #1403 impact tool

Approve fuel bid with Agriland FS

SR TIF update

Mitch and Chris discussed data processing services, Rydl recommended not calling our current provider and they have someone else they want to hire, Nelsen advised not to hire someone without a certificate of insurance.

Board telephoned Dave Wiederstein regarding IT service provider

Nelsen updated Board regarding needs the new attorney regarding her office furnishings and Doug Weston is looking for another provider for in CH

**Tuesday, December 18, 2017**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Amy Elmquist, Sarah Jennings, Todd Johnson, Kim Johnson, Miranda Bills, Duane Deist, Teresa Murray, Mitch Rydl, Adam Schweers, Jeanne Schwab, Deb Campbell, Doug Weston, Susanne Gerlach via telephone, and Thinkspace via telephone.**

Motion to approve agenda with addition of MMP updates and Dixon Construction contract

Approve December 12, 2017 minutes

***Approve Resolution 2017-51 (hiring Christopher Reischl, Deputy)***

Sheriff discussed staffing issues

***Approved letter of understanding between Sheriff's Office and Teamsters Local 238 modifying patrol deputy schedules***

Approved claims

## December 19, 2017 meeting cont'd

Approved budget memo asking all budgets be returned by January 8, 2018

Clerk of Court Johnson discussed additional keys needed for MH coordinator, children's justice coordinator, Atty  
*Accept/file MMP updates: J Christensen ID#57968, Douglas 23; CHMD Pork, Inc ID#62087, Sharon 7; Pheasant Ave Farms ID#58382; A Jensen ID#61526; D Jorgensen ID#60478; L Handlos-Steffes ID#61952; L Handlos-King ID#61964; L Handlos-Home E ID#59727 and K Grabill ID #58071*

*Approved Class C liquor license for Darrell's Place*

Discussed Region XII grant fund request, ICAP safety grant fund

*Motion to use ICAP safety grant to apply for drone as requested by Attorney and Sheriff*

Board opened Public Hearing on intent to fill County Attorney position. No oral or written comments received. Sarah Jennings answered questions

*Approved Resolution 2017-52 (appointing Sarah Jennings PT county attorney \$82,400/yr)*

Discussions held on reimbursement of death expenses for out of county/state residents. Atty will handle reimbursements  
Teresa Murray discussed IT services and that hospital might consider sharing. Nelsen called ACMH left message for adm  
Sec Rds: gift certificate rec'd by employee and Atty advised not to accept it

**Approved Chair to sign future documents for Cameron 10 bridge with Dixon Construction Co**

Atty stated wellness funds don't need to be approved by Board if approved by Wellness Committee

Telephone conf held with Thinkspace on IT services, they will submit proposal

Recessed at 12 noon and reconvened at 1 pm

Adam Schweers of Computer Concepts of Iowa discussed IT services and submit proposal

Telephone conf held with Susanne Gerlach of PFM and rec'd bonding update. Gerlach to contact Auditor

Weston asked Nelsen to meet and approve his timesheet after meeting

## Tuesday, December 26, 2017

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Lisa Frederiksen, Joni Hansen, Amy Elmquist, Sarah Jennings, Todd Johnson, Dave and Lori Lebeck, Deb Campbell, Mitch Rydl**

Approve agenda and minutes of December 19, 2017 meeting

Chairman Nelsen gave oath to Attorney Sarah Jennings

Board discussed start date for Letter of Understanding for Sheriff's Office and union for schedules

Nelsen stated ACMH Administrator Susanne Cooner has asked to speak with Board on January 9, 2018

Lebecks discussed ATV ordinance and Board relayed they are working on a draft

Approved January 8, 2018 for Standard and Poores rating call for bond sale at 9 am

Treasurer discussed bond bank account options. Will call banks for interest rates

Discussion held on keys and CH security with Auditor. Nelsen will contact Security Committee

Sec Rds: cutting/burning brush, snow removal with winter hours of 6 to 6

*Approved Windstream utility permit for 2143 190<sup>th</sup> St, Leroy 19*

*Approved contract to Henningsen Construction for \$1,200,666.84 on M66 from F24 to F32*

Board discussed garbage contract and will advertise. Discussed PCP testing of new hires and elected officials

## Special Meeting: Thursday, December 28, 2017

**Attending: Todd Nelsen and Rick Thompson. Gary VanAernam absent. Others present Joni Hansen, Mike Blum VanAernam joined the meeting at 10:50 am**

Approved agenda

Board called Gail Richardson and Joe Rasmussen regarding Compensation Board

Discussion held regarding health insurance benefits

**VanAernam joined meeting at 10:50 a.m.**

Board worked on next year's budgets

Meeting adjourned at 12:04 p.m.

**SUPERVISOR'S MINUTE BOOK 2017**

**January 3, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Clerk Joni Hansen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Jill Christensen, Miranda Bills, Mary Lou Johansen, Todd Johnson, Gary Olson, Jeanne Schwab, Mitch Rydl and Dwight Jessen.

Gary VanAernam swore in Todd Nelsen and Rick Thompson as Supervisors, Lisa Frederiksen as Auditor, Todd Johnson as Sheriff, and also Miranda Bills to fill the vacancy term of Recorder.

Motion-Thompson Second-VanAernam to appoint Todd Nelsen as Chairman of the Board. Vote-all in favor. Motion-Nelsen Second-Thompson to appoint Gary VanAernam as Vice-Chairman. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of MMP for Dustin Burr. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of December 27, 2016. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$21,971.75. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the 2017 Holiday courthouse closing dates as follows: Memorial Day, May 29, Fourth of July – July 4, Labor Day – September 4, Veteran's Day – November 10, Thanksgiving Day – November 23, Friday after Thanksgiving – November 24, Christmas Day – December 25 and New Year's Day – January 1, 2018. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the Audubon County Advocate Journal as the legal newspaper. Vote-all in favor.

Jeanne Schwab addressed the Board regarding the Board of Health vacancy. Motion-Thompson Second-VanAernam to appoint Calla Poldberg to fill the vacancy term of Jim Willett on the Board of Health. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the following distribution of Supervisors Boards/committees. Vote-all in favor.

**Gary VanAernam:** Audubon County Security Committee; Adult Correction Services; Juvenile Emergency Service; Audubon County Emergency Management Board; Audubon County E911 Board; Region XII County of Government Policy Committee; New Opportunities Inc.; Audubon County Safety Committee; Decategorization Board-Governance Board Alternate; REAP Committee; Assessor's Conference Board; Audubon County Hazard Mitigation Planning Committee; Tourism Board

**Todd Nelsen:** Cherokee Citizens Advisory Board; Synergy Center Board; Decategorization Board-Local Planning Group and Governance Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon Co. Economic Development; CABEDA (I-80/HWY 71 Business Park) Board; Hungry Canyon-Loess Hills; Assessor's Conference Board; HIPAA; SW DHS Services Area Advisory Board, Audubon County Safety Committee, Heart of Iowa Community Services Regional Board (MH) alternate.

**Rick Thompson:** WESCO, Audubon County Landfill Commission, Audubon County Enterprise Zone Board; Region XII Council of Government L.E.O. Board; M&M Divide RC&D Board; DHS Cluster Board; Region XII Council of Government Policy Council; Assessor's Conference Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon County Board of Health, Audubon County Safety Committee, Southwest Iowa Sheltered Workshop/7 County Board, Heart of Iowa Community Services Regional Board (MH).

Motion-VanAernam Second-Thompson to approve the Supervisors as the Safety Directors for 2017. Vote-all in favor. Motion-Thompson Second-VanAernam to approve Resolution 2017-1 as follows. Vote-all in favor.

**RESOLUTION 2017-1**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Mary Lou Johansen be employed as Deputy Recorder effective January 1, 2017, unless sooner revoked, or when said Deputy ceases to perform said duties, and do hereby authorize and empower her to do all acts and things that may lawfully be done by her as Deputy Recorder.

This position will be as needed, on a temporary basis, until permanent replacement can be found. The starting hourly wage will be \$17.00 per hour. There will be no benefits.

Dated this 3<sup>rd</sup> day of January, 2017.

/s/ Todd M. Nelsen, Chairperson

Audubon County Board of Supervisors  
ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-2 as follows. Vote-all in favor.

**RESOLUTION 2017-2**  
**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2017 and January 31, 2018 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF AUDUBON COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

/s/ Todd M. Nelsen  
Chair, Board of Supervisors

Dated: January 3, 2017

ATTEST:

/s/ Joni Hansen  
Deputy County Auditor

Dated: January 3, 2017

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Jerry Schultes, ID#60937, Viola 14. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP for CHMD Pork, Inc., Delbert Christensen, ID#62087, Sharon 7. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP for Jason Christensen, ID#57968, Douglas 23. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Dustin Burr, ID#60480, Hamlin 11. Vote-all in favor.

Motion-VanAernam Second-Thompson to appoint Gary Olson to the Conservation Board for a five year term. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Rydl gave a power point presentation to review the 2016 work orders.

Motion-Thompson Second-Nelsen to appoint Miranda Bills as the ADA Coordinator. Vote-all in favor. There being no further business, Motion-Thompson Second-Nelsen to adjourn the meeting at 12:41 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
12/21/2016 through 01/03/2017

Vendor	Description	Amount
ACE HARDWARE	BATTERY-REC	31.98
ALBERT, JENNIFER	2016 GRAND JUROR-CLERK	42.60
AMERICINN OF GRIMES	MTG LODGING-SHER	145.60
AUDUBON CO SHERIFF	COMP JAIL SENT-SHER	97.54
BALD, ELSIE	2016 GRAND JUROR-CLERK	30.90
BAUER BUILT TIRE CENTER INC	SRTIRES	2,389.56
BOHLMANN & SONS SANITATION	DEC-MARCH GARB SERV-CONS	64.00
BORKOWSKI, DALE E	SR INSURANCE REIMBS	256.40
BRAYTON CITY CLERK	SR RUT REIMBS	459.64
BROWN SUPPLY CO INC	SR PARTS	1,676.81
CARD SERVICES	CONS LIGHTS, SUPPLIES,STEEL TOE BOOTS	216.52
CASS CO HEALTH SYSTEM	PCP/DRUG UA-CONS	136.00
CENTRAL IA DISTR INC	PARTS FOR SCRUBBER-GEN	44.49
CHRISTENSEN, JASON	2016 GRAND JUROR-CLRK	30.90
CITY OF AUDUBON	REIMB WATER BILL-GEN RLF	93.85
CORPORATE OFFICE	WEEKLY FLEX FUNDING	719.73
COUNSEL	M/A COPIER-MN FLR	127.19
D & J SUPPLY	SR TIRES/LABOR	179.30
DERRICK, LAWRENCE	2016 GRAND JUROR-CLERK	30.90
DOUGLAS CO SHERIFF TIM DUNNING	FEES-SHER	50.00
DREHER SANITATION	CH TRASH REM/REC-NOV	49.50
ECLIPSE HEALTHCARE LLC	PHN PT	309.40
ELMQUIST WELDING & RPR INC	SR WELDING SUPPLIES	11.99
EXIRA CITY CLERK	REIMB WATER BILL-GEN RLF	28.92
FARM & HOME PUBLISHERS	BALANCE FOR 2015 PLATBOOKS-AUD	386.00
FARM SERVICE COOPERATIVE	TONER-DP	67.00
FASTENAL CO	SR BOLTS	77.32
FELDHANS, KRISTINA	2016 GRAND JUROR-CLRK	30.90
FORESTRY SUPPLIES INC	RS SAFETY GEAR	374.79
FRANK DUNN CO	SR PAVEMENT PATCH	789.00
GRAINGER	CASTERS-GEN	68.80
GUTHRIE COUNTY REC	ELEC-CONS	678.08
HANSEN, LISA	2016 GRAND JUROR-CLERK	30.90
HOLIDAY INN AIRPORT	MTG LODGING-SHER	554.40
HUNGRY CANYONS ALLIANCE	FY18 HUNGRY CANYON MEMB	3,500.00
IA STATE ASSN OF ASSESSORS	2017 ASSOCIATE DUES-ASSR	650.00
KLEVER, THOMAS C	2016 GRAND JUROR-CLERK	34.95
LINDVALL, DAVID	2016 GRAND JUROR-CLERK	30.90
MAIL SERVICES LLC	PRINT/POSTAGE-TREAS	221.55
MEDIACOM	CABLE-SHER	95.68
MIDAMERICAN ENERGY CO	SR ELECTRIC	44.21
MUNCH, JEFF	2016 GRAND JUROR-CLERK	43.50
OPTIONS' INK	SR SIGN MTRL	66.05
PAT KAISER'S CHRISTIANSEN MTRS	RS PARTS/LABOR	62.90
PAULSEN, BARBARA	2016 GRAND JUROR-CLERK	39.00
PHIPPEN, SHELBY	REIMB MEALS-SHER	48.22
RANDERIS, STEVEN	2016 GRAND JUROR-CLERK	30.90
RASMUSSEN, SUSAN	2016 GRAND JUROR-CLERK	30.90

Claims Listing Report  
AUDUBON COUNTY  
12/21/2016 through 01/03/2017

Vendor	Description	Amount
RDP OFFICE	SR DATA SERVICE	3,145.68
RIESGAARD FARM SUPPLY	RS SEED	140.00
RILEY, PATRICK	REIMB MEALS-SHER	35.00
RYDL, MITCH	SR OFFICE FIXTURES	13.99
SCHWAB, STACY	2016 GRAND JUROR-CLERK	41.70
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	PHN SHREDDING	36.00
STATE FOREST NURSERY	3 CHAINSAW CLASS-CONS	30.00
THE OFFICE STOP	OFF SUPP-REC	287.58
THE SCHNEIDER CORPORATION	SR DATA SERVICE	1,350.01
US CELLULAR	CELL SRVC-SHER	100.62
VAN AERNAM, ABBY	2016 GRAND JUROR-CLERK	39.00
VANWALL EQUIPMENT	SR FILTER	65.07
VERIZON WIRELESS	RS PHONE	300.71
VETTER EQUIPMENT - NAPA 1	WIPER BLADES-SHER	96.36
WEITL, GENE	2016 GRAND JUROR-CLERK	39.90
WINDSTREAM IOWA COMMUNICATIONS	911 TELE	1,026.96
ZUCK, DONALD	2016 GRAND JUROR-CLERK	43.50
	<b>GRAND TOTAL</b>	<b>21,971.75</b>



SUPERVISOR'S MINUTE BOOK 2017

January 10, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Doug Weston, Miranda Bills, Deb Campbell, Deb Umland, Gary Riesgaard, Todd Johnson, Mike Jensen, Jeanne Schwab, Mitch Rydl, Suzanne Cooner, Kent Grabill and Kim Johnson.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Kim Johnson. Vote-all in favor. The Department Head meeting was held. A calling tree update, Delta Dental rates remaining the same and also a drug drop off box in the Sheriff's office were discussed.

Suzanne Cooner, CEO of Audubon County Memorial Hospital, introduced herself to the Board and Department Heads.

Mitch Rydl gave the Secondary Road update. Rydl discussed a proposed ordinance regarding posted bridges, bridge inspection work and that his crews have been cutting trees. Kent Grabill discussed the purchase of a Roadside mower for the skidster. Motion-VanAernam Second-Thompson to approve the purchase of a Roadside mower. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the minutes of January 3, 2017. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Clerk of Court's December Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Recorder's December Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Auditor's December month-end reports. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Sheriff's Quarterly Report for Oct-Dec, 2016. Vote-all in favor. Motion-Thompson Second-VanAernam to accept the resignation of Sheriff Deputy Patrick Riley. Vote-all in favor. Motion-VanAernam Second-Thompson to approve an ad for publication regarding the County Attorney. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the appointment of the following deputies: Mary Lou Johansen, Deputy Recorder, Diana Munch, Deputy Auditor/Election Director, Joni Hansen, Deputy Auditor, Kathy Inman, Civil Process Server, Nathan Tibbets, Deputy Sheriff, Jason Rokke, Deputy Sheriff, David Beane, Chief Deputy Sheriff, Patrick Riley, Deputy Sheriff, and Brian Juelsgaard, Deputy Sheriff.

Motion-VanAernam Second-Thompson to appoint Dr. Stubbs to the Board of Health. Vote-all in favor.

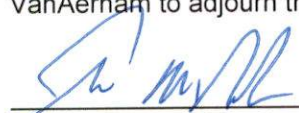
The Board discussed the calling tree regarding the closing of the courthouse. Mike Jensen will set up a group that will be notified by text.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Ed Wiederstein, ID#58869, Cameron 30. Vote-all in favor.

Kim Johnson, Clerk of Court, discussed the painting of the courtroom, and the Board stated that they had no objections.

Todd Johnson discussed the replacement door on the south side of the courthouse. Johnson stated that his department would only pay for the extra security glass in the door. Discussion on exercise area for prisoners and lack of real estate for sale for purposes needed. Johnson also discussed law enforcement agreements with surrounding cities and the upcoming meetings with City Councils.

Diana Munch inquired as to the status of safety procedures for new employees with the Board. Chairperson Nelson requested Auditor assistance on Board's incomplete budgets. Auditor pointed out TIF revenues on the Board's annual TIF Reconciliation Report to be used for budget. During process Auditor reminded Board that they needed to discuss/calculate projected interest with Engineer/bank on TIF project loan with Exchange State Bank. Auditor Frederiksen also questioned Board on what Board/Engineer plans were upon expiration of current loan which will occur during next budget year and which was also not included in the board-submitted budget. There being no further business, Motion-Thompson Second-VanAernam to adjourn the meeting at 12:56 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

January 17, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: Gary VanAernam Others present were Joni Hansen, Todd Johnson, Mitch Rydl, Lance, Laurie and Jordan Meaike, Ellen Ritter, Deb Campbell and Chris Hemmingsen.

Motion-Thompson Second-Nelsen to approve the deletion of Arlo Winterboer and Gail Richardson. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the minutes of January 10, 2017. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$132,956.38. Vote-all in favor.

Todd Johnson discussed the Civil Service Board. Motion-Thompson Second-Nelsen to appoint Craig Young to the Civil Service Board for a six year term. Vote-all in favor. Todd discussed law enforcement contracts with the surrounding towns. The Sheriff will send a copy to the county attorney for review.

Mitch Rydl gave the Secondary Road update. Rydl discussed the bridge ratings. Lance Meaike met with the Board to discuss developing property he has purchased on the north edge of Audubon. Rydl will call a meeting with the Zoning Board. Meaike also inquired as to whether there are tax abatements available.

Ellen Ritter, Mental Health Coordinator, reviewed her duties and proposed contract. The Board will have the county attorney review before approving.

Motion-Thompson Second-Nelsen to change the February 7 meeting to February 2. Vote-all in favor. Motion-Thompson Second-Nelsen to approve Resolution 2017-3 as follows. Vote-all in favor.

RESOLUTION 2017-3

Assigning Ending Balances

WHEREAS, the County continues to engage in planning for the future; and

WHEREAS, the Board of Supervisors gives careful consideration to various expenditures that are vital to the county services provided and that are necessary in the future; and

WHEREAS, the Board of Supervisors believes it is necessary to assign certain amounts in the ending fund balances to assist in the payment of these expenditures in the future in compliance with GASB 54; and

WHEREAS, State Auditors have recommended the addition of assigning any debt payments for the upcoming year,

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that for all current and future budget/financial year-end reports beginning with the actual financial year-end FY16 and budget year FY17:

- that the ending balances of all "other general" funds established by the County shall have their entire ending balances assigned accordingly for the purposes of the fund in which it was established
- that the entire ending balance of the room & board/work release revenues for the sheriff department be set aside for the purposes established in Iowa Code 356.7

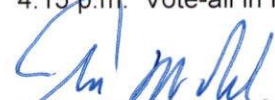
Passed and approved the 17<sup>th</sup> day of January, 2017 with the vote thereon being as follows:

Ayes: Nelsen, Thompson  
/s/ Todd M. Nelsen, Chairperson  
Audubon County Board of Supervisors

Nays: None  
/s/ Joni Hansen, Deputy  
Audubon County Auditor

Deb Campbell discussed a DHS tax suspension. Motion-Thompson Second-Nelsen to approve a tax suspension for Parcel #050930140860. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file the Treasurer's Semi-Annual Report for July-December and the Investment Report. Vote-all in favor.

Motion-Thompson Second-Nelsen to appoint Dr. Cunningham and Dr. Stubbs as Medical Examiners for a two year term. Vote-all in favor. The Chairman recessed the meeting at 12:15 p.m. The meeting reconvened at 1:00 p.m. Mitch Rydl and Chris Hemmingsen reviewed the Secondary Roads budget with the Board. There being no further business, Motion-Thompson Second-Nelsen to adjourn the meeting at 4:15 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
01/04/2017 through 01/17/2017

Vendor	Description	Amount
FASTENAL CO	SR BOLTS	43.71
FIDLAR TECHNOLOGIES INC	QTR SRV FEE-REC	500.00
FILTER CARE	SR FILTER CLEANING	66.10
GUTHRIE COUNTY	OCT-DEC SANITARIAN EXPENSE	5,466.69
GUTHRIE COUNTY REC	CONSERVATION ELECTRICITY	1,033.51
HAAG, BRUCE	REIMB FOR INTERNET	20.00
HAMLIN LUTHERAN CEMETERY	29 VET GRAVES	145.00
HANSEN'S M&M SERVICES	UPDATES ARCMAP-911	553.00
HENRY COUNTY SHERIFF	SERV FEE-JUV	33.50
HINNERS, JEAN	PHN MILEAGE	68.62
HINNERS, KYLE	REIMB MTG/MLG-VA	62.22
HOLY TRINITY CEMETERY	18 VETERAN GRAVES	90.00
IMMANUEL LUTHERAN CEMETERY	125 VETERANS GRAVES	625.00
IMWCA	SR WORK COMP	6,275.00
ISACA, ATTN: TRAVIS WEIPERT	2016 SEAT DUES-AUD	150.00
KIMBALLTON CITY CLERK	FY17 ALLOC	1,100.00
LAFOY, PENNY	PHN MILEAGE REIMB	209.15
LINCOLN TWP CEMETERY	VETERANS GRAVES CARE	50.00
MAPLE GROVE CEMETERY	484 VETERANS GRAVES	2,420.00
MARNE-ELK HORN TELEPHONE CO	TELE-911	157.50
MENARDS	BRIDGE MATRL/WIRE/PLEXIGLASS-CON	894.89
MIDAMERICAN ENERGY CO	SR ELECTRIC	3,989.97
MILLER, DEAN	RENT REIMB-GEN RLF	150.00
NEBRASKA-IA INDUSTRIAL	SR SIGN MTRL	458.60
NELSON, ROBERT J	PHN MLG	85.54
NIX, JONI K	REIMB TRANSCRIPT COPIES-JUV	42.00
NORTHLAND PRODUCTS CO	SR PARTS CLEANING	504.85
OAK HILL CEMETERY	47 VETERANS GRAVES	235.00
OAKFIELD CEMETERY	VETERAN GRAVE CARE	230.00
O'HALLORAN INTERNATIONAL	SR PARTS	740.25
OLSEN, FRANK	REIMB COMM MTG-VA	50.00
PLEASANT HILL CEMETERY	16 VETERANS GRAVES	80.00
POWERPLAN	SR PARTS	841.80
PRODUCTIVITY PLUS ACCOUNT	CONSERVATION BATTERY CHARGER/SAW CHAINS/	1,059.90
RASMUSSEN LUMBER CO	SR BLDG MTRL	474.41
RAY, DONNA	MH ADV MLG	44.74
RDP OFFICE	DP BACKUP	1,330.23
REGION XII COUNCIL OF GOVTS	MATCH	784.03
RIESGAARD, GARY N	REIMB TRANSPORT-VA	80.00
ROBERTS, JASON	CONS TRUCKING FOR SILT DAM PROJECT	10,859.00
SCHILDBERG CONSTRUCTION INC	CONSERVATION EROSION STONE FOR SILT DAM	5,088.19
SCHWAB, JEANNE M	PHN MLG	26.79
SCOTT VAN KEPPEL LLC	CONSERVATION EQUIPMENT LEASE	7,215.00
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHRED FEES-ATTRY	38.00
SEVENTH DAY ADVENTIST CEMETERY	VETERANS GRAVES	15.00
SHAFFER, MARGEE	REIMB TOURISM EXP	96.44
SHOPKO STORES OPERATING CO LLC	CONS INK CART/PHONE CARDS/PENS/FOLDERS	123.01
ST JOHN'S CEMETERY WEST	37 VETERANS GRAVES	185.00

Claims Listing Report  
AUDUBON COUNTY  
01/04/2017 through 01/17/2017

Vendor	Description	Amount
ACE HARDWARE	RS TOOLS	1,964.41
AGRILAND FS INC 73	SR PARTS	17,092.54
ANDERSEN, LAURA	REIMB TRANSCRIPT COPIES-ATTORNEY	84.00
ANTHONY, FAITH	REIMB MLG TO EXIRA	9.68
ARLINGTON HEIGHTS CEMETE	VA GRAVES	760.00
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATIONS	934.22
AUDUBON CO AIRPORT AUTHORITY	FY17 3RD QTR ALLOC	9,511.75
AUDUBON CO CONSERVATION CLUB	CONSERVATION CLUB DUES	30.00
AUDUBON CO ECONOMIC DEVE	FY17 3RD QTR ALLOC	7,611.75
AUDUBON CO ENGINEER	CONSERVATION FUEL	2,160.32
AUDUBON CO SHERIFF	ARREST WARRANT-SHER	170.65
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISP SERVICE	10.00
AUDUBON FIRE DEPARTMENT	REIMB RADIOS-SURCHARGE ALLOC-911	2,231.29
AUDUBON STATE BANK	DEP SLIPS/CKS-REC	65.59
BAKER, RICHARD M	REIMB MTG-VA	50.00
BAUER, DEAN	REIMB WATERWAY IMP-DAVIDS CRK	2,521.95
BENTLEY SYSTEMS INC	SR DATA SERVICES	902.00
BETHANY CEMETERY	VETERAN GRAVES	185.00
BOHLMANN & SONS SANITATION	SR DISP SERVICE	74.80
BOLDT, PAULETTE KAY	PHN MLG	119.38
BOWEN CEMETERY	VETERAN GRAVES CARE	60.00
BRIGGS HEALTHCARE	MED FORMS-PHN	125.25
BURR PLUMBING & HEATING	SR BUILDING REPAIR	72.96
CAM ROSS SIGN CO	SIGNAGE FOR ATTY OFFICE	120.00
CAMERON TOWNSHIP CEMETERY	VET GRAVE CARE	55.00
CASEYS GENERAL STORES INC	FUEL-EMA	34.13
CASS CO HEALTH SYSTEM	PHN PATIENT SERVICES	130.36
CENTRAL IA DISTR INC	CRTHS CUSTODIAL SUPPLIES	333.30
CENTRAL IOWA WATER INC	CRTHS BOILER SUPPLIES	155.00
CENTURYLINK	TELE911	14.00
CHAPMAN, ROBERT	SR SAFETY WEAR	127.79
CHRISTENSEN, MARCIA	REIMB USB-ATTRY	4.99
CITY OF AUDUBON	GEN RELIEF WATER BILL	103.30
CITY OF AUDUBON - LIBRARY	FY17 ALLOC	6,600.00
CITY SERVICE & PARTS	CONSVATION FUEL FILTER	31.29
CORPORATE OFFICE	WEEKLY FLEX FUNDING	380.67
COUNSEL	SHIPPING ON TONERS	30.22
D & J SUPPLY	SR TIRE REPAIR	34.00
DOUGLAS TOWNSHIP CEMETERY	VET GRAVE CARE	5.00
DREES HEATING & PLUMBING INC	CRTHS BOILER REPAIR	1,193.06
DREHER SANITATION	SANITATION SERVICE	49.50
EBENEZER LUTHERAN CEMETERY	VET GRAVES	65.00
ECLIPSE HEALTHCARE LLC	PHN PT SERVICE	628.85
ELMQUIST ELECTRIC INC	SR BLDG LABO	72.50
ELMQUIST WELDING & RPR INC	SR WEDLIGN SUPPLIES	11.99
EXIRA CEMETERY ASSOC, %SHELLEY R DAVIS -	365 VET GRAVES	1,825.00
EXIRA CITY CLERK	SR WATER	3,340.55
EXIRA FARM SERVICE	CONSERVATION MOWER TIRE	71.55

Claims Listing Report  
AUDUBON COUNTY  
01/04/2017 through 01/17/2017

Vendor	Description	Amount
ST JOHN'S LUTHERAN CEMETERY	VETERANS GRAVES	170.00
STONE PRINTING OFFICE PRODUCTS	ATTY SUPPLIES	139.49
THE OFFICE STOP	OFF SUPP-ASSR	33.85
THOMPSON, BECKY A	PHN MLG	103.87
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	2,564.98
VIOLA TOWNSHIP CEMETERY	15 VETERANS GRAVES	75.00
WAHLERT, CHRISTINE G	PHN MLG	76.61
WELLMARK BC/BS	ADDN PROCESSING FEE	10.90
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WICKIZER, JASON	RS TRAINING	600.00
WINDSTREAM IOWA COMMUNICATIONS	TELE-VA	1,738.09
ZIEGLER INC	SR FILTERS/PARTS/LABOR	10,228.31
	<b>GRAND TOTAL</b>	<b>132,715.83</b>
CORPORATE	FLEX CK	240.55
		<u>132956.38</u>

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	24,885.91
0002 GENERAL SUPPLEMENTAL FUND	1,771.73
0003 ECONOMIC DEVELOPMENT FUND	96.44
0004 CONSERVATION PARK IMPROVEMENT	23,944.85
0010 MH/DD SERVICES FUND	44.74
0011 RURAL SERVICES BASIC FUND	21,945.08
0012 RURAL SERVICES SUPPLEMENTAL FUND	9,511.75
0020 SECONDARY ROAD FUND	41,704.94
0024 RECORDER'S MANAGEMENT FUND	500.00
4000 EMERGENCY MGMT SERVICES FUND	1,158.69
4010 E-911 SURCHARGE FUND	6,265.28
4100 CO ASSESSOR AGENCY	505.75
5210 PAYROLL-MISCELLANEOUS	380.67
<b>GRAND TOTAL</b>	<b>132,715.83</b>

SUPERVISOR'S MINUTE BOOK 2017

January 24, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Dave Wiederstein, Allen and Chrystal Zobel, Doug and Julie Olson, Todd Johnson, Tauna Bohlmann, Mitch Rydl, Kent Grabill, Gail Richardson, Judy Olsen, Susan Sievers, Steve Miller, Arch Andersen, Jill Christensen, Faith Anthony, Deb Campbell and Miranda Bills.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of landfill update. Vote-all in favor.

Dave Wiederstein reviewed his budget with the board. Motion-Thompson Second-VanAernam to re-appoint Dave Wiederstein as acting county attorney for a 90 day period. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the minutes of January 17, 2017 board meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to appoint Wayne Hansen to the CABEDA board for a two year term. Vote-all in favor. Motion-Thompson Second-VanAernam to appoint Sam Kauffman to the Judicial Magistrate appointing committee. Vote-all in favor. Motion-Thompson Second-VanAernam to appoint Genelle Deist to the Board of Adjustment for a five year term. Vote-all in favor.

Todd Johnson discussed law enforcement contracts with surrounding towns. Motion-VanAernam Second-Thompson to approve law enforcement contracts with the cities of Exira, Kimballton and Gray for a period of five years. Vote-all in favor.

Allen and Chrystal Zobel and Doug and Julie Olson met with the Board regarding the Lions Club International 100<sup>th</sup> Anniversary. Motion-VanAernam Second-Thompson to approve a Proclamation Recognizing the Lions Clubs Int. 100<sup>th</sup> Anniversary. Vote-all in favor.

Mitch Rydl gave the Secondary Road update and discussed road conditions following the ice storm. Rydl and Kent Grabill reviewed the roadside budget.

Gail Richardson, Judy Olson, Susan Sievers, Steve Miller and Arch Andersen reviewed the Historical Society budget. Gail Richardson reviewed the Audubon City Library budget with the Board.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Terry Sunberg, ID#60469, Melville 27. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Brian Klocke, ID#66574, Viola 5. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Handlos-Rudolph, ID#57972, Sharon 1. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Handlos-Wegner, ID#64333, Leroy 1. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Danny Wittrock, ID#58183, Hamlin 11. Vote-all in favor.

Faith Anthony discussed attorney assets with the board. Motion-Thompson Second-VanAernam to approve the deletion of the following attorney assets: #0274-Zenith VCR; dictating unit; #0147-Monroe adding machine; Canon typewriter AP200; Canon typewriter AP5415; #0793-Sharp EL calculator; #0269 Canon calculator MP12D; #0264 Canon calculator P20-DX; Gateway 2000 506 laptop; and #271 Gateway E3600 monitor. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the deletion of a Zebra Print ID, asset #2230. Vote-all in favor.

Deb Campbell discussed a DHS tax suspension. Motion-Thompson Second-VanAernam to approve a tax suspension for Parcel #050521340154. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve a six month IDPH Substance Abuse Grant. Vote-all in favor. The Board discussed the landfill and a letter received from Rick Bohlmann. The Board worked on the M, D & A report for the State Auditor.

Motion-Thompson Second-VanAernam to approve the revised handbook. Vote-all in favor. The Chairman recessed the meeting at 12:30 p.m. The meeting reconvened at 1:30 p.m. The Board reviewed the Recorder's and Treasurer's budgets. There being no further business, Motion-Thompson Second-VanAernam to adjourn the meeting at 2:51 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2017

January 31, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Dave Wiederstein via telephone, Bruce Haag, Jerry Kelly, Ron Mullenger, Gary Olsen, Marlene Ballou, Mike Blum, Mitch Rydl, Jill Christensen, Jean Hinners, Scott Smith, Dave Lake, Mike Jensen and Teresa Murray.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Halbur MMP and pre-employment physicals. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the January 24, 2017 board meeting. Vote-all in favor.

Bruce Haag, Dave Wiederstein via telephone, Jerry Kelly, Ron Mullenger, Gary Olsen and Marlene Ballou discussed wages and benefit issues concerning a conservation employee having to do with a change from full-time to ¾ time status. Wiederstein recommended documenting everything like this in conservation board minutes and preferably preparing resolutions regarding employees. The Board discussed volunteer forms that need to be filled out as required by our insurance and also a possible budget amendment for the current year. Haag reviewed his budget with the board.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-VanAernam to approve a transfer of funds for LE9 project for IDOT testing costs. Vote-all in favor. Rydl discussed the clean-up of a property in Hamlin that has underground tanks. Jean Hinners inquired as to the condition of some of the gravel roads and Rydl reviewed what is being done. Hinners also asked about trees being removed along a dirt road.

Scott Smith of IMWCA and Dave Lake of Community Insurance reviewed the county's loss ratios and reviewed services available.

Motion-Thompson Second-VanAernam to approve 70% of the Compensation Board recommendation for elected officials. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the 2016 gross wages for publication. Vote-all in favor.

**Recorder Dept** Bills, Miranda PT \$25,430.75; Johansen, Mary Lou \$45,043.68; **Treasurer Dept** Murray, Teresa, Luttrell, Courtney \$18,603.01; Kommes, Amanda \$27,247.62; Campbell, Debbie \$45,115.92; **Auditor Dept** Marten, Becky AN \$9,025.72; Hansen, Joni \$36,058.08; Munch, Diana \$40,865.82; Frederiksen, Lisa \$51,152.82 **Assessor Dept** Dreher, Nan PT \$8,372.39; Wilson, Brookelyn PT \$2,952.00; Bluml, Janell \$42,464.46; Umland, Debra \$53,080.56 **General Dept** Cramer, William PT \$13,345.35; Weston, Douglas \$34,284.79 **Veteran Dept** Riesgaard, Gary PT \$18,642.12 **EMA Dept** Jensen, Michael PT \$20,300.04; **Supervisor Dept** VanAernam, Gary PT \$27,053.88; Deist, Duane PT \$27,053.88; Nelsen, Todd PT \$27,553.92 **Attorney Dept** Cable, Josie PT \$1361.80; Baylor, Angie PT \$6356.65; Christensen, Marcia PT \$7,003.44; Anthony, Faith PT \$23,860.77; Wiederstein, David \$49,317.10; Andersen, Francine \$58,514.67 **MH Dept** Ray, Donna PT \$2,915.21

**Conservation Dept** Paulsen, Carly Seasonal \$2,679.75; Andersen, Rose Seasonal \$4,262.63; Geib, Connor \$3,976.88 Seasonal; Walker, Joseph Seasonal \$4,653.00; McIeran, Matthew PT \$28,292.92; Voigts, Hunter \$31,417.58; Bruck, Tyler \$33,374.46; Haag, Bruce \$47,463.48; **Public Health Dept** Christensen, Sarah PT \$6,473.07; Sorensen, Lisa PT \$8,412.25; Toft, Heather PT \$8,459.67; Boldt, Paulette PT \$16,462.92; Wahlert, Christine PT \$21,646.54; Hinners, Jean PT \$22,691.89; Nelson, Robert PT \$25,551.50; Lafoy, Penny \$27,960.67; Murray, Teresa \$27,836.18; Thompson, Becky PT \$51,203.06; Schwab, Jeanne \$61,056.48

**Sheriff Dept** Hannasch, Jacob ASN \$160.00; Soll, Brent ASN \$240.00; Fett, Jason ASN \$380.00; Fransen, Thomas ASN \$2,460.00; Thorn, Todd ASN \$5,100.00; Lauritsen, Denise PT \$9,211.29; Cable, Josephine PT \$6,281.90; Baylor, Angela ASN \$2,332.92; Rugaard, Laura PT \$16,290.82; Phippen, Shelby PT \$26,467.70; Doherty, Amanda \$30,628.86; Thygesen, Melissa \$31,622.65; Steffes, Debra \$32,691.24; Inman, Kathleen \$38,808.86; Juelsgaard, Brian \$42,670.60; Riley, Patrick \$51,225.95; Rokke, Jason \$52,063.42; Tibbets, Nathan \$55,709.96; Beane, David \$56,261.31; Johnson, Todd \$60,427.14

**Secondary Roads Dept** Marxen, Joshua \$2,393.42; Kohout, Tony \$11,859.59; Pottebaum, Dale \$12,225.02; Asmus, Darrin \$16,531.50; Chapman, Robert \$26,405.00; Steffensen, Eric \$34,633.92; Riesgaard, Dustin \$35,069.44; Steffes, Edward \$35,149.48; Hemmingsen, Christena \$35,971.99; Sampson, James \$36,476.02; Jacobsen, Theodore \$37,249.69; Rattenborg, Joel \$38,096.18; Wittrock, Brian \$38,139.42; Christensen, Dalton \$38,286.72; Wanninger, Louis \$38,304.18; Paulsen, Shawn \$38,663.15; Wegner, Dale \$38,877.77; Sorensen, Lawrence \$39,102.65; Gardner, Thomas \$39,125.78; Grabill, Kent \$39,281.03; Erickson, David \$39,517.95; Sorensen, Charles \$39,453.00; Hansen, Richard \$39,847.21; Gust, Robert \$40,600.15; Christensen, Douglas \$48,747.96; Jessen, Dwight \$50,544.00; Rydl, Mitchel \$92,684.34

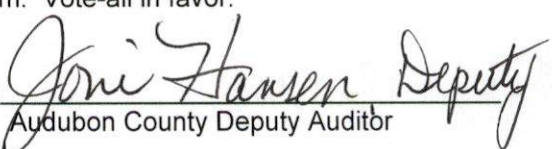
Motion-VanAernam Second-Thompson to appoint Barb Jacobsen to the Judicial Magistrate appointing committee to fill out Alan Jacobsen's term. Vote-all in favor.



Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Scott and Darlys Halbur, ID#59617, Lincoln 7. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve that new and returning employees are subject to pre-employment physicals. Vote-all in favor. The Chairman recessed the meeting at 12:15 p.m. The meeting reconvened at 12:50 p.m. The Board reviewed the budgets for Emergency Management, Public Health Nurse and Auditor. The Board worked on the M D & A report due to the State Auditor. Diana Munch discussed acknowledgments regarding safety and the Hazard Communication policy and the Board instructed that all employees are to sign an acknowledgment. There being no further business, Motion-Thompson Second-VanAernam to adjourn the meeting at 2:42 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**SUPERVISOR'S MINUTE BOOK 2017**

**February 2, 2017**

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Dave Wiederstein, Mitch Rydl, John Norris, Miranda Bills, Todd Johnson and Melissa Thygesen.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of approve minutes and Recorder's Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the January 31, 2017 meeting. Vote-all in favor.

Dave Wiederstein reviewed his budget with the board and discussed that drug testing can be done for safety positions. Wiederstein also explained the collections for delinquent court debt to the Board.

Mitch Rydl gave the Secondary Road update to the Board. Motion-Thompson Second-VanAernam to approve Resolution 2017-4 as follows. Vote-all in favor.

Resolution 2017-4

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Sam Wendl be hired as Grade 5 Classification, Mechanic II, 3 years (as he has over 3 years' experience) for the Audubon County Secondary Roads Department effective February 20th, 2017. Hourly wage will be \$21.00 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin March 1<sup>st</sup>, 2017.

Passed and approved this 2nd day of February, 2017.

Audubon County, Iowa Board of Supervisors

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen

Rydl discussed the clean-up of property in Hamlin, rock stockpile, patching, snow removal and the handbook.

John Norris of the State Public Policy Group discussed a wind tower research project and how it applies to Audubon County and existing wind towers within the county.

Kim Johnson discussed the Judicial Magistrate Nominating Commission appointees. Gary Riesgaard reviewed his budget with the board. Miranda Bills met with the Board regarding staff. Motion-VanAernam Second-Thompson to approve Resolution 2017-5 as follows. Vote-all in favor.

Resolution 2017-5

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Mary Lou Johansen will be employed as an "As Needed Clerk" in the Audubon County Recorder's office effective February 6, 2017. There will be no benefits. The hourly wage will be \$17.00.

Dated this 2<sup>nd</sup> day of February, 2017.

/s/ Todd M. Nelsen

Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2017-6 as follows. Vote-all in favor.

Resolution 2017-6

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Carolyn Bruun be appointed Deputy Recorder effective February 7, 2017, unless sooner revoked, or when said Deputy ceases to perform said duties, and do hereby authorize and empower her to do all acts and things that may lawfully be done by her as Deputy Recorder. This appointment is pending passage of a Physical Capacity Test and Drug Screen as mandated by the Board of Supervisors. The starting hourly wage will be \$16.15 per hour. Raises will be at the discretion of the Recorder.

The Deputy Recorder position will be part-time. Regardless of the hours worked the benefits will be accrued following Audubon County Employee Handbook guideline at a daily rate of 6 hours.

The exception being the insurance benefit which shall be covered at 100% of the single policy premium paid by Audubon County.

Dated this 2<sup>nd</sup> day of February, 2017.

/s/ Todd M. Nelsen

Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

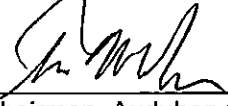
Motion-VanAernam Second-Thompson to accept and file the Clerk of Court's January Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and file the Recorder's January Report of Fees. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$134,780.27. Vote-all in favor.

Motion-Thompson Second-VanAernam to recess the meeting at 12:08 p.m. The meeting reconvened at 12:45 p.m.

Todd Johnson discussed the hiring of a dispatcher and also a department chaplain. Motion-Thompson Second-VanAernam to approve the appointment of As-Needed Deputies as follows: Coby Gust, Jon Cretsinger, Todd Thorn, Brent Soll, Donavon Dontje, Jason Fett, Jake Hannasch, Tom Fransen, Jesse Swensen and Corey Larsen. The Board reviewed the Sheriff's budget and the county handbook.

There being no further business, Motion-Thompson Second-VanAernam to adjourn the meeting at 2:30 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**Claims Listing Report**  
**AUDUBON COUNTY**  
01/18/2017 through 02/02/2017

Vendor	Description	Amount
ACE HARDWARE	CRTHS CUST SUPP	230.23
AGRILAND FS INC	SHER FUEL	1,136.34
AMERICINN OF GRIMES	SHER LODGING	291.20
AUDUBON CO ADVOCATE JOURNAL	SHER ADS	146.34
AUDUBON CO EXTENSION SVC	RS SAFETY MTRL	150.00
AUDUBON CO SHERIFF	COMP JAIL SENT-SHER	325.60
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SHER LANDFILL FEE	10,698.75
AUDUBON COMMUNITY CINEMA	PLEDGE	4,200.00
AUDUBON FOOD LAND	SHERIFF COMMISSARY SUPPLIES	1,567.39
AUDUBON MEDIA CORPORATION	SHER NOTARY STAMP	33.00
BAIER, DREW	REIMB TRAPPING SERV-WATERSHED	150.00
BORKOWSKI, DALE E	SR INS REIMBS	256.40
BRADSHAW LAW, ATTORNEYS AT LAW	PROF SERV	192.50
BRIGGS HEALTHCARE	PHN RECERT	65.76
BROWN'S HEAVY EQUIPMENT INC	SR PARTS	3,018.44
BURR PLUMBING & HEATING	SHER ELECTRICAL PARTS	3.99
BUSINESS CARD	SHER FUEL/ID PRINTER/SOFTWARE	2,604.95
BW GAS & CONVENIENCE RETAIL	CRTHS FUEL	9.85
CAM ROSS SIGN CO	CRTHS SIGNS	160.00
CENTRAL IA DISTR INC	SHER DISINFECTANT PACKETS	302.25
CITY OF CARROLL, CARROLL POLICE DEPT	SHER MARIJUANA TESTING ANN FEE	100.00
CORPORATE OFFICE,	WEEKLY FLEX FUNDING	758.70
COUNSEL	SR MA COPIER	228.71
D & J AUTO INC	SHER OIL CHANGE	54.95
D & J SUPPLY	TIRE & OIL CHG-SHER	58.00
DES MOINES STAMP MFG CO	AUD STAMPS	102.10
DOUGLAS CO SHERIFF TIM DUNNING	SHER SERV FEE	50.00
ECLIPSE HEALTHCARE LLC	PHN PT	558.20
ECOLAB PEST ELIMINATION DIV	JAIL PEST SERV	78.36
EXCHANGE STATE BANK	1ST 1/2 FY17 TIF PROCEEDS	61,534.12
FASTENAL CO	SR CUST SUPPLIES	73.06
FIRST NATIONAL BANK OMAHA	SR ENGINEER LICENSING	235.00
FRANK DUNN CO	SR PAVEMENT PATCHING	789.00
GRAHAM TIRE STORM LAKE	SHER TIRES	1,541.76
HANSEN REPAIR	SHER MOUNT TIRES/OIL CHG	539.55
HARRISON COUNTY SHERIFF	SHER SERV FEE	45.94
HEMMINGSSEN, CHRIS	SR ADMIN MILEAGE	42.82
IA COUNTY RECORDERS ASSN	2017 RESEARCH & EDUCATION DUES-REC	200.00
IA STATE ASSN OF COUNTIES	NEW OFFICERS REG-THOMPSON	200.00
IA STATE UNIV-CTRE	SR ENG TRAINING	40.00
IA WEED COMMISSIONER'S ASSOCIA	RS WEED COM TRAINING	140.00
IA WORKFORCE DEVELOPMENT	SR UNEMPLOYEEMENT	1,404.00
IACCBE	CONS CONF REGISTRATION	190.00
ICAP	CONS INS ON EQUIPMENT-RENTAL	72.66
IOWA DEPARTMENT OF TRANSPORTAT	SE ENGINEERING TRAINING	700.00
IOWA NARCOTICS OFFICERS ASSN	SHER MEMB RENEWAL	200.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY	2,926.00
IRON SHOP	SR LABOR/PARTS/TIRES/SUPPLIES	4,057.09

01/18/2017 through 02/02/2017

Vendor	Description	Amount
ISU - REGISTRATION SERVICES	SR TRAINING	450.00
JEO CONSULTING GROUP INC	SR ENG - CONSULTANT FEES	4,440.00
JUELSGAARD, BRIAN	REIMB MEALS	23.93
KOHOUT, TONY	SR SAFETY WEAR	130.00
MAIL SERVICES LLC	PRINT SERV/POST-TREAS	200.55
MAINSTAY SYSTEMS INC	SHER IA PC M/A	237.00
MEDIACOM	SHER CABLE SERV	99.68
MIDAMERICAN ENERGY CO	SR ELECTRIC	889.17
MID-STATES ORG CRIME INF	SHER 2017 MEMBERSHIP FEES	100.00
NEBRASKA-IA INDUSTRIAL	SR BOLTS	81.49
NELLOR, BETTY A	FEB INS REIMBURSEMENT	91.53
NEW OPPORTUNITIES INC	GEN RLF ALLOC FY17	1,325.00
NOTARY ROTARY INC	NOTARY STAMP-REC	25.45
PAT KAISER'S CHRISTIANSEN MTRS	SHER WHEEL ALIGNMENT	167.90
PENGUIN MANAGEMENT INC	1 YR SERV VOICE NOTIFICATION ETC-SHER	2,467.00
PITNEY BOWES INC	SR POSTAGE METER	888.53
PITNEY BOWES PURCHASE POWER	REIMB POSTAGE	1,358.50
POLK COUNTY TREASURER, POLK CO MEDICAL	MED EXAM FEE	2,178.08
RDP OFFICE	SHER DP LABOR	1,545.95
REGION XII COUNCIL OF GOVTS	GRANT MATCH	3,000.00
ROCKMOUNT RESEARCH/ ALLOYS INC	SR WELDING SUPPLIES	157.09
ROKKE, JASON	SHER MEAL REIMBURSEMENT	24.07
RUGAARD, LAURA	MEAL REIMB	22.76
RYDL, MITCH	SR ENG MILEAGE	62.23
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHRED SRV-ATTRY	236.00
SHOPKO STORES OPERATING CO LLC	CRTHS CUST SUPP	353.93
STAR ENERGY LLC	SHER FUEL	68.01
STATE HYGIENIC LAB - ACCT REC	CONS WATER TESTS	12.50
STONE PRINTING OFFICE PRODUCTS	SHER PLANNERS	377.74
THOMSON REUTERS WEST PYMT CTR	ATTY/CRT LAW LIBR SUBSCRIPTIONS	408.73
TREAT AMERICA DINING, TREAT AMERICA FOOD	SHER LUNCHES	81.80
UMLAND, DEBRA	REIMB MTG MLG	185.33
UNITYPOINT CLINIC-OCCUPATIONAL	SR MEMBERSHIP	100.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SHER REPAIR	3,866.87
UPS	SHER SHIPPING	12.35
US CELLULAR	CELL SRVC-SHER	1,070.33
VAN DIEST SUPPLY COMPANY	RS CHEMS	1,790.00
VANDERHEIDEN, JODI L	REIMB COPIES-COURT	248.50
VANWALL EQUIPMENT	SR FILTERS	65.07
VERIZON WIRELESS	SHER TELE	250.57
VETTER EQUIPMENT - NAPA 1	SNOWBLOWER PARTS-CRTHS	46.16
WELLMARK BC/BS	ANNUAL FLEX ADM FEE	400.00
WIEDERSTEIN, DAVID	REIMB MLG-ATTY	120.70
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,656.76
<b>GRAND TOTAL</b>		<b>134,780.27</b>

SUPERVISOR'S MINUTE BOOK 2017

February 14, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Jill Christensen, Mike Jensen, Bruce Haag, Jeanne Schwab, Teresa Murray, Deb Campbell, Deb Umland, Todd Johnson, Mitch Rydl, Diana Munch, Russell Bruhn, David Brand and Dave York.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

Mike Jensen, EMA and E911 Director, updated the Board on FEMA approving the radio tower.

Motion-Thompson Second-VanAernam to approve the minutes of February 2, 2017. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and place on file the Auditor's January month-end reports. Vote-all in favor.

Motion-Thompson Second-VanAernam to rescind Barb Jacobsen's appointment to the Judicial Magistrate and affirm the appointments of Mary Lee Jensen, Robert D. Nelson and Sam Kauffman, with their terms expiring on December 31, 2020. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Randy Bruch, ID#58536, Cameron 24. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Nelson Farms, ID#58248, Oakfield 20. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Holly Kjergaard-Lauritsen Site, ID#62651, Sharon 1. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Kyle Kjergaard-Jensen Polk, ID#62686, Leroy 32. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Jody Meiners-Harold, ID#67024, Viola 3. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Irlmeier, ID#68002, Viola 34. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for AMVC RE LLC-South Fork, ID#63613, Greeley 21. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve credit card application change from Mary Lou Johansen to Carolyn Bruun. Vote-all in favor.

The Department Head meeting was held and discussion included the following: file cabinets, desk and making changes to handbook approved on July 26, 2016. Handbook discussion will be put on February 28, 2017 board meeting agenda.

Mitch Rydl gave the Secondary Road update.

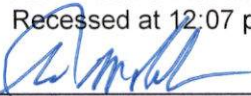
Motion-VanAernam Second-Thompson to go into closed session per State of Iowa Code 21.5(c)(i) Vote-all in favor. Motion-Thompson Second-VanAernam to go out of closed session. Vote-all in favor

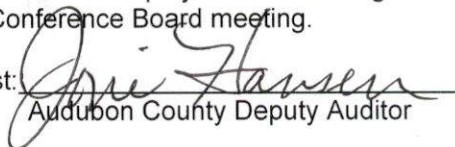
Regular meeting reconvened at 10:30 am.

Motion-Thompson Second-VanAernam to approve the following asset deletions: #50 dump truck, #15 semi, #308, 1019 and 1007 desks. Vote-all in favor

NRCS board met and gave their annual review, updates on watershed projects and funding.

Recessed at 12:07 pm and returned at 1:00 for Assessor Conference Board meeting.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

February 21, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Dave Wiederstein, Kent Grabill, Mitch Rydl, Chris Hemmingsen, Laci Litton, Faith Anthony and Miranda Bills.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of approval of Juvenile Detention 28E Agreement. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of February 14, 2017 meeting. Vote-all in favor.

Dave Wiederstein discussed the recodifying of the ordinances and the handbook.

Motion-Thompson Second-VanAernam to approve the renewal of the Juvenile Detention 28E Agreement. Vote-all in favor.

Kent Grabill discussed an upcoming conference and also a mower attachment for the skid steer with the board. Motion-VanAernam Second-Thompson to reappoint Kent Grabill as Audubon County Weed Commissioner. Vote-all in favor.

Mitch Rydl gave the Secondary Road update and said his crews have been hauling rock and cutting brush. Motion-VanAernam Second-Thompson to approve a Windstream utility permit for 1972 190<sup>th</sup> St. Vote-all in favor. Resolution to correct application of RISE grant proceeds postponed again until next week.

Motion-VanAernam Second-Thompson to amend the agenda to add approving special meeting dates. Vote-all in favor. Motion-Thompson Second-VanAernam to set special meetings for Wednesday, February 22 at 1:00 and also Thursday, February 23 at 8:30 a.m. and to move the February 28 regular meeting to Monday, February 27 at 8:30 a.m. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$107,543.02. Vote-all in favor.

Laci Litton of Wellmark reviewed the ISAC health insurance renewal with the Board.

Motion-Thompson Second-VanAernam to approve the deletion of the following Sheriff's assets: #0415, 0976, 365-chairs; #760, 761-filling cabinets. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the deletion of the following Attorney's assets: #310-311-wrist rests; HP printer; fan on stand; #272, 280, 285, 319,320-gray/black chairs; #261 lateral file cabinet; #312-313-314-folding tables; Canon AP-400 typewriter; #306 rubbermaid terminal stand; #0273-Zenith TV/VCR combo. Vote-all in favor.

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:32 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**Claims Listing Report**  
**AUDUBON COUNTY**  
02/03/2017 through 02/21/2017

Vendor	Description	Amount
ABILITY NETWORK INC	PHN SERVICE AGR	618.00
ACE HARDWARE	RS HAND TOOLS	510.09
AGRILAND FS INC	SHER FUEL	1,863.99
AGRILAND FS INC 73	SR FUEL FILTER	10,646.28
ALBERS, VICKIE	SUNBLOCK SHADES	909.00
AUDUBON CO ADVOCATE JOURNAL	E911 BUDGET PUBL	1,054.34
AUDUBON CO SHERIFF	SHER SERV FEE	661.84
AUDUBON DIESEL LLC	SR PARTS/LABOR/FILTERS	6,317.25
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	ME REIMB	400.00
AUDUBON FOOD LAND	SHER COMMISSARY SUPPLIES	861.11
AUDUBON MEDIA CORPORATION	SHER NOTARY STAMP	33.00
AUDUBON RECREATION FOUNDATION	ANNUAL ALLOC	2,000.00
BAACK, STANLEY	TWP BUDG MTG	45.00
BAKER, RICHARD M	VA COMMISSION MTG	50.00
BOHLMANN & SONS SANITATION	CONS SANITATION SERVICE	245.60
BOLDT, PAULETTE KAY	PHN HCA MLG	92.12
BRAYTON CITY CLERK	SR RUT REIMBS	554.71
BRUHN, RUSSELL	TWP BUDGET MTG	30.00
BRUUN, CAROLYN	REIMB PENS	9.60
BUSINESS CARD	SHER FUEL/LATE FEE	142.09
CAPPEL'S ACE HARDWARE	CONSERVATION BAIT FOR FISH CLINIC	12.50
CARD SERVICES	CONS WELDING WIRE/ADDITIVE/TEXT BOOKS	251.29
CARROLL CO AUDITOR	DHS CLUSTER BRD COST SHARE FY17	1,520.00
CARROLL CO SHERIFF	SHER SERV FEE	39.20
CASEYS GENERAL STORES INC	EMG MGMT FUEL	71.46
CENTRAL IA DISTR INC	CRTHS CUST SUPPLIES	452.80
CENTRAL SALT LLC	SR SNOW MTRL	6,129.38
CENTURYLINK	911 TELE	14.00
CERTIFIED TESTING SERVICES INC	SR ENG TESTING	3,212.00
CITY OF AUDUBON	SR WATER	586.22
CORPORATE OFFICE	WEEKLY FLEX FUNDING	482.63
COUNSEL	ASSR M/A COPIER	77.95
D & J SUPPLY	SR TIRE REPAIR/LABOR	273.80
DES MOINES AREA COMM COL	CONS TUITION FOR PLUMBING/ELECTRICAL COU	1,360.00
DES MOINES CO SHERIFF'S OFFICE	SHER SERV FEE	18.16
DREES HEATING & PLUMBING INC	RPR BOILER-GEN	1,393.08
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS	142.32
ECLIPSE HEALTHCARE LLC	PHN PT SERV/MLG	103.70
ECOLAB PEST ELIMINATION DIV	SHER COCKROACH PROGRAM	78.36
ESBECK, CONNIE & GLENN	VETERAN RENT	370.00
EXIRA CITY CLERK	SR WATER	46.64
EXIRA PLUMBING & HEATING	SR BLDG REPAIR	719.90
FILTER CARE	SR FILTER CLEANING	36.10
FIRST NATIONAL BANK OMAHA	SR ADMIN LODGING	1,109.40
GRIMM, DENNIS E	TOWNSHIP BUDGET MTG	30.00
HAAG, BRUCE	REIMB FOR INTERNET	20.00
HANSEN REPAIR	SHER VEHICLE PARTS	95.90
HANSEN'S M&M SERVICES	JAN ARCVIEW/911	624.00



Claims Listing Report  
AUDUBON COUNTY  
02/03/2017 through 02/21/2017

Vendor	Description	Amount
HARLAND TECHNOLOGY SERVICES	SR MA COPIER	189.00
HINNERS, JEAN	PHN MLG REIMB	51.70
HINNERS, KYLE	VA COMM MTG/MLG	62.22
HOPKINS MEDICAL PRODUCTS, DEPT 2651	PHN MEDICAL SUPPLIES	281.50
HOUSBY MACK INC	SR PARTS	811.85
IA CHAPTER OF APCO	DISPATCHER CONF REGISTRATION	400.00
IA CHAPTER OF NENA	SHER REGISTRATION	100.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	SHER JAIL SCHOOL	320.00
IA STATE ASSN OF COUNTIES	TREAS LEGISLATIVE CONFERENCE	370.00
IACCVSO	VA SPRING SCHOOL REGISTRATION	60.00
IOWA IMMUNIZATION COALITION	PHN REGISTRATION	100.00
IRON SHOP	CONS REPAIR ON PAY LOADER/LOG SPLITTER	1,995.94
JEO CONSULTING GROUP INC	SR ENG SERVICE TIF	390.00
KERKHOFF, BLANE O	REIMB TWP MTG	15.00
KIENAST, TIM L	TWP BUDGET MEETINGS	30.00
KIMBALL MIDWEST	SR CHAINS	45.20
LAFOY, PENNY	REIMB PHN MLG	226.54
LANDUS COOPERATIVE	SHER DOG FOOD	61.70
MAIL SERVICES LLC	TREAS PRINTING/PSTG	231.18
MARNE-ELK HORN TELEPHONE CO	911 TELE	158.00
MEDICAP PHARMACY #8051	PHN GELOCAST BOOT	35.20
MENNENOH, LINDA L	REIMB TWP MTG	15.00
MIDAMERICAN ENERGY CO	SR ELECTRIC	5,344.65
MIDWEST WHEEL COMPANIES	SR PARTS	948.09
NACVSO	2017 ANN CONF REGISTRATION	345.00
NELSON, ROBERT J	PHN MLG REIMBURSEMENT	96.82
NEW OPPORTUNITIES INC	GEN RLF-FDC FY17	1,325.00
OLSEN, FRANK	VA COMM MTG/MLG	60.34
PAT KAISER'S CHRISTIANSEN MTRS	SHER LUBE	519.03
PITNEY BOWES INC	ELECTIONS ANNUAL SERVICE AGR	21.79
POLK COUNTY TREASURER, POLK CO MEDICAL	ME TELE FEE	167.80
PRODUCTIVITY PLUS ACCOUNT	CONS FUEL FILTER/FIN CHG	374.88
RASMUSSEN LUMBER CO	CONS MATERIAL FOR TRAILER BOX	221.66
RAY, DONNA	REIMB MLG-MH	42.58
RDP OFFICE	SR DATA SERVICE	748.76
RECORDERS ASSOC	REC MTG REGISTRATION	20.00
REGISTER MEDIA	SHER AD FOR DEPUTY	1,077.92
RYDL, MITCH	SR MILEAGE REIMBS	61.75
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	35,634.58
SCHWAB, JEANNE M	PHN MLG REIMB	34.78
SHOPKO STORES OPERATING CO LLC	REC BINDERS	20.67
SORENSEN, LISA	PHN MLG REIMBURSEMENT	15.04
SOUTHSIDE WELDING & MACH LLC	RS PARTS	2,607.54
STAR ENERGY LLC	SHER FUEL	253.82
STONE PRINTING OFFICE PRODUCTS	SHER RIBBON	228.90
THE AUTO CLINIC	CONS BATTERIES	286.90
THE OFFICE STOP	TREAS SIGN	26.70
THOMPSON, BECKY A	PHN MLG REIMBURSEMENT	91.65

Claims Listing Report  
AUDUBON COUNTY  
02/03/2017 through 02/21/2017

Vendor	Description	Amount
THOMSON REUTERS WEST PYMT CTR	LAW LIBR	386.92
UMLAND, DEBRA	ASSR MLG TO DIST MTG	51.23
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	50.00
US CELLULAR	RS PHONE	531.11
VAN DIEST SUPPLY COMPANY	RS CHEMICALS	1,432.00
VERIZON WIRELESS	PHN TELE	124.56
WAHLERT, CHRISTINE G	PHN MLG REIMBURSEMENT	54.99
WEITL, HOWARD	REIMB TWP MTG	15.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	CONS TELE	72.86
ZIEGLER INC	SR.PARTS/LABOR	1,964.36
	<b>GRAND TOTAL</b>	<b>107,543.02</b>

Claims Listing Report  
AUDUBON COUNTY  
02/03/2017 through 02/21/2017

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	18,376.19
0002 GENERAL SUPPLEMENTAL FUND	3,024.73
0004 CONSERVATION PARK IMPROVEMENT	20,635.75
0006 JAIL COMMISSARY	85.21
0010 MH/DD SERVICES FUND	42.58
0011 RURAL SERVICES BASIC FUND	7,001.24
0020 SECONDARY ROAD FUND	55,794.87
4000 EMERGENCY MGMT SERVICES FUND	134.69
4010 E-911 SURCHARGE FUND	1,354.27
4100 CO ASSESSOR AGENCY	610.86
5210 PAYROLL-MISCELLANEOUS	482.63
<b>GRAND TOTAL</b>	<b>107,543.02</b>

SUPERVISOR'S MINUTE BOOK 2017

February 22, 2017

The special meeting of the Board of Supervisors was called to order at 1:00 p.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen. Frederiksen informed supervisors that she was assisting Shelby County Board with their FY18 budget as they have a new auditor elected into office.

Board began review of budget as presented by Auditor/Budget Director. Budget was presented by Frederiksen with countywide-only tax asking being lowered \$172,377 from previous year's budget. Expenses totaling \$148,121 had been moved from general supplemental fund into general basic fund in order to lower original current year asking by \$192,558. This was done to attempt to alleviate some of the tax burden caused by the major increases in fully paid health insurance increases over the years. FY18 family insurance will be going up 11.09%. The local effort transfer had been left at the previous year's increase from \$625,000 to \$675,000 versus the \$725,000 requested. The end result left general basic and rural basic reserves at 30.98% and 28.84% respectively and the secondary roads reserves at 32.32%. Lengthy discussion on secondary roads' needs. Discussion of past practices/differences in raises/negotiating power between unions, comp board, other boards and secondary roads office personnel. Discussion on comp board's need for Supervisors to hire consultant to evaluate office duties so that they can better assess workload/difficulty/etc. of recorder, treasurer & auditor.

Thompson suggested approving budget proposal as presented with the understanding that an additional \$50,000 (up to the \$725,000 level) could be transferred to secondary roads if needed in FY18. Nelsen suggested for the proposed budget to change the transfer up to \$725,000 --thereby moving carryover projection up to 33.69%. He felt the proposed budget should show the full amount of transfer when in all likelihood it would be needed. Discussion then held on getting the additional \$50,000 transfer from Rural Basic as requested with departmental budget submission. Auditor suggested moving back 91,241 of the \$148,121 mentioned above back into the general supplemental fund; and next, splitting the uniform patrol expenditures from 30/70 to either 40/60 or 50/50 between the general and rural basic funds--this would also help raise rural basic levy rate up to the desired 30% level. Auditor explained the uniform patrol split method being used to new board member Thompson. Board said that they would prefer to leave uniform patrol as is and instead change the original transfer request of \$50,000 rural basic local effort from rural fund into the general fund.

Board directed Auditor to prepare FY18 budget proposal per suggestions as stated above. Tax asking will be moved back up and general supplemental rate raised \$.30176 cents per thousand. Rural basic levy rate will remain at 28.84%. Auditor questioned supervisors on making any savings/changes--especially some insurance changes--with employees to start paying towards their coverage. Discussion on changes to new hires, part-time vs full-time, single vs. family, equal "benefit dollars" to all employees, etc. Board continues to remain firm on full family as-is and not pursue making any steps towards insurance coverage cuts at this time. No other suggestions were approved/implemented for savings.

Auditor left Board to continue their work session on the audit footnotes at 3pm--adjourned at 4:30 p.m.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor  
*with exceptions*

SUPERVISOR'S MINUTE BOOK 2017

February 22, 2017

The special meeting of the Board of Supervisors was called to order at 1:00 p.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen. Frederiksen informed supervisors that she was assisting Shelby County Board with their FY18 budget as they have a new auditor elected into office.

Board began review of budget as presented by Auditor/Budget Director. Budget was presented by Frederiksen with countywide-only tax asking being lowered \$172,377 from previous year's budget. Expenses totaling \$148,121 had been moved from general supplemental fund into general basic fund in order to lower original current year asking by \$192,558. This was done to attempt to alleviate some of the tax burden caused by the major increases in fully paid health insurance increases over the years. FY18 family insurance will be going up 11.09%. The local effort transfer had been left at the previous year's increase from \$625,000 to \$675,000 versus the \$725,000 requested. The end result left general basic and rural basic reserves at 30.98% and 28.84% respectively and the secondary roads reserves at 32.32%. Lengthy discussion on secondary roads' needs. Discussion of past practices/differences in raises/negotiating power between unions, comp board, other boards and secondary roads office personnel. Discussion on comp board's need for Supervisors to hire consultant to evaluate office duties so that they can better assess workload/difficulty/etc. of recorder, treasurer & auditor.

Thompson suggested approving budget proposal as presented with the understanding that an additional \$50,000 (up to the \$725,000 level) could be transferred to secondary roads if needed in FY18. Nelsen suggested for the proposed budget to change the transfer up to \$725,000 --thereby moving carryover projection up to 33.69%. He felt the proposed budget should show the full amount of transfer when in all likelihood it would be needed. Discussion then held on getting the additional \$50,000 transfer from Rural Basic as requested with departmental budget submission. Auditor suggested moving back 91,241 of the \$148,121 mentioned above back into the general supplemental fund; and next, splitting the uniform patrol expenditures from 30/70 to either 40/60 or 50/50 between the general and rural basic funds--this would also help raise rural basic levy rate up to the desired 30% level. Auditor explained the uniform patrol split method being used to new board member Thompson. Board said that they would prefer to leave uniform patrol as is and instead change the original transfer request of \$50,000 rural basic local effort from rural fund into the general fund.

Board directed Auditor to prepare FY18 budget proposal per suggestions as stated above. Tax asking will be moved back up and general supplemental rate raised \$.30176 cents per thousand. Rural basic levy rate will remain at 28.84%. Auditor questioned supervisors on making any savings/changes--especially some insurance changes--with employees to start paying towards their coverage. Discussion on changes to new hires, part-time vs full-time, single vs. family, equal "benefit dollars" to all employees, etc. Board continues to remain firm on full family as-is and not pursue making any steps towards insurance coverage cuts at this time. No other suggestions were approved/implemented for savings. Auditor left Board to continue their work session on the audit footnotes at 3pm--adjourned at 4:30 p.m.

\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest: \_\_\_\_\_  
Audubon County Auditor

Why not change these to Board funds?

Nelsen made proposal, discussion after each Board agreed to all Nelsen's proposals/suggestions

SUPERVISOR'S MINUTE BOOK 2017

February 23, 2017

The special meeting of the Board of Supervisors was called to order at 8:44 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

The Board worked on the Economic Factors and next year's budget and rates and forwarded it on to the State Auditor.

Motion-Thompson Second-VanAernam to adjourn the meeting at 9:46 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

February 27, 2017

The special meeting of the Board of Supervisors was called to order at 8:44 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Doug Weston and Miranda Bills.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. Doug Weston discussed a table from the Recorder's office and the Board with discuss it with the Recorder.

Motion-Thompson Second-VanAernam to approve the minutes of the February 21 board meeting. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of the February 23 board meeting. Vote-all in favor.

Miranda Bills discussed an email problem with the Board and asked if she should create another temporary email. The Board instructed her to call Bob Bogler first. The Board also instructed her to check with other departments to see if they are interested in table she no longer wants.

Nelsen stated that he had submitted the M D & A report to State Auditor Deb Moser and that she will get back to the Board regarding the non-audit checklist.

Motion-Thompson Second-VanAernam to approve the minutes of the February 22 meeting. Vote-all in favor. The Board discussed contributions/support to the Recreation Center and that they try to give support in the amount of 1% of the total project. The Board clarified that there had been two previous motions and prior meetings approving \$1,000.00 for support and another for contributions in the amount of \$20,000.00, for a total of \$21,000.00.

Motion-Thompson Second-VanAernam to rescind the prior motion for approval of the minutes of February 22 and approve the minutes of February 22 with edit. Vote-all in favor.

The Board worked on the budget with Budget Director Frederiksen explaining the different choices she had presented- 3 options. Option #1 was the original presented at the February 22<sup>nd</sup> meeting. The Board, as a whole, then directed the budget to be prepared with all suggested changes made by board members prior Wednesday-- this budget was currently presented as Option #3. Option #2- was another alternative given by Budget Director at the 22<sup>nd</sup> meeting. Board reviewed and then later contacted Auditor to change from proposed option #3 to option #2.

No Secondary Road update. Board postponed resolution on RISE grant proceed use for the third week. Nelsen stated he understood the situation but would like Chris Hemmingsen and Mitch Rydl both present to discuss with board before approving the corrective resolution.

Auditor returned with budget changes made as directed--Motion-Thompson Second-VanAernam to approve the FY18 Budget and Notice for publication and to set the public hearing on the budget for Tuesday, March 14 at 10:00 a.m. Vote-all in favor.

Motion-Nelsen Second-Thompson to adjourn the meeting at 11:19 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

March 7, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Blane Kerkhoff, Todd Johnson, Jill Christensen and Miranda Bills.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Auditor's month-end. Vote-all in favor.

Blane Kerkhoff discussed the Planning and Zoning Board meeting regarding the change in zoning for a property on the north edge of town where Lance Meaike intends to build residential homes. Kerkhoff stated that the Planning and Zoning Board recommended the change for said property from I-1 (light industrial) to R-3 (residential). Motion-Thompson Second-VanAernam to approve the proposed zoning change from I-1 to R-3 for Parcel #05-05-16-320-930 with an understanding that an agreement in writing between the Home Owner Association, Developer and current owner of the agriculture operation to the north (current owners Dave and Paul Madsen) of the agriculture operations (cattle farm) in the area. Vote-all in favor.

Todd Johnson stated to the Board that any proposed changes regarding the handbook be discussed at the Department Head meeting next week.

Motion-Thompson Second-VanAernam to approve the edited minutes of the February 27, 2017 meeting. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$108,811.81. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and place on file the Clerk of Court's February Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Recorder's February Report of Fees. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the deletion of Emergency Management HP printer, asset #2063. Vote-all in favor. Motion-VanAernam Second-Thompson to amend the agenda to add the disposal of Recorder's table. Vote-all in favor. Motion-Thompson Second-VanAernam to delete Recorder's asset #0588, green table. Vote-all in favor. The Board instructed the clerk to send a memo to departments notifying them that sealed bids for the table would be accepted until 4:30 p.m., Monday, March 13.

Motion-VanAernam Second-Thompson to accept and place on file the Auditor's February month-end reports. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the Employment Contract for Mental Health Coordinator, Ellen Ritter. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Greg Hansen-Albertsen Site, ID#62166, Lincoln 35. Vote-all in favor. The Board reviewed a letter from the Dickinson County Board of Supervisors regarding a petition to the Governor and the State Legislature to address the failings of the Master Matrix. No action taken.

The Board reviewed a resolution for the compensation schedule of the elected officials. Jill Christensen inquired as to the increases for various other departments. Nelsen stated that other increases were around 2.5%, some higher and some lower; public health - 3%, assessor has 3% in budget but agreed to follow the \$1400 increase; not sure of conservation; Unions were at 2.5%. Some elected officials got 3% but some were more if their wage is higher. Nelsen stated Chris Hemmingsen would receive a 3.6% increase but that it is still lower than the \$1400.00 the elected officials receive. Christensen asked if the Board still intended to furnish full health insurance or if they would consider the employee paying a portion and the Board stated that no change is planned at this time. Motion-Thompson Second-VanAernam to approve Resolution 2017-17 as follows. Vote-all in favor.

RESOLUTION 2017-7

WHEREAS, the Audubon County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Audubon County Compensation Board met on December 12, 2016, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2017:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$ 48787.94	\$2000	\$ 50787.94
Budget Director	\$ 3120.83	0	\$ 3120.83
County Attorney	\$ 60000	0	\$ 60000.00



Recorder	\$ 45709.36	\$2000	\$ 47709.36
Sheriff	\$ 61320.14	\$2000	\$ 63320.14
Supervisors	\$ 27453.72	\$1000	\$ 28453.72
Supervisor-Chair	plus 500 stipend		plus \$500 stipend
Treasurer	\$ 45782.68	\$2000	\$ 47782.68

THEREFORE, BE IT RESOLVED that the Audubon County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2016: **1**

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$ 50187.94	\$1400
Budget Director	\$ 3120.83	0
County Attorney	\$ 60000	0
Recorder	\$ 47109.36	\$1400
Sheriff	\$ 62720.14	\$1400
Supervisors	\$ 28153.72	\$700
Supervisor-Chair	plus \$500 stipend	0
Treasurer	\$ 47182.68	\$1400

Approved this 7th day of March, 2017.

AYES: Nelsen, VanAernam, Thompson  
 AUDUBON COUNTY BOARD OF SUPERVISORS  
/s/ Todd M. Nelsen  
 Audubon Co. Supervisor, Chairperson

NAYS: None  
 ATTEST:  
/s/ Joni Hansen  
 Audubon County Deputy Auditor

Auditor Lisa Frederiksen reviewed and explained the TIF process to new Board member Thompson. Corrective Resolution regarding the RISE grant proceeds was also discussed and explained—proceeds were applied by Secondary Roads toward February 2016 interest payment. Debt was not incurred for this interest as directed numerous times over the past year. No other questions/concerns were presented. Nelsen stated that Board should follow resolution as prepared by Auditor but would still like Board to review one more time with the Engineer before granting approval. Resolution postponed 4<sup>th</sup> time.

Motion-Thompson Second-VanAernam to adjourn the meeting at 11:12 p.m. Vote-all in favor.

  
 \_\_\_\_\_  
 Chairman, Audubon Co. Board of Supervisors

Attest:   
 \_\_\_\_\_  
 Audubon County Deputy Auditor

02/22/2017 through 03/07/2017

Vendor	Description	Amount
ACE HARDWARE	CUST MISC HARDWARE	335.16
AGRILAND FS INC	FUEL-CONS	1,137.68
ARCADIA LIMESTONE CO	SR SNOW MTRL	5,009.71
AUDUBON CO ADVOCATE JOURNAL	ASSR BUDGET NOTICE	78.37
AUDUBON CO SHERIFF	SHER SERV FEE	596.70
AUDUBON COUNTY	SR OFFICE SUPPLIES	31.99
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	MED EXAM FEE	400.00
AUDUBON MEDIA CORPORATION	PHN NOTE PADS	320.00
BAKER, RICHARD M	REIMB COMM MTG-VA	50.00
BEANE, DAVID P	REIMB SCH MEALS-SHER	65.00
BEN MEADOWS	RS SAFETY SUPPLIES	288.76
BILLS, MIRANDA	MLG TO MTG	67.68
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	202.80
BORKOWSKI, DALE E	SR INSURANCE REIMBS	256.40
BORNHOLDT, DWAYNE	TRUSTEE MTG	15.00
BRADSHAW LAW, ATTORNEYS AT LAW	PROF SERV	137.50
BRAYTON CITY CLERK	SR RUT REIMBS	580.32
CAMPBELL, PAUL	TWP MEETINGS	60.00
CASS CO HEALTH SYSTEM	SR HEALTH SERVICE	136.00
CENTRAL SALT LLC	SR SNOW MTRL	9,129.80
CHRISTENSEN, MARCIA	REGISTRATION REIMB	200.00
CHRISTENSEN, PAUL D	TWP MTGS	30.00
CITY SERVICE & PARTS	RS VEH PARTS	1,676.71
CLARK EQUIPMENT CO, DBA BOBCAT CO	RS ASSET	5,112.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	2,061.63
COUNSEL	SR MA AGREEMENT	323.18
COUNTRY INN & SUITES, COUNCIL BLUFFS	LODGING-SHER	611.52
CUSTOM IMPRESSIONS	REC STAMPS	92.75
DATAMAXX APPLIED TECHNOLOGIES	BACKUP SRVC-SHER	284.00
DISTRICT IV RECORDERS ASSOC	REC DIST DUES FY17-18	25.00
DOUGLAS CO SHERIFF TIM DUNNING	SHER SERV FEE	50.00
DREHER SANITATION	CRTHS SANITATION SERVICE	49.50
ECLIPSE HEALTHCARE LLC	PHN PT SERV/MLG	110.30
EMERGITECH LLC	911 MAINT AGR	7,687.51
FLECK, TERRY	CANINE LEGAL UPDATE AND OPINION	25.00
GUTHRIE COUNTY REC	CONS - ELEC	1,127.38
HANSEN REPAIR	TIRE RPR-ASSR	40.00
HANSEN, ROBERT C	TWP MTGS	30.00
HEART OF IA COMMUNITY SERVICES	DIST FOR REG FUND-3RD QTR	58,399.42
HOEGH, BRUCE	TRUSTEE MTG	15.00
HOLIDAY INN-NORTHWEST	LODGING-SHER	150.08
IA STATE ASSN OF COUNTIES	2017 CONF REGISTRATION-SUPS	340.00
IAED	2 EMD RECERTIFICATIONS	100.00
IEMA	IEMA CONF REG-EMA	125.00
IOWA FREEDOM OF INFO COUNCIL	PHN OPEN MTGS BOOKS	20.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY	1,843.50
JESSEN, JANE	TWP MEETINGS	30.00
JOHNSON, TODD W	REIMB JAIL SCH MEALS-SHER	45.27

Claims Listing Report  
 AUDUBON COUNTY

02/22/2017 through 03/07/2017

Vendor	Description	Amount
KAUFFMAN'S LIGHTING	CRTHS LIGHTS	293.76
KILWORTH, LONN	TWP MTGS	45.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	PHN SUPPLIES	69.97
MEDIACOM	CABLE SRVC-SHER	99.68
MEDICAP PHARMACY #8051	PHN GELOCAST BOOT-PHN	35.20
MIDAMERICAN ENERGY CO	SR ELECTRIC	44.76
MULLENGER, RON	TRUSTEE MTGS	30.00
NELLOR, BETTY A	MARCH PREM REIMB-SHER	91.53
NELSON, JAY	TRUSTEE MTG	15.00
NOELCK, JOAN	REIMB COMM MTG/MLG-VA	141.22
O'KEEFE ELEVATOR CO., INC.	CRTHS ELEVATOR INSPECTION	519.84
OLSEN, FRANK	REIMB COMM MTG-VA	60.34
OSVALD, JOHN L	TRUSTEE MTGS	60.00
PRODUCTIVITY PLUS ACCOUNT	SAW/CHAINS/BARS & FIN CHARGE-CONS	355.60
RDP OFFICE	SR DATA SERVICE	1,083.82
SAUERS, WILL	MEI SERVICES	400.00
SORNSON, GALEN	TRUSTEE MTG	15.00
ST PATRICKS CEMETERY	57 VETERANS GRAVES	285.00
STEFFES, DEB	REIMB JAIL SCH MEALS-SHER	44.65
STONE PRINTING OFFICE PRODUCTS	REC OFFICE SUPPLIES	163.11
THE OFFICE STOP	REC STORAGE BOXES	37.79
THOMPSON, RICK	REIMB MLG TO NEW OFFICERS SCHOOL	173.10
ULINE, ATTN: ACCOUNTS RECEIVABLE	SR OFFICE SUPPLIES	411.24
US CELLULAR	CELL SRVC-SHER	101.82
VANDERHEIDEN, JODI L	ATTY COPIES	220.50
VANGUARD APPRAISALS INC	ASSR APPRAISAL SERVICES	1,265.00
VERIZON WIRELESS	CELL SRVC-SHER	314.28
VERIZON WIRELESS-VSAT NORTH	CELL PHONE EXTRACTION-SHER	50.00
WENDL, SAM	SR SAFETY WEAR	130.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WIEDERSTEIN, DAVID	FEB MLG REIMB-ATTY	95.35
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,637.13
<b>GRAND TOTAL</b>		<b>108,811.81</b>

**SUPERVISOR'S MINUTE BOOK 2017**

**March 14, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Mike Blum, Renee Von Bokern, Todd Johnson, Miranda Bills, Gary Riesgaard, Mitch Rydl, Chris Hemmingsen, Doug Weston, Deb Campbell, Marcia Christensen, Jeanne Schwab and Deb Umland.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of table bids. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the March 7 board meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve and sign the Wellmark Renewal. Vote-all in favor.

Renee Von Bokern, Human Resource Consultant, met with the Board and Department Heads and reviewed the employee handbook that she had prepared. Renee explained that many items in the handbook are there to be in compliance with employment laws. Department Heads voiced various concerns and Renee with review further and get back to the Board.

The Chairman opened the public hearing on the FY18 Budget at 10:36 a.m. No written or oral comments were received. Motion-VanAernam Second-Thompson to close the public hearing at 10:45. Vote-all in favor. Motion-VanAernam Second-Thompson to approve Resolution 2017-8 as follows. Vote-all in favor.

**RESOLUTION NO. 2017-8  
A RESOLUTION ADOPTING BUDGET AND CERTIFYING TAXES  
FOR FYE JUNE 30, 2018**

**WHEREAS**, Audubon County has published a proposed FY18 Budget Estimate in the March 3, 2017 Audubon County Advocate Journal and conducted the budget hearing on March 14, 2016; and

**WHEREAS**, Audubon County approved by a motion/vote the FY18 budget at the March 14, 2016 board meeting and signed the corresponding certification,

**NOW THEREFORE BE IT RESOLVED** by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY18 Audubon County Adoption of Budget & Certification of Taxes is hereby formally approved as published and as presented at the March 14, 2017 budget hearing.

Dated this 14<sup>th</sup> day of March, 2017.

By: /s/ Todd M. Nelsen

Chairman Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy

Audubon County Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2017-9 as follows. Vote-all in favor.

**RESOLUTION 2017-9  
Assigning Ending Balances**

**WHEREAS**, the County continues to engage in planning for the future; and

**WHEREAS**, the Board of Supervisors gives careful consideration to various expenditures that are vital to the county services provided and that are necessary in the future; and

**WHEREAS**, the Board of Supervisors believes it is necessary to assign certain amounts in the ending fund balances to assist in the payment of these expenditures in the future in compliance with GASB 54; and

**WHEREAS**, State Auditors have recommended the addition of assigning any debt payments for the upcoming year,

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that for budget year FY18 that additional amounts shall be assigned out of the general basic fund:

- \$40,000 for Valley Business Park debt payment
- \$25,000 for Audubon County Emergency Management annual allocation to be given in entirety in July 2017
- \$22,000 for Audubon County Fairboard annual allocation to be given in entirety in July 2017
- \$2000 for annual commitment to Audubon Rec Center

Passed and approved this 14<sup>th</sup> day of March 2017.

/s/ Todd M. Nelsen, Chairperson

Audubon County Board of Supervisors

Attest: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Mitch Rydl gave the Secondary Roads update. Motion-Thompson Second-VanAernam to approve a utility permit for West Central IA Rural Water at Pheasant & 100-110<sup>th</sup> St. Vote-all in favor. Motion-Thompson Second-VanAernam to approve a utility permit for Windstream at Lark Ave. & F32, Leroy 24. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for Windstream at 2403 250<sup>th</sup> St., Greeley 16. Vote-all in favor. Discussion was held regarding the road past the cemetery in Exira.

Motion-VanAernam Second-Thompson to enter into a 28E Agreement for the East and West Nishnabotna Watershed Management Authority. Vote-all in favor.

The Board opened bids for the table. Motion-Thompson Second-Nelsen to accept the high bid of \$40.99 to Doug Weston. Vote-all in favor.

Todd requested Auditor Lisa Frederiksen to again discuss/explain the need for the corrective FY16 Application of Rise Grant Proceeds resolution with Engineer Mitch Rydl and Chris Hemmingsen. This amount will not be able to be included as part of the certified TIF debt. Motion-Thompson Second-VanAernam to approve Resolution 2017-10 as follows. Vote-all in favor.

**RESOLUTION 2017-10**

**CORRECT FY16 APPLICATION OF RISE GRANT PROCEEDS**

**WHEREAS**, in FY16 Secondary Roads transferred RISE grant proceeds and an additional \$3269.99 to the Debt Service Fund pay on the Exchange State Bank loan principal and second interest payment; and

**WHEREAS**, Secondary Roads did not choose to incur debt nor transfer monies for the first interest payment; thereby directing the use of RISE grant proceeds to be applied to pay the first interest payment due; and

**WHEREAS**, RISE grant proceeds are to reimburse the contractor cost of the 190<sup>th</sup> St. TIF project and are not to reimburse loan interest;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, that Secondary Roads pay down the principal of Exchange State Bank loan by \$ 6908.10 to reimburse the RISE grant proceeds that were applied to interest in February 2016.

Passed on this 14th day of March, 2017.

/s/ Todd M. Nelsen  
Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen  
Audubon County Deputy Auditor

Motion-VanAernam Second-Thompson to adjourn the meeting at 1:00 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

March 21, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Diana Munch, Joni Hansen, Gary Riesgaard, Dave Wiederstein, Mike Jensen and Deb Campbell.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Auditor files and Deb Campbell. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of the March 14, 2017 meeting. Vote-all in favor. Gary Riesgaard stated that March 29 is the 75 year anniversary since entering the Vietnam War.

Dave Wiederstein discussed the Hamlin gas station property clean-up. Wiederstein stated that the State started clean-up in the early 90's and advised the Board to take no action at this time.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$111,811.99. Vote-all in favor.

Todd Nelsen discussed TIF and Economic Development regarding the completion the rec center. Nelsen had spoken with Jeff Heil regarding this. Nelsen also discussed going through Economic Development

Mike Jensen let the Board know that on February 17 he received the Quit Claim Deed from the U.S. Government for the five acre tract west of Exira where a tower will be erected.

Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Dan and Bill Christensen, ID#68467. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Handlos-Muhr, ID#65707. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Greenflash RE, LLC, Jorgensen Site, ID#64571. Vote-all in favor.

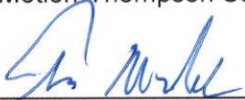
Motion-VanAernam Second-Thompson to approve a Lease Agreement with Shelby County for property for the purpose of conducting juvenile court services. Vote-all in favor.

Motion-VanAernam Second-Thompson to amend the agenda to add the approval of MOU. Vote-all in favor. Motion-Thompson Second-VanAernam to approve a Memorandum of Understanding between Audubon County and the City of Audubon in regards to the City's use of the County's communications tower and related infrastructure. Vote-all in favor.

Motion-Thompson Second-VanAernam not to proceed with a phone upgrade at this time. Vote-all in favor. The Board agreed on the file cabinet disposal to the Historical Society after the deletions are approved through a board meeting.

Deb Campbell let the Board know that she would like to close her office on April 18 so that her entire staff could attend a district meeting for additional training.

Motion-Thompson Second-VanAernam to adjourn the meeting at 10:47 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

03/08/2017 through 03/21/2017

Vendor	Description	Amount
ACE HARDWARE	TARP STRAPS FOR TIRE CHAINS-CONS	30.26
AGRILAND FS INC	FUEL-EMA	2,372.55
AGRILAND FS INC 73	SR GREASE	23,292.82
ASPHALT PAVING ASSN OF IOWA	SR ENG TRAINING	60.00
AUDUBON CO ADVOCATE JOURNAL	AD-PHN	545.03
AUDUBON CO SHERIFF	COMPLETE JAIL SENT-SHER	47.50
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSIAL SERVICE	1,240.20
AUDUBON DIESEL LLC	SR PARTS/SERVICE	4,150.13
AUDUBON FOOD LAND	JAIL COMM-SHER	1,458.24
AUTO-JET MEFFLER CORP	SR PARTS	323.80
BAUER BUILT TIRE CENTER INC	SR TIRES	343.82
BOLDT, PAULETTE KAY	REIMB HCA MLG-PHN	88.36
BRIGGS HEALTHCARE	BOOK-PHN	399.35
BRUCK, TYLER	REIMB LUNCH-DIST MTG-CONS	10.00
BUSINESS CARD	FUEL-SHER	43.70
BW GAS & CONVENIENCE RETAIL	FUEL-ASSR	22.84
CAM ROSS SIGN CO	DOOR DECALS-CONS	298.00
CAMPBELL, DEBBIE M	REIMB MLG/PRKING/MEALS-TREAS	188.69
CASS CO HEALTH SYSTEM	DRUG UA-REC	136.00
CENTURYLINK	TELE-911	14.00
CHARM-TEX INC	JAIL SUPP-SHER	138.16
CHRISTOFFERSON, TOM	REIMB TWP MTGS	60.00
CITY SERVICE/EXHAUST PROS	FILTER/SWITCH/CABLES-CONS	76.41
CORPORATE OFFICE	WEEKLY FLEX FUNDING	2,186.07
D & J SUPPLY	SR TIRE REPAIR	102.00
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS	142.32
ECLIPSE HEALTHCARE LLC	VISITS/MLG-PHN	604.40
ECOLAB PEST ELIMINATION DIV	JAIL PEST CNTRL-SHER	78.36
ELMQUIST WELDING & RPR INC	LABOR/MTL-GEN	37.60
EXIRA CITY, 108 E WASHINGTON ST	SR WATER	56.41
EXIRA FARM SERVICE	SERVICE 3 PICKUPS-CONS	279.80
FASTENAL CO	SR PARTS	69.33
FIRST NATIONAL BANK OMAHA	OFF SUPP-REC	1,031.26
GRABILL, KEITH	REIMB TWP MG	45.00
GRABILL, KENT	WEED COM CONFERENCE	110.88
GRABILL, SAMUEL	REIMB TWP MTG	45.00
GUTHRIE COUNTY REC	ELEC-CONS	659.39
HAAG, BRUCE	REIMB INTERNET/MTG EXP-CONS	30.00
HANSEN'S M&M SERVICES	3 MAPS CO FIRE DIST MAPS-SHER	734.60
HAYS, JON	REIMB TWP MTGS	45.00
HINNERS, JEAN	REIMB HCA MLG-PHN	61.57
HINNERS, KYLE	REIMB COMM MTG/MLG-VA	62.22
HOUSBY MACK INC	SR PARTS	1,217.39
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	5 JAIL SCH FEES-SHER	800.00
IAN TREASURER, ATTN: VICTORIA DEVOS	IAN MEMBERSHIP-CONS	40.00
IRON SHOP	TIRE CHAINS/STRAPS-CONS	1,894.22
ISSDA FINANCIAL ADMINISTRATOR	CIVIL SCH FEE-SHER	250.00
JENSEN, DAVID	REIMB TWP MTGS	60.00

03/08/2017 through 03/21/2017

Vendor	Description	Amount
JIM HAWK TRUCK TRAILERS INC	SR PARTS	55.66
JOHN DEERE FINANCIAL	SR PARTS	356.46
LAFOY, PENNY	REIMB HCA MLG	229.36
LANDUS COOPERATIVE	ELK FEED-CONS	24.00
MAIL SERVICES LLC	PRINT/POST-TREAS	208.16
MARNE-ELK HORN TELEPHONE CO	TELE-911	158.50
MCATEE TIRE & SERVICE	SR OUTSIDE LABOR	45.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	NURSIN SUPP-PHN	191.01
MENARDS	TOOLS/MISC-CONS	23.97
MIDAMERICAN ENERGY CO	SR ELECTRIC	3,907.67
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICAL	966.00
MURRAY, TERESA	REIMB ADM MLG-PHN	14.57
NELSON, ROBERT J	REIMB MLG PHN	100.11
NOELCK, JOAN	REIMB TRANSPORT-VA	79.00
O'HALLORAN INTERNATIONAL	SR PARTS	193.87
PAULSEN, SHAWN	SR ENG SUBS	221.09
PITNEY BOWES INC	3 INK CRT-GEN	196.32
POLK COUNTY TREASURER, POLK CO MEDICAL	CHIEF ME REVIEW	493.80
PRODUCTIVITY PLUS ACCOUNT	ORDER SHAVE PLATE-GEN	57.30
QUALITY INN & SUITES	WEED COM TRAINING	145.60
RANDY'S DIESEL REPAIR INC	SR PARTS/LABOR	1,156.14
RASMUSSEN LUMBER CO	MATRL-MARSH BRIDGE-CONS	92.30
REMSBURG SERVICE INC	SR BLDG MTRL	41.09
RIESGAARD, JERRY	REIMB TWP MTGS	45.00
ROBERTS, JASON	TRUCKING-CONS	480.94
RYDL, MITCH	SR ENG MILEAGE	255.68
SAUERS, WILL	REIMB CPR TRAINING-PHN	180.00
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	45,527.27
SCHWAB, JEANNE M	REIMB MLG BT/ADM-PHN	209.62
SECRETARY OF STATE	NOTARY RENEWAL-AUD	30.00
SHELBY CO AUDITOR	REIMB 1ST QTR RENT/UTILITIES/JAN-JUV CRT	567.00
SHOPKO STORES OPERATING CO LLC	MED SUPP-SHER	80.42
SMITH, DAN	OATS FOR ELK-CONS	240.00
SORENSEN, LISA	REIMB MLG PHN	111.39
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/WELD SUP	1,131.33
SOUTHWEST IA DIST ASSESSORS	DUES-ASSR	400.00
STAR ENERGY LLC	FUEL-SHER	239.64
STONE PRINTING OFFICE PRODUCTS	ENVELOPES-REC	391.25
SWENSEN, ROGER	REIMB TWP MTG	45.00
THE OFFICE STOP	CORRECTION TAPE-ASSR	86.12
THOMPSON, BECKY A	REIMB MLG-PHN	10.81
THOMSON REUTERS WEST PYMT CTR	LAW LIB FEE-ATTY/CRT	386.92
TYLER TECHNOLOGIES	SR ADMIN TRAINING	300.00
ULINE, ATTN: ACCOUNTS RECEIVABLE	SR OFFICE FUNITURE	633.47
UMLAND, DEBRA	REIMB MLG/PRKG-ASSR	87.78
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICE	76.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	764.25
UPS	SHIPPING-SHER	31.78



Claims Listing Report  
AUDUBON COUNTY  
03/08/2017 through 03/21/2017

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	12,629.78
0002 GENERAL SUPPLEMENTAL FUND	1,451.34
0006 JAIL COMMISSARY	161.05
0011 RURAL SERVICES BASIC FUND	3,991.73
0020 SECONDARY ROAD FUND	89,897.22
4000 EMERGENCY MGMT SERVICES FUND	139.58
4010 E-911 SURCHARGE FUND	838.10
4100 CO ASSESSOR AGENCY	517.12
5210 PAYROLL-MISCELLANEOUS	2,186.07
<b>GRAND TOTAL</b>	<b>111,811.99</b>

03/08/2017 through 03/21/2017

---

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
US CELLULAR	RS PHONE	303.11
VERIZON WIRELESS	CELL USAGE-PHN	87.07
VOIGTS, HUNTER	REIMB MTG EXP-CONS	10.00
WAHLERT, CHRISTINE G	REIMB MLG-PHN	59.22
ZIEGLER INC	SR BATTERY/FILTERS/PARTS/BLADES	4,071.26
ZINKE, RICHARD LEE	REIMB TWP MTGS	30.00
	<b>GRAND TOTAL</b>	<b>111,811.99</b>

---

SUPERVISOR'S MINUTE BOOK 2017

March 28, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Diana Munch, Joni Hansen, Mitch Rydl, Mike Blum, Mike Jensen, Bruce Haag and Jerry Kelly.

Motion-Thompson Second-VanAernam to approve the agenda with the addition of Mike Jensen. Vote-all in favor.

Mitch Rydl gave the Secondary Roads update. Motion-VanAernam Second-Thompson to approve a utility permit for Northern Natural Gas at 2165 330<sup>th</sup> St., Exira 28. Vote-all in favor. Discussion was held regarding the Troublesome Creek survey. Motion-Thompson Second-VanAernam to approve an agreement with JEO for a Topographic Survey. Vote-all in favor. Motion-VanAernam Second-Thompson to approve an agreement with Hungry Canyons for cost share for a topographic survey for \$14,000.00. Vote-all in favor. Rydl discussed the IDOT FY18 budget. Motion-VanAernam Second-Thompson to approve the IDOT FY18 Budget/five year Construction Plan. Vote-all in favor. Rydl stated patching on F32 had started and he discussed aggregate they are testing in Decatur County.

The Board discussed a possible grant to Economic Development from TIF and getting an estimate of bonding costs/interest. A phone call was made to Bob Josten to set up a telephone conference call for Thursday, March 30.

Motion-Thompson Second-VanAernam to approve the minutes of the March 21, 2017 meeting. Vote-all in favor. Mike Jensen discussed with the Board updating the Hazard Mitigation Plan for the county.

Motion-VanAernam Second-Thompson to approve a Class C Native Wine permit for Danish Countryside Vines & Wines. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the deletion of Auditor's assets #0155 and #0331, IBM typewriters. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of Auditor assets #3 – five drawer file cabinet; gray 6 drawer file cabinet and dark green 6 drawer

Bruce Haag and Jerry Kelly gave the Annual Review of the Audubon County Conservation Board projects from the last year.

Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:43 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

March 30, 2017


The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl and Bob Josten via telephone.

Motion-Thompson Second-VanAernam to approve the agenda with the addition of deletion of assets. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the deletion of Emergency Management asset #0624, shelf. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of Clerk's printer #0477, hard drive #0478, monitor #0479. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of Treasurer's computer #2129. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of Assessor Gestetner DSM copier #2179. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of Gateway monitor TL719A435016628. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of Windows XP Pro Premo GKCH2-8DYX0-GGVHB-6PHFH-Y4XC3. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of Windows Vista PCs HYV4G-8Q6RK and 7X90YM-V4CQK. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of Windows XP Pro MXL551025F and MXD51800YF pc's. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of Hyundia monitor #2265. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of Sheriff's monitor/computer #2180. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of Gateway monitor 1930. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of HP Office Jet Pro 8600 fax machine. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of Sheriff Optiplex 360 PC #2246. Vote-all in favor.

A telephone conference call was held with Bob Josten regarding refinancing current TIF debt, amending county urban renewal plan to include a development agreement in order to use TIF funds to provide grant monies to ACED for funding projects.

Motion-Thompson Second-VanAernam to adjourn the meeting at 10:42 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
03/22/2017 through 04/04/2017

Vendor	Description	Amount
ABLE LOCKSMITHS	ELEC SECURITY LOCK/REKEY	730.00
ACE HARDWARE	NUTS/BOLTS	46.88
AMERICAN INSTITUTIONAL SUPPLY	JAIL PILLOWS-SHER	330.73
AMVC VETERINARY SERVICES	EXAM/VACC/MEDS-DRUG DOG	36.96
ANDERSEN, LAURA	TRANSCRIBING	73.50
AUDUBON CO AIRPORT AUTHORITY	4TH QTR ALLOCATION	9,511.75
AUDUBON CO ECONOMIC DEVE	4TH QTR ALLOCATION	7,611.75
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICE	42.80
AUDUBON COUNTY	SR OFFICE SUPPLIES	31.50
BAYLOR, ANGIE	REIMB JAIL MEALS-SHER	48.93
BILLS, MIRANDA	MLG(174) REIMB	81.78
BORKOWSKI, DALE E	SR INS REIMBS	256.40
BRAYTON CITY CLERK	SR RUT REIMBS	489.92
BRIGGS HEALTHCARE	SUPPLIES	67.78
CALIFORNIA CONTRACTORS SUPPLIE	SR WEARING SUPPLIES	104.70
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	525.10
CENTRAL IOWA WATER INC	CUST SUPPLIES	155.00
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	1 VEST-SHER	827.34
CITY OF AUDUBON - LIBRARY	4TH QTR ALLOCATION	6,600.00
CITY SERVICE & PARTS	SR FILTERS/PARTS	575.24
CORPORATE OFFICE	WEEKLY FLEX FUNDING	881.85
COUNSEL	M/A COPIER-GEN	153.18
DISTRICT IV TREASURER'S	3 REG FEES	45.00
DREHER SANITATION	CH TRASH REM-FEB	49.50
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS	9.64
ECLIPSE HEALTHCARE LLC	PT/OASIS/OT VISITS/MLG-PHN	969.50
EXIRA CITY	4TH QTR ALLOCATION	3,300.00
FIDLAR TECHNOLOGIES INC	QTRLY INSTALLMENT	500.00
GRABILL, KENT	WC EMPLOYEE MILEAGE REIMBS	153.20
HOEGH, BRUCE	TWP BUDGET MEETING	15.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	1 JAIL SCH FEE-SHER	160.00
IA PRISON INDUSTRIES	SR SIGNE MTRL	110.00
IA STATE ASSN OF COUNTIES	SPRING SCHOOL REGISTRATION	170.00
ISACA, ATTN: DENISE FRAISE	2017 ANNUAL DUES	225.00
JEO CONSULTING GROUP INC	SR ENG SERVICE TIF	16,391.50
KIMBALLTON CITY CLERK	4TH QTR ALLOCATION	1,100.00
MCATEE TIRE INC	SR OUTSIDE LABOR	45.00
MEDIACOM	CABLE TV FOR JAIL-SHER	99.68
MIDAMERICAN ENERGY CO	SR ELECTRIC	41.71
MILL CO PUBLIC HEALTH	TRAINING MCR PREP/COPIES-PHN	115.00
NELLOR, BETTY A	FINAL DISB-SHER	15.28
NELSON, JAY	TWP BUDGET HEARING	15.00
NEW OPPORTUNITIES INC	GENERAL RELIEF ALLOCATIOIN	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	306.68
PAT KAISER'S CHRISTIANSEN MTRS	RPR LIGHTS S5-6-SHER	1,701.64
PITNEY BOWES INC	SR POSTAGE	150.00
POLK COUNTY TREASURER, POLK CO MEDICAL	CHIEF ME REVIEW	267.80
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	1,299.26

Claims Listing Report  
AUDUBON COUNTY  
03/22/2017 through 04/04/2017

Vendor	Description	Amount
RAY, DONNA	MH SUPPLIES/MILEAGE	45.99
RDP OFFICE	SR SATA SERVICE	3,566.78
SAUERS, WILL	MEI SRVC	200.00
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHRED SERVICE	40.00
SLEUTH SYSTEMS	ANNUAL MA-JUNE17-MAY18-SHER	7,389.00
SORNSON, GALEN	TWP BUDGET HEARING	15.00
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR	497.35
STANARD & ASSOCIATES INC	3 TESTS/CERTS-SHER	63.00
STATE MEDICAL EXAMINER'S OFFIC	AUTOPSY/TOXI FEE	1,523.00
STONE PRINTING OFFICE PRODUCTS	OFFICE SUPP	1,006.66
SWI JUVENILE EMERGENCY	4TH QTR ALLOCATION	5,995.08
THE OFFICE STOP	SR OFFICE SUPPLIES	175.39
THE SCHNEIDER CORPORATION	SR DATA SERVICE	1,350.00
THOMPSON, RICK	LODGING/MLG (130)	180.94
TYLER TECHNOLOGIES	SR DATA SERVICE	35,630.00
US CELLULAR	CELL SRVC-SHER	101.82
VAN DIEST SUPPLY COMPANY	RS CHEMICALS	1,432.00
VERIZON WIRELESS	CELL SRVC-SHER	163.50
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,604.41
	<b>GRAND TOTAL</b>	<b>119,761.90</b>

SUPERVISOR'S MINUTE BOOK 2017

April 4, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Todd Johnson, Kent Grabill, Mitch Rydl and Mike Stringham. Motion-VanAernam Second-Thompson to approve the agenda with the addition of Recorder's Report of Fees and Mike Stringham. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the minutes of the March 28, 2017 board meeting. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the March 30, 2017 board meeting. Vote-all in favor.

Todd Johnson discussed the hiring of a deputy. Motion-VanAernam Second-Thompson to approve Resolution 2017-11 as follows. Vote-all in favor.

RESOLUTION 2017-11

Be it hereby resolved by the Audubon County Board of Supervisors, that Patrick Hamilton be hired as a full time deputy Sheriff effective April 10, 2017. His salary will start at 80% of the Sheriff's salary. This position will follow the union contract.

Dated at Audubon this 4<sup>th</sup> day of April, 2017, with the vote thereon being as follows:

Ayes: Nelsen, VanAernam, Thompson  
Audubon County Board of Supervisor  
/s/Todd M. Nelsen, Chairperson

Nays: None  
Attest: /s/Joni Hansen, Deputy Auditor

Johnson asked if the County would buy out the contract with the City for the repayment of the training for Patrick Hamilton. The Board chose not to act on that due to the fact that the Sheriff started Hamilton at 80% of the Sheriff's wage and not the usual 75% of the Sheriff's wage.

Kent Grabill discussed with the Board two roadside grants that he is applying for which there will be no cost to the county. The equipment he is hoping to get with this grant money has to do with burning ditches. One grant is for a sprayer and one is for radios and chaps. Grabill stated that burning ditches is the most cost effective way to keep trees from growing in the ditches.

Mitch Rydl gave the Secondary Road update. Rydl updated the Board and Lisa Frederiksen regarding TIF projects, upcoming budget amendment, transferring money and paying interest. Rydl stated his crews have been doing bridgework, patching, rocking shoulders and hauling rock.

Mike Stringham of Environmental Health discussed the need for new vehicles in their department and that they are proposing an increase of 2% over the next five years and also that the Board of Health may possibly increase some of their sanitarian fees.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$119,761.90. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the deletion of a Dell monitor, CN-039WWP742613371-2EMU. Vote-all in favor.

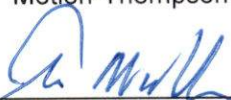
Motion-VanAernam Second-Thompson to approve a MMP for Floyd Klocke, ID#63745, Newton 32, Carroll County. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Clerk of Court's March Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Sheriff's Quarterly Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Recorder's March Report of Fees. Vote-all in favor.


Motion-Thompson Second-VanAernam to approve a three year contract with Cost Advisory Services, Inc. to provide cost allocation services to the county. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve an ad for county attorney. Vote-all in favor.

The Board discussed money to be matched by ACED to be used for the Audubon Recreation Center and for county wide projects. Motion-VanAernam Second-Nelsen to approve a onetime Economic Development grant in the amount of \$300,000.00 with \$180,000.00 allocated to be matched by ACED for the rec center and the remaining to be retained for outlying community projects. Vote-all in favor. Nelsen will contact Dave Wiederstein to draw up an agreement with ACED.

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:08 P.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

April 11, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Todd Johnson, Patrick Hamilton, Doug Weston, Mike Blum, Jill Christensen, Deb Umland, Bruce Haag, Mitch Rydl, Chris Hemmingsen and Deb Campbell.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

Doug Weston updated the Board regarding the conference room upstairs and a table that the postage meter used to set on. The two wooden tables are assets of the Auditor's office and the other will be available if any other office can use it.

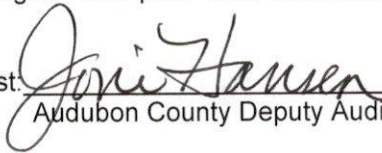
Motion-VanAernam Second-Thompson to approve the minutes of the April 4, 2017 board meeting. Vote-all in favor. The Board reviewed an ATV ordinance from Madison County. Motion-VanAernam Second-Thompson to accept and place on file the Auditor's March financial reports. Vote-all in favor.

The Department Head meeting was held. The upcoming budget amendment, the proposed handbook, designated physician and drug testing were discussed.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-VanAernam to approve a Windstream utility permit for 1851 190<sup>th</sup> St. east to Jay Ave., Leroy 16. Vote-all in favor. Motion-Thompson Second-VanAernam to approve a Windstream utility permit for 2950 Thrush Ave., Audubon 1. Vote-all in favor. Rydl discussed with Lisa Frederiksen and the Board the TIF interest regarding the upcoming budget amendment and the paying of interest. Rydl updated the board on equipment. Rydl stated his crews have been dragging roads, controlled burns, culvert work, patching, and spotting rock.

Motion-Thompson Second-VanAernam to adjourn the meeting at 11:23 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor



SUPERVISOR'S MINUTE BOOK 2017

April 13, 2017

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Board Chairman Nelsen.

Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Deb Umland, Mitch Rydl and Chris Hemmingsen.

Motion-Thompson Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the appointment of Deputy Patrick Hamilton. Vote-all in favor. The Board then held a TIF work session.

Motion-VanAernam Second-Thompson to adjourn the meeting at 11:15 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**SUPERVISOR'S MINUTE BOOK 2017**

**April 18, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Miranda Bills and Doug Weston.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of MMP-L & N Pork and discuss lending items. Vote-all in favor.

Miranda Bills was present for the discussion regarding an ATV ordinance and discussed the registration of ATV's. The Board has reviewed ordinances from Carroll and Madison counties. The Board will have Dave Wiederstein prepare a draft ordinance for review.

Motion-Thompson Second-VanAernam to approve the minutes of the April 11, 2017 board meeting. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of the April 13, 2017 board meeting. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$418,278.98. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the IDPH grant application and subcontract and to authorize Lisa Frederiksen as signatory.

Motion-Thompson Second-VanAernam to accept and place on file a MMP for L & N Pork, ID#67812, Sec. 25, Ewoldt Twp., Carroll County. Vote-all in favor.

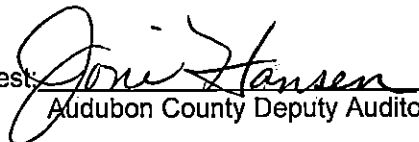
The Board discussed a recent request to lend an item and felt that this is not something that they want to start and would just say no to any such requests.

The Board and Lisa Frederiksen worked on the budget amendment. Motion-Thompson Second-Nelsen to adjourn the meeting at 11:41 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest:

  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
04/10/2017 through 04/18/2017

Vendor	Description	Amount
ACE HARDWARE	CUST SUPPLIES	384.79
AGRI DRAIN CORPORATION	2 20' CULVERT PIPES FOR DAM-CONS	211.60
AGRILAND FS INC	SHER FUEL	1,195.79
AGRILAND FS INC 73	SR FUEL	19,668.62
AMVC VETERINARY SERVICES	DRUG DOG VACC	36.96
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATIONS	1,399.11
AUDUBON CO SHERIFF	SHER SERV FEE	459.22
AUDUBON CO SOLID WASTE MGMNT, COMMISS	TIRE DISPOSAL-CONS	1,112.10
AUDUBON DIESEL LLC	SR PARTS	55.40
BAKER, RICHARD M	VA COMM MTG	50.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICES	78.00
BOLDT, PAULETTE KAY	REIMB HCA MLG-PHN	106.22
CARD SERVICES	CONS FISHING CLINIC SUPPLIES	34.39
CARPENTER UNIFORM CO	SHER UNIFORMS	399.65
CASEYS GENERAL STORES INC	EMG MGMT FUEL	36.66
CASS CO HEALTH SYSTEM	SHER PCP	231.52
CENTURYLINK	TELE-911	14.00
CHRISTENSEN, MARCIA	REIMB MEALS-ATTY	115.35
CITY OF AUDUBON	WATER-GEN RLF	85.85
CORPORATE OFFICE	WEEKLY FLEX FUNDING	387.09
COUNSEL	M/A ATTY COPIER	102.61
CRYSTAL CLEAR AUTO BODY	LABOR PARTS-EMA	284.00
D & J SUPPLY	SR TIRE REPAIR	215.00
EXIRA CITY	SR WATER	46.28
FASTENAL CO	SR PARTS	24.51
FILTER CARE	SR FILTER CLEANING	37.25
FIRST NATIONAL BANK OMAHA	SR PARTS	563.03
GALLS LLC	SHER DEPUTY BOOTS	172.80
GRABILL, KENT	RS FUEL	20.00
GUTHRIE COUNTY COURTHOUSE	REIMB LABOR/MLG/SUPP-SANITARIAN	5,054.12
GUTHRIE COUNTY REC	REPLACE 20' AMP LOOP STORM DAMAGE-CONS	535.00
HAAG, BRUCE	REIMB INTERNET/SUPP FOR ED PROGRAM-CONS	26.78
HANER, DALE R	VA TRANSPORT	80.00
HANSEN REPAIR	SHER TIRE REPAIR	20.00
HANSEN'S M&M SERVICES	MARCH 911 UPDATE	624.00
HARBORCITYSUPPLY.COM	CUSTOM BUILT BATHROOM STALLS-CONS	8,715.30
HINNERS, JEAN	REIMB HCA MLG-PHN	91.65
HINNERS, KYLE	VA COMMISSION MTG	62.22
HOUSBY MACK INC	SR PARTS	111.07
IA COUNTY ATTORNEYS ASSN	ICAA 17-18 DUES	318.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	SHER JAIL SCHOOL	480.00
IA WORKFORCE DEVELOPMENT	SR UNEMPL	4,563.00
IRON SHOP	SR OUTSIDE LABOR	1,077.60
ISACA, ATTN: DENISE FRAISE	4 SEAT MTG REG FEES-AUD	200.00
JOHN DEERE FINANCIAL	SR PARTS	118.65
JOHNSON, TODD W	REIMB MEALS	45.72
KIMBALL MIDWEST	SR PARTS	205.02
LAFOY, PENNY	REIMB HCA MLG-HCA	315.84

Claims Listing Report  
 AUDUBON COUNTY  
 04/10/2017 through 04/18/2017

Vendor	Description	Amount
LANDUS COOPERATIVE	DRUG DOG FOOD	244.90
MAINSTAY SYSTEMS INC	SHERIFF PC M/A	237.00
MARNE-ELK HORN TELEPHONE CO	911 TELE	161.60
MATT WILBER & ASSC	SHERIFF TRAINING	180.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	UNAPPLIED CASH-PHN	9.18
MENARDS	BATHROOM FLR SUPP-CONS	159.05
MIDAMERICAN ENERGY CO	SR ELECTRIC	3,198.32
MIDWEST WHEEL COMPANIES	SR PARTS/CUSTODIAL SUPPLIES	1,192.13
MUNCH, DIANA L	REIMB ELEC CERT-AUD	26.37
NELSON, ROBERT J	REIMB PHN MLG	78.96
OLSEN, FRANK	VA MTG/MLG	60.34
OMAHA WORLD-HERALD	SHER ADS	137.80
PAT KAISER'S CHRISTIANSEN MTRS	SHER OIL CHG/REPR	392.61
PICTOMETRY INTERNATIONAL CORP, ATTN: ACC	ASSR PICTOMETRY M/A AGR	1,650.00
PITNEY BOWES INC	PSTG METER PARTS	19.99
RAMADA HOTEL & CONVENTION CENT	LODGING-CON	235.05
RASMUSSEN LUMBER CO	SR SIGN MTRL/PARTS	383.14
RAY, DONNA	REIMB MH ADV MLG	53.58
RDP OFFICE	ASSR DP SERVICE	36.08
REGION XII COUNCIL OF GOVTS	3RD QTR TRANSIT-2017	806.83
RIESGAARD, GARY N	VA MTG/OMAHA	95.80
SAUERS, WILL	SR CPR TRAINING	480.00
SCHILDBERG CONSTRUCTION INC	3" ROCK FOR FISHING RDS-CONS	264,846.41
SCHWAB, JEANNE M	REIMB ADM/PHN MLG-PHN	230.77
SECRETARY OF STATE	NCOA CARDS	35.45
SHOPKO STORES OPERATING CO LLC	CUST SUPPLIES	54.64
SORENSEN, LISA	REIMB PHN MLG	81.78
SORNSON, GALEN	VET GRAVES-OAKFIELD BAPTIST	15.00
STONE PRINTING OFFICE PRODUCTS	REC ENVELOPES	240.34
TEN POINT CONSTRUCTION CO INC	SR ASPALT PAVING CONT	87,187.93
THE AUTO CLINIC	RPRS WHITE CHEVY TRUCK-CONS	691.96
THE OFFICE STOP	ASSR OFFICE SUPPLIES	41.33
THOMPSON, BECKY A	REIMB PHN MLG	134.42
THOMSON REUTERS WEST PYMT CTR	LAW LIBR SUBS/ATTY-COURT	257.95
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	166.00
VETTER EQUIPMENT - NAPA 1	PARTS FOR SNOWBLOWER	57.30
WAHLERT, CHRISTINE G	REIMB PHN MLG	59.22
WIEDERSTEIN, DAVID	REIMB MARCH MLG-ATTY	124.64
WILLIAMS WELDING INC	SR HAND TOOLS	216.64
WINDSTREAM IOWA COMMUNICATIONS	ATTY TELE	60.14
YOUTH & SHELTER SERVICES INC	SHELTER CARE-01192017	559.80
ZIEGLER INC	SRBLADES/PARTS/TOOLS	3,206.76
<b>GRAND TOTAL</b>		<b>418,278.98</b>

SUPERVISOR'S MINUTE BOOK 2017

April 25, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Jill Christensen, Lance and Laurie Meaike, Dave Wiederstein, Mitch Rydl and Doug Weston.

Motion-Thompson Second-VanAernam to approve the agenda with the addition timesheets and Susan Sievers. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of the April 18, 2017 board meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the reappointment of Dave Wiederstein as County Attorney for a 90 day period. Vote-all in favor.

Nelsen discussed the ACED groundbreaking for Waspy's set for April 26, 2017 at 10:00 a.m. at the ACED location.

Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Zaiger North, ID#61951. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Home West, ID#61965. Vote-all in favor.

Lance and Laurie Meaike met with the Board with questions regarding minimum parcel size required within the county when splitting a parcel of ground. Mitch Rydl and Dave Wiederstein also answered some of Meaike's questions.

Dave Wiederstein said he was working on the ATV ordinance and the gun law. The Board will meet with District Court Administrator Kent Worth next week to discuss the changes in the gun law.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve a utility permit for Guthrie County REC for 2769 180<sup>th</sup> St., Melville 12 and 13. Vote-all in favor. Rydl stated his men doing bridge and culvert work, grading roads and spotting rock. Discussion was held regarding doing some maintainer work for Conservation. The Supervisors said to go ahead if it is under one hour.

The Board called Susan Sievers regarding carpet that was dumped at the Historical Society. She wanted to inform them of this and stated she had contacted Bohlmann's regarding picking it up. Sievers inquired as to what the county does regarding illegal dumping.

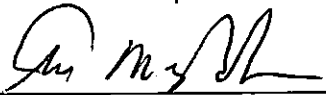
The Board discussed the possibility of one of the Supervisors serving on the Board of Directors for Partnerships for Families.

The Board discussed with Auditor's office concerns regarding extent of what is discussed outside of board meetings and when things should be put on the agenda to be discussed with the entire board.

Lisa Frederiksen reviewed the budget amendment requests that had been submitted. She also stated that the Auditor's office will be closed on May 10 for election training and an electronic pollbook demonstration/training session set for May 22 from 9-11 a.m. for board/election workers.

The Board discussed with Doug Weston reviewing time sheets, snow removal and boiler checks/maintenance when the boiler is running.

Motion-Thompson Second-Nelsen to adjourn the meeting at 12:02 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**SUPERVISOR'S MINUTE BOOK 2017**

**May 2, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Todd Johnson, Mitch Rydl, Chris Hemmingsen, Joe Foran, Deb Campbell, James Richardson, Kim Johnson, Kent Wirth, Jeanne Schwab, Teresa Murray and Miranda Bills.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Recorder's, Clerk's & Auditors Monthly reports and bonding. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the April 25, 2017 board meeting. Vote-all in favor. Todd Johnson discussed the hiring of a dispatcher. Motion-VanAernam Second-Thompson to approve Resolution 2017-12 as follows. Vote-all in favor.

**RESOLUTION 2017-12**

Be it hereby resolved by the Audubon County Board of Supervisors, that Michelle Fishback be hired as a part time dispatcher/jailer for the Audubon County Sheriff's Office effective May 2, 2017. This position will follow the union contract for benefits based on 20 hours per week average. The starting salary will be \$13.04 based on experience and then follow the union contract for pay increases as set.

Dated at Audubon this 2nd day of May, 2017, with the vote thereon being as follows:

Ayes: Nelsen, VanAernam, Thompson	Nays: None
Audubon County Board of Supervisor	Attest: <u>/s/Joni Hansen, Deputy Auditor</u>
<u>/s/Todd M. Nelsen, Chairperson</u>	

Motion-VanAernam Second-Thompson to appoint Mark Bosworth as Assistant County Attorney effective May 2, 2017. Vote-all in favor.

Motion-Thompson Second-VanAernam to amend the agenda to add three utility permits. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for Western Iowa Cooperative in Lincoln 9 and 16. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for Guthrie County REC in Exira 34. Vote-all in favor. Motion-Thompson Second-VanAernam to approve a utility permit for Guthrie County REC in Audubon 8. Vote-all in favor.

The Board, Lisa Frederiksen, Mitch Rydl and Chris Hemmingsen had a TIF update. Rydl stated his men had been doing bridgework, patching, culverts, entrances and spotting rock.

City Clerk Joe Foran met with the Board regarding a property tax abatement. Motion-Thompson Second-VanAernam to approve the abatement of taxes for parcel #050521320340. Vote-all in favor.

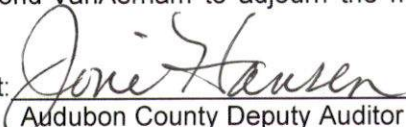
Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$80,267.98. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve a MMP for Dove Finisher Farm, Lincoln 22, Carroll County. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP for Patrick Schon-Audubon Site, ID#64318. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Recorder's April Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Clerk of Court's Report of Fees. Vote-all in favor.

Judge Richardson, Kim Johnson, Kent Wirth, Jeanne Schwab and Teresa Murray discussed the gun law and what changes could be expected within the courthouse. Kent Wirth, District Court Administrator, stated they are waiting on an Attorney General's opinion regarding this law. Sheriff Johnson stated he is getting more security cameras and Judge Richardson feels that a dedicated officer is needed for security in the courthouse.

Miranda Bills met with the Board and with Bob Bogler via telephone regarding the purchase of a new printer to replace several printers in her office. Bogler stated that he just wants to be able to reuse the printers somewhere as they are still in working condition. The Board recessed at 11:35 a.m. The Board reconvened at 12:05 p.m. Motion-Thompson Second-VanAernam to accept and place on file the Auditor month-end reports. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the Public Notice for the FY17 Budget Amendment and set the public hearing for May 16, 2017 at 10:00 a.m. Vote-all in favor. The Board placed phone calls to Adair County, Page County, Wright County and the City of Harlan regarding bonding services and fees. Motion-Thompson Second-VanAernam to adjourn the meeting at 1:35 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
04/19/2017 through 05/02/2017

Vendor	Description	Amount
ABILITY NETWORK INC	PHN M/A AGR	1,176.00
AUDUBON CO SHERIFF	SHER SERV FEE	218.17
AUDUBON FOOD LAND	JAIL COMM-SHER	865.92
BARCO	RS SAFETY SIGNS	210.50
BORKOWSKI, DALE E	SR INS REIMBS	256.40
BRAYTON CITY CLERK	SR RUT REIMBS	348.17
BURGER ELECTRIC INC	CRTHS LIGHT/PHOTO EYE	408.12
BUSINESS FORMS & SYSTEMS	TREAS ENVELOPES	85.70
CAMPBELL, DEBBIE M	TREAS MLG TO HAMBURG	114.68
CARPENTER UNIFORM CO	UNIFORM EXP-SHER	173.68
CASS CO HEALTH SYSTEM	DRUG UA-SHER	54.00
CELLEBRITE USA, INC	CELL EXTRACTOR SOFTWARE RENEWAL-SHER	1,099.00
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	110.70
CORPORATE OFFICE	WEEKLY FLEX FUNDING	58.48
COUNSEL	SR M/A COPIER	70.92
ECLIPSE HEALTHCARE LLC	PHN PT/PTA VISITS	1,090.80
ECOLAB PEST ELIMINATION DIV	PEST CNTRL SERV-SHER	78.36
FRANK DUNN CO	SR PAVEMENT PATCH	1,498.00
GALLS LLC	SAFETY SUPP-SHER	63.96
HOPKINS MEDICAL PRODUCTS, DEPT 2651	PHN SUPPLIES	58.75
IA STATE UNIV-CTRE	SR TRAINING	450.00
IBC CORPORATION	GEN RELIEF RENT	150.00
ISU - REGISTRATION SERVICES	P&Z REGISTRATION	195.00
JEO CONSULTING GROUP INC	SR ENG SEERIVE	36,622.25
JESSEN, DWIGHT	SR SAFETY WEAR	90.71
MAIL SERVICES LLC	TREAS PRINTING/PSTG	212.87
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	PHN SUPPLIES	212.01
MEDIACOM	CABLE SERV-SHER	99.68
MIDAMERICAN ENERGY CO	SR ELECTRIC	31.68
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	175.00
NEW OPPORTUNITIES INC	GEN RELIEF FDC FY17	1,325.00
NORTHLAND PRODUCTS CO	SR PARTS CLEANING	315.90
PITNEY BOWES PURCHASE POWER	PSTG	1,594.85
PRIORITY DISPATCH	EMG MGMT LICENSE	49.00
PRODUCTIVITY PLUS ACCOUNT	SR PARTS/TOOLS/FLUID	568.28
REGION XII COUNCIL OF GOVTS	SR ENG CONST SERVICIES	15,000.00
RIESGAARD, DUSTIN	SR SAFETY WAER	130.00
RIESGAARD, GARY N	VA MTG MLG/LODGING/MEAL	604.16
ROCKMOUNT RESEARCH/ ALLOYS INC	SR MINOR TOOLS	262.68
SHOPKO STORES OPERATING CO LLC	MICROWAVE/OFF SUPP-SHER	104.93
STAR ENERGY LLC	FUEL-SHER	107.86
TYLER TECHNOLOGIES	MA EDEN-ASSR	11,247.50
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TEST-SHER	39.00
US CELLULAR	CELL SRVC-SHER	647.70
VERIZON WIRELESS	CELL SRVC-SHER	250.91
VERIZON WIRELESS-VSAT NORTH	CELL EXTRACTION-SHER	100.00
VETTER EQUIPMENT - NAPA 1	ASSR PARTS	17.44
WINDSTREAM IOWA COMMUNICATIONS	AUD TELE	1,415.35

Claims Listing Report  
AUDUBON COUNTY  
04/19/2017 through 05/02/2017

---

Vendor	Description	Amount
WITTROCK, BRIAN	SR SUB REIMBS	207.91
GRAND TOTAL		<u>80,267.98</u>

---



SUPERVISOR'S MINUTE BOOK 2017

May 9, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Todd Johnson, Doug Weston, Mitch Rydl, Deb Umland, Jeanne Schwab, Miranda Bills, Gary Riesgaard, Kent Grabill, Dave Wiederstein, Susanne Gerlach, Jen Smith, Maggie Burger and Glen Meyer.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of PFM Financial and Speer Financial. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the May 2, 2017 board meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve a MMP update for Jody Meiners, ID#61440, Viola 34, Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP for Multi-Pig Sow, ID#60473, Cameron 19. Vote-all in favor.

Motion-Thompson Second-VanAernam to sign the Hazard Mitigation Plan grant application. Vote-all in favor. Motion-VanAernam Second-Thompson to sign the Certificate for FY16 Completed Cost Allocation Plan. Vote-all in favor.

Todd Johnson discussed Courthouse security. The Department Head meeting was held and discussion was held regarding courthouse security and various ways to improve the security within the building such as more cameras, doors, locked entries, etc.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve a Windstream utility permit for 1051 Pheasant Ave., Viola 15. Vote-all in favor. Rydl discussed patching, bridgework and roads.

Susanne Gerlach and Jen Smith of PFM Financial Advisors LLC discussed services provided by their company in regards to bonding and consulting.

Maggie Burger of Speer Financial, Inc. discussed services available provided for bonding and consulting.

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:25 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**SUPERVISOR'S MINUTE BOOK 2017**

**May 16, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Diana Munch, Todd Johnson and Mitch Rydl.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of minutes. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the May 9, 2017 board meeting. Vote-all in favor.

The Board discussed a bill from Paul Greufe with Todd Johnson. Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$183,360.68. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve a MMP update for Phil Madsen, ID#64624, Cameron 31, Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Linde Feeders, ID#65395, Jefferson Twp., Shelby Co. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve Doug's Agri-Hall Bar Class C Liquor License. Ayes: Nelsen, Thompson. Nays: None Abstain: VanAernam. Motion passed. Motion-VanAernam Second-Thompson to approve turning an unpaid sanitarian bill over to the attorney for collection. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the hiring of PFM Financial Advisors LLC as provider for financial services regarding bonding. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-VanAernam to approve a Guthrie County REC utility permit for 3392 Nighthawk (Ex24) and 2343 330<sup>th</sup> (Ex26). Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of asset #1216, impact wrench. Vote-all in favor. Rydl discussed trees in Hamlin, patching, bridgework and the availability of rock. VanAernam left the meeting at 9:42.

Todd Johnson discussed courthouse security and an upcoming security meeting in Cass County.

Chairman Nelsen opened the public hearing on the FY17 Budget Amendment #2 at 10:02 a.m. No oral or written comments were received. Motion-Thompson Second-Nelsen to close the public hearing at 10:38 a.m. Vote-all in favor. Motion-Thompson Second-Nelsen to approve Resolution 2017-13 as follows. Vote-all in favor.

**RESOLUTION NO. 2017-13  
A RESOLUTION ADOPTING BUDGET AMENDMENT #2  
FOR FYE JUNE 30, 2017**

**WHEREAS**, Audubon County approved by a motion/vote the original proposed/published FY17 budget at the March 15, 2016 board meeting and signed the corresponding certification; and

**WHEREAS**, Audubon County subsequently published and approved by a motion/vote the FY17 proposed/published budget amendment in the manner set out by Iowa Code Section 331.435 on November 22, 2016, and

**WHEREAS**, Audubon County has subsequently proposed for publication and additional budget amendment in the manner set out by Iowa Code Section 331.435 on May 2, 2017.

**NOW THEREFORE BE IT RESOLVED** by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the currently proposed FY17 Audubon County budget amendment is hereby formally approved as published and as presented.

Dated this 16th day of May, 2017.

By: /s/ Todd Nelsen, Chairman  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Thompson Second-Nelsen to approve Resolution 2017-14 as follows. Vote-all in favor.

**RESOLUTION 2017-14**

**WHEREAS**, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2017, and had published the amendment according to the law, and

**WHEREAS**, it is now desired to amend the appropriations for the departments,

**NOW, THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors that the appropriations be amended effective May 16, 2017 as follows:

Supervisors (Dept 01 – Function 9000 -- Fund 0001) increase \$ 18,750  
 Secondary Roads(Dept 20 – Function 7110 – Fund 0020)increase \$ 600,000  
 Secondary Roads(Dept 20 – Function 0110 – Fund 0020)increase \$ 67,000  
 Secondary Roads(Dept 20 – Function 0100 – Fund 0020)increase \$ 7,000  
 Secondary Roads(Dept 20 – Function 0300 – Fund 0020)increase \$ 10,046  
 Secondary Roads(Dept 20 – Function 0201 – Fund 0020)decrease\$ - 85,000  
 Conservation (Dept 22 – Function 6100 – Fund 0023) increase \$ 4,841  
 Conservation (Dept 22 – Function 0210 – Fund 0004) increase \$ 48,000  
 Conservation (Dept 22 – Function 0220 – Fund 0004) increase \$ 3,000  
 Conservation (Dept 22 – Function 0300 – Fund 0004) increase \$ 300  
 Conservation (Dept 22 – Function 6110 – Fund 0004) increase \$ 8,000  
 Conservation (Dept22 – Function 0210 – Fund 0005) decrease \$ -190,000  
 General Services(Dept 51 – Function 9100 – Fund 0001)increase \$ 9,200  
 General Services(Dept 51 – Function 9100 – Fund 0002)increase \$ 7,800  
 General Services(Dept 51 – Function 9030 – Fund 0001)increase \$ 11,000  
 Mental Health (Dept 60 – Function 4042 – Fund 0010) increase \$ 2,310  
 Mental Health (Dept 60 – Function 4044 – Fund 0010) increase \$ 103  
 Mental Health (Dept 60 – Function 4412 – Fund 0010) increase \$ 6,151  
 Mental Health (Dept 60 – Function 4413 – Fund 0010) increase \$ 12,693  
 Nondepartmental(Dept 99 – Function 0100– Fund 0036) increase \$ 3,500  
 Nondepartmental(Dept 99 – Function 0100 – Fund 0037) increase \$ 750  
 Nondepartmental(Dept 99 – Function 3210 – Fund 0001) increase \$ 3,000  
 Nondepartmental(Dept 99 – Function 6420 – Fund 0001) decrease\$ - 18,000  
 Nondepartmental(Dept 99 – Function 9000 – Fund 0001) decrease \$ -15,000  
 Nondepartmental(Dept 99 – Function 6000 – Fund 0011) increase \$ 3,500  
 Nondepartmental(Dept 99 – Function 6320 – Fund 0011) increase \$ 1,200

Passed and approved this 16<sup>th</sup> day of May 2017 with the vote thereon being as follows:

Ayes: Nelsen, Thompson

Nays: None

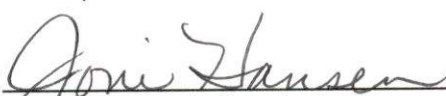
Attest: /s/ Joni Hansen, Deputy Auditor

/s/ Todd M. Nelsen

Audubon County Board of Supervisors

Motion-Nelsen Second-Thompson to adjourn the meeting at 10:55 p.m. Vote-all in favor.

  
 \_\_\_\_\_  
 Chairman, Audubon Co. Board of Supervisors

Attest:   
 \_\_\_\_\_  
 Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
05/03/2017 through 05/16/2017

Vendor	Description	Amount
ABILITY NETWORK INC	SOFTWARE MA-PHN	374.00
ACE HARDWARE	CONS BATHROOM PAINT, SUPPLIES, HARDWARE	777.00
AGRI DRAIN CORPORATION	CONS CULVERTS FOR EAST SILT DAM	311.60
AGRILAND FS INC	FUEL/SHERIFF	1,255.19
AGRILAND FS INC 73	SR FUEL	7,275.52
ALEX-TECK	SR OUSTIDE LABOR	494.50
ARROWHEAD SCIENTIFIC INC, ARROWHEAD FC	INVESTIGATION SUPP-SHER	133.82
AUDITOR OF STATE	AUDIT SRVC 15/16	36,987.68
AUDUBON CITY	SR WATER	996.85
AUDUBON CO ADVOCATE JOURNAL	CONS ADVOCATE SUBSCRIPTION	301.77
AUDUBON CO EXTENSION SVC	CONS PESTICIDE MANUAL	20.00
AUDUBON CO SHERIFF	WARRANT-SHER	111.54
AUDUBON CO SOLID WASTE MGMNT, COMMISS	4TH QTR 16/17 ALLOC	10,683.75
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	MED EXAMINER FEE	300.00
AUDUBON FOOD LAND	APRIL JAIL MEALS	984.63
BAIER, DREW	ANIMAL CNTRL/MLG	306.55
BAKER, RICHARD M	COMM MTG-VA	50.00
BOHLMANN & SONS SANITATION	CONS SANITATION SERVICE	213.00
BOLDT, PAULETTE KAY	REIMB MLG-HCA	113.27
BRADSHAW LAW, ATTORNEYS AT LAW	LEGAL SERVICES	5,672.72
BRAND, APRIL	REIMB WATERSHED MA	210.00
BRAND, DAVID	REIMB WATERSHED MA/MLG	287.00
BRAND, SCOTT	REIMB WATERSHED MA/MLG	648.48
BRUCK, TYLER	REIMB PESTICIDE TEST FEE	20.00
BUSINESS CARD	JAIL MEAL/FUEL	68.48
BUSINESS FORMS & SYSTEMS	TAX STMENTS-TREAS	214.65
BW GAS & CONVENIENCE RETAIL	FUEL-ASSR	20.62
CAMPBELL, DEBBIE M	REIMB MLG TO ICUBE-AMES	85.54
CARD SERVICES	CONS NAMEPLATES/OWL PELLETS/SAFETY SUPP	371.29
CARPENTER UNIFORM CO	UNIFORMS/SHOES/SHERIFF	253.56
CASEYS GENERAL STORES INC	FUEL-EMA	47.40
CASS CO HEALTH SYSTEM	DRUG UA-SHER	136.00
CENTRAL IOWA WATER INC	CUST SUPP-GEN	126.70
CENTURYLINK	SERVICE-E911	14.00
CHRISTOFFERSON PUMPING LLC, DUANE CHRI:	PUMP RESTROOM	175.00
CINTAS	SR CUSTODIAL SUPPLIES	8.00
CITY SERVICE & PARTS	SR FILTERS/ADDTIVES/PAINT/BATTERIES/PART	448.16
CORPORATE OFFICE	WEEKLY FLEX FUNDING	103.99
COUNSEL	M/A COPIER/SHERIFF	210.49
D & J SUPPLY	TIRE REPAIR	1,106.90
DANNER LAWNSCAPES INC	LAWN CARE-GEN	204.00
DASH MEDICAL GLOVES	CRTHS EXAM GLOVES-GEN	46.90
DATASPEC INC	ANN USER FEE-VA	399.00
DREHER SANITATION	CH TRASH REIMB-MARCH	49.50
ECOLAB PEST ELIMINATION DIV	PEST CNTRL-SHER	78.36
ELMQUIST ELECTRIC INC	SR BLDG MTRL/REPAIR	168.25
EXIRA CITY	SR WATER	74.46
FILTER CARE	SR FILTER CLEANING	43.30

05/03/2017 through 05/16/2017

Vendor	Description	Amount
FIRST NATIONAL BANK OMAHA	REIMB LODGING/TRNG-PHN	251.40
FREDERIKSEN, LISA	MLG TO ICUBE/SEAT	95.88
GRAHAM TIRE STORM LAKE	TIRES/VEH EXP/SHERIFF	128.48
GUTHRIE CO SHERIFF	SER FEES/COURT	56.05
GUTHRIE COUNTY REC	CONS ELECTRIC SERVICES	608.58
HAAG, BRUCE	REIMB INTERNET/PSTG	11.43
HANSEN REPAIR	VEH RPRS/LABOR/SHERIFF	405.08
HANSEN, JONI L	REIMB MLG SEAT TRAINING-DENISON	28.20
HANSEN'S M&M SERVICES	ADDRESS UPDATE-E911	664.00
HAWKINS, INC	CONS CHLORINE FOR WATER TREATMENT	98.50
HERZOG CONSTRUCTION LLC	SR TRAINING	1,665.00
HINNERS, JEAN	REIMB HCA-MLG	93.06
HINNERS, KYLE	COMM MTG/MLG-VA	62.22
HOUSBY MACK INC	SR PARTS/FILTERS	2,502.68
IBC CORPORATION	REIMB APRIL RENT	150.00
IOWA DEPARTMENT OF TRANSPORTAT	SR BRIDGE MTRL	1,175.17
IRON SHOP	SR LABOR/TIRES/TIRES SUPPLIES	1,038.42
JACOBSEN INC OF ADAIR	CONS HYDRANT/PLUMBING PARTS	200.05
JOHN DEERE FINANCIAL	CONS FILTERS	282.28
KIMBALL MIDWEST	SR PARTS	163.96
LAFOY, PENNY	REIMB HCA-MLG	208.68
LANDUS COOPERATIVE	CONS ELK FEED	25.00
MARNE-ELK HORN TELEPHONE CO	TELE-911	160.10
MARRIOTT	LODGING/SHERIFF	228.48
MARTIN, PAMELA	TRANSPORT-VA	80.00
MARTIN'S FLAG CO	GRAVE MARKERS/VA	928.51
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP-PHN	154.71
MENARDS	CONS TREES/SUPPLIES	632.82
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	908.18
NELSON, ROBERT J	REIMB PHN/BT MILEAGE	182.83
O'HALLORAN INTERNATIONAL	SRPARTS	2,567.94
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	213.17
PICTOMETRY INTERNATIONAL CORP, ATTN: ACC	SR DATA SERVICE	15,386.33
PJ GREUFE & ASSOCIATES	HR CONSULT/SHERIFF	600.00
POWERPLAN	SR PARTS	30.11
PRODUCTIVITY PLUS ACCOUNT	CONS OIL/SAW CHAINS	73.35
RASMUSSEN LUMBER CO	SR SINGS/PARTS	57.79
RAY ALLEN MANUFACTURING CO INC	DRUG DOG ROPE-SHER	1,366.57
RAY, DONNA	REIMB MH ADV MLG-MH	112.80
RDP OFFICE	SR DATA SERVICE	1,701.75
ROBERTS, JASON	CONS TRUCKING FOR TRAIL PROJ ROCK,	952.43
SAUERS, WILL	CONS CPR TRAINING	80.00
SCHILDBERG CONSTRUCTION INC	CONS ROCK FOR TRAIL PROJ	48,692.78
SCHWAB, JEANNE M	REIMB ADM MLG-PHN	119.85
SECRETARY OF STATE	NOTARY PUBLIC FEE-SHER	30.00
SHOPKO STORES OPERATING CO LLC	CONS PHONE CARD	64.66
SORENSEN, LISA	REIMB MLG-PHN	68.15
SORNSON, GALEN	2 MORE VET GRAVES-OAKFIELD BAPTIST	10.00

Claims Listing Report  
AUDUBON COUNTY  
05/03/2017 through 05/16/2017

Vendor	Description	Amount
SOUTHSIDE WELDING & MACH LLC	SR SIGNS/LABOR/PARTS/BLDG	1,360.46
STAR ENERGY LLC	FUEL-SHER	138.02
STATE HYGIENIC LAB - ACCT REC	CONS WATER TESTS	25.00
STONE PRINTING OFFICE PRODUCTS	SHER OFFICE SUPPLIES	360.93
THE AUTO CLINIC	VEH EXP/LABOR/SHERIFF	108.00
THE OFFICE STOP	2 CHAIRS-TREAS	381.06
THOMPSON, BECKY A	REIMB PHN MILEAGE	205.86
THOMSON REUTERS WEST PYMT CTR	APRIL WESTLAW CHARGES-COURT/ATTY	257.95
TIMM ENTERPRISES LTD	RS PARTS	68.88
TREAT AMERICA	MEALS/TRAINING/SHERIFF	40.90
TYLER TECHNOLOGIES	EDEN ANN MA-DP	11,247.51
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	282.00
UPS	SHIPPING-SHER	22.88
VANGUARD APPRAISALS INC	SERV FEES-ASSR	8,625.00
VERIZON WIRELESS	CELL USAGE-PHN	87.17
WAHLERT, CHRISTINE G	REIMB MLG-PHN	24.44
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	CONS TELE	1,290.93
WORTHINGTON AG PARTS	SR PARTS	100.00
ZIEGLER INC	SR PARTS/FILTERS	414.34
	<b>GRAND TOTAL</b>	<b>183,360.68</b>

Claims Listing Report  
AUDUBON COUNTY  
05/03/2017 through 05/16/2017

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	67,717.22
0002 GENERAL SUPPLEMENTAL FUND	826.39
0004 CONSERVATION PARK IMPROVEMENT	3,122.12
0006 JAIL COMMISSARY	29.77
0010 MH/DD SERVICES FUND	112.80
0011 RURAL SERVICES BASIC FUND	15,487.63
0020 SECONDARY ROAD FUND	73,081.72
4000 EMERGENCY MGMT SERVICES FUND	180.29
4010 E-911 SURCHARGE FUND	6,540.05
4100 CO ASSESSOR AGENCY	16,158.70
5210 PAYROLL-MISCELLANEOUS	103.99
<b>GRAND TOTAL</b>	<b>183,360.68</b>

**SUPERVISOR'S MINUTE BOOK 2017**

**May 23, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: VanAernam. Others present were Joni Hansen, Miranda Bills, Deb Campbell, Mitch Rydl, Dwight Jessen, Michael Minkel, Mike Kienast and Brandon Burmeister.

Motion-Thompson Second-Nelsen to approve the agenda with the addition of claim dates. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the minutes of the May 16, 2017 board meeting. Vote-all in favor.

Miranda Bills discussed a wage increase in her department. Motion-Thompson Second-Nelsen to approve Resolution 2017-15 as follows. Vote-all in favor.

**RESOLUTION 2017-15**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, Deputy Recorder Carolyn Bruun's hourly rate will be \$16.45 per hour effective May 23, 2017.

Dated this 23<sup>rd</sup> day of May, 2017.

/s/ Todd M. Nelsen, Chairperson  
Audubon Co. Board of Supervisors


ATTEST: /s/ Joni Hansen, Audubon Co. Deputy Auditor

Motion-Thompson Second-Nelsen to approve Wellmark Cobra Addendum. Vote-all in favor. Motion-Thompson Second-Nelsen to change the claim dates in June from June 6<sup>th</sup> and 20<sup>th</sup> to June 13<sup>th</sup> and 27<sup>th</sup>. Vote-all in favor. Rick Thompson discussed some safety procedures in neighboring counties. Deb Campbell discussed the toner for her new printer.

Michael Minkel of Pattison Sand Company discussed with the Board, Engineer, Road Foreman and Secondary Roads employees of Shelby County the process of transporting rock to Cass County by railcar. Minkel discussed a test strip near Decatur, the cost of delivery and sharing with other counties.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-Nelsen to approve a Windstream utility permit for 2092 Littlefield Dr., Exira 5. Vote-all in favor. Motion-Thompson Second-Nelsen to approve FY2017 IDOT budget amendment. Vote-all in favor.

Motion-Thompson Second-Nelsen to adjourn the meeting at 11:00 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor



SUPERVISOR'S MINUTE BOOK 2017

May 30, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Doug Weston, Mike Blum, Rick Hunsaker, Sarah Gomez, Mitch Rydl, Ellen Ritter, Jeanne Schwab and Deb Campbell.

Motion-Thompson Second-VanAernam to approve the agenda with the addition of MMP-Jason Klein, abatement of taxes, Caroush and Auditor update. Vote-all in favor.

Doug Weston updated the Board regarding some doors in the courthouse. Motion-Nelsen Second-Thompson to approve the minutes of the May 23, 2017 board meeting. Vote-all in favor. Motion-Thompson Second-VanAernam to change the July 4 meeting to July 5. Vote-all in favor.

Lisa Frederiksen discussed the Precinct Atlas 28E Agreement with the Board. Motion-Thompson Second-VanAernam to approve the 28E Agreement for the Iowa Precinct Atlas Consortium. Vote-all in favor.

Rick Hunsaker of Region XII and Sarah Gomez discussed the COG match.

Motion-Thompson Second-VanAernam to appoint Todd Nelsen as the delegate to the Nishnabotna East and West Watershed. Vote-all in favor.

Mitch Rydl gave the Secondary Road update and discussed culverts, seeding, bridgework and patching.

Ellen Ritter and Jeanne Schwab discussed services from CAROUSH, the county HIPPA provider. The Board made a phone call to Roger Shindell of CAROUSH in regards to concerns regarding services and training. Shindell will check and get back to the county.

Deb Campbell discussed a 28E Agreement for Driver's License. Motion-VanAernam Second-Thompson to approve a Driver's License 28E Agreement. Vote-all in favor.

Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Clark Family Farms, LLC-Dawson, ID#65342, Leroy 2. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Jason Klein-JMK Finishers, ID#65391. Vote-all in favor.

Lisa Frederiksen updated the Board on a lock box for placement of an emergency key as required by the Election Security Policy.

Motion-Thompson Second-VanAernam to adjourn the meeting at 11:34 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

June 6, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Jill Christensen, Todd Johnson, Dave Wiederstein, Mike Jensen, Brian Juelsgaard, Shirley Jorgensen, Jean Hinners, Mitch Rydl, Chris Hemmingsen, Dave Lake and Miranda Bills.

Motion-Thompson Second-VanAernam to approve the agenda with the deletion of claims and the addition of MMP's-Robinson and Vanole, deletion of asset #708. Vote-all in favor.

Mike Jensen discussed liability on property owned near Exira. Dave Lake had told him that there was nothing to do at this time but to wait until a tower is erected. Jensen also stated that people would now be able to text 911.

Dave Wiederstein discussed fireworks and stated that the State regulates the sales of fireworks and that the county would be the one to deal with the enforcement. Wiederstein stated that he would like to see the prevention of usage when there is a burn ban on and that permits are still required for commercial usage. Todd Johnson stated that the fire chiefs would like to see everything be uniform throughout the county. Wiederstein state the he didn't think anything needed to be done at this time. Discussion was held regarding a security meeting in Cass County. Wiederstein stated that court contained areas will prohibit firearms.

Brian Juelsgaard discussed his resignation as Deputy Sheriff. Jean Hinners stated that Audubon County has lost a good deputy.

Motion-Thompson Second-VanAernam to approve the minutes of the May 30, 2017 board meeting. Vote-all in favor.

Shirley Jorgensen expressed concerns as to her driveway and the road. Rydl will check into it.

Motion-VanAernam Second-Thompson to approve Resolution 2017-16 as follows. Vote-all in favor.  
Resolution 2017-16

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1<sup>st</sup>, 2017, Kent Grabill, Roadside Manager/Weed Commissioner, hour wage will be \$19.47 annual salary.

**BE IT FURTHER RESOLVED**, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 6th day of June, 2017.

Board of Supervisors, Audubon County, Iowa

/s/ Todd M. Nelsen

ATTEST

By: /s/ Joni Hansen, Deputy Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2017-17 as follows. Vote-all in favor.  
Resolution 2017-17

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1<sup>st</sup>, 2017, Chris Hemmingsen, Office Manager, hour wage will be \$17.50.

**BE IT FURTHER RESOLVED**, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 6th day of June, 2017.

Board of Supervisors, Audubon County, Iowa

/s/ Todd M. Nelsen

ATTEST

By: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-18 as follows. Vote-all in favor.  
Resolution 2017-18

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1<sup>st</sup>, 2017, Dwight Jessen, Road Superintendent, wages will be \$52,708.00 annual salary.

**BE IT FURTHER RESOLVED**, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 6th day of June, 2017.

Board of Supervisors, Audubon County, Iowa

/s/ Todd M. Nelsen

ATTEST

By: /s/ Joni Hansen, Deputy Auditor

Mitch Rydl discussed zoning concerns regarding fireworks sales. Rydl stated his crews have been working on culverts, bridgework, spotting rock and patching. Mitch Rydl, Chris Hemmingsen and Lisa Frederiksen discussed a TIF update.

Dave Lake, Community Insurance, discussed the ICAP renewal. Motion-VanAernam Second-Thompson to approve the ICAP renewal. Vote-all in favor.

Todd Nelsen will contact Region XII regarding the COG match to see if all other counties are participating. Motion-VanAernam Second-Thompson to approve a tax abatement on parcel #051024130801. Vote-all in favor.

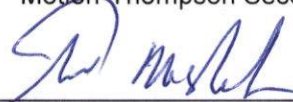
Motion-Thompson Second-VanAernam to accept and place on file the Clerk of Court's May Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Recorder's May Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Auditor's May month-end reports. Vote-all in favor.

Miranda Bills discussed desks from her office that she no longer wants and stated that she will notify the department heads to see if anyone else has a use for them.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Dave Robinson-South Place, ID#62115. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Vanole LLC-VanAernam Site, ID#64747. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the deletion of asset #708, shredder base. Vote-all in favor.

Motion-Thompson Second-VanAernam to adjourn the meeting at 11:50 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

June 13, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Becky Marten, Dave Beane, Deb Campbell, Miranda Bills, Chris Hemmingsen, Kent Grabill, Susanne Gerlach, Jen Smith, Todd Johnson, Mike Jensen, Brian Juelsgaard, and Paul Greufe..

Motion-VanAernam Second-Thompson to approve the agenda with the addition of six MMP's. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the June 13, 2017 board meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$399,841.20. Vote-all in favor.

The Department Head meeting was held. Discussion was held regarding the telephone system, color copier, June 27th claim date and safety update.

Bill Cramer, Gray Mayor, telephoned with a question regarding paving in front of county shop in Gray to be done in August. The Board accepted a letter from the County Attorney appointing Deb Kramer to complete Sue Hawkins' term on the Civil Service Commission for the Sheriff's Department. Kramer's term will begin June 7, 2017 and will end on August 15, 2019.

Motion-VanAernam Second-Thompson to approve the transfer of Recorder's asset #2086, woodgrain computer desk to the Treasurer's office. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of DP (Treasurer) assets #850, 2251, 2287 and 2267(Gateway white screen, 2 hard drives, Dell printer). Vote-all in favor.

Motion-Thompson Second-VanAernam, to approve Resolution 2017-19 as follows and also the back pay of Anthony and Christensen from July 2016. Vote-all in favor.

Resolution 2017-19

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that County Attorney staff member Faith Anthony's hourly rate will be increased from \$14.10 per hour to \$14.42 per hour effective July 1, 2017 and that part time County Attorney staff member Marcia Christensen's hourly rate will be increased from \$15.30 per hour to \$15.62 per hour effective July 1, 2017.

Dated this 13th day of June, 2017.

Board of Supervisors, Audubon County, Iowa  
/s/ Todd M. Nelsen

ATTEST: Becky Marten, Auditor Clerk

Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Hansen Farms-Home Place, ID#62063. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Gleason Farms, Inc.-Home, ID#61327. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Gleason Farms, Inc.-East, ID#57666. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Gleason Farms, Inc.-Chad Site, ID#66867. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Daren Lauritsen-Home Place, ID#62130. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Daren Lauritsen-Jensen Farm, ID#62131. Vote-all in favor.

Susanne Gerlach and Jen Smith of PFM Financial Advisors LLC updated the Board regarding TIF cash flow and proposed bonds for the county. Gerlach of PFM Financial Advisors LLC will contact Bob Josten to move ahead with plans.

After some debate, Motion-Thompson Second-VanAernam to move into closed session pursuant to Iowa Code Section 21.5(1)(i). Vote-all in favor. The Board came back into open session at 12:27 p.m.

Motion-VanAernam Second-Thompson to accept and place on file the letter of resignation of Brian Juelsgaard, Deputy Sheriff. Vote-all in favor.

Greufe warned Board to not accept any extension offers made by secondary roads' union. He also wanted to discuss sheriff union and gun security issues.

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:43 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

05/17/2017 through 06/13/2017

Vendor	Description	Amount
ACE HARDWARE	HOSE-RPR SPRAYER-GEN	689.45
ADAM MEYER PAINTING	LABOR TO PAINT COURTROOM-GEN	1,250.00
AGRILAND FS INC 73	SR FILTERS	23,389.41
AMVC VETERINARY SERVICES	EXAM/EYE STAIN/MED-DRUG DOG	9.49
ARNOLD MOTOR SUPPLY	SR CUSTODIAL SUPPLIES	44.99
ASBERRY, SHELLI	ATLAS TRAINING/ELEC	17.00
ASHCRAFT, ALAN	ATLAS TRAINING/ELEC	17.00
AUDUBON CO ADVOCATE JOURNAL	2 PH WEEK ADS-PHN	589.15
AUDUBON CO SHERIFF	NOTICE-SHER	197.62
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSAL SERVICE	248.80
AUDUBON-EXIRA READY MIX INC	SR CULVERT MTRL	773.50
AUTO-JET MUFFLER CORP	SR PARTS	310.59
BAKER, RICHARD M	REIMB MTG-VA	50.00
BILLS, MIRANDA	MLG MTG/RECORDER	26.32
BLOMME, LINDA	ATLAS TRAINING/ELEC	17.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	78.00
BOLDT, PAULETTE KAY	MAY MILEAGE	67.68
BORKOWSKI, DALE E	SR INSURANCE REIMBS	256.40
BRAYTON CITY CLERK	SR RUT REIMBS	390.90
BRAYTON FIRE DEPT	REIMB MINITOR/PAGER BATTERIES-E911	249.40
BRIGGS HEALTHCARE	PHN SUPPLIES	182.55
BURGER ELECTRIC INC	ADD FREON TO MINI-SPLIT-GEN	58.00
BUTLER CO SHERIFF'S OFFICE	SRV FEE/MLG-JUV	19.00
CARD SERVICES	NIGHT CRAWLERS-CONS	28.38
CARLSON PROPERTY HOLDINGS, AUDUBON FR	REIMB RENT-VA	497.00
CASEYS GENERAL STORES INC	FUEL-EMA	54.55
CASS CO HEALTH SYSTEM	DRUG UA-CONS	136.00
CASS CO SECONDARY ROADS	SR BRIDGE PROJ	43,852.01
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	475.40
CENTURYLINK	911 TELE	14.00
CHRISTENSEN, SARAH G	ATLAS TRAINING/ELEC	17.00
CHRISTIAN HOME ASSOC	MH JUV SHELTER CARE-ATTRNY	1,212.90
CITY SERVICE & PARTS	SR PARTS/FILTERS	337.31
CLARK, BOB	ATLAS TRAINING/ELEC	17.00
CLEMSEN, SHARI	REIMB APPR BRD MTG/MLG-ASSR	196.32
COAST TO COAST COMPUTER PROD	BLACK TONER-TREAS	2,315.84
CONSTRUCTION & AGGREGATE PRODU	SR CABLE	435.20
CORPORATE OFFICE	WEEKLY FLEX FUNDING	231.27
COST ADVISORY SERVICES INC	FY16 COST ALL PLAN-BOS	4,125.00
COUNSEL	SR M/A COPIER	245.61
D & J AUTO INC	OIL CHG 2014 TAHOE 5-6-SHER	54.95
D & J SUPPLY	SR TIRE REPAIR	438.40
DREHER SANITATION	CH TRASH REIMB-APRIL	49.50
ECLIPSE HEALTHCARE LLC	PHN PT/MLG	1,816.05
ECOLAB PEST ELIMINATION DIV	P/CNTRL-SHER	78.36
EXCHANGE STATE BANK	SR LOC PAYMENT	85,788.33
EXIRA CITY	SR WATER	47.01
FILTER CARE	SR FILTER CLEANING	40.55

Claims Listing Report  
 AUDUBON COUNTY  
 05/17/2017 through 06/13/2017

Vendor	Description	Amount
FIRST NATIONAL BANK OMAHA	SR LODGING	188.58
FISHBACK, MICHELLE	REIMB MEALS-SHER	37.50
FRANK DUNN CO	SR PAVEMENT PATCH	2,996.00
FREDERIKSEN, LISA	REIMB PEO DEMO TRNG-ELEC	20.00
GALLS LLC	ALCO-SENSOR-SHER	582.74
GIBSON, DON	ATLAS TRAINING/ELEC	17.00
GUTHRIE COUNTY REC	ELEC-CONS	661.22
HANER, DALE R	TRANSPORT-VA	80.00
HANSEN'S M&M SERVICES	911 MAPPING/ARCVIEW-MAY	624.00
HEART OF IA COMMUNITY SERVICES	4TH QTR FY17	46,513.64
HINNERS, JEAN	MAY MLG	90.71
HINNERS, KYLE	REIMB MTG-VA	50.00
HOUSBY MACK INC	SR PARTS	359.26
IA COUNTY ATTORNEYS ASSN	IA ACTS OF INT-LAW ENFRMNT FEE-SHER	65.00
IA COUNTY RECORDERS ASSN	REG FEE	120.00
IA STATE UNIV-CTRE	SR ENGINEER TRAINING	60.00
IACCVSO	MEMB DUES 17-18-VETS	50.00
ICUBE ASSN, ATTN: MICHELLE FIELDS	2017 ICUBE DUES	133.33
IICA	CONF REG/ASSR	315.00
ILR, IOWA LAND RECORDERS	MA/SUPPORT SRVC-RECORDER	1,597.91
IMWCA	FY18 WK COMP DEPOSIT	11,926.00
IOWA ALLIANCE IN HOME CARE	MEMB RENEWAL-PHN	635.00
IOWA IAI	ADVANCE CRIME SCENE SCHL-SHER	300.00
IPAC, JOHNSON CO AUDITOR	PRECINCT ATLAS MEM FEES-AUD	8,001.11
IRON SHOP	EQUIP RPRS-CONS	526.92
JACOBSEN INC OF ADAIR	PLUMBING PARTS-CONS	397.45
JEO CONSULTING GROUP INC	SR ENG SER TIF PROJ	15,267.50
JOHN DEERE FINANCIAL	6 MOWER BLADES-CONS	777.94
KIMBALLTON FIRE DEPT	REIMB RADIO EQUIP	2,295.00
KIMBALLTON MUNICIPAL UTILITIES	REIMB WATER BILL-GEN RLF	100.00
LAFOY, PENNY	MAY PHN MLG	267.43
LANDUS COOPERATIVE	DRUG DOG FOOD-SHER	61.80
MADSEN GROTELUSCHEN AND TINKER	CRT APPT ATTORNEY FEE-JUV	138.00
MAIL SERVICES LLC	PRINT/POST/TREAS	233.87
MARNE-ELK HORN TELEPHONE CO	TELE-911	160.00
MARTIN, PAMELA	TRANSPORT-VA	240.00
MARTIN'S FLAG CO	144 FLAGS-VA	109.41
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	NURS SUPP-PHN	275.25
MEDIACOM	CABLE SRV-SHER	99.68
MEDICAP PHARMACY #8051	GELOCAST BOOT-PHN	8.80
MENARDS	GRILLE/LEGS-CONS	155.33
MEYERS, GLEN	ATLAS TRAINING/ELEC	17.00
MIDAMERICAN ENERGY CO	GEN RELIEF PAYMENT	2,854.13
MIDWEST SERVICE & SALES CO	SR BLADES	960.00
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	480.00
MIDWEST WHEEL COMPANIES	SE PARTS	53.89
MY WAY DESIGNS	21 SHIRTS-SHER	739.00
NATIONAL PUBLIC SAFETY INFO BU	DIRECTORY OF LAW ENFORCEMENT-SHER	174.00

Claims Listing Report  
AUDUBON COUNTY  
05/17/2017 through 06/13/2017

Vendor	Description	Amount
NATIONAL SAFETY COUNCIL	RENEWAL MEMB DUES-GEN	395.00
NATIONAL SHERIFF'S ASSN	JAIL TRNG MANUAL-SHER	138.95
NELSON, ROBERT J	PHN REIMB MAY MLG	114.68
NEW OPPORTUNITIES INC	GEN RLF FDC FY17	1,325.00
NISHNA VALLEY CYCLE	RS PARTS	143.21
NIX, JONI K	TRANSCRIPTS-ATTY	59.50
O'HALLORAN INTERNATIONAL	SR PARTS	838.61
OLSEN, FRANK	REIMB MTG/MLG-VA	60.34
OLSON, BRYAN	REIMB APPR BRD MTG/MLG-ASSR	180.34
OSVALD, SUSAN	ATLAS TRAINING/ELEC	17.00
PAT KAISER'S CHRISTIANSEN MTRS	OIL CHG-2011 K1500 TODD51-SHER	1,440.40
PITNEY BOWES PURCHASE POWER	POSTAGE METER FILL	1,590.80
PJ GREUFE & ASSOCIATES	EMPLOYEE INVESTIGATION-SHER	1,350.00
POTTAWATTAMIE CO SHERIFF	6/3 SERVICE	74.00
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	1,084.38
RASMUSSEN, ABBY	REIMB APPR BRD MTG/MLG-ASSR	185.04
RAY, DONNA	REIMB CPC MLG-MH	39.64
RDP OFFICE	LABOR-SHER	11,302.89
REPORTING SERVICES, LLC	TRANSCRIPT SERV-ATTY	231.60
RIESGAARD, COLLEEN	ATLAS TRAINING/ELEC	17.00
RIESGAARD, GARY N	REIMB MLG-VA	60.16
SCHILDBERG CONSTRUCTION INC	5/16 ROCK SCREENINGS-CONS	61,946.26
SCHWAB, JEANNE M	PHN ADM MLG-MAY	115.15
SECRETARY OF STATE	AA05-PROCESS NO ACT CARDS-ELEC	135.46
SORENSEN, LISA	MAY PHN MLG	115.15
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/WELDING/BRIDGE	686.35
STATE MEDICAL EXAMINER'S OFFIC	AUTOPSY FEE	3,046.00
STONE PRINTING OFFICE PRODUCTS	RETURN STICKY NOTES-AUD	1,767.19
SUBBERT, SHEILA	ATLAS TRAINING/ELEC	17.00
THE OFFICE STOP	OFF SUPP-ASSR	135.43
THOMPSON, BECKY A	PHN MAY MLG	65.33
THOMSON REUTERS WEST PYMT CTR	MONTHLY WEST LAW	1,055.11
ULTRAMAX	AMMO-SHER	828.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TEST-CONS	78.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	255.00
UPS	SHIPPING (PD \$26.30)-SHER	46.66
US CELLULAR	CELL SRVC-SHER	642.51
VERIZON WIRELESS	CELL SRVC-SHER	163.74
WAHLERT, CHRISTINE G	MAY PHN MLG	136.30
WEST CENTRAL COOPERATIVE, ATTN: KATHY SI	FY17 2ND 1/2 REBATE PYMT	27,837.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WILLIAMSON, ROSEMARY	ATLAS TRAINING/ELEC	17.00
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,798.44
YESS, YOUTH EMERGENCY SRV/SHLT	MH JUV SHELTER CARE-APRIL 17	2,892.30
ZIEGLER INC	SR PARTS/FILTERS	1,142.19
<b>GRAND TOTAL</b>		<b>399,841.20</b>

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	45,888.22
0002 GENERAL SUPPLEMENTAL FUND	24,494.35
0004 CONSERVATION PARK IMPROVEMENT	901.55
0010 MH/DD SERVICES FUND	46,553.28
0011 RURAL SERVICES BASIC FUND	4,016.19
0020 SECONDARY ROAD FUND	203,648.17
0034 NW AUDUBON/WIND TIF FUND	20,744.33
0035 AMANCO TIF	3,360.84
0036 WCC TIF	29,941.92
0037 PCE TIF	13,476.79
4000 EMERGENCY MGMT SERVICES FUND	198.49
4010 E-911 SURCHARGE FUND	4,209.02
4100 CO ASSESSOR AGENCY	2,176.78
5210 PAYROLL-MISCELLANEOUS	231.27
<b>GRAND TOTAL</b>	<b>399,841.20</b>



SUPERVISOR'S MINUTE BOOK 2017

June 20, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Jeanne Schwab, Mitch Rydl, Kim Brimeyer, Randy Dreher and Todd Johnson.

Motion-Thompson Second-Nelsen to approve the agenda with the addition of watershed alternate. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the minutes of the June 13, 2017 board meeting. Vote-all in favor.

Jeanne Schwab discussed the HIPPA manual with the Board and Lisa Frederiksen. Motion-Thompson Second-Nelsen to set a special meeting for Monday, June 26 at 12:30 p.m. Vote-all in favor.

Lisa Frederiksen discussed the funding of State credit shortfalls. Motion-Thompson Second-Nelsen to approve passing the State credit shortfalls on to the taxpayers. Vote-all in favor.

The Board discussed the contract for garbage and recycling services. Nelsen will contact Dave Wiederstein regarding the contract. Nelsen will email Rene VonBokern regarding the status of the handbook.

Kim Brimeyer discussed her request for a horse and buggy sign with Mitch Rydl and the Board. Brimeyer expressed her concerns of her safety on the road with the dust and the speed of the traffic. Rydl reviewed regulations for putting up signs, speed limits on gravel roads and line of sight. Rydl recommended no sign installed at this time and Board agreed. Todd Johnson joined in the discussion and stated he would talk with neighbors regarding the safety concerns.


Randy Dreher questioned the requirements regarding gated roads and also discussed the upcoming conservation meeting to be held June 23.

Todd Johnson informed the Board of the Supreme Court ruling regarding weapons in the courthouse and said he would review it and get back to the Board.

Mitch Rydl gave the Secondary Road report. Motion-Thompson Second-Nelsen to approve the deletion of asset # 59-Load King trailer. Vote-all in favor. Rydl will look into the request by the City of Gray regarding paving at the county shop. Rydl also discussed the JEO invoice for the Hungry Canyon project regarding Troublesome Creek. Rydl stated his crews have been doing bridgework, roadway culverts and spotting rock.

Jeanne Schwab discussed the upcoming meeting with Roger Shindell of CAROSH. Nelsen called Roger Shindell and the Board and Jeanne Schwab discussed the upcoming meeting.

Motion-Thompson Second-Nelsen to adjourn the meeting at 12:42 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2017

June 26, 2017

The special meeting of the Board of Supervisors was called to order at 12:30 p.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Roger Shindell, Jeanne Schwab, Teresa Murray and Dave Wiederstein via telephone.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. The Board met with Roger Shindell of CAROSH to discuss HIPPA services. Mr. Shindell presented the Board with a letter of non-renewal of the contract. Shindell stated he would review work completed internally and would let the Board know the percentage of completion. Shindell left the meeting. The Board placed a called to Dave Wiederstein regarding the contract and Wiederstein stated he would have to review it.

Motion-VanAernam Second-Thompson to adjourn the meeting at 2:07 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

**SUPERVISOR'S MINUTE BOOK 2017**

**June 27, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Sandy Bauer, Jessie Wheeler, Gary Nelson, Todd Johnson, Mike Jensen, Mitch Rydl, Chris Hemmingsen, Susanne Gerlach, Jen Smith, Jimmie Gomez and Jeanne Schwab.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of deletion of asset #2251. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the June 20, 2017 board meeting. Vote-all in favor. Deb Campbell met with the Board regarding wage increases for FY18. Motion-Thompson Second-VanAernam to approve Resolution 2017-20 as follows. Vote-all in favor.

**Resolution 2017-20**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Deputy Amanda Kommes, full-time employee of the Treasurer's office, salary be increased to 61.5% of the Treasurer's annual salary effective July 1, 2017.

This increase will bring her annual salary to \$29,017.36.

Dated this 27<sup>th</sup> day of June, 2017.

/s/ Todd M. Nelsen, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-21 as follows. Vote-all in favor.

**Resolution 2017-21**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1, 2017, Courtney Nelson, full-time clerk, wages will be increased to \$12.00/hour. Benefits will follow the Audubon County personnel policy.

Dated this 27<sup>th</sup> day of June, 2017.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Todd M. Nelsen, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Sandy Bauer and Jessie Wheeler of the Exira City Library presented the annual report. Gary Nelson expressed his concerns to Mitch Rydl and the Board over the size of rock that he found on Falcon Avenue. Motion-Thompson Second-VanAernam to appoint Mitch Rydl as an alternate to the East/West Nishnabotna Watershed Coalition. Vote-all in favor. Motion-VanAernam Second-Thompson to approve Resolution 2017-22 as follows. Vote-all in favor.

**Resolution 2017-22**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Shawn Paulsen have his position changed to Grade 7 Classification, Inspector, 3 years for the Audubon County Secondary Roads Department effective July 1<sup>st</sup> 2017. Hourly wage will be \$21.22 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. All benefits will continue as original hiring resolution.

Passed and approved this 27<sup>th</sup> day of June, 2017

Audubon County, Iowa Board of Supervisors

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2017-23 as follows. Vote-all in favor.

**Resolution 2017-23**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Eric Steffensen have his position changed to Grade 5 Classification, Crew Leader, 1 year for the Audubon County Secondary Roads Department effective July 1<sup>st</sup> 2017. Hourly wage will be \$18.04 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. All benefits will continue as original hiring resolution.

Passed and approve this 27<sup>th</sup> day of June, 2017

Audubon County, Iowa Board of Supervisors

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-24 as follows. Vote-all in favor.  
Resolution 2017-24

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Dave Erickson have his position changed to Grade 3 Classification, Equipment Operator C, 3 years for the Audubon County Secondary Roads Department effective July 1<sup>st</sup> 2017. Hourly wage will be \$18.90 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. All benefits will continue as original hiring resolution.

Passed and approve this 27<sup>th</sup> day of June, 2017

Audubon County, Iowa Board of Supervisors

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2017-25 as follows. Vote-all in favor.  
Resolution 2017-25

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Rick Hansen have his position changed to Grade 5 Classification, Crew Leader, 3 years for the Audubon County Secondary Roads Department effective July 1<sup>st</sup> 2017. Hourly wage will be \$19.20 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. All benefits will continue as original hiring resolution.

Passed and approved this 27th day of June, 2017

Audubon County, Iowa Board of Supervisors

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve a utility permit for MidAmerican Energy on 190<sup>th</sup> St. and Lark. Vote-all in favor.

Mike Jensen discussed the COG plan that he is updating for emergency services.

Susanne Gerlach and Jen Smith from PFM Financial Advisors updated the Board on bond options and discussed the plan of finance.

Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Steve Huegerich-Cumberland, Lincoln 2. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Anthofer Family Farms, ID#68601, Viola 32. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve Resolution 2017-26 as follows. Vote-all in favor.

**APPROPRIATIONS RESOLUTION 2017-26**

**WHEREAS**, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2017, in accordance with 331.434 (6), Code of Iowa,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa as follows:

**SECTION 1.** The amounts itemized to the departments or offices are listed as follows:

Board of Supervisors (1) .....	\$155,230	Auditor(2).....	\$322,754
Treasurer (3) .....	\$205,814	Attorney(4).....	\$198,740
Sheriff (5).....	\$1,232,721	Recorder(7).....	\$141,228
Engineer (20).....	\$5,592,455	Veterans Affairs(21).....	49,524
Conservation Board(22).....	\$401,921	Public Health Board(23) .....	\$512,746
Weed Commission/Roadside(24).....	\$179,206	Social Services(25).....	\$12,400
Sanitarian (27).....	\$32,500	Juvenile Justice (30).....	\$14,318
Misc. Court (31).....	\$18,100	General Services( 51).....	\$297,620
Data Processing(52) .....	\$97,100	Mental Health(60).....	\$145,175
Non-Departmental (99).....	\$1,379,250		

**SECTION 2.** Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2017.

**SECTION 3.** In accordance with 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

**SECTION 4.** If, at any time, during the 2017-2018 budget year the Auditor shall ascertain that the department will be over that said department's total appropriation, she shall immediately inform the Board and recommend appropriate corrective action.

**SECTION 5.** The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which accounts shall indicate the amount of the appropriation, the amounts charge thereto, and the unencumbered balance. The Auditor shall report the monthly status of such accounts to the applicable departments and offices during the 2017-2018 budget year.

**SECTION 6.** All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2018.

Passed this 27th day of June, 2017, with the vote thereon being as follows:

AYES: Nelsen, VanAernam, Thompson                      NAYS: None

Attest: /s/ Joni Hansen, Deputy                      /s/ Todd M. Nelsen  
Audubon County Auditor                      Chairperson, Audubon County Board of Supervisors

Todd Johnson answered questions regarding claims that were to be paid. Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$317,679.21. Vote-all in favor.

Jimmie Gomez discussed with the Board his services available for snow removal and lawn care. The Board discussed old file cabinets and that an email should be sent to all Department Heads. The Board discussed building checks.

Jeanne Schwab discussed the meeting with Roger Shindell of CAROSH for Hipaa compliance.

Motion-VanAernam Second-Thompson to approve the deletion of asset #2251-Dell Optiplex. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of the follows assets: #2326, 2324, 2322, 2320, 2321, 2323, 2325, 2138, 2135, 2319,2136, 2287, 2251, 850, 931 and 2267 (computer equipment). Vote-all in favor.

Motion-Thompson Second-VanAernam to approve setting the Canvass date for the school elections for September 15, 2017 at 1:00 p.m. Vote-all in favor.

Motion-VanAernam Second-Thompson to adjourn the meeting at 2:05 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
06/14/2017 through 06/27/2017

Vendor	Description	Amount
ACE HARDWARE	CARPET CLNR-GEN	235.03
AGRI DRAIN CORPORATION	SR CULVERT MTRL	154.16
AGRILAND FS INC	FUEL-SHER	2,208.26
AMERICINN OF GRIMES	DISPATCHER LODGING-SHER	364.00
AUDUBON CO ADVOCATE JOURNAL	BOS MIN/BUD AMEND-BOS	522.77
AUDUBON CO SHERIFF	SERV-SHER	2,095.25
AUDUBON CO SOLID WASTE MGMNT, COMMISS	BRUSH DISP-GEN	2.00
AUDUBON COUNTY	SR OFFICE SUPPLIES	29.99
AUDUBON DIESEL LLC	SR PARTS	32.28
AUDUBON FOOD LAND	EDUC SUPP-CONS	1,928.30
AUDUBON MEDIA CORPORATION	1000 CAMPING ENV-CONS	90.00
AUTO-JET MUFFLER CORP	SR PARTS	264.68
BLAISING FIRE & WATER INC	6 BANSHEE PLATES/SUPP-SHER	2,850.00
BLUML, JANELL	REIMB MLG-ASSR	86.40
BRAYTON CITY CLERK	SR RUT REIMBS	515.19
BURGER ELECTRIC INC	NEW MINI SPLIT 2 TON AC-SHER	4,816.12
BURR PLUMBING & HEATING	RS PARTS	49.21
BUSINESS CARD	AMMUNITION/PHONES/FUEL/LODG-SHER	1,984.96
BW GAS & CONVENIENCE RETAIL	FUEL-ASSR	17.20
CALIFORNIA CONTRACTORS SUPPLIE	SR SAFETY GEAR	95.40
CARROLL HYDRAULICS CO INC	SR PARTS	41.28
CHRISTIAN HOME ASSOC	MH SHELTER CARE-ATTY	1,446.15
CINTAS	SR MED & LAB SUP	28.15
CORPORATE OFFICE	WEEKLY FLEX FUNDING	819.11
COUNSEL	MA TOP FLR PHN-GEN	3,122.34
DANNER LAWNSCAPES INC	LAWN CARE-GEN	81.00
DIGITAL-ALLY INC	INCAR VIDEO KITS/3 CHEST CAMERAS-SHER	9,855.00
DOUGLAS CO SHERIFF TIM DUNNING	SERV-COURT	50.00
EXIRA FARM SERVICE	TIRE RPRS-SHER	100.48
EXIRA FIRE DEPARTMENT	REIMB RADIOS-911	2,383.25
FIRST NATIONAL BANK OMAHA	LODGING EXP-PHN	563.80
FRANK DUNN CO	SR PAVEMENT PATCH	1,498.00
HENNINGSEN CONSTRUCTION	SR PAVEMENT PATCH	772.20
IA DEPT OF AG & LAND, STEWARDSHIP	PESTICIDE LIC-CONS	15.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	TRANSFER MMPI-SHER	15.00
IA STATE ASSN OF COUNTIES	2017 ANNAUL CONF-ASSR	200.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY/TOXI FEE	1,626.00
ISACA, ATTN: DENISE FRAISE	2017 SEAT DUES-AUD	150.00
JEO CONSULTING GROUP INC	SR ENG TESTING SERVICE	27,224.25
KOCH BROTHERS	SR OFFICE SUPPLIES	80.90
LANDUS COOPERATIVE	LAWN MIX/SPRAY-CONS	98.23
LARSEN, STEVE	5 MARKERS-911	175.00
MADSEN GROTELUSCHEN AND TINKER	CRT APPT ATT FEE-JUV	204.00
MAILANDER, JONATHAN	CRT APPT ATT FEES-COURT	96.00
MIDAMERICAN ENERGY CO	SR ELECTRIC	106.51
MIDWEST SERVICE & SALES CO	SR BLADES	4,800.00
MRUGGED MOBILE TECHNOLOGY	7 INCAR SCANNER/PRINTERS/ETC-SHER	5,636.72
NELSON, COURTNEY	REIMB MLG-TREAS	42.30

06/14/2017 through 06/27/2017

Vendor	Description	Amount
NIELSEN AUTOMOTIVE INC	SR PARTS//LABOR	243.00
NORTHERN SAFETY CO INC	SAFETY SUPP-CONS	224.51
ODEN ENTERPRISES INC	SR SHEET PILE	9,862.50
PAT KAISER'S CHRISTIANSEN MTRS	RPR AC-2015 TAHOE S5-4	820.71
POSTMASTER	2000 FOREVER STAMPS-ELEC	980.00
PURPLE WAVE INC	SR MOTOR VEHICLE	22,000.00
RASMUSSEN LUMBER CO	6 FIRRING STRIPS-SHER	14.52
RATTENBORG, JOEL	SR SAFETY WEAR	130.00
RAY ALLEN MANUFACTURING CO INC	DRUG DOG SUPP-SHER	66.58
RDP OFFICE	SR DATA SERVICE	3,869.50
RIESGAARD FARM SUPPLY	RS SEEDING	286.00
RIESGAARD, GARY N	SAN DIEGO NACVSO CONF EXP-VETS	1,259.56
ROBERTS, JASON	RIP RAP #441-SOIL CON	1,385.77
SCHILDBERG CONSTRUCTION INC	RIP RAP-SOIL CON	3,109.81
SCOTT VAN KEPPEL LLC	RPRS EXCAVATOR-CONS	5,359.96
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHRED SERV-PHN/AUD	40.00
SHELBY CO AUDITOR	AUD CO SHARE JUV RENT-COURT	567.00
SHOPKO STORES OPERATING CO LLC	OFF/JAIL SUPP-SHER	36.84
SORENSEN, CHARLES	SR SAFETY WEAR	130.00
STATE HYGIENIC LAB - ACCT REC	WATER TESTS-CONS	25.00
TEN POINT CONSTRUCTION CO INC	SR PCC PATCHING CONTRACT	150,027.00
THE AUTO CLINIC	RPR BRAKES CHEVY TRUCK-CONS	277.03
THE OFFICE STOP	SR OFFICE SUPPLIES	37.69
TIBBETS, NATHAN	REIMB MEALS-TIBBETS-SHER	131.27
UMLAND, DEBRA	REIMB MLG-ASSR	71.06
UNPLUGGED WIRELESS LLC	NEW LIGHTBAR KIT FOR 5-1-SHER	25,206.32
US CELLULAR	SHERIFF CELL SERVICE	642.51
US IDENTIFICATION MANUAL	SHERIFF ID MANUAL SUBSCRIPTION	82.50
VERIZON WIRELESS	CELL SRV-PHN	30.19
VERIZON WIRELESS-VSAT NORTH	CELL PHONE EXTRACTION	50.00
WANNINGER, LOUIS J	SR SAFETY WEAR	130.00
WESTLINE FENCING & MATRLS LLC	SR BRIDGE PROJ SERVICES	1,265.27
WHEELER LUMBER LLC	SR BRIDGE MTRL	4,454.60
WILLENBORG REPAIR INC	SR PART/LABOR	5,214.28
WILLIAMS WELDING INC	RS PARTS	76.36
<b>GRAND TOTAL</b>		<b>317,679.21</b>

SUPERVISOR'S MINUTE BOOK 2017

July 5, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Diana Munch, Joni Hansen, Mike Jensen, Mitch Rydl and Jeanne Schwab.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Recorder's Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of the June 26, 2017 board meeting. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the June 27, 2017 board meeting. Vote-all in favor. Mike Jensen discussed the purchase of a vehicle for Emergency Management. Jeanne Schwab brought an email in from CAROSH regarding services.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve a Guthrie Country REC utility permit at 2810 320<sup>th</sup> St. Vote-all in favor. Discussion was held regarding the dust on the Exira cemetery road and different options regarding this.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$269,424.02. Vote-all in favor.

Motion-Thompson Second-VanAernam, to approve Resolution 2017-27 as follows. Vote-all in favor.

**PAYROLL DEDUCTIONS RESOLUTION 2017-27**

**WHEREAS**, it is desired to have payroll deductions for state and federal taxes, IPERS, FICA, ISAC Group Health Insurance, Local #2003 (SECO), Teamsters Union Local #147, AFLAC, Central United Life Insurance, Flex Plan Benefits including Trust/Dependent Care/Health, Delta Dental, Ft. Dearborn, and **WHEREAS**, pursuant to 331.506 (3). Code of Iowa, the Board of Supervisors may authorize the auditor to issue warrants without prior approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, to authorize the County Auditor to make the aforementioned payroll deductions for the fiscal year 2015-2016.

Passed this 5th day of July, 2017, with the vote thereon being as follows.

AYES: Nelsen, VanAernam, Thompson                      NAYS: None

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Todd M. Nelsen, Chairperson

ATTEST: /s/ Joni Hansen, Deputy County Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-28 as follows. Vote-all in favor.

**RESOLUTION 2017-28**

**WHEREAS**, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon County (County) to provide for the health and welfare of its residents, and

**WHEREAS**, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes an allocation of \$30,447.00 be issued to the Audubon County Economic Development Corporation for Fiscal Year 2018, and

**WHEREAS**, Audubon County Economic Development Corporation has agreed to continue to provide the promoting, preserving, and maintaining economic development to County and will account for said funds upon request of the County.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Audubon County Board of Supervisors, on behalf of County, shall allocate the sum of \$30,447.00 to Audubon County Economic Development Corporation for FY2018 for the use of continuing to promote, preserve and maintain economic development within Audubon County.

Passed this 5th day of July, 2017 with the vote being as follows:

AYES: Nelsen, VanAernam, Thompson                      NAYS: None

/s/ Todd M. Nelsen

Audubon County Board of Supervisors

Attest: /s/ Joni Hansen, Audubon Co. Deputy Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2017-29 as follows. Vote-all in favor.

**RESOLUTION 2017-29**

**WHEREAS**, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon to provide for the health and welfare of its residents, and



**WHEREAS**, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes that of these funds some should be set aside for tourism expenditures for such items as dues, travel expenses, supplies, etc., and **NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Audubon County Board of Supervisors, shall allocate funds for tourism expenses for FY 2018 to continue promoting, preserving and maintaining economic development within Audubon County.

Passed this 5th day of July, 2017, with the vote being as follows:

Ayes: Nelsen, VanAernam, Thompson      Nays: None

/s/ Todd M. Nelsen  
Audubon County Board of Supervisors  
Attest: /s/ Joni L. Hansen, Deputy  
Audubon County Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2017-30 as follows. Vote-all in favor.

**RESOLUTION 2017-30**

**CONCERNING NON-DISCRIMINATION IN EMPLOYMENT**

**WHEREAS**, Audubon County has in the past tried to conform to all federal rules and regulations pertaining to equal employment opportunities, and

**WHEREAS**, the County of Audubon wishes to continue to comply with all federal rules and regulations for equal employment opportunities,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa that Audubon County will make every effort possible to comply with all federal laws and regulations in existence and future laws which may come about pertaining to equal employment opportunities.

Passed this day of July, 2017, with the vote thereon being as follows:

Ayes: Nelsen, VanAernam, Thompson      Nays: None

/s/ Todd M. Nelsen, Chairperson  
Audubon County Board of Supervisors  
Attest: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-31 as follows. Vote-all in favor.

**RESOLUTION 2017-31**

**FOR INTERFUND OPERATING TRANSFERS**

**WHEREAS**, it is desired to transfer monies between operating funds of Audubon County, and

**WHEREAS**, said operating transfers are in accordance with Section 331.432, Code of Iowa

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, as follows

1. The additional sum of \$725,000 from the Rural Services Basic Fund to the Secondary Roads Fund (local effort); \$41,200 from the General Basic Fund to the Economic Development Fund; is hereby ordered to be transferred, for FY18, on an as-needed basis.
2. The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

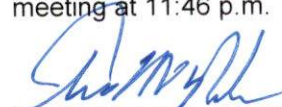
Passed on this 5th day of July, 2017 with the vote thereon being as follows:

AYES: Nelsen, VanAernam, Thompson      NAYS: None

/s/ Todd M. Nelsen  
Chairperson, Audubon County Board of Supervisors  
ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Thompson Second-VanAernam to accept and place on file the Recorder's Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for JEM Investments, LLC, ID#64782. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Sunburst Farms, ID#63968. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the Windstream HR contact authorization. Vote-all in favor. The Board discussed building checks. Motion-Thompson Second-VanAernam to adjourn the meeting at 11:46 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

Claims Listing Report  
AUDUBON COUNTY  
06/28/2017 through 07/05/2017

Vendor	Description	Amount
ACE HARDWARE	@MARKING PAINT/BRUSH-GEN	55.97
ARNOLD MOTOR SUPPLY	@SR PARTS FY2017	137.97
AUDUBON CITY LIBRARY	1ST QTRLY ALLOCATION	6,750.00
AUDUBON CO AIRPORT AUTHORITY	1ST QTRLY ALLOCATION	9,866.50
AUDUBON CO ECONOMIC DEVE	1ST QTRLY ALLOCATION	7,611.75
AUDUBON CO FAIRBOARD	ANNUAL ALLOCATION	22,000.00
AUDUBON CO HISTORICAL SOCIETY	ANNUAL ALLOCATION	4,400.00
AUDUBON CO SHERIFF	NOTICE-HEARINGS-SHER	2,112.75
AUDUBON CRIMESTOPPERS	ANNUAL ALLOCATION	400.00
AUDUBON HOMEBOUND MEALS	ANNUAL ALLOCATION	1,000.00
AUDUBON RECREATION FOUNDATION	ANNUAL ALLOCATION	2,000.00
BORKOWSKI, DALE E	SR INSURANCE REIMBSMENT	256.40
CARBONITE INC, ATTN: ACCOUNTS RECEIVABLE	SR DATA SERVICE	269.99
CHRISTOFFERSON PUMPING.LLC, DUANE CHRI:	PUMP E BATHROOM PIT-CONS	175.00
CITY SERVICE & PARTS	@SR PARTS FY2017	29.40
CORPORATE OFFICE	WEEKLY FLEX FUNDING	10.00
COUNSEL	LANIER MFLOOR COPIER MA-GEN	107.10
ECLIPSE HEALTHCARE LLC	REIMB PT/MLG-PHN	1,069.00
ED M FELD EQUIP CO INC	FIRE ALARM INSP-GEN	230.00
ELDERBRIDGE AGENCY ON AGING	ANNUAL ALLOCATION	5,136.00
EMERGENCY MANAGEMENT FUND	ANNUAL ALLOCATION	25,000.00
EXIRA CITY	1ST QTRLY ALLOCATION	3,375.00
GOOD NEIGHBOR SERVICE CO	ANNUAL ALLOCATION	3,250.00
ICAP	EMGMT AUTO LIAB/PHYS DAMAGE	123,133.95
KIMBALLTON CITY CLERK	1ST QTRLY ALLOCATION	1,125.00
MAIL SERVICES LLC	PRINT/POST-TREAS	229.16
MENARDS	@GRILLE/LEGS-CONS	155.33
MIDAMERICAN ENERGY CO	SR ELECTRIC	12.21
NISHNA VALLEY CYCLE	@RS PARTS	36.05
PITNEY BOWES PURCHASE POWER	POSTAGE-GEN	41.50
RDP OFFICE	LABOR RPR PRINTER-EMA	40.00
STONE PRINTING OFFICE PRODUCTS	ENVELOPES-TREAS	153.60
STORK'S NEST	ANNUAL ALLOCATION	500.00
TEN POINT CONSTRUCTION CO INC	@SR PAVEMENT PACTCHING FY2017	45,000.00
THE SCHNEIDER CORPORATION	SR DATA SERVICE	1,350.00
UNITYPOINT CLINIC-OCCUPATIONAL	@SR HEALTH SERVICE FY2017	37.00
WEST CENTRAL IA RURAL WATER	SR WATER	19.50
WIEDERSTEIN, DAVID	MLG REIMB - MAY-JUNE	192.84
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,155.05
<b>GRAND TOTAL</b>		<b>269,424.02</b>

SUPERVISOR'S MINUTE BOOK 2017

July 11, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Mike Jensen, Mitch Rydl, Doug Weston, Melissa Thygesen, Chris Hemmingsen, Deb Campbell, Teresa Murray, Miranda Bills and Gary Riesgaard.

Motion-Thompson Second-VanAernam to approve the agenda. Vote-all in favor. Mike Jensen addressed the Board regarding the encryption on his computer and trying to get his files back.

Motion-VanAernam Second-Thompson to approve the minutes of the July 5, 2017 board meeting. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Auditor's June month-end reports. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Sheriff's Quarterly Report for April-June, 2017. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Clerk's June Report of Fees. Vote-all in favor.

The Department Head meeting was held and discussion was held regarding the handbook draft. Nelsen will email Rene VonBokern regarding the status of the handbook, State Auditor's coming August 21 and that asset lists need to be turned in.

Mitch Rydl, Lisa Frederiksen and Chris Hemmingsen gave a TIF update. Rydl gave the Secondary Road report and updated the Board regarding the work order system that they use and also the process for one-call. Rydl stated his crews have been doing roadway culverts, repairing guard rails on bridges, ditch cleaning, building up roads, hauling rock and preparing to do concrete patching. Rydl also discussed crushing rock and what roads it will be put on.

Motion-Thompson Second-VanAernam to approve a credit statement from Northern Safety and Industrial in the amount of \$67.86. Vote-all in favor. The Board discussed building checks and the input from Renee Von Bokern and will approve at the next meeting.

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:08 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2017

July 18, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: VanAernam. Others present were Joni Hansen, Doug Weston, Jeanne Schwab, Michelle Asmus, Carolyn Bruun, Mitch Rydl and Dwight Jessen.

Motion-Thompson Second-Nelsen to approve the agenda with the addition of Carosh and file cabinet bid. Vote-all in favor. Jeanne Schwab discussed the fire in Exira and the responses to the emergency.

Motion-Thompson Second-Nelsen to approve the minutes of the July 11, 2017 board meeting. Vote-all in favor.

Michelle Asmus brought the Board a Proclamation regarding the reading of the Bible on the courthouse grounds. Motion-Thompson Second-Nelsen to approve the reading of the Bible on the courthouse grounds between August 10-16. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$385,581.68. Vote-all in favor.

Motion-Thompson Second-Nelsen to appoint David Thompson to the Civil Service Board for a six year term ending August 15, 2023. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve and sign the allowances and disallowances of the 2017 Military, Homestead and Business Property Tax Credit applications. Vote-all in favor.

Carolyn Bruun stated that the Board should wait until next week regarding the old desks.

Motion-Thompson Second-Nelsen to respond and accept CAROSH's offer of a refund in the amount of \$6,275.00. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-Nelsen to approve the deletion of asset #1014, IBM typewriter. Vote-all in favor. Rydl discussed the replacement of three pick-up trucks for his department. Rydl stated his crews have been doing bridgework and hauling rock

Motion-Thompson Second-Nelsen to accept a bid of \$10.00 from Doug Weston for a used file cabinet. Vote-all in favor. Motion-Thompson Second-Nelsen to adjourn the meeting at 11:42 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

Claims Listing Report  
AUDUBON COUNTY  
07/06/2017 through 07/18/2017

Vendor	Description	Amount
ACE HARDWARE	CUST-LIGHTER	300.66
AGRILAND FS INC	SHER FUEL	1,277.50
AGRILAND FS INC 73	@SR FUEL FY2017	29,261.36
AMERICAN LEGION POST 120, ROGER GRIFFITH	SR BUILDING SUPPLEIS	60.00
AMVC VETERINARY SERVICES	DRUG DOG VET SUPPLIES	220.32
AUDUBON CO ADVOCATE JOURNAL	PHN ADS	794.78
AUDUBON CO ENGINEER	@FUEL-CONS	505.85
AUDUBON CO SHERIFF	SHER SERV FEE	76.04
AUDUBON CO SOLID WASTE MGMNT, COMMISS	@SR DISPOSAL SERVICE FY2017	13,125.75
AUDUBON-EXIRA READY MIX INC	@SR CULVERT/BUILDING MTRL	1,568.00
BAKER, RICHARD M	REIMB MTG-VA	50.00
BILLS, MIRANDA	REIMB LODGING/MEAL/MLG-REC	453.60
BLUETARP FINANCIAL INC	@SR PARTS FY2017	127.18
BOHLMANN & SONS SANITATION	@SR DISPOSAL SERVICE FY2017	78.00
BOLDT, PAULETTE KAY	HCA MLG	62.51
BUSINESS CARD	SHER FUEL/LODGING	857.02
BW GAS & CONVENIENCE RETAIL	CRTHS MOWER GAS	14.60
CABEDA	FY18 PLEDGE	40,000.00
CASEYS GENERAL STORES INC	FUEL-EMA	29.24
CASS CO HEALTH SYSTEM	DRUG UA;2640-CON	27.00
CENTRAL IA DISTR INC	CUSTODIAL SUPPLIES	393.50
CENTURYLINK	911 TELE	14.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	248.57
COUNSEL	COPIES-ASSR	238.46
D & J AUTO INC	SHER-REPLACE HEADLIGHT	37.55
DISTRICT IV TREASURERS, DOW, ANGIE	FY18 ANNUAL DUES-TREAS	25.00
DOSSIER SYSTEMS	SR DATA SERVICE	1,353.00
DREHER SANITATION	SANITATION SERV	49.50
ECOLAB PEST ELIMINATION DIV	SHER JAIL PEST CONTROL	78.36
ED M FELD EQUIP CO INC	SR FIRE EXS INSPECTION/SUPPLIES	504.00
EXCHANGE STATE BANK	REMAINING FY17 TIF FUND BALANCES	9,777.97
EXIRA CITY	SR WATER	43.38
FILTER CARE	@SR FILTER CLEANING	48.35
FIRST NATIONAL BANK OMAHA	@PHN LODGING	639.25
FISHBACK, MICHELLE	DISPATCHER MEAL REIMB	44.71
GARDNER, THOMAS H	SR SAFETY REIMBS	130.00
GAWLEY TIRE & REPAIR	@RS TIRES FY2017	180.00
GUST, ROBERT	SR SAFETY WEAR	111.27
GUTHRIE COUNTY REC	MAY ELEC-CONS	4,698.97
HANER, DALE R	TRANSPORT VET-VA	160.00
HANSEN REPAIR	SHER-TIRE REPAIR/MOUNT/BALANCE TWO TIRES	50.00
HANSEN'S M&M SERVICES	UPDATES-E911	624.00
HENNINGSEN CONSTRUCTION	@SR PAVEMETN PATCHG MTRL FY2017	954.20
HINNERS, JEAN	HCA MLG	62.04
HINNERS, KYLE	MLG/MTG-VA	62.22
HOUSBY MACK INC	@SR PARTS FY2017	2,869.96
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	DISPATCHER TESTING	140.00
IA PRISON INDUSTRIES	@FIREWORK SIGNS-CONS	1,561.70

Claims Listing Report  
AUDUBON COUNTY  
07/06/2017 through 07/18/2017

Vendor	Description	Amount
IA STATE ASSN OF COUNTIES	2017 ANNUAL CONF-TREAS	6,550.00
IA STATE CO TREASURERS ASSOC	ISCTA DUES-TREAS	300.00
IMWCA	WC PREM 17-18	5,110.00
IOWA OFFICE OF STATE MEDICAL E	MED EX FEE	1,523.00
JIM HAWK TRUCK TRAILERS INC	SR VEHICLE PURCHASE	28,250.00
JOHN DEERE FINANCIAL	@RS PARTS FY2017	584.69
KIMBALL MIDWEST	@SR PARTS & BOLTS FY2017	162.07
LAFOY, PENNY	HMKR MLG	241.58
LANDUS COOPERATIVE	DRUG DOG FOOD	62.40
MAINSTAY SYSTEMS INC	SHER PC MAINTENANCE	237.00
MARNE-ELK HORN TELEPHONE CO	TELE-E911	160.30
MARTIN, PAMELA	TRANSPORT VET-VA	320.00
MARTIN'S FLAG CO	VA GRAVE MARKERS	331.59
MEDIACOM	SHERIFF CABLE	99.68
MENARDS	2 SUMP PUMPS/FITTINGS/TREES-CONS	893.77
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	2,644.94
MIDWEST WHEEL COMPANIES	@SR PARTS FY2017	2,135.16
NELSON, ROBERT J	PHN MLG REIMB	139.59
NELSON, ROGER	REIMB RENT-VA	425.00
NEW OPPORTUNITIES INC	GEN RELIEF FY18	1,325.00
NORTHSIDE TRUCK REPAIR	@SR PARTS FY2017	111.05
O'HALLORAN INTERNATIONAL	@SR PARTS FY2017	483.52
OLSEN, FRANK	MTG-VA	60.34
PAT KAISER'S CHRISTIANSEN MTRS	SHER VEHICLE PAINT	22.54
PJ GREUFE & ASSOCIATES	SHER HR CONSULTING	1,450.00
POWERPLAN	@SR PARTS & SERVICE	6,874.66
PRIORITY DISPATCH	SHER PPDS BACKUP	49.00
PRODUCTIVITY PLUS ACCOUNT	@RS PARTS FY2017	750.34
RASMUSSEN LUMBER CO	@SR NAILS/BOLTS/CULVERT & BLDG MTRL	324.74
RDP OFFICE	SR DATA SERVICE	661.85
RECORDERS ASSOC	MTG FEE-REC	20.00
REGION XII COUNCIL OF GOVTS	4TH QRT FY17	11,016.28
RIESGAARD, GARY N	SCHOOL REG-VA	30.00
RYDL, MITCH	SR ENGINEER MILEAGE REIMBS	126.90
SCHILDBERG CONSTRUCTION INC	@SR.GRANULAR MTRL FY2017	180,793.58
SCHWAB, JEANNE M	ADM MLG	24.91
SHOPKO STORES OPERATING CO LLC	@SUPP-FISHING CLINIC-CONS	679.37
SORENSEN, LISA	PHN MLG	18.80
SOUTHSIDE WELDING & MACH LLC	@SR PARTS/BRDG MTRL/WELDING FY2017	1,292.00
STEFFES, EDWARD	SR SAFETY WEAR	130.00
STONE PRINTING OFFICE PRODUCTS	SHER BINDERS	385.07
THE AUTO CLINIC	SHER VEHICLE OIL CHANGE	108.00
THE OFFICE STOP	@SR OFFICE SUPPLIES FY2017	9.86
THE SCHNEIDER CORPORATION	ANNUAL BILLING FY17-ASSR	9,000.00
THOMPSON, BECKY A	PHN MLG	271.19
THOMSON REUTERS WEST PYMT CTR	LAW LIBR SUBS-ATTY/COURT	263.11
THYGESSEN, TYLER	MEI CALL	200.00
UNITYPOINT CLINIC-OCCUPATIONAL	UA TEST-CONS	39.00

Claims Listing Report  
AUDUBON COUNTY  
07/06/2017 through 07/18/2017

---

Vendor	Description	Amount
US CELLULAR	RS PHONE	540.59
VERIZON WIRELESS	PHN TELE	700.62
VON BOKERN ASSC	HR SERV	2,250.00
WAHLERT, CHRISTINE G	PHN MLG	171.55
WILLIAMS WELDING INC	@RS PARTS	25.07
WINDSTREAM IOWA COMMUNICATIONS	SUPS/CUST TELE	612.42
ZIEGLER INC	@SR PARTS FY2017	600.18
	<b>GRAND TOTAL</b>	<b>385,581.68</b>

---

Claims Listing Report  
AUDUBON COUNTY  
07/06/2017 through 07/18/2017

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	42,089.09
0002 GENERAL SUPPLEMENTAL FUND	1,848.38
0003 ECONOMIC DEVELOPMENT FUND	40,000.00
0011 RURAL SERVICES BASIC FUND	20,212.51
0020 SECONDARY ROAD FUND	260,507.41
0034 NW AUDUBON/WIND TIF FUND	9,481.71
0035 AMANCO TIF	296.26
4000 EMERGENCY MGMT SERVICES FUND	29.24
4010 E-911 SURCHARGE FUND	1,609.86
4100 CO ASSESSOR AGENCY	9,258.65
5210 PAYROLL-MISCELLANEOUS	248.57
<b>GRAND TOTAL</b>	<b>385,581.68</b>



**SUPERVISOR'S MINUTE BOOK 2017**

**July 25, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Doug Weston, Gary Riesgaard, Mike Blum, Miranda Bills, Renee Von Bokern via telephone, Jeanne Schwab, Lou Herbers and Mike Jensen.

Doug Weston discussed with the Board what should be done with wire that is to be disposed of. Gary Riesgaard met with the Board and discussed the grant that Veteran's Affairs receives from the State.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Veteran's Affairs grant. Vote-all in favor. Miranda Bills discussed the wooden desks from her office and that she would post them for sale on the bulletin board in the hall. The Board discussed the public access computer with Bills also. Motion-Thompson Second-VanAernam to approve the minutes of the July 18, 2017 board meeting. Vote-all in favor.

The Board held a conference call with Renee Von Bokern regarding the county handbook and also benefits for a part-time Department Head and that comp time is not available until 40 hours per week have been worked.

Motion-Thompson Second-VanAernam to approve and authorize Lisa Frederiksen to sign and submit the IDPH FY17 yearend report. Vote-all in favor.

Todd Nelsen reported that he had talked with Dave Wiederstein regarding an ad for garbage collection services, pre-employment drug testing and nuisance dogs. Motion-VanAernam Second-Thompson to reappoint Dave Wiederstein as County Attorney for a period of 90 days. Vote-all in favor. The Board discussed dental insurance for the attorney. Motion-Thompson Second-VanAernam to approve Resolution 2017-32 as follows. Vote-all in favor.

**RESOLUTION NO. 2017-32**

**AN ORDER TO APPROVE AUDUBON COUNTY'S PLAN OF REIMBURSEMENT TO CASS COUNTY FOR COUNTY ATTORNEY SERVICES RENDERED TO THE OFFICE OF AUDUBON COUNTY ATTORNEY**

**Whereas**, the Cass County Attorney David L. Wiederstein and Cass County Assistant County Attorney Mark R. Bosworth are serving as the acting Audubon County Attorney and Assistant County Attorney; **Whereas**, the Board desires to classify them as employees of Audubon County and to compensate them for their services offered to Audubon County for so long as they are acting Audubon County Attorney and Assistant County Attorney; and

**Whereas**, the Audubon County Board of Supervisors desires to enter into a plan of reimbursement to Cass County to provide this compensation (including county paid benefits), plus expense for legal research, registrations/schools, and dues & memberships;

**NOW, THEREFORE, BE IT RESOLVED:**

1. Wiederstein's annualized base pay rate will be \$100,000 and Bosworth's annualized base pay-rate will be \$40,000.
2. Cass County will serve as the administrative and fiscal agent for this agreement.
3. Audubon County shall reimburse Cass County an amount equal to 35% of all payroll and county paid benefit expense, and expense for legal research, registrations/schools, and dues & memberships.
4. Cass County will provide an invoice to Audubon County on a monthly basis that shows an itemization of the compensation and other expenses for which Audubon County is responsible. Monthly payments will be made to Cass County within thirty days of receipt of invoice.
5. This plan of compensation and reimbursement is effective as of July 1, 2017, and shall remain in place until further order of this Board.
6. This Resolution is contingent upon the Cass County Board of Supervisors approval of this agreement.

**PASSED AND ADOPTED** this 25th day of July, 2017.

ATTEST: /s/ Joni Hansen, Deputy Auditor

/s/ Todd M. Nelsen, Chairman

Audubon County Board of Supervisors

Lou Herbers presented to the Board the Airport Authority budget review update for the airport.

Motion-VanAernam Second-Thompson to approve and sign the additional Business Property Tax Credit applications. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Bob Blomme-Cottonwood, ID#63260. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on

file a MMP update for Brad Weber, ID#62423. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP for Multi-Pig, Inc.-Nursery, ID#61060, Cameron 29. Vote-all in favor.

Motion-Thompson Second-VanAernam to cancel the August 8, 2017 Board meeting. Vote-all in favor. Nelsen stated that the Board had not yet received a draft of the ACED grant agreement from Bob Josten. The Board call Bob Bogler regarding the public access computer.

Motion-Thompson Second-VanAernam to approve a memo regarding custodial building checks. Vote-all in favor. The Board met with Doug Weston and reviewed the memo and also discussed snow removal.

Mike Jensen met with the Board regarding the COG plan spreadsheets that he had submitted. Motion-Thompson Second-Nelsen to adjourn the meeting at 12:08 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2017

August 1, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Todd Johnson, Kent Grabill, Dennis Heflin, Bill Cramer, Mitch Rydl, Chris Hemmingsen and Deb Campbell.

Todd Johnson updated the Board regarding a city water main break and how it affected the courthouse. Motion-VanAernam Second-Thompson to approve the agenda with the addition of Patrick Smith and Bill Cramer. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the July 25, 2017 board meeting. Vote-all in favor.

The Board discussed dental insurance for the County Attorney and also drug testing for pre-employment. The Board will ask the attorney to draft a drug testing policy. Motion-VanAernam Second-Thompson to provide dental insurance to Attorney Wiederstein. Vote-all in favor.

Kent Grabill, Weed Commissioner, discussed a weed complaint he had received. Dennis Heflin, FSA, was present for this discussion as the ground is in the CRP program and he had received a complaint also. Grabill will contact the landowner as he normally does when a complaint is received.

Mitch Rydl and Bill Cramer discussed with the Board the resurfacing of a street in Gray and also near the county shop in Gray. Rydl will call the contractor to figure the split of the bill between the county and the City of Gray. Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-VanAernam to approve the deletion of asset #1226-chainsaw. Vote-all in favor. Motion-Thompson Second-VanAernam to approve a utility permit for Guthrie REC, Melville 27. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for a water line in Oakfield 21. Vote-all in favor. The Board discussed and allowed Secondary Roads credit card access so they can view and print their statement. Rydl discussed the excavator that had been damaged and stated his crews have been doing bridgework, concrete patching and hauling rock. A TIF update was held with the Board, Rydl, Chris Hemmingsen and Lisa Frederiksen.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$72,595.68. Vote-all in favor.

The Board called Patrick Smith and discussed the process for entering into a 28E Agreement regarding the County Attorney.

Deb Campbell presented the Semi-Annual Report and the Investment Report. Motion-Thompson Second-VanAernam to accept and place on file the Treasurer's Semi-Annual Report. Vote-all in favor.

The Board instructed the Auditor's office to wait a couple of more weeks before issuing a stop payment on a Menard's check.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Kyler Oswald and Roger Clayburg-Clayburg Site, ID#69085. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Clark Family Farms LLC-Amelia, ID#65543, Cameron 2. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve Resolution 2017-33 as follows. Vote-all in favor.

Resolution 2017-33

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that effective July 1, 2017, Becky Marten, as-needed Auditor clerk, wages will be \$15.43/hour.

Dated at Audubon County, Iowa this 1<sup>st</sup> day of August 2017.

/s/ Todd M. Nelsen, Chairperson  
Board of Supervisors, Audubon County, Iowa  
ATTEST By: /s/ Joni Hansen  
Audubon County Deputy Auditor

The Board discussed the Hamlin gas station property and what would be involved in the clean-up of the property. Nelsen will forward an email he received regarding clean-up on to Dave Wiederstein.

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:16 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

Claims Listing Report  
AUDUBON COUNTY  
07/19/2017 through 08/01/2017

Vendor	Description	Amount
ACE HARDWARE	BLEACH-GEN	180.93
AGRILAND FS INC	@FUEL	934.65
AUDUBON CITY	WATER BILL-GEN RLF	35.45
AUDUBON CO SHERIFF	ARREST WARRANT-SHER	36.00
AUDUBON CO SOLID WASTE MGMNT, COMMISS	BATTERY DISPOSAL-GEN	5.00
AUDUBON DENTAL CENTER	PRISONER EXP-SHER	295.00
AUDUBON FOOD LAND	@FISHING CLINIC SUPP-CONS	2,359.23
AUDUBON HIGH SCHOOL	USED 997 MOWER-CONS	4,127.00
AUDUBON MEDIA CORPORATION	ENVELOPES-SHER	89.00
BAUM HYDRAULICS CORP	SR PARTS	188.93
BOHLMANN & SONS SANITATION	@2 MONTH GARB SRV-CONS	686.00
BORKOWSKI, DALE E	SR INSURANCE REIMBS	135.70
BRIGGS HEALTHCARE	FORMS-PHN	47.99
BRUCK, TYLER	@REIMB MTG EXP-CONS	10.00
BURGER ELECTRIC INC	WATER LEAK IN BOILER RM-GEN	545.84
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	480.40
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	2 VEST HOLDERS-SHER	1,561.96
CHRISTIAN HOME ASSOC	@JUV SHELTER CARE	2,052.60
CORPORATE OFFICE	WEEKLY FLEX FUNDING	317.81
COUNSEL	MA-LANIER M/FLOOR-GEN	23.99
D & J SUPPLY	@RS TIRE/LABOR FY2017	240.40
DELTA DENTAL	DENTAL PREM-ATTY	80.10
ECOLAB PEST ELIMINATION DIV	PEST CNTL-COURTHOUSE-GEN	110.00
EXIRA FARM SERVICE	@TIRE REPAIR-CONS	22.16
EXIRA PLUMBING & HEATING	@PARTS/LABOR RPR CAMPER BOX-CONS	316.60
FIDLAR TECHNOLOGIES INC	ANNUAL INSTALLMENT-REC	11,057.00
FIRST NATIONAL BANK OMAHA	SR FUEL, ASSET, FINANCIAL CHARGE	1,291.56
FIRSTLINE OUTDOOR POWER	@RS PARTS FY2017	1,066.70
FORESTRY SUPPLIES INC	SR SAFETY WEAR	85.64
GRABILL, KENT	RS SAFETY WEAR	130.00
GUTHRIE CO ENVIRONMENTAL HLTH	BASE RATE	5,709.23
HAAG, BRUCE	CONS INTERNET/MEAL REIMB	30.00
HAWKINS, INC	CHLORINE-CONS	98.50
HEALTHPRO HERITAGE AT HOME	PHN PT SERVICES	1,141.95
HOPKINS MEDICAL PRODUCTS, DEPT 2651	3KITS/SHOE COVERS-PHN	108.70
IA DEPT OF NATURAL RESOURCES	FY18 ANN WATER SUPP FEE-CONS	25.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	@DISPATCH SCHOOL-SHER	350.00
IA WORKFORCE DEVELOPMENT	@SR UNEMPLOYEEMENT	1,887.75
IMWCA	EMG MGMT WC PREM	5,110.00
JENSEN COLLISION CENTER INC	REPLACE BACK WINDOW F-250-CONS	976.30
JEO CONSULTING GROUP INC	SR ENG ERVICE TIF	17,906.00
KESSLER FUNERAL HOMES INC	FUNERAL EXP-GEN RLF	1,500.00
LANDUS COOPERATIVE	@ELK FEED-CONS	313.95
MAIL SERVICES LLC	TREAS PRINTING/PSTG	224.46
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	NURS SUPP-PHN	57.14
MED-PASS INC	FORMS-PHN	29.11
NATIONAL ELEVATOR INSPECTION	ROUTINE INSPECTION-CRTHS	60.00
NORTHERN SAFETY CO INC	SR SAFETY GEAR	65.71

07/19/2017 through 08/01/2017

---

Vendor	Description	Amount
PAULSEN DOZING	RENT ESCAVATOR/DOZER-CONS	3,000.00
PRODUCTIVITY PLUS ACCOUNT	DISK MOWER BLADES-CONS	28.50
RASMUSSEN LUMBER CO	@LUMBER/POSTS FOR SIGNS-CONS	270.86
RDP OFFICE	@LABOR-ASSES-PUBLIC PC-DP	300.00
SCHILDBERG CONSTRUCTION INC	@GRAVEL/SCREENINGS-CONS	797.22
STAR EQUIPMENT LTD	@SR PARTS FY2017	57.69
STATE HYGIENIC LAB - ACCT REC	@WATER TESTS-CONS	25.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP-PHN	485.34
THE OFFICE STOP	SR OFFICE SUPPLIES	81.59
UMLAND, DEBRA	ICA CONF MLG-ASSR	164.50
US CELLULAR	CELL SRVC-SHER	101.82
VERIZON WIRELESS	CELL SRVC-SHER	504.24
VOIGTS, HUNTER	@REIMB MTG EXP-CONS	10.00
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,661.48
	<b>GRAND TOTAL</b>	<b>72,595.68</b>

---

SUPERVISOR'S MINUTE BOOK 2017

August 15, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Doug Weston Dave Wiederstein, Steve Shaffer, Jeanne Schwab, Faith Anthony, Mitch Rydl, Miranda Bills, Kim Johnson and Bob Josten via telephone.

Motion-Thompson Second-Nelsen to approve the agenda with the addition of meeting change. Vote-all in favor. Doug Weston discussed water problems with the Board and wanted to clarify if he had to contact a Board member in the middle of the night if there was an emergency and the Board stated he could wait and contact them the next morning.

Dave Wiederstein discussed sharing county attorney services with Cass County. The Board discussed the Hamlin gas station property with Wiederstein and Dave stated that the DNR has a plan for clean-up. Faith Anthony inquired as to whom should pay the Juvenile Shelter invoices. Wiederstein stated that it would get paid out of the Attorney's budget.

Steve Shaffer addressed the Board regarding a tax abatement for the theatre. Motion-Thompson Second-Nelsen to abate the taxes for Audubon Community Cinema, Parcel #050521310109. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve the minutes of the August 1, 2017 board meeting. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$258,794.34. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-Nelsen to approve Resolution 2017-34 as follows. Vote-all in favor. See Attachment A at the end of these minutes. Motion-Thompson Second-Nelsen to approve plans for BROS-C005(67)-5F-05(CA10 bridge). Vote-all in favor. Motion-Thompson Second-Nelsen to approve plans for FM-C005(68)-55-05(M66). Vote-all in favor. Motion-Thompson Second-Nelsen to approve plans for STP-S-C005(69)-5E-05(N36). Vote-all in favor. Rydl discussed the purchase of new pick-ups and also stated his crews have been doing bridgework, culverts, concrete patching and hauling rock.

Motion-Thompson Second-Nelsen to approve a Mutual Release Settlement Agreement with CAROSH, #08092017. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and place on file the Clerk of Court's July Report of Fees. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file the Recorder's July Report of Fees. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and place on file the Auditor's July Financial Reports. Vote-all in favor. Motion-Thompson Second-Nelsen to accept a bid of \$50.00 for the Recorder's two desks from Janell Bluml. Vote-all in favor.

Motion-Nelsen Second-Thompson to accept and place on file a MMP update for Newell Pig II LLP, ID#61310. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file a MMP update for Lawrence Handlos-Shaw, ID#64099. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and place on file a MMP update for Lawrence Handlos-Zaiger SW, ID#62467. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file a MMP update for Lawrence Handlos-Arnold, ID#67383. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and place on file a MMP update for Lawrence Handlos-Tessman, ID#65436. Vote-all in favor.

Motion-Thompson Second-Nelsen to appoint Laurie Gilbert to the Region XII Regional Housing Authority Board of Directors for a period from October 1, 2017 to September 30, 2018. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve Resolution 2017-35 as follows. Vote-all in favor.

RESOLUTION 2017-35

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the Auditor therefore is directed to cancel the following warrant pursuant to §331.554(7) of the Code of Iowa:

Check#	Date Issued	Amount	Issued To
514148	04/21/2015	15.00	Bruce Hoegh
514663	07/07/2015	71.69	Sheila Subbert
515991	01/19/2016	237.00	Mainstay Systems Inc
516430	03/15/2016	30.00	Richard Lee Zinke

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.


BE IT THEREFORE, RESOLVED, by the Audubon County Board of Supervisors that pursuant to §331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor and that Auditor/Treasurer correct records accordingly effective August 15, 2017.

Dated at Audubon this 15<sup>th</sup> day of August, 2017.

/s/ Todd M. Nelsen  
Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Thompson Second-Nelsen to approve stop payment on Menard's check #519559. Vote-all in favor. Nelsen stated Renee Von Bokern is working on the final version of the handbook. Motion-Nelsen Second-Thompson to move the August 22, 2017 Board meeting to the law library due to State Auditor's using the board room. Vote-all in favor. The Board called Patrick Smith regarding waiting and not to proceed with the 28E Agreement. The Chairman recessed the meeting at 12:25 p.m. The meeting reconvened at 1:19 p.m. The Board called Bob Josten regarding the draft of the ACED grant agreement. Bob will call and discuss parcels with Lisa. Doug Weston reported back to the Board as to where the roof is leaking and what will need to be done to repair the leaks. The Board met with Miranda Bills and discussed the Tyler and Fidler versions of real estate software. Motion-Thompson Second-Nelsen to adjourn the meeting at 2:55 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**Resolution to Revise Audubon County  
2018 Five Year Road Program**

**Resolution No. 2017-34**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Audubon County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2018), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

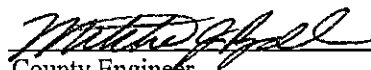
The following approved Priority Year projects shall be **ADVANCED** to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Prior FY	Accomplishment Year (\$1000's of dollars)	
					New amount	Net change
FM-C0050--55-05 F58 Resurfacing/widening TPMS ID: 36101	On Co. Hwy. F58, from Exira City Limits (east side) East 5.0 Miles to AU-11 Bridge, North of 300th St.	500 5 MI	HMA Paving  FM	2022	\$1400	\$1400
<b>Totals</b>					\$1400	\$1400

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$105	\$105	\$0
Farm to Market Funds	\$1,590	\$2,590	\$1,000
Special Funds	\$2,000	\$2,400	\$400
Federal Aid Funds	\$1,360	\$1,360	\$0
Total construction cost (All funds)	\$5,055	\$6,455	\$1,400
Local 020 Construction cost totals (Local Funds + BROS-BJ FA funds)	\$105	\$105	\$0

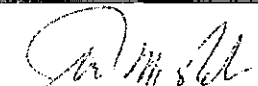
**Recommended:**

8-15-17  
Date

  
County Engineer


**Approved:**

8-15-17  
Date

  
Chair Board of Supervisors

**Attested:**

I, Joni Hansen, Deputy Auditor in and for Audubon County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Audubon County, Iowa, at its meeting held on the 15<sup>th</sup> day of August, 2017.

  
County Auditor



Claims Listing Report  
AUDUBON COUNTY  
08/02/2017 through 08/15/2017

Vendor	Description	Amount
ACE HARDWARE	SHER BATTERY	871.23
AGRILAND FS INC	YEARLY LP TANK LEASE-CONS	2,030.42
ARNOLD MOTOR SUPPLY	SR HAND TOOLS & MISC ADDITIVES	49.98
AUDUBON CITY	SR WATER	851.82
AUDUBON CO ADVOCATE JOURNAL	SHER ADS	654.43
AUDUBON CO SHERIFF	SHER SERV FEE	437.91
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSAL SERVICE	46.24
AUDUBON MEDIA CORPORATION	SHER POCKET STAMPER	33.00
BAKER, RICHARD M	VA COMM MTG	50.00
BARCO	SR SIGN MTRL	1,266.85
BLACKTOP SERVICE CO	SR ASPHALT CONTRACT	2,832.00
BLUETARP FINANCIAL INC	SR HAND TOOLS	81.78
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	566.00
BOLDT, PAULETTE KAY	HMKR MLG	66.27
BRAYTON CITY CLERK	SR RUT REIMBS	644.02
BURR PLUMBING & HEATING	SR BUILDING REPIAR SUPPLEIS	42.09
CAPPEL'S ACE HARDWARE	SR PARTS	9.96
CARD SERVICES	@TREES/DNR WATER LICENSE-CONS	224.91
CASEYS GENERAL STORES INC	EMA FUEL	30.87
CASS CO AUDITOR	ATTY REIMB	3,505.27
CASS CO HEALTH SYSTEM	AUDCOUCON PCP-CONS	109.00
CENTRAL IA DISTR INC	SHER CUSTODIAL SUPPLIES	551.00
CENTURYLINK	TELE/E911	14.00
CINTAS	SR SAFTY SUPPLIES	43.46
CITY SERVICE & PARTS	SR FILTERS, ADDITIVES, CUSTODIAL SUP	480.04
COAST TO COAST COMPUTER PROD	@COLORED TONER-PHN	558.96
CORPORATE OFFICE	WEEKLY FLEX FUNDING	341.20
COUNSEL	ASSR M/A COPIER	220.63
D & J AUTO INC	SHER OIL CHG/BATTERY/WATER PUMP	412.69
D & J SUPPLY	SR TIRES	16.00
ECOLAB PEST ELIMINATION DIV	JAIL PEST CONTROL	78.36
ELECTRICAL ENGINEERING & EQUIP	CRTHS ANNUAL GENERATOR SERV//INSPECTION	400.00
EXIRA CITY	SR WATER	43.39
EXIRA FARM SERVICE	2 MOWER TIRE RPRS-CONS	31.00
FASTENAL CO	SR CHAINS/BOLTS	1,432.48
FIDLAR TECHNOLOGIES INC	QTR INSTALL/REPLICATION INFO	500.00
GRAHAM TIRE STORM LAKE	@SHER TIRES	276.30
HAMILTON, PATRICK	REIMB HANDCUFFS	42.99
HANSEN REPAIR	SHER OIL CHG	109.50
HANSEN, LINDA	DP SERVICE	112.50
HANSEN'S M&M SERVICES	911 ADDRESS	644.00
HEALTHPRO HERITAGE AT HOME	PHN PT/MLG	1,287.55
HINNERS, JEAN	PHN MLG	69.09
HINNERS, KYLE	VA COM MTG	62.22
HOUSBY MACK INC	SR PARTS	916.28
IA NATURAL HERITAGE FND	ANNUAL MBRSHP-CONS	175.00
IA STATE UNIVERSITY	SR ENG TRAINING	510.00
IOWA DEPARTMENT OF TRANSPORTAT	SR SIGN POSTS	930.25

Claims Listing Report  
AUDUBON COUNTY

08/02/2017 through 08/15/2017

Vendor	Description	Amount
IOWA HOMELAND SECURITY & EMERGENCY	EMA CONF REGISTRATION	125.00
IRON SHOP	METAL FOR TRAILER FLR-CONS	6,427.23
JIM HAWK TRUCK TRAILERS INC	SR MISC ADDITIVE	92.99
LAFOY, PENNY	PHN MLG REIMB	225.13
LANDUS COOPERATIVE	5 GAL DURANGO-CONS	95.70
MARNE-ELK HORN TELEPHONE CO	EMA TELE	159.40
MEDIACOM	AUG SHER CABLE	108.18
MIDAMERICAN ENERGY CO	SR ELECTRIC	2,580.91
MIRANDA BAILEY - ICEOO TREAS	SR ADM TRAINING	200.00
MURRAY, TERESA	PHN MLG	32.43
NELSON, ROBERT J	PHN MLG	139.12
NELSON, ROGER B	RENT FOR M9163 - VA	425.00
NORTHLAND PRODUCTS CO	SR PARTS CLEANING	315.90
O'HALLORAN INTERNATIONAL	SR PARTS	23.81
OLSEN, FRANK	VA MTG EXP/MLG	180.19
PAT KAISER'S CHRISTIANSEN MTRS	SHER BATTERY/BALANCE TIRES	25,998.60
PRODUCTIVITY PLUS ACCOUNT	FILTERS/COVER FOR D40-CONS	687.84
RASMUSSEN LUMBER CO	SR SINGS,BRIDGE,BUILDING MTRL	298.82
RAY, DONNA	MH ADV MLG-MH	25.50
RDP OFFICE	DP 30 GIG BACKUP	1,717.89
RIESGAARD, GARY N	REIMB MLG/REGISTRATION	71.40
SCHILDBERG CONSTRUCTION INC	SR GRAN & HAULING	191,843.57
SCHWAB, JEANNE M	PHN MLG REIMB	53.58
SHOPKO STORES OPERATING CO LLC	PAPER TWLS-CONS	147.10
SORENSEN, LISA	PHN MILEAGE REIMB	128.78
SOUTHSIDE WELDING & MACH LLC	SR WELDING/PARTS/BLDG SUPPLIES	389.26
STATE HYGIENIC LAB - ACCT REC	WATER TESTS-CONS	26.00
STONE PRINTING OFFICE PRODUCTS	PHN OFFICE SUPPLIES	551.78
THE OFFICE STOP	OFF SUPP/RECORDER	53.76
THOMSON REUTERS WEST PYMT CTR	WESTLAW SUB-ATTY/CRT	263.11
UNPLUGGED WIRELESS LLC	@SR RADIO REPAIRS FY2017	236.99
WAHLERT, CHRISTINE G	PHN MILEAGE REIMB	80.37
WEGNER, DALE	SR SAFTY TOES SHOES	117.98
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	VA TELE	129.58
WORTHINGTON AG PARTS	8 RIMS FOR FIRE RINGS-CONS	160.00
	<b>GRAND TOTAL</b>	<b>258,794.34</b>

**SUPERVISOR'S MINUTE BOOK 2017**

**August 22, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Doug Weston, Jeanne Schwab, Kent Grabill, Mitch Rydl, Ellen Ritter and Bob Josten via telephone.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the August 15, 2017 board meeting. Vote-all in favor.

Doug Weston informed the Board that he had gotten ahold of the roofing company and they will be preparing a quote for repairs or replacement of the roof on the courthouse.

Motion-Thompson Second-Nelsen to approve the draft of the ACED grant agreement/Urban Renewal Plan. Vote-all in favor. The Board called Bob Josten regarding the amendment to the Urban Renewal Plan.

Kent Grabill addressed the Board regarding Roadside grants that he is applying for. Motion-Thompson Second-VanAernam to approve Resolution 2017-36 as follows. Vote-all in favor.

**RESOLUTION NO. 2017-36**

WHEREAS, an IDOT Agreement Living Roadway Trust Fund Grant for Counties is available to Audubon County Secondary Roads to submit an application; and

WHEREAS, it would be financially beneficial for grant monies to assist Audubon County with the purchase of a high pressure spray unit for the Polaris Ranger.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Audubon County Board of Supervisors, the Engineer's office pursue such grant funding; and

BE IT FURTHER RESOLVED, by the Audubon County Board of Supervisors; that Mitchel J. Rydl, P.E., Audubon County Engineer, will be authorized to sign all agreements and documents for such grant.

Passed and approved this 22<sup>nd</sup> day of August, 2017.

/s/ Todd M. Nelsen, Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Audubon County Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-37 as follows. Vote-all in favor.

**RESOLUTION NO. 2017-37**

WHEREAS, an IDOT Agreement Living Roadway Trust Fund Grant for Counties is available to Audubon County Secondary Roads to submit an application; and

WHEREAS, it would be financially beneficial for grant monies to assist Audubon County with the purchase of 2 Motorola Handheld Radios.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Audubon County Board of Supervisors, the Engineer's office pursue such grant funding; and

BE IT FURTHER RESOLVED, by the Audubon County Board of Supervisors; that Mitchel J. Rydl, P.E., Audubon County Engineer, will be authorized to sign all agreements and documents for such grant.

Passed and approved this 22<sup>nd</sup> day of August, 2017.

/s/ Todd M. Nelsen, Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Audubon County Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-38 as follows. Vote-all in favor.

**RESOLUTION NO. 2017-38**

WHEREAS, an IDOT Agreement Living Roadway Trust Fund Grant for Counties is available to Audubon County Secondary Roads to submit an application; and

WHEREAS, it would be financially beneficial for grant monies to assist Audubon County with the purchase of 2 Stihl chainsaws and 3 pair of chainsaw chaps.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Audubon County Board of Supervisors, the Engineer's office pursue such grant funding; and

BE IT FURTHER RESOLVED, by the Audubon County Board of Supervisors; that Mitchel J. Rydl, P.E., Audubon County Engineer, will be authorized to sign all agreements and documents for such grant.

Passed and approved this 22<sup>nd</sup> day of August, 2017.

/s/ Todd M. Nelsen, Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Audubon County Auditor

Mitch Rydl discussed Pattison Sand and informed the Board he will put some down to test on a few roads and also gave an update on rain damage to roads. Motion-VanAernam Second-Thompson to

approve the deletion of asset #48-dump truck. Vote-all in favor. Rydl stated his crews have been doing bridgework, blading and repairing rain damages roads.

Motion-Thompson Second-VanAernam to change the Tuesday, September 12 meeting to Monday, September 11 due to the School Board elections. Vote-all in favor. The Board will instruct Renee VonBokern to prepare a final version of the handbook. The Board discussed a budget amendment.

Ellen Ritter and Jeanne Schwab discussed HIPAA and a proposal for services from The Guard. Ritter will contact Gary Jones and request he meet with the Board. Ritter and Schwab both informed the Board that they would not be able to allocate time regarding HIPAA training.

Motion-VanAernam Second-Thompson to approve Resolution 2017-39 as follows. Vote-all in favor.

**RESOLUTION NO. 2017-39**

Setting date for a public hearing on 2017 Amendment to the Audubon County Consolidated Urban Renewal Area and Plan

WHEREAS, the Board of Supervisors of Audubon County, Iowa (the "County") has created the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area") and has approved an urban renewal plan for the Urban Renewal Area; and

WHEREAS, Chapter 403 of the Code of Iowa requires that, before a county approves any new urban renewal project or adds new property to an urban renewal area, a county must amend the existing urban renewal plan to describe the new property and to include that new project; and

WHEREAS, an amendment to the urban renewal plan for the Urban Renewal Area has been prepared which proposes to add new property and describes an economic development grant to Audubon County Economic Development; and it is necessary that a date be set for a public hearing on this proposal;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. This Board will meet at the County Courthouse, Audubon, Iowa, on the 19<sup>th</sup> day of September, 2017, at 10:00 o'clock a.m., at which time and place it will hold a public hearing on the proposed 2017 amendment to the Urban Renewal Area and plan

Section 2. Notice of the hearing shall be published, the same being in the form attached to this resolution, which publication shall be made in a newspaper of general circulation in Audubon County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for the hearing.

Section 3. The proposed 2017 Amendment is hereby referred to the County Planning and Zoning Commission for its review.

Section 4. Pursuant to Section 403.5 of the Code of Iowa, Supervisor Todd Nelsen is hereby designated as the County's representative in connection with the consultation process which is required under that section of the urban renewal law.

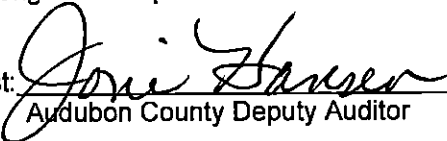
Passed and approved August 22, 2017.

/s/ Todd M. Nelsen, Chairperson, Board of Supervisors

Attest: /s/ Joni Hansen, Deputy County Auditor

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:25 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

August 29, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Doug Weston, Mitch Rydl, and Bob Josten via telephone.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Sanitarian and courthouse roof. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the August 22, 2017 board meeting. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-VanAernam to approve a Guthrie County REC utility permit for 2417 220<sup>th</sup>, ME33. Vote-all in favor. Motion-VanAernam Second-Thompson to approve an Exira Water Dept. utility permit for Eastside Dr. and Edgerton Street. Vote-all in favor. Rydl stated his crews have been doing bridgework, repairing wash-outs, grading roads and hauling rock. Trees in the right-of-way and gravel from Willy was also discussed.

Motion-Thompson Second-VanAernam to approve a Notice of Publication for Urban Renewal Plan. Vote-all in favor. The Board called Bob Josten regarding consultations letters and a meeting.

Motion-VanAernam Second-Thompson to accept and file a Construction Permit/MMP for Scott Opperman, Lincoln 20. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and file a MMP update for JNO, LLC-Beck, ID#64957. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Handlos-Andersen, ID#62468, Douglas 14. Vote-all in favor.

Nelsen informed the Board that Dave Wiederstein will set up a meeting with the DNR regarding the Hamlin property. The Board discussed a Sanitarian Agreement proposal for billing. They will forward this on to Dave Wiederstein for review. The Board discussed fixed assets and will send an email to all Department Heads requesting lists be turned in by September 11.

Doug Weston discussed repairing the roof versus replacing the roof and will seek bids.

Motion-Thompson Second-Nelsen to adjourn the meeting at 11:35 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**SUPERVISOR'S MINUTE BOOK 2017**

**September 5, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Dave Wiederstein, Doug Weston, Ellen Ritter, Gary Jones via telephone, Mitch Rydl, Chris Hemmingsen, Rita Willmott, Ryan Peiken, Jeanne Schwab and Miranda Bills.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Recorder and Clerk of Court reports. Vote-all in favor. Dave Wiederstein discussed the Hamlin property with the Board.

The Board counted monies in various offices.

Treasurer:

CD's 1,600,000.00  
 IPAIT 97,305.66  
 Vault 400.00  
 Drawer 500.00  
 Friday's business (verified)  
 Bad checks 138.00

Assessor:

Copy/fax money \$20.00

Recorder:

Drawer \$100.00 cash  
 Drawer 63.00 checks  
 Copy money 37.65

Sheriff:

Civil Receipts \$298.22 checks  
 Civil Receipts 539.72 cash  
 Car wash 107.75  
 Confidential funds 2,000.00

Doug Weston presented bids for the replacement of the courthouse roof from McDermott-\$31,121.80; Andrews-\$27,345.00 and R.L. Craft-\$66,388.00. Weston recommended going with McDermott's. Doug also stated that the capstone joints need to be repaired at the same time and Janssen Roofing presented a quote of \$2525.00. Motion-VanAernam Second-Thompson to amend the agenda to consider the roof quotes and capstone repair. Vote-all in favor. Motion-Thompson Second-VanAernam to approve a contract with McDermott & Son Roofing Co. for roof replacement in the amount of \$31,121.80 and capstone repair with Janssen Roofing for \$2525.00. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the minutes of the August 29, 2017 board meeting. Vote-all in favor.

Ellen Ritter and the Board held a conference call with Gary Jones regarding services he offers for HIPAA compliancy. Thompson left the meeting at 10:14 a.m.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a utility permit for Nishnabotna Valley REC, at 200<sup>th</sup> St. and Dove Ave. Vote-all in favor. A TIF update was presented. Nelsen called Bob Josten regarding the upcoming Planning & Zoning meeting. Rydl stated his crews have been doing bridgework and blading.

Rita Willmott and Ryan Peiken of Oxen Technology introduced themselves to the Board and reviewed services available from their company.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$427,002.08. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve a Public Notice for a construction permit application for Scott Opperman in Section 20, Lincoln Township. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and file the Clerk of Court's August Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and file the Recorder's August Report of Fees. Miranda Bills discussed reimbursements with the Board. Motion-VanAernam Second-Nelsen to approve Resolution 2017-40 as follows. Vote-all in favor.

Resolution 2017-40

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, Deputy Recorder Carolyn Bruun's hourly rate will be \$16.95 per hour effective September 6, 2017.

Dated this 5<sup>th</sup> day of September, 2017.

/s/ Todd M. Nelsen, Chairperson

Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen

Audubon County Deputy Auditor

Thompson returned to the meeting at 12:45 p.m. The Board discussed the Hamlin gas station property and the clean-up of the property.

The Board held a Consultation Meeting for the Urban Renewal Plan Amendment. No written or oral comments were received.

Motion-Thompson Second-VanAernam to adjourn the meeting at 1:30 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

**Claims Listing Report**  
**AUDUBON COUNTY**  
08/16/2017 through 09/05/2017

Vendor	Description	Amount
AGRILAND FS INC 73	SR FUEL	20,060.14
ALPHA MEDICAL EQUIPMENT INC	MED SUPP/SHERIFF	570.50
AUDUBON CITY	GEN RELIEF WATER REIMB	39.06
AUDUBON CO ADVOCATE JOURNAL	SUBSCRIPTIONS RENEWAL	256.00
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	424.97
AUDUBON COUNTY	SR OFFICE SUPPLIES	29.99
AUDUBON STATE BANK	STOP PAYMENT FEE ON CK 519559 - MENARDS	25.00
BILLS, MIRANDA	ISAC MLG/MEALS REIMB/REC	122.10
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	488.00
BRUUN, CAROLYN	ISAC MLG REIMB/RECORDER	88.36
BW GAS & CONVENIENCE RETAIL	ASSR FUEL	17.19
CAM ROSS SIGN CO	@DOOR LETTERING/CH	50.00
CAMPBELL SUPPLY CO	SR PARTS	435.72
CAMPBELL, DEBBIE M	ISAC MLG/MEALS/PARKING REIMB/TREAS	100.97
CARD SERVICES	INTERNET/VEH SUPP/CONS	322.45
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	412.10
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	VEST/SHERIFF	780.98
CHRISTENSEN, DALTON	SR SAFETY WEAR	130.00
CHRISTIAN HOME ASSOC	JUV SERVICE	2,892.30
CLARK SERVICE/EXHAUST	SR TIRES	731.64
CORPORATE OFFICE	WEEKLY FLEX FUNDING	54.21
COUNSEL	M/A COPIER/MAIN FLR	113.76
DENCO HIGHWAY CONSTRUCT CORP	SR PAVERX CONTRACT	48,541.50
DIGITAL-ALLY INC	VEH PARTS/SHERIFF	38.00
DREHER SANITATION	JUNE TRASH REMOVAL	49.50
FASTENAL CO	SR BOLTS/PARTS	462.47
FIRST NATIONAL BANK OMAHA	RS TRAINING	834.07
FRANK DUNN CO	SR PAVEMENT PATCH	1,498.00
FREDERIKSEN, LISA	ELEC SUPPLIES REIMB	80.79
GRAHAM TIRE STORM LAKE	TIRES/SHERIFF	348.50
GUTHRIE COUNTY REC	ELECTRIC/CONS	3,356.98
HANSEN, JONI L	REIMB PREC ATLAS TRNG	20.00
HEALTHPRO HERITAGE AT HOME	REIMB PT/OT/MLG/PHN	1,425.05
HEART OF AMER POLICE DOG ASSN	DRUG DOG MEMBERSHIP	125.00
IA CHAPTER OF APCO	REG APCO MTG/EMG	400.00
IA CHAPTER OF NENA	NENA REG/EMG	200.00
IA PRISON INDUSTRIES	SR SIGNS	2,211.65
IBC CORP	GEN RELIEF RENT	150.00
IMWCA	SR WORK COMP ADMIN	5,110.00
IOWA DIV OF LABOR SERVICES	CH BOILER INSP	40.00
IOWA LAND RECORDS	CONF REG/RECORDER	50.00
IPHA, IOWA PUBLIC HEALTH ASSN	IPHA DUES/PHN	250.00
IRON SHOP	SR TIRES/LABOR	2,762.77
ISSDA FINANCIAL ADMINISTRATOR	JAIL SCHOOL REG	275.00
JEO CONSULTING GROUP INC	SR ENG SERVICE TIF	45,199.70
K-9 PSI, ED VAN BUREN	K-9 SEMINAR/SHER	300.00
KIMBALL MIDWEST	SR BOLTS/PARTS	59.82
MAIL SERVICES LLC	PRINT/POST/TREAS	209.73



Claims Listing Report  
AUDUBON COUNTY

08/16/2017 through 09/05/2017

Vendor	Description	Amount
MEDIACOM	SHERIFF CABLE TV	103.87
MENARDS	REISSUE PYMT FOR CONSERVATION FLOOR EPOX	115.37
METAL CULVERTS INC	SR CULVERT MTRL	4,975.50
MIDAMERICAN ENERGY CO	GEN RELIEF ELEC REIMB	227.76
MIDWEST WHEEL COMPANIES	SR PARTS/TOOLS	839.74
MILLER, JEN	SR BUILDING SERVICE	1,487.50
MUNCH, DIANA L	ELECTION SUPPLIES REIMB	672.56
NEW OPPORTUNITIES INC	GEN RELIEF FY18	1,325.00
NISSLY, PEGGY	REIMB DEPOS/CRT	321.00
OMAHA WORLD-HERALD	ADV/SHERIFF	842.76
OPTIONS INK	SR SIGN MTRL	64.90
PAT KAISER'S CHRISTIANSEN MTRS	2011 CHEV OIL CHG/MAINT/SHERIFF	419.14
PITNEY BOWES PURCHASE POWER	CH POSTAGE	1,679.70
POTTEBAUM, DALE	SR SAFETY WEAR	130.00
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	593.98
RDP OFFICE	SR DATA SERVICE	509.71
REGISTER MEDIA	DEPUTY ADV/SHERIFF	1,689.42
RL CRAFT, COMMERCIAL ROOFING	CH ROOF REPAIRS	446.17
RODDY, ROBERTA	GEN RELIEF RENT REIMB	150.00
SCHULTE, DONNA	UNIFORM ALTERATIONS/SHER	35.00
SHOPKO STORES OPERATING CO LLC	ELEC/OFF SUPP/AUDITOR	16.74
STANARD & ASSOCIATES INC	7 TESTS/CERTS/SHERIFF	83.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/PHN	71.74
STRATFORD GRAVEL INC	SR GRANULAR MTRL	238,564.49
SWI JUVENILE EMERGENCY	1ST QTR JUV REIMB	13,034.03
TEN POINT CONSTRUCTION CO INC	SR PCC PATCHING CONTRACT	10,698.00
THE OFFICE STOP	SR OFFICE SUPPLIES	31.15
TREASURER STATE OF IOWA	SR LICENSES FEES	80.00
ULTRAMAX	AMMO/SHERIFF	435.00
UMLAND, DEBRA	OFF SUPP REIMB/ASSR	192.59
UPS	SHIPPING/SHERIFF	33.51
US CELLULAR	RS PHONE CELL	312.59
VERIZON WIRELESS	TELE/SHERIFF	947.33
VETTER EQUIPMENT - NAPA 1	TAPE MEASURE/RECORDER	4.29
WINDSTREAM IOWA COMMUNICATIONS	TELE/BOS/CUST	2,643.93
ZIEGLER INC	SR PARTS/FILTERS	1,080.64
	<b>GRAND TOTAL</b>	<b>427,002.08</b>

SUPERVISOR'S MINUTE BOOK 2017

September 11, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Bob Bogler, Gary Riesgaard, Jeanne Schwab, Doug Weston, Deb Campbell, Bruce Haag, Todd Johnson, Miranda Bills, Teresa Murray, Ellen Ritter, Mitch Rydl, Chris Hemmingsen and Bob Josten via telephone.

Motion-Thompson Second-Nelsen to approve the agenda. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the minutes of the September 5, 2017 board meeting. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and file the Auditor's August financial reports. Vote-all in favor.

The Department Head meeting was held and high speed internet, DP services, photo copy fees and assets for the Continuation of Government plan were discussed.


Teresa Murray discussed the old gas station property in Hamlin with the Board and inquired as to the status and that grants were available for clean-up.

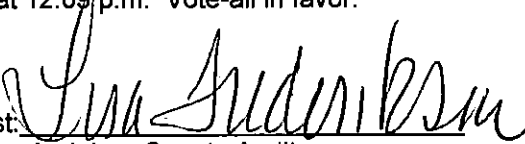
Ellen Ritter discussed HIPAA compliancy. The Board will check with other agencies and will meet again in two weeks with Ritter.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-Nelsen to approve the deletion of asset #77, excavator. Vote-all in favor. A TIF update was held with the Board and Lisa Frederiksen. Nelsen called Bob Josten with questions regarding the Urban Renewal amendment. Rydl stated his crews have been doing bridgework, patching and cleaning ditches.

Motion-Thompson Second-Nelsen to approve the Employee Handbook effective September 11, 2017. Vote-all in favor.

Motion-Thompson Second-Nelsen to adjourn the meeting at 12:09 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2017

September 15, 2017

The special meeting of the Board of Supervisors was called to order at 1:00 p.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: Gary VanAernam. Others present were Diana Munch, Joni Hansen and Teresa Murray.

Motion-Thompson Second-Nelsen to approve the agenda. Vote-all in favor.

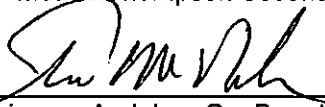
The Board convened, in accordance with the law, as the Official Board of Canvassers in and for Audubon County at 1:00 p.m. to canvass the regular school election returns of the Audubon and Exira-Elk Horn-Kimballton Community School Districts. The Board declared Sarah Asmus and Heath R. Hansen duly elected to the office of School Board Director of the Audubon Community School District. The Board declared Kevin Petersen, Patrick Greving and Tamie Fahn duly elected to the office of School Board Director of the Exira-Elk Horn-Kimballton Community School District.

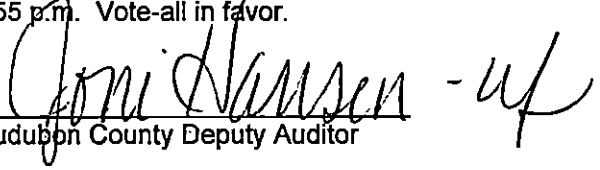
Results of the Community College offices were forwarded to Des Moines Area Community College and Iowa Western Community College.

Public Measure A, Proposition A for the Exira-Elk Horn-Kimballton Community School District passed by 72.27% (required 60% passage).

The Board discussed items regarding the budget amendment.

Motion-Thompson Second-Nelsen to adjourn the meeting at 1:55 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

September 19, 2017

The regular meeting of the Board of Supervisors was called to order at 8:35 a.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Jeanne Schwab, Doug Weston, Todd Johnson, Miranda Bills, Becky Marten, Chris Hemmingsen, Mitch Rydl, David Wiederstein, Vernie Venteicher, Cally Christensen, Dave Hansen, Greg Gust, Jill Christensen, Susanne Gerlach, Jen Smith and Darci Alt. Motion-Thompson Second-Nelsen to approve the agenda. Vote-all in favor.

PHN Administrator Jeanne Schwab was present to inform them of a grant she had submitted to receive 2 cardiac assistance devices for the Audubon and Exira Fire departments. Doug Weston discussed the status of roof repairs and his need for a new Honda lawn mower for approximately \$675.

Sheriff Johnson appeared before the Supervisors to read the following Resolution to them for approval. Nelsen discussed including the academy reimbursement policy into the resolution--the necessity to have an agreement signed to reimburse the County for academy expenses over a 3-year period after completion. Resolution was not revised. Motion-Thompson Second-Nelsen to approve Resolution 2017-42 as follows with the stipulation that such aforementioned agreement be signed prior to start of employment on September 20, 2017. Vote-all in favor.

RESOLUTION 2017-42

BE IT HEREBY RESOLVED by the Audubon County Board of Supervisors, that Michael Brooks be hired as a full time deputy Sheriff effective September 20, 2017. His salary will start at 70% of the Sheriff's salary. This position will follow the union contract.

Dated at Audubon this 19<sup>th</sup> day of September, 2017, with the vote thereon being as follows:

Ayes: Thompson/Nelsen Nays: None

/s/ Todd M. Nelsen

/s/Lisa Frederiksen, Auditor

Audubon County Board of Supervisors

Attest:

Sheriff Johnson also discussed committal process and diversion program in relation to Mental Health services/expenses for the County in the new regional system.

Motion-Thompson Second-Nelsen to approve minutes of the September 11, 2017 meeting. Vote-all in favor. Motion-Thompson Second-Nelsen to approve minutes of the September 15, 2017 minutes. Vote-all in favor. Recorder Miranda Bills reviewed the quote received for the Eagle Recorder software to incorporate with Auditor/Treasurer/Assessor Real Estate program. She will get back to Supervisors with installation dates and payment options available. Motion-Thompson Second-Nelsen to amend the agenda to include the approval of claims submitted for payment. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-Nelsen to approve Windstream utility permit for 190<sup>th</sup> and Hwy 71. Vote-all in favor. Motion-Thompson Second-Nelsen to approve final plan for FM-C005(70)-55-05, F58. Vote-all in favor. Motion-Thompson Second-Nelsen to approve Resolution 2017-41 as follows. Vote-all in favor.

RESOLUTION 2017-41

WHEREAS: 1. Audubon County, Iowa requires a quality gravel/limestone blend for its county road system and storage of said gravel/limestone blend until same is needed for use;

2. Stratford Gravel, Inc. of Stratford Iowa has a gravel/limestone blend stockpile on real estate located at Sparks Pit in Carroll County, Iowa; and

3. Audubon County wishes to enter into an agreement to purchase 20,025 tons of the Gravel/Limestone Blend from Stratford Gravel Inc. at a price of \$9.53/ton with storage in a stockpile on real estate leased by Stratford Gravel Inc. from Sparks and the Griffith Quarry and located in Carroll County.

BE IT HEREBY RESOLVED: 1. The Contract entered into by Audubon County on August 23, 2017 with Stratford Gravel, Inc. and signed by the Audubon County Engineer is approved and ratified as the first of a two-part agreement concerning purchase and storage of a gravel/limestone blend between said parties; and

2. Audubon County approves the terms contained in the proposed Sub-Lease of Property for Gravel Storage with Stratford Gravel, Inc. and authorizes its approval as the second part of a two-part agreement concerning purchase and storage of a gravel/limestone blend between said parties; Chairman shall sign said Sub-Lease.

Dated this 19<sup>th</sup> day of September, 2017

/s/ Todd M Nelsen, Chairperson  
Audubon Co. Board of Supervisors

ATTEST: /s/Becky Marten, Auditor Clerk

Motion-Nelsen Second-Thompson to approve and sign sub-lease of property for gravel storage with Stratford Gravel. Vote-all in favor. Rydl stated employees doing bridgework, have closed Leroy 11 bridge (Kingbird/Jay) and have excavator being repaired. Also informed Board that the Planning and Zoning committee met September 14, 2017 and presented letter of approval for proposed Urban Renewal Amendment.

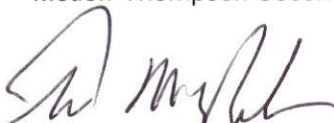
Chairperson Nelsen called the public hearing to order at 10:00 a.m. regarding the proposed amendment to the urban renewal plan. Comments and questions were received regarding the use of TIF proceeds from the rural area to economic development projects in the 5 cities within the County. The board was also questioned on amounts paid to city projects currently and in the past. Questions were raised on rural TIF dollar amounts and where the TIF areas are located. Nelsen indicated that Board gave approximately 1% of project costs when approached for prior funding by other entities. He also discussed the funding ACED received from the private and public for the City of Audubon and lack of participation from other municipalities. Currently the rural basic fund gives an allocation to ACED for over \$30,000 each year. Concerns were also expressed on the need for rural dollars for rural projects. Board also discussed their consideration of needing economic development in cities and that rural residents also use these areas as well as the need to bring potential residents to the entire county. Nelsen was questioned on abstaining from the vote as he serves as Supervisor, is on ACED Board and Audubon Rec Center Board. The hearing was closed at 10:35 a.m.

Darci Alt met with Board and County Attorney David Wiederstein regarding the regionalized funding and levy rates for Mental Health. The Sheriff also joined via a conference call. Attorney Wiederstien advised Nelsen to abstain voting on the urban renewal amendment. Due to absence of VanAernan, the amendment will be postponed until the following board meeting. Susanne Gerlach and Jen Smith of PFM were present to review proposed offers to local banks regarding the current and proposed amended project and refinancing of urban renewal debt. Upon hearing Board's refinancing plans/timeline Auditor questioned/advised the Board that they/secondary roads had neglected to include any of the refinancing into their September 8<sup>th</sup> amendment being proposed. If not included County would be paying double interest when refinancing is received until another amendment was prepared. Discussion held on moving back the departmental amendment deadline and setting dates regarding further action on the amendment hearing was also postponed until further information requirements can be gathered and plans presented to all department heads via a memo.

Motion-Thompson Second-Nelsen to approve the payment of claims as submitted by various departments, Emergency Management, E911 and Assessor as listed in a separate publication following these minutes in the amount of \$343,897.52. Vote-all in favor.

Auditor Frederiksen presented/reviewed the Annual Urban Renewal report for FY17 and TIF project expenditures to-date work which she had completed. Motion-Thompson Second-Nelsen to approve the FY17 Annual Urban Renewal Report as presented. Vote-all in favor. Supervisors requested assistance for their other departmental budget amendment items needed.

Motion-Thompson Second-Nelsen to adjourn the meeting at 2:23 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

09/06/2017 through 09/19/2017

Vendor	Description	Amount
ACE HARDWARE	BATTERIES/CUST SUPP	1,430.06
AGRILAND FS INC	FUEL/CONSERVATION	1,522.84
AGRILAND FS INC 73	SR OIL	12,386.72
AMVC VETERINARY SERVICES	DRUG DOG RX/SHERIFF	2.78
ARMENTROUT, DONALD	VA TRANSPORT	80.00
ARNOLD MOTOR SUPPLY	SR SAFETY/LUBRICANTS	94.46
ASBERRY, SHELLI	SCHOOL ELEC WKR/TRAINING	97.75
AUDUBON CO ADVOCATE JOURNAL	SCHOOL AD/SHERIFF	1,110.59
AUDUBON CO SOLID WASTE MGMNT, COMMISS	TRASH DISP	37.88
AUDUBON DIESEL LLC	SR PARTS	21.54
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	MED EXAM REIMB	300.00
AUDUBON FOOD LAND	COMMISSARY SUPP/JAIL	2,745.72
AUDUBON MEDIA CORPORATION	PHN BROCHURES	152.00
AUDUBON-EXIRA READY MIX INC	SR PAVEMENT PATCH	5,884.39
BLOMME, LINDA	SCHOOL ELEC WKR/MLG	94.90
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	78.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	132.07
BRAYTON CITY CLERK	SR RUT REIMBS	665.59
BULLER, ANITRA	SCHOOL ELEC WKR/TRAINING/MLG	100.57
CAMPBELL, PAUL	TWP MTG REIMB	15.00
CARLSON PROPERTY HOLDINGS, AUDUBON FR	VA RENT	497.00
CARPENTER UNIFORM CO	SAFETY EQUIP/SHERIFF	418.91
CASEYS GENERAL STORES INC	EMA FUEL	37.04
CASS CO AUDITOR	ATTY REIMB	5,878.32
CASS CO HEALTH SYSTEM	WOC/MLG REIMB/PHN	161.12
CENTRAL IA DISTR INC	JANITORAL SUPP/CH	672.50
CENTURYLINK	TELE/E911	14.00
CHAPMAN, ROBERT	SR SAFETY WEAR	130.00
CHRISTENSEN, MARCIA	REIMB ATTY OFFICE SUPPLIES	15.45
CHRISTENSEN, PAUL D	TWP MTG REIMB	15.00
CHRISTENSEN, SARAH G	SCHOOL ELEC WKR/TRAINING/MLG	45.79
CITY SERVICE & PARTS	THERMOSTAT/CONS	627.46
CORPORATE OFFICE	WKLY FLEX FUNDING	109.43
COUNSEL	M/A COPIER/TOP FLOOR	71.97
D & J SUPPLY	SR TIRE REPAIR	107.10
DREES HEATING & PLUMBING INC	PLUMBING SUPP/LABOR/CH	277.17
DREHER SANITATION	TRASH REMOVAL/CH	99.00
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL	78.36
ERICKSON, DAVID G	SR SAFETY WEAR	119.99
EXIRA CITY	SR WATER	43.38
EXIRA FARM SERVICE	VEH RPRS/TIRE RPRS/CONS	168.55
FASTENAL CO	SR BOLTS	364.00
FILTER CARE	SR FILTER CLEANING	16.20
FIRST NATIONAL BANK OMAHA	SR BLDG SUPPLIES	874.10
FORESTRY SUPPLIES INC	RS SAFETY GEAR	273.25
GIBSON, DON	SCHOOL ELEC WKR/TRAINING	59.50
GUTHRIE COUNTY REC	ELECTRICITY/CONS	1,990.52
HALLETT MATERIALS	PEA ROCK/CONS	150.78

Claims Listing Report  
 AUDUBON COUNTY

09/06/2017 through 09/19/2017

Vendor	Description	Amount
HANER, DALE R	VA TRANSPORTS	160.00
HANSEN REPAIR	TIRE RPRS/SHERIFF	102.00
HANSEN, PAULETTE	SCHOOL ELEC WKR/MLG	85.45
HANSEN'S M&M SERVICES	911 ARC VIEW UPDATE	624.00
HAWKINS, INC	CHLORINE PUMP PARTS/CONS	195.93
HEALTHPRO HERITAGE AT HOME	PT/OT/COTA/MLG REIMB	630.30
HENRY M ADKINS & SON INC	SCHOOL BALLOTS PRINTING/TM SET-UP	1,706.38
HINNERS, KYLE	VA MTG/MLG	62.22
HOUSBY MACK INC	SR PARTS	454.43
IA ASSN OF CO CONSERV BRD	FY18 MEMBERSHIP/CONS LEVEL 2	1,100.00
IA PRISON INDUSTRIES	911 SUPPLIES	214.50
IA STATE ASSN OF ASSESSORS	ISAA CONF REG/ASSR	325.00
IA STATE CO TREASURERS ASSOC	ISCTA REG TREAS MTG	65.00
IA STATE UNIV-CTRE	SR TRAINING	125.00
IACCVSO	IACCVSO REG/VA	240.00
IOWA DEPARTMENT OF TRANSPORTAT	SR BLADES	1,512.00
IRON SHOP	TRUCK RPRS/STEEL/PARTS/CONS	1,203.63
ISACA, ATTN: DENISE FRAISE	SEAT CONTINUING EDUCATION	200.00
JACOBSEN INC OF ADAIR	PLBG PARTS/CONS	88.67
JENSEN, CHRIS	SCHOOL ELEC WKR/TRAINING/MLG	102.45
JERICO SERVICES INC	SR DUST CONTROL	198.12
JOHN DEERE FINANCIAL	SR PARTS	769.09
JUELSGAARD, BRIAN	SCHOOL ELEC WKR/MLG REIMB	40.95
KESSLER FUNERAL HOMES INC	MED EXAM TRAVEL REIMB	1,600.00
KOCH BROTHERS	SR MA ENG EQUIPMENT	923.02
KRISTY, SCOTT	SCHOOL ELEC WKR/TRAINING	63.75
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	312.08
LANDUS COOPERATIVE	WEED SPRAY/CONS	111.58
LOG CABIN QUILTING	SR SIGN MTRL	255.68
MAR-HAN INC, HARPER BROOMS/JANITORIAL	SR SHOP TOOLS	170.25
MARNE-ELK HORN TELEPHONE CO	911 TELE	158.90
MARTEN, BECKY L	SCHOOL ELEC WKR	85.50
MARTIN, PAMELA	VA TRANSPORT	80.00
MEDICAP	MED SUPP/PHN	68.43
METAL CULVERTS INC	SR CONSRUTION CULVERT	16,159.80
MEYERS, GLEN	SCHOOL ELEC WKR/TRAINING	97.75
MIDAMERICAN ENERGY CO	CH UTILITIES	2,099.36
MIDWEST WHEEL COMPANIES	SR CLEANING/PARTS	307.98
MULLENGER, RON	TWP MTG REIMB	15.00
MUNCH, DIANA L	ELEC SUPP REIMB	47.57
NACVSO	VET AFFAIRS MEMB 2018	30.00
NELSON, ROBERT J	ADM/PHN MLG REIMB	94.00
NELSON, ROGER B	VA RENT ASST	425.00
NEW OPPORTUNITIES INC	GEN RELIEF FY 18	2,650.08
O'HALLORAN INTERNATIONAL	SR PARTS	896.12
OLSEN, FRANK	VA COMM MTG/MLG	60.34
OMAHA WORLD-HERALD	PAPER RENEWAL/SHER	137.80
OSVALD, JOHN L	TWP MTG REIMB	15.00

Claims Listing Report  
AUDUBON COUNTY  
09/06/2017 through 09/19/2017

Vendor	Description	Amount
OSVALD, SUSAN	SCHOOL ELEC WKR/TRAINING/MLG	106.21
OWEN, JAN	SCHOOL ELEC WKR/TRAINING	59.50
PETERSEN, JEAN	SCHOOL ELEC WKR/TRAINING	97.75
PRODUCTIVITY PLUS ACCOUNT	TRK MATS/PARTS/MISC/CONS	310.76
PURPLE WAVE INC	SR VEHICLE PURCHASE	23,100.00
RASMUSSEN LUMBER CO	KAYAK TRAILER SUPP/CONS	397.01
RDP OFFICE	DP CABLES	7,312.81
RL CRAFT, COMMERCIAL ROOFING	CH ROOF REPAIRS	575.56
RUDOLPH, MARJORIE	SCHOOL ELEC WKR/TRAINING	46.75
SCHILDBERG CONSTRUCTION INC	GRAVEL/CONSERVATION	40,537.89
SCHWAB, JEANNE M	ADM/PHN/BT MLG REIMB	147.11
SHOPKO STORES OPERATING CO LLC	CUST SUPP/CH	187.57
SMITH, DENNIS	SCHOOL ELEC WKR	80.75
SORENSEN, LISA	ADM/PHN MLG REIMB	183.77
SOUTH CONSTRUCTION LLC	SR DUST CONTROL	240.00
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/BRIDGE MRL	828.30
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	65.00
STEEN, SHARLOT K	SCHOOL ELEC WKR/TRAINING/MLG	98.69
STONE PRINTING OFFICE PRODUCTS	LAMINATING SVCS	823.76
STRATFORD GRAVEL INC	SR GRAN MTRL CONTRACTOR	170,765.30
SUBBERT, SHEILA	SCHOOL ELEC WKR/TRAINING/MLG	111.90
SWI JUVENILE EMERGENCY	2ND QTR JUV REIMB	13,034.03
THE OFFICE STOP	TREAS TONER	281.18
THOMPSON, BECKY A	ADM/PHN MLG REIMB	36.66
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS/ATTY/COURT	263.11
TREASURER STATE OF IOWA, ATTN: APRIL B BR	FY18 INDIGENT DEFENSE FUND	3,085.00
UNPLUGGED WIRELESS LLC	SR RADIO REPAIR	702.97
UPS	SHIPPING/SHERIFF	37.23
US CELLULAR	RS PHONE	768.59
VANDERHEIDEN, JODI L	REIMB COPIES/COURT/ATTY	98.00
VERIZON WIRELESS	TELE/PHN	104.16
VETERANS INFORMATION SERVICE	VA INFORMATION BOOK	80.00
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	77.08
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WIEDERSTEIN, ARLEN	SCHOOL ELEC WKR/TRAINING	55.25
WILLIAMSON, ROSEMARY	SCHOOL ELEC WKR/TRAINING	68.00
WINDSTREAM IOWA COMMUNICATIONS	ATTY TELE	133.38
WORTHINGTON TRACTOR PARTS, INC	WATER PUMP/CONS	113.00
ZIEGLER INC	SR PARTS/FILTERS	1,526.13
	<b>GRAND TOTAL</b>	<b>343,897.52</b>



Claims Listing Report  
AUDUBON COUNTY  
09/06/2017 through 09/19/2017

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	33,410.26
0002 GENERAL SUPPLEMENTAL FUND	22,269.99
0006 JAIL COMMISSARY	52.54
0011 RURAL SERVICES BASIC FUND	1,763.03
0020 SECONDARY ROAD FUND	280,622.17
4000 EMERGENCY MGMT SERVICES FUND	237.03
4010 E-911 SURCHARGE FUND	1,011.40
4100 CO ASSESSOR AGENCY	4,421.67
5210 PAYROLL-MISCELLANEOUS	109.43
<b>GRAND TOTAL</b>	<b>343,897.52</b>

**SUPERVISOR'S MINUTE BOOK 2017**

**September 26, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Kent Krause, Jill Christensen, Mitch Rydl, Ellen Ritter and Jeanne Schwab.

Motion-Thompson Second-VanAernam to approve the agenda. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of September 19, 2017. Vote-all in favor.

Kent Krause of Pinnacle discussed the process of Master Matrix scoring with the Board. Motion-VanAernam Second-Thompson to approve scoring of the Master Matrix application of Scott Opperman-Bluebird, (Lincoln 20), ID# 69531, with a score of 440 (minimum of 440 is needed). No public comments were received. Vote-all in favor. Motion-Thompson Second-VanAernam to recommend DNR approval of the Construction Permit Application for Scott Opperman-Bluebird (Lincoln 20) due to the absence of any known statute or rule violation. Vote-all in favor.

Motion-VanAernam Second-Thompson to change the November 7 meeting to November 6 at 8:30 a.m. and to change the November 14 meeting to November 15 at 8:30 a.m. Vote-all in favor.

Nelsen read a letter from Dave Wiederstein regarding a conflict of interest as Nelsen sits on the ACED board and Wiederstein stated there was no conflict as there is no personal gain. Motion-Thompson Second-VanAernam to approve Resolution 2017-43 as follows. Vote-all in favor.

**RESOLUTION NO. 2017-43**

A Resolution to approve 2017 Amendment to Urban Renewal Plan for the Audubon County Consolidated Urban Renewal Area

WHEREAS, the Board of Supervisors of Audubon County (the "County") created the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, it has been proposed to add a new urban renewal project to the urban renewal plan for the Urban Renewal Area involving an economic development grant to Audubon County Economic Development to be used for matching grants for projects in the cities of Audubon, Exira, Kimballton, Brayton and Gray; and

WHEREAS, Chapter 403 of the Code of Iowa requires that, before a county approves any new urban renewal project, or adds property to an urban renewal area, a county must amend the existing urban renewal plan to include that new project or new property; and

WHEREAS, a 2017 Amendment to the urban renewal plan Urban Renewal Area (the "2017 Amendment") has been prepared, which describes the economic development grant to Audubon County Economic Development; and

WHEREAS, notice of a public hearing by the Board on the proposed 2017 Amendment was given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted the hearing; and

WHEREAS, copies of the 2017 Amendment, notice of public hearing and notice of a consultation meeting with respect to the 2017 Amendment were sent and the consultation meeting was held; and

WHEREAS, the 2017 Amendment was submitted to the County Planning and Zoning Commission;

NOW, THEREFORE, It is Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. It is hereby determined by this Board as follows:

A. The 2017 Amendment conforms to the general plan of the County;

B. The economic development project described in the 2017 Amendment is necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.

Section 2. The 2017 Amendment, as referred to herein and made a part hereof and in the form attached hereto, is hereby in all respects approved.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved September 26, 2017.

/s/ Todd M. Nelsen, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve Amending the Urban Renewal Plan for the Audubon County Consolidated Urban Renewal Area. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve the West Central Iowa Rural Water utility permit for Lincoln 28-33. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for Western Iowa Power Cooperative in Lincoln 20. Vote-all in favor. Motion-Thompson Second-VanAernam to approve a utility permit for Raccoon Valley Electric in Viola 11. Motion-VanAernam Second-Thompson to approve the deletion of asset #9, 1998 pick-up. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of asset #1047, monitor. Vote-all in favor. Rydl stated his men have been doing bridgework, hauling rock, edge rutting. Rydl discussed Hungry Canyon money and upcoming bridge projects.

Ellen Ritter and Jeanne Schwab discussed HIPAA compliancy services and the refund due from CAROSH. The Board instructed Ritter to contact Gary Jones of Midwest Compliance Associates for services.

Motion-Thompson Second-VanAernam to approve the appointment of Michael Brooks, as Deputy Sheriff. Vote-all in favor. Motion-Thompson Second-VanAernam to adjourn the meeting at 12:09 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

October 3, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl, Suzanne Gerlach, Jen Smith and Dave Wiederstein and Bob Josten via telephone.

Motion-Thompson Second-Nelsen to approve the agenda with the addition of September reports for the Recorder, Clerk of Court and Auditor. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the minutes of the September 26, 2017 board meeting. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$129,464.78. Vote-all in favor.

Motion-Thompson Second-Nelsen to accept and place on file the Sheriff's Quarterly Report for July-September. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and place on file the Recorder's September Report of Fees. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file the Clerk of Court's September Report of Fees. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-Nelsen to approve a utility permit for MidAmerican Energy Co. at 1655 180<sup>th</sup> St. in Leroy 18. Vote-all in favor. Rydl discussed excavator repairs, shouldering, patching and the price of gravel.

Motion-Thompson Second-Nelsen to approve setting November 14 at 1:00 p.m. for the canvass of the City elections. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and file the Auditor's September financial reports. Vote-all in favor.

Motion-Thompson Second-Nelsen to accept and place on file a MMP update for Handlos-Ranch South, ID#64829. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and place on file a MMP update for Green Flash II, ID#60791. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file a MMP update for Hatteras, ID#60813. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and place on file a MMP update for Roanoke, ID#62111. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file a MMP for Ben Klocke, ID#67953, Newton 32, Carroll County, Iowa. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve the deletion of Assessor assets #2294, 2295, 2296-Dell Optiplex 330 computers. Vote-all in favor.

Suzanne Gerlach and Jen Smith of PFM gave an update. The Board instructed PFM to send a term sheet to Chris Hemmingsen to send on to the local banks to request proposals.

Motion-Thompson Second-Nelsen to approve the memo for budget amendment deadline and handbook acknowledgment. Vote-all in favor. The Board spoke with Dave Wiederstein via telephone regarding the Training Agreement for a Deputy and Wiederstein stated it is enforceable and also suggested the Board talk with Todd Johnson. The Board discussed the Hamlin gas station property.

Motion-Thompson Second-Nelsen to approve the 2018 Flex Renewal documents. Vote-all in favor. The Board placed a call to Bob Josten regarding forms that will be returned to his office. Motion-Thompson Second-Nelsen to approve the deletion of DP assets #0929 and 0982, Dell monitors. Vote-all in favor.

Motion-Nelsen Second-Thompson to adjourn the meeting at 1:04 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

09/20/2017 through 10/03/2017

Vendor	Description	Amount
ACE HARDWARE	HOSE CAP/CUST	4.59
ARNOLD MOTOR SUPPLY	SR CLEANERS/TOOLS	268.70
AUDUBON CITY LIBRARY	2ND QTR ALLOCATION	6,750.00
AUDUBON CO AIRPORT AUTHORITY	2ND QTR ALLOCATION	9,866.50
AUDUBON CO ECONOMIC DEVE	2ND QTR ALLOCATION	7,611.75
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICES	85.60
AUDUBON CO SHERIFF	SERVICE FEE/SHER	712.38
AUDUBON FOOD LAND	COMM SUPP/JAIL	29.77
BRADSHAW LAW, ATTORNEYS AT LAW	PROF SERVICES/BOS	385.00
BW GAS & CONVENIENCE RETAIL	FUEL REIMB/ASSR	46.36
CARPENTER UNIFORM CO	2 HAT BADGES/SHER	343.47
CENTRAL IA DISTR INC	CUST SUPP/CH	70.02
CHARM-TEX INC	INMATE JAIL SUPP/SHER	133.60
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	DEPUTY VEST/SHER	827.34
CITY SERVICE & PARTS	SR FILTERS & CLEANERS	197.31
CLARK SERVICE AND EXHAUST LLC	RS TIRES	209.98
COAST TO COAST COMPUTER PROD	RECORDER TONER/DP	277.98
CORPORATE OFFICE	WEEKLY FLEX FUNDING	658.42
COUNSEL	SR MA COPIER	405.21
DELTA DENTAL	ATTY SEPT-OCT PREMIUMS	160.20
DOHERTY, AMANDA	MEAL REIMB/DISPATCHER/SHER	24.91
EXIRA CITY	2ND QTR ALLOCATION	3,375.00
FASTENAL CO	SR PARTS/BOLTS	69.66
FIDLAR TECHNOLOGIES INC	QTRLY INFO REPLICATION SER	500.00
GEOCOMM INC	E911 ANNUAL GIS M/A	4,335.00
GRAHAM TIRE STORM LAKE	TIRES/SHERIFF	1,627.52
HALEY EQUIPMENT INC	SR PARTS	282.98
HANSEN REPAIR	VEH RPRS/LABOR/ASSR	580.50
HEART OF IA COMMUNITY SERVICES	REG DISTRIBUTION/MH	34,478.75
HEMMINGSEN, CHRIS	SR POSTAGE	3.84
HOLIDAY INN AIRPORT	DISPATCHER LODGING/SHER	443.52
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	DEPUTY EVAL/SHER	350.00
IMWCA	SR WORK COMP	5,110.00
JEO CONSULTING GROUP INC	SR ENG SERVICE TIF	20,618.80
KIMBALLTON CITY CLERK	2ND QTR ALLOCATION	1,125.00
LARSEN, STEVE	E911 SIGNS/MARKERS	429.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	210.90
MARTEN, BECKY L	SEAT MLG REIMB/ELEC	28.67
MENARDS	BEACH WALL SUPP/CONS	1,693.59
MIDAMERICAN ENERGY CO	SR ELECTRIC	48.54
MIDWEST SPRAY TEAM & SALES INC	RS CONTRACT SPRAYING	11,980.00
NISSLY, PEGGY	TRANSCRIPTS REIMB/ATTY	117.00
NORTHERN SAFETY CO INC	SR SAFWETY GEAR	152.89
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/SHER	519.85
PHIPPEN, SHELBY	MEAL REIMB/DISPATCHER/SHER	41.83
PITNEY BOWES INC	SR POSTAGE	150.00
PITNEY BOWES PURCHASE POWER	CH POSTAGE REIMB	1,644.35
POTTAWATTAMIE CO SHERIFF	SERVICE FEE/SHERIFF	35.00

Claims Listing Report  
AUDUBON COUNTY  
09/20/2017 through 10/03/2017

Vendor	Description	Amount
PRODUCTIVITY PLUS ACCOUNT	RS PARTS/ASSET	1,385.64
RAY, DONNA	MLG REIMB/MH ADVOCATE	161.08
REPORTING SERVICES, LLC	TRANSCRIPTS REIMB/ATTY	92.65
RIESGAARD FARM SUPPLY	RS SEEDING	254.00
ROCKMOUNT RESEARCH/ ALLOYS INC	SR PARTS	200.37
ROKKE, JASON	MEAL REIMB/DEPUTY/SHER	94.39
SCHILDBERG CONSTRUCTION INC	RIP RAP/SOIL CONS	443.44
SHELBY CO AUDITOR	QTRY JUV SER/RENT/UTIL REIMB	567.00
SOUTHWEST IA DIST ASSESSORS	LAND EVAL REGISTRATION/ASSR	175.00
STEFFENSEN, ERIC	SR ADMIN MILEAGE	93.06
STONE PRINTING OFFICE PRODUCTS	CREDIT/OFF SUPP/AUD	9.26
THE OFFICE STOP	OFF SUPP/PHN	46.03
THE SCHNEIDER CORPORATION	SR DATA SERVCIES	1,350.00
UNPLUGGED WIRELESS LLC	RS ASSET	1,220.00
UPS	SHIPPING/SHERIFF	16.47
VAN DIEST SUPPLY COMPANY	RS CHEMICALS	652.45
VERIZON WIRELESS	TELE/SHERIFF	593.19
WELLMARK BC/BS	COBRA ADM FEE	250.00
WENDL, SAM	SR PERMITS	6.25
WILLMS FENCING LLC	SR CONTRACT PROJ	174.99
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,658.23
	<b>GRAND TOTAL</b>	<b>129,464.78</b>

SUPERVISOR'S MINUTE BOOK 2017

October 10, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl, Chris Hemmingsen, Suzanne Gerlach via telephone, and Dave Wiederstein.

Motion-Thompson Second-VanAernam to approve the agenda. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the October 3, 2017 board meeting. Vote-all in favor.

The Board next discussed Recorder's research/request to raise copy fees which had been postponed from prior week as she was unavailable to discuss with Supervisors at that time. No discussion with Recorder. Motion-Thompson Second-VanAernam to approve copy fees of .30 for regular and legal and .40 for 11x17. Ayes: VanAernam, Thompson Nays: None Abstain: Nelsen. Motion passed.

Todd Johnson discussed two contacts/quotes he had negotiated for a pick-up, one from Pat Kaiser's Christiansen Motors for \$18,500 with trade and one from Deters for \$17,116.00 with trade. Johnson stated that the quotes weren't "apples-to-apples" as one truck was a LT and one was a LS model. Motion-VanAernam Second-Thompson to approve the quote from Pat Kaiser's Christiansen Motors for \$18,500.00. Vote-all in favor. Johnson discussed the Deputy training agreement and clarified some items questioned from a prior agreement. Motion-Thompson Second-VanAernam to approve a Training Agreement for new Deputy Michael Brooks. Vote-all in favor. Discussion was held regarding mental health services for the county.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve a utility permit for MidAmerican Energy Co. along 310<sup>th</sup> St. from Jay Ave. to Hwy 71. Vote-all in favor. Rydl discussed obstructions in right of way, hauling rock, bridgework and culverts. A TIF update was discussed with Auditor Lisa Frederiksen and the Board. A conference call was made to Suzanne Gerlach of PFM. Discussion held on contacting Jostens with ordinance correction from the prior month's tif update/conference call.


Motion-VanAernam Second-Thompson to approve an ad for appointment of County Attorney. Vote-all in favor. County Attorney Dave Wiederstein was present and requesting an increase to his current \$25000/\$14000/yr for he and an assistant in the sharing agreement with Cass County. Once he terminates with Cass County at the end of the calendar year, he is requesting an increase in his & assistant's pay to \$45000/35000/year with full family insurance benefits for both part-time positions. He is requesting a response from the Board no later than December 1, 2017. The Board discussed attorney appointment, the requested increase and sharing arrangement. Board will take the matter into consideration and act on at a future meeting.

Motion-Thompson Second-VanAernam to approve the deletion of EMA Dell monitor for recycling. Vote-all in favor.

The Board filed the Notice of Intent to Issue a Permit for Opperman-Bluebird Site, ID#69531 received from the DNR. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Double D Pork LC-Home & County Line. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for AMVCRE, LLC-ALKAJA, ID#65042. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP update for N & J Smith Farms, LLC, ID#65024. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Lawrence Handlos-Handlos-Ranch, ID#60990. Vote-all in favor.

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:20 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Deputy  
Audubon County Auditor

**SUPERVISOR'S MINUTE BOOK 2017**

**October 17, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Dave Hansen, Greg Gust, Nicole Roethlisberger, Jeanne Schwab, Teresa Murray, Deb Umland, Mitch Rydl and Dave Wiederstein.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Berg Sow MMP and Hamlin gas station. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the October 10, 2017 board meeting. Vote-all in favor. The Board asked the State Auditor questions regarding the county credit card policy. The Board discussed credit card charges with Jeanne Schwab, Teresa Murray and Deb Umland.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$187,605.88. Vote-all in favor.

The Board discussed sharing the County Attorney position with another county.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to amend the agenda to approve Guthrie REC utility permit. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for Guthrie REC, Exira 9. Vote-all in favor. Motion-Thompson Second-VanAernam to approve a utility permit for West Central Rural Water utility permit for 110<sup>th</sup> St., Lincoln 5 to Carroll Co. Vote-all in favor. Dave Hansen, Greg Gust and Dave Wiederstein were present for the discussion regarding the 28E Agreement with Brayton. Various options were discussed as to how to pay for the repair of a section of the road. Rydl stated the base needs redone and the road reconstructed. The Board also discussed the cleanup of the Hamlin gas station property with Wiederstein. A lengthy discussion was held regarding the Leroy Township Nishnabotna bridges that are in need of repair or replacement. Rydl stated his crews have been doing bridge and culvert work and working on dirt roads.

The Board and Jeanne Schwab discussed a contract for HIPAA compliance services.

Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Berg Sow, LLC, Lincoln 36. Vote-all in favor. Motion-Thompson Second-VanAernam to adjourn the meeting at 1:37 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor



10/04/2017 through 10/17/2017

Vendor	Description	Amount
ACE HARDWARE	RS SEED/TOOLS	1,129.15
AGRILAND FS INC	FUEL/SHERIFF	2,074.62
AGRILAND FS INC 73	RS FUEL	24,574.04
AUDUBON CITY	GEN RELIEF UTIL REIMB	42.65
AUDUBON CO ADVOCATE JOURNAL	ADV/PHN	973.99
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICES	128.40
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	320.87
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSAL SERVICE	151.64
AUDUBON DIESEL LLC	SR PARTS	45.03
BAKER, RICHARD M	VA MEETING REIMB	50.00
BAUER BUILT TIRE CENTER INC	SR TIRES	2,527.20
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	566.00
BOLDT, PAULETTE KAY	HCA/HMK MLG/PHN	103.40
BRAND, SCOTT	WATERSHED RPRS/MLG REIMB	242.93
BUSINESS CARD	LODGING/VEH EXP/FUEL/SHERIFF	1,129.96
CARD SERVICES	INTERNET/NET SUPP/CONS	445.79
CASEYS GENERAL STORES INC	EMG MGT FUEL	36.74
CASS CO AUDITOR	ATTY WAGES/BENEFITS REIMB	6,024.62
CENTRAL IA DISTR INC	CH CUST SUPP	1,205.15
CENTRAL IOWA WATER INC	BOILER SUPP/CH	366.00
CENTURYLINK	E911 TELE	14.00
CHRISTIAN HOME ASSOC	JUV SER REIMB	1,399.50
CORPORATE OFFICE	WEEKLY FLEX FUNDING	1,050.82
COUNSEL	M/A COPIER/PHN	165.58
D & J SUPPLY	RS TIRE/LABOR	947.90
DASH MEDICAL GLOVES	DISP GLOVES/SHER	147.80
DOLLAR GENERAL CORP	CLEANING SUPP/CONS	24.70
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS/MISC ADD & LABOR	397.48
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL	78.36
ED M FELD EQUIP CO INC	FIRE EXT INSP/CH	114.00
EMERGITECH LLC	E911 SERVICES	2,090.00
EXIRA CITY	SR WATER	117.86
EXIRA FARM SERVICE	TIRES/TIRE RPRS/VEH MAINT/CONS	863.19
FASTENAL CO	SR PARTS/BOLTS	107.92
FILTER CARE	SR FILTER CLEANING	191.50
FIRST NATIONAL BANK OMAHA	LODGING/ASSR	568.71
GRABILL, KENT	RS MILEAGE	129.72
HACH COMPANY	WATER TEST SUPP/CONS	439.42
HANSEN REPAIR	TIRE RPRS/SHER	155.00
HANSEN'S M&M SERVICES	E911 UPDATES REIMB	624.00
HEALTHPRO HERITAGE AT HOME	PT/OT/COTA REIMB/MLG PHN	2,048.10
HINNERS, KYLE	VA MTG/MLG REIMB	62.22
HOUSBY MACK INC	SR PARTS	5,035.94
IA COUNTY ATTORNEYS ASSN	ATTY REG	325.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	JAIL SCHOOL REIMB/SHER	125.00
IA WORKFORCE DEVELOPMENT	UNEMPL COMP-PHN	1,512.00
IAED	RECERT DISPATCHER/E911	50.00
IMWCA	@WKRS COMP AUDIT ADJ	2,622.00

Claims Listing Report  
 AUDUBON COUNTY  
 10/04/2017 through 10/17/2017

Vendor	Description	Amount
IOWA DEPARTMENT OF TRANSPORTAT	WALL MAP/RECORDER	20.00
IOWA LAND RECORDS	RECORDER REG	50.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY REIMB	3,948.00
IRON SHOP	TIRE RPRS/GASES/BRAKES/CONS	300.81
ISU - REGISTRATION SERVICES	SR ENG TRAINING	800.00
JOHN DEERE FINANCIAL	MOWER BELTS/CONS	144.08
KAM LINE HIGHWAY MARKINGS INC	SR LINE PAINTING	13,495.60
KIMBALL MIDWEST	SR PARTS	291.40
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	171.55
LANDUS COOPERATIVE	DRUG DOG FOOD	523.78
MAINSTAY SYSTEMS INC	M/A IA SYSTEM/SHER	237.00
MARNE-ELK HORN TELEPHONE CO	TELE/E911	158.60
MEDIACOM	JAIL CABLE TV/SHER	101.92
MEDICAP PHARMACY #8051	MED SUPP/PHN	36.12
METAL CULVERTS INC	SR CULVERT MTRL	8,028.00
MIDAMERICAN ENERGY CO	SR GAS/ELECTIC	1,416.62
MIDWEST WHEEL COMPANIES	SR PARTS	2,328.13
NATIONAL ELEVATOR INSPECTION	CH ELEVATOR INSPECTION	40.00
NELSON, ROBERT J	ADM/PHN MLG REIMB	49.35
NELSON, ROGER B	VA RENT REIMB	425.00
NEW OPPORTUNITIES INC	FY18 GEN RELIEF	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	59.79
PLUMBMASTER INC	PLBG SUPP/CH	134.16
POWERPLAN	SR PARTS/LABOR	597.26
PRODUCTIVITY PLUS ACCOUNT	POLE SAW/CONS	602.96
RASMUSSEN LUMBER CO	SHELVING SUPP/ELEC	433.91
RDP OFFICE	SR OFFICE EQUIP	2,543.64
REGION XII COUNCIL OF GOVTS	1ST QTR TRANSIT SER REIMB	836.53
RIESGAARD, GARY N	VA MTG REG/MLG REIMB	95.80
ROBERTS, JASON	EROSION CTRL REIMB	7,010.75
ROCKMOUNT RESEARCH/ ALLOYS INC	SR PARTS	200.37
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	66,137.20
SCHWAB, JEANNE M	ADM/PHN/BT MLG REIMB	129.72
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	AUD/ELEC SHRED	40.00
SORENSEN, LISA	ADM/PHN MLG REIMB	5.64
SOUTHSIDE WELDING & MACH LLC	RS PARTS	1,203.98
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	26.00
STEPHENS-PECK INC	TITLE BOOK REV/TREAS	90.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/RECORDER	161.10
THE OFFICE STOP	CREDIT OFF SUPP/PHN	212.85
THOMPSON, BECKY A	ADM/PHN MLG REIMB	70.03
THOMSON REUTERS WEST PYMT CTR	LAW PUBL REIMB/ATTY/COURT	263.11
TRAINING RESOURCES, C/O EPI RESOURCES	NURSING CEU'S/PHN	48.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TEST/SHER	150.00
UNPLUGGED WIRELESS LLC	LED SPOTLIGHT/SHER	332.00
VERIZON WIRELESS-VSAT NORTH	CELL PHONE EXTRACTION	50.00
VETTER EQUIPMENT - NAPA 1	MOWER PART/CH	4.54
VON BOKERN ASSC	HR REIMB	2,250.00

**Claims Listing Report**  
**AUDUBON COUNTY**  
10/04/2017 through 10/17/2017

---

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	56.40
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	TELE/ATTY	136.32
WOHLERS, KODY	RS EQUIPMENT	5,000.00
WORTHINGTON TRACTOR PARTS, INC	SHIPPING/CONS	40.46
ZIEGLER INC	SR PARTS/FILTERS	1,228.00
	<b>GRAND TOTAL</b>	<b>187,605.88</b>

---

Claims Listing Report  
AUDUBON COUNTY  
10/04/2017 through 10/17/2017

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	34,561.75
0002 GENERAL SUPPLEMENTAL FUND	866.14
0010 MH/DD SERVICES FUND	17.41
0011 RURAL SERVICES BASIC FUND	17,806.04
0020 SECONDARY ROAD FUND	129,987.97
4000 EMERGENCY MGMT SERVICES FUND	56.38
4010 E-911 SURCHARGE FUND	2,936.60
4100 CO ASSESSOR AGENCY	322.77
5210 PAYROLL-MISCELLANEOUS	1,050.82
<b>GRAND TOTAL</b>	<b>187,605.88</b>

SUPERVISOR'S MINUTE BOOK 2017

October 24, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Doug Weston, Mitch Rydl, Susanne Gerlach, Jen Smith and Chris Hemmingsen.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. Doug Weston informed the Board that the elevator is not working and he is checking as to whether it can be repaired or will need replaced. Weston stated that the tower lights were repaired. Weston discussed snow removal at the courthouse and asked the Board to let him use his discretion.

Motion-Thompson Second-VanAernam to approve the minutes of the October 17, 2017 board meeting. Vote-all in favor.

Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Sunburst Valley Farms, LLC-Moonlight, ID#64179. Vote-all in favor.

The Board discussed sharing attorney services with another county. Motion-Thompson Second-VanAernam to reappoint Dave Wiederstein as County Attorney for a 90 day period. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to amend the agenda to approve a Windstream utility permit. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for Windstream at 1929 200<sup>th</sup> St. Vote-all in favor. Rydl stated the new excavator should be delivered today, his crews are doing bridgework, repairs and inspections, excavator training and cleaning ditches.

Susanne Gerlach and Jen Smith of PFM discussed their Proposed Schedule in regards to the General Obligation Urban Renewal Bonds and also explained the process. Motion-Thompson Second-VanAernam to approve Resolution 2017-44 as follows. Vote-all in favor.

RESOLUTION NO. 2017-44

Resolution to fix a date for a public hearing on a General Obligation Urban Renewal Loan Agreement

WHEREAS, the Board of Supervisors (the "Board") of Audubon County, Iowa (the "County"), has established the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, the Board has previously held hearings on proposals to enter into loan agreements in a principal amount not to exceed \$6,200,000, pursuant to the provisions of Sections 331.402 and 403.9 of the Code of Iowa, for the general county purpose of carrying out projects in the Urban Renewal Area consisting of construction, reconstruction and improvement of county roads (the "County Road Improvements"); and

WHEREAS, the Board has amended the plan for the Urban Renewal Area to include a project consisting of an economic development grant to Audubon County Economic Development for the purpose of making matching grants for projects in the cities of Audubon, Exira, Kimballton, Brayton and Gray, and the Board has determined that additional funds should be borrowed in the amount of \$300,000 for this project; and

WHEREAS, the Board proposes to enter into an additional loan agreement (the "Additional Loan Agreement") in a principal amount not to exceed \$300,000, pursuant to the provisions of Sections 331.402 and 403.9 of the Code of Iowa, for the general county purpose of financing the economic development grant to Audubon County Economic Development, and, in lieu of calling an election therefor, the County desires to institute proceedings to enter into the Additional Loan Agreement by causing a notice of such proposal to be published, including notice of the right to petition for an election;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The Board shall meet on the 15th day of November, 2017, at the County Courthouse, Audubon, Iowa, at 10:00 a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Additional Loan Agreement.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the Additional Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once and not less than 10 nor more than 20 days before the date of said meeting, in a legal newspaper of general circulation in the County. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO HOLD HEARING ON LOAN AGREEMENT  
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$300,000  
(GENERAL OBLIGATION ECONOMIC DEVELOPMENT GRANT)

The Board of Supervisors of Audubon County, Iowa, will meet on the 15th day of November, 2017, at the County Courthouse, Audubon, Iowa, at 10:00 a.m., for the purpose of holding a public hearing on entering into a loan agreement (the "Additional Loan Agreement") in a principal amount not to exceed \$300,000 for the purpose of paying the cost, to that extent, of carrying out a project in the Audubon County Consolidated Urban Renewal Area consisting of an economic development grant to Audubon County Economic Development for the purpose of making matching grants to the cities of Audubon, Exira, Kimballton, Brayton and Gray.

The Additional Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402 and 403.9 of the Code of Iowa. The Additional Loan Agreement will constitute a general obligation of the County.

The maximum rate of interest which may be paid under the Additional Loan Agreement is 6% per annum.

At that time, the Board will receive oral or written comments from any resident or property owner of the County. At any time before the date fixed for taking action to enter into the Additional Loan Agreement, a petition may be filed with the County Auditor asking that the question of entering into the Additional Loan Agreement be submitted to the registered voters of the County.

By order of the Board of Supervisors of Audubon County, Iowa.

/s/ Lisa Frederiksen, County Auditor

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved October 24, 2017.

/s/ Todd M. Nelsen, Chairperson, Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to adjourn the meeting at 11:41 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2017

October 31, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Kent Grabill, Mitch Rydl and Jeanne Schwab.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the minutes of the October 24, 2017 board meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Matthew Halbur, ID#59813, Iowa 25, Crawford Co. Vote-all in favor.

Kent Grabill gave a Weed Commissioner update. Motion-VanAernam Second-Thompson to approve the 2017 Weed Commissioner Annual Report. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-VanAernam to set a special meeting for Wednesday, November 1, 2017 at 11:00 a.m. Vote-all in favor.

Rydl stated his crews are doing maintenance, grading roads, spotting rock and cleaning ditches. Rydl also discussed the possibility of future wind turbines within the county.

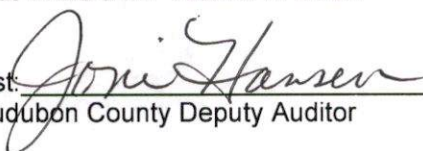
Lisa Frederiksen discussed the budget amendment. Motion-Thompson Second-VanAernam to set the Public Hearing for the Budget Amendment for Wednesday, November 15, 2017 at 10:15 a.m. Vote-all in favor.

Motion-Thompson Second-VanAernam to adjourn at 11:08 a.m. Vote-all in favor. Motion-Thompson Second-VanAernam to withdraw the motion to adjourn. Vote-all in favor.

Jeanne Schwab updated the Board on a grant she had applied for and received that would benefit the Audubon and Exira Fire Departments providing a portable CPR device. Schwab also updated the Board on a meeting with Gary Jones regarding HIPAA services and training. Schwab stated that she, Ellen Ritter, Bob Bogler and Gary Jones held this meeting.

Motion-Thompson Second-VanAernam to adjourn the meeting at 11:23 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2017

November 1, 2017

The special meeting of the Board of Supervisors was called to order at 11:00 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen and Mitch Rydl.

Motion-Thompson Second-Nelsen to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Thompson to move into closed session pursuant to Iowa Code Section 21.5(c). Vote-all in favor.

Motion-Thompson Second-Nelsen to move out of closed session at 12:02. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the ICAP settlement proposal. Vote-all in favor.

Motion-VanAernam Second-Thompson to adjourn the meeting at 12:12 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor



SUPERVISOR'S MINUTE BOOK 2017

November 7, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Miranda Bills, Janell Bluml, Kent Wirth and Mitch Rydl.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of software. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of the October 31, 2017 board meeting. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the November 1, 2017 board meeting. Vote-all in favor.

Miranda Bills discussed real estate software with the Board and will get more information for the Board.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$405,521.94. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and place on file the Clerk of Court's October Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Recorder's October Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Auditor's October month-end reports. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve/disapprove 2017 Family Farm Applications. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the custodial agreement. Vote-all in favor.

Thompson discussed mental health employee that will cover Guthrie and Audubon counties and that someone will be in Audubon 2 ½ days per week.

Kent Wirth, District Court Administrator, addressed the Board regarding office space for a Family Treatment Court Coordinator that will be here approximately 12-15 hours per week.

The Board called Steve Kenkel, Shelby County Supervisor, regarding sharing of attorney services and Kenkel informed them that it would not work at this time.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-VanAernam to approve the deletion of #6-2005 Chevy pickup; #66-1994 Chevy Blazer and #67-1991 Chevy ½ ton pickup. Vote-all in favor. Rydl stated his crews have been doing bridge maintenance, spotting rock and working on dirt roads.

Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:39 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

10/18/2017 through 11/06/2017

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPP	838.85
AGRI DRAIN CORPORATION	SR CULVERT MTRL	31.82
AUDUBON CITY	SR WATER	2,222.93
AUDUBON CO EXTENSION SVC	WC TRAINING	35.00
AUDUBON CO SHERIFF	SERVICE FEE/SHER	561.03
AUDUBON COUNTY	SR OFFICE SUPPLIES	31.99
AUDUBON FOOD LAND	COMMISSARY SUPP/SHERIFF	1,741.70
AUDUBON MEDIA CORPORATION	OFF SUPP/SHER	68.00
BAKER, RICHARD M	VA COMM MTG REIMB	128.96
BILLS, MIRANDA	RECORDER MTG MLG REIMB	84.60
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	78.00
BW GAS & CONVENIENCE RETAIL	FUEL/VEH EXP/ASSR	141.03
CAMPBELL, DEBBIE M	TREASURER MTG MLG REIMB	125.96
CARPENTER UNIFORM CO	DEPUTY NAMETAG/SHER	485.76
CASS CO AUDITOR	ATTY WAGE REIMB	5,977.72
CATERPILLAR FINANCIAL SERV COR	SR PRINCIPAL & INTEREST EQUIP	222,945.76
CHET CHRISTENSEN ESTATE, C/O CHRIS CHRIS	GEN RELIEF RENT REIMB	150.00
CHRISTENSEN, MARCIA	OFF SUPP REIMB/ATTY	21.06
CITY SERVICE & PARTS	SR PAINT/FILTERS/PARTS	326.50
CORPORATE OFFICE	WEEKLY FLEX FUNDING	635.94
COUNSEL	M/A COPIER/MAIN FLR	140.52
D & J AUTO INC	VEH EXP/SHERIFF	94.67
D & J SUPPLY	SR TIRE REPAIR	1,410.00
DANNER LAWNSCAPES INC	CH LAWN SPRAYING	81.00
DELTA DENTAL	ATTY DENTAL INS NOV-DEC	160.20
DIAGNOSTIC IMAGING ASSOCIATES	INMATE EXAM/SHER	411.50
DOHERTY, AMANDA	MEAL REIMB/DISPATCHER	7.69
DREES HEATING & PLUMBING INC	CH BOILER PARTS/RPRS	1,210.76
DREHER SANITATION	SEPT CH TRASH SERVICE	49.50
ELMQUIST WELDING & RPR INC	RS LABOR/PARTS	145.82
FASTENAL CO	SR PARTS	763.99
FIRST NATIONAL BANK OMAHA	RS LODGING	918.58
GALLS LLC	SAFETY SUPP/SHER	132.99
GUTHRIE CO ENVIRONMENTAL HLTH	SANITARIAN REIMB 1ST QTR	5,323.37
GUTHRIE COUNTY REC	UTILITIES/CONS	1,893.14
HANSEN REPAIR	TIRE RPRS/SHER	20.00
HARLAND TECHNOLOGY SERVICES	DP MAINT AGR REC PRINTERS	60.08
HEALTHPRO HERITAGE AT HOME	PT/OT/MLG REIMB/PHN	742.45
HEMMINGSSEN, CHRIS	SR ADMIN MILEAGE	73.32
HINNERS, KYLE	VA MTG MLG REIMB	103.40
HOLIDAY INN AIRPORT	MTG LODGING/ASSR	386.40
HORIZON EQUIPMENT	CH LAWNMOWER	745.13
IA STATE UNIV-CTRE	SR ENG TRAINING	80.00
IAED	EMD RECERT/DISPATCHER	50.00
IMAGETEK INC	TECH SUPP/TREAS	37.50
IMWCA	SR WORK COMP	5,110.00
IOWA ALLIANCE IN HOME CARE	PHN MTG REG	195.00
IOWA DEPARTMENT OF TRANSPORTAT	SR CONTRACT PROJ TIF	84,789.02

Claims Listing Report  
AUDUBON COUNTY

10/18/2017 through 11/06/2017

Vendor	Description	Amount
IOWA DIV OF LABOR SERVICES	CH BOILER INSP	40.00
IRON SHOP	SR TIRES/PARTS/LABOR	3,385.89
ISACA, ATTN: DENISE FRAISE	ELEC MTG REG/AUDITOR	300.00
JEO CONSULTING GROUP INC	SR ENG SERVICES	3,924.00
KESSLER FUNERAL HOMES INC	FUNERAL SERVICE REIMB/VA	1,800.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	158.99
MARRIOTT	SR ADMIN LODGING	133.28
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	PHN MED SUPP	220.18
MEDIACOM	CABLE/JAIL/SHERIFF	110.42
METAL CULVERTS INC	SR CULVERT MTRL	7,763.40
MIDAMERICAN ENERGY CO	SR ELECTRIC	1,494.29
MY WAY DESIGNS	SHIRTS/PHN	283.00
NISHNA VALLEY CYCLE	RS PARTS	99.76
O'HALLORAN INTERNATIONAL	SR PARTS	1,175.70
OLSEN, FRANK	VA MEETING REIMB/MLG	60.34
PAT KAISER'S CHRISTIANSEN MTRS	SR PARTS	2.84
PATTISON SAND COMPANY LLC	SR GRAN MTRL	34,668.59
POSTMASTER	PO BOX RENTAL/SHERIFF	70.00
POWERPLAN	RS PARTS/TOOLS	1,023.11
RASH, DIXIE D	TRANSCRIPT SERVICES/ATTY	98.00
RDP OFFICE	DP LABOR/SHER	218.49
RIESGAARD, GARY N	VA MTG MLG/MEALS/LODGING REIMB	639.30
SECRETARY OF STATE	NOTARY RENEWAL/SHER	30.00
SHELBY COUNTY EMA	TELEPHONE/EMER MGT	299.99
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/WELDING/TOOLS	1,046.57
STONE PRINTING OFFICE PRODUCTS	VA BANNER	228.98
THE OFFICE STOP	SR OFFICE SUPPLIES	24.47
TIBBETS, NATHAN	MTG MEAL REIMB/DEPUTY	72.39
UMLAND, DEBRA	MTG MLG/ASSESSOR	86.34
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	297.85
US CELLULAR	RS PHONE	541.24
VANWALL EQUIPMENT	SR FILTERS	65.07
VERIZON WIRELESS	TELE/SHERIFF	593.83
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WIEDERSTEIN, DAVID	ATTORNEY MLG	173.38
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,605.11
	<b>GRAND TOTAL</b>	<b>405,521.94</b>

SUPERVISOR'S MINUTE BOOK 2017

November 14, 2017

The special meeting of the Board of Supervisors was called to order at 1:00 p.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson and Becky Marten.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

The Board convened as the Official Board of Canvassers at 1:00 p.m. The Board canvassed the votes from the November 7, 2017 election for the cities of Audubon, Exira, Kimballton, Brayton and Gray and instructed the Auditor's office to forward the abstracts, results and certificates on to the City Clerk of each municipality.

Board discussed the County Attorney position.

Motion-Thompson Second-VanAernam to adjourn the meeting at 1:40 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor Clerk

**SUPERVISOR'S MINUTE BOOK 2017**

**November 15, 2017**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Becky Marten, Doug Weston, Miranda Bills, Miranda Bills, Todd Johnson, Teresa Murray, Chris Hemmingsen, Deb Campbell, Gary Riesgaard, Mitch Rydl, Mike Blum, Susan Osvald, Robert Ammann, Jim Burns and Bob Bogler.

Motion-Thompson Second-VanAernam to approve the agenda with the addition of court office space. Vote-all in favor. Doug Weston informed the Board he hired an elevator consultant to review the elevator status and that a water main had broken in the street again. Weston signed a custodial agreement and Nelsen instructed Weston that he is to call a supervisor when he will work more than 8 hours in a day for snow removal.

Motion-Thompson Second-VanAernam to approve the minutes of November 6, 2017. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of November 14, 2017. Vote-all in favor.

Miranda Bills informed the Board that Fidlar will be coming to meet with her on Friday regarding their software.

The Department Head meeting was held and credit card usage was discussed, the Wellness program and battery back-ups for the courthouse.

The Chairman opened the public hearing on the Loan Agreement. Mike Blum had several questions as to where the money was coming from and the Board answered his questions. No written comments were received. Motion-VanAernam Second-Thompson to close the public hearing. Vote-all in favor. Nelsen opened the public hearing on the FY18 Budget Amendment. No written or oral comments were received. Motion-Thompson Second-VanAernam to close the public hearing. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the authorization of a Loan Agreement not to exceed \$300,000.00 as set forth in Resolution 2017-45. Vote-all in favor.

**RESOLUTION NO. 2017-45**

Resolution expressing intent to authorize a Loan Agreement and issue Bonds in an amount not to exceed \$300,000

WHEREAS, Chapters 331 and 403 of the Code of Iowa authorize counties to enter into loan agreements and borrow money for the purpose of paying the cost of urban renewal projects; and

WHEREAS, the Board of Supervisors (the "Board") of Audubon County, Iowa (the "County"), has proposed to enter into a loan agreement (the "Loan Agreement") in a principal amount not to exceed \$300,000, pursuant to the provisions of Chapters 331 and 403 of the Code of Iowa, for the purpose of paying the cost, to that extent, of carrying out a project in the Audubon County Consolidated Urban Renewal Area consisting of an economic development grant to Audubon County Economic Development for the purpose of making matching grants to the cities of Audubon, Exira, Kimballton, Brayton and Gray, and has published notice of the proposed action and has held a hearing thereon, and no petition has been filed asking that the question of entering into the Loan Agreement be submitted to the registered voters of the County; and

WHEREAS, it is necessary at this time for the Board to express its intent to authorize the Loan Agreement for the purpose set out above and to express its intent to issue General Obligation Urban Renewal Bonds in the future, in a principal amount not to exceed \$300,000 (the "Bonds"), in evidence of the obligation of the County under the Loan Agreement;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The County hereby determines to enter into the Loan Agreement in the future, providing for a loan to the County in a principal amount not to exceed \$300,000 for the purposes set forth in the preamble hereof.

Section 2. The County also determines to issue the Bonds at the time such funds are needed.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved on November 15, 2017.

/s/ Todd M. Nelsen, Chairman  
Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
County Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-46 adopting the FY18 Budget Amendment. Vote-all in favor.

**RESOLUTION NO. 2017-46  
A RESOLUTION ADOPTING BUDGET AMENDMENT  
FOR FYE JUNE 30, 2018**

**WHEREAS**, Audubon County approved by a motion/vote the FY18 budget at the March 14, 2017 board meeting and signed the corresponding certification; and

**WHEREAS**, Audubon County subsequently published and approved by a motion/vote the FY18 proposed budget amendments in the manner set out by Iowa Code Section 331.435 on November 3, 2017

**NOW THEREFORE BE IT RESOLVED** by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY17 Audubon County budget amendment is hereby formally approved as published and as presented.

Dated this 15th day of November, 2017.

By: /s/ Todd M. Nelsen, Chairman  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-47 for Amendment Appropriations. Vote-all in favor.

**RESOLUTION 2017-47**

**WHEREAS**, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2018, and had published the amendment according to the law, and

**WHEREAS**, it is now desired to amend the appropriations for the departments,

**NOW, THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors that the appropriations be amended effective November 15, 2017 as follows:

- General Svces(Dept 51 – Function 9100 -- Fund 0001) increase \$ 42,167
- General Svces (Dept 51—Function 9100 – Fund 0002) increase \$ 12,333
- Secondary Rds(Dept 20 – Function 7200 – Fund 0020)increase \$ 208,000
- Secondary Rds(Dept 20 – Function 0100 – Fund 0020)increase \$ 150,000
- Auditor (Dept 02 – Function 9010 – Fund 0001) increase \$ 10,150
- Auditor (Dept 02 – Function 9010 – Fund 0002) increase \$ 1,665
- Conservation (Dept 22 – Function 0210 – Fund 0004) increase \$ 25,000
- Nondepartmental(Dept 99 –Function 0100—Fund 1500) increase \$ 3,450,000
- Nondepartmental(Dept 99 –Function 0110—Fund 1500) increase \$ 50,000
- Nondepartmental(Dept 99 – Function 0300 – Fund 1500) increase \$1,623,000
- Nondepartmental(Dept 99 – Function 6320 – Fund 0003) increase \$ 300,000
- Nondepartmental(Dept 99 – Function 6000 – Fund 0011) increase \$ 17,500
- Nondepartmental(Dept 99 – Function 3300 – Fund 0002) increase \$ 28,500

Passed and approved this 15<sup>th</sup> day of November, 2017 with the vote thereon being as follows:

Ayes: Nelsen, VanAernam, Thompson  
/s/ Todd M. Nelsen, Chairman  
Audubon County Board of Supervisors

Nays: None  
Attest: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Mitch Rydl gave a TIF update and discussed projects within the TIF area. Rydl gave a weekly update and stated his crews were working on dirt roads and spotting rock. Rydl discussed ditch cleaning and drainage and also the Pattison rock.

Robert Ammann, Nutrition Director, presented the Elderbridge Agency on Aging Annual Report. Jim Burns and Susan Osvald were also present. Ammann also presented the FY19 budget request.

The Board discussed the office space requested by the Court for the Children’s Justice Coordinator.

Bob Bogler discussed battery back-ups with the Board and how they work in conjunction with the generator.

Motion-VanAernam Second-Thompson to adjourn the meeting at 12:30 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor Clerk

SUPERVISOR'S MINUTE BOOK 2017

November 21, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Michael Hooper, Sarah Jennings, Kim Johnson, Miranda Bills, Deb Campbell, Brandon Tews, Breanna Gonzales, Mitch Rydl, Mike Jensen, Doug Weston and Dave Wiederstein via telephone.

Motion-Thompson Second-VanAernam to approve the agenda with the addition of TIF Certification and Compensation Board. Vote-all in favor. Michael Hooper and Sarah Jennings discussed the County Attorney position.

Miranda Bills informed the Board of her meeting with Fidlar regarding software and that they are working on a proposal.

Brandon Tews and Breanna Gonzales of Heart of Iowa Community Services discussed Mental Health services available in the county and that Breanna will be in the Audubon office 2 ½ days per week and also in Guthrie County 2 ½ days per week as a Program Coordinator/Compliance Officer.

Motion-VanAernam Second-Thompson to approve the sharing of office space for Mental Health Coordinator and the Children's Justice Coordinator.

Motion-Thompson Second-VanAernam to approve the minutes of the November 15, 2017 meeting. Vote-all in favor. The Board discussed their representatives for the Compensation Board.

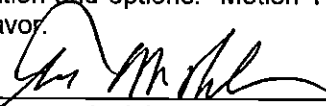
Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve a utility permit for Regional Water Inc. at 1895 Littlefield Dr. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the Public Notice for Fuel bids. Vote-all in favor. Mitch discussed Hungry Canyons. Rydl stated his crews are doing bridgework, repairing culverts, stockpiling rock and getting ready for snow.

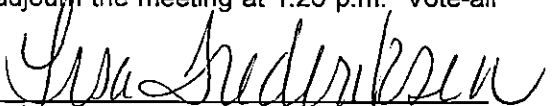
Mike Jensen gave a Continuation of Government update and stated that a copy of the COG Plan will be kept offsite. Jensen also discussed Hazard Mitigation and that Audubon currently doesn't have a plan. Jensen stated that the county isn't required to have a plan but if there is a disaster, we wouldn't be eligible for federal money.

The Board discussed the elevator and stated that the Consultant said that parts are available for the elevator. Township reports that are required to be filed were discussed and the deadlines that they are due.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$600,678.89. Vote-all in favor.

Doug Weston discussed vacation and on call hours. The Board discussed the County Attorney position and options. Motion-Thompson Second-VanAernam to adjourn the meeting at 1:26 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

11/07/2017 through 11/21/2017

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPP	607.36
AGRILAND FS INC	FUEL/VEH EXP/SHER	1,729.81
AGRILAND FS INC 73	RS FUEL	15,162.02
ARNOLD MOTOR SUPPLY	SR PAINT/TOOLS/MISC LUBS	681.59
ASBERRY, SHELLI	CITY ELEC WKR REIMB	82.87
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUB	2,352.47
AUDUBON CO SHERIFF	SERVICE FEE/SHER	346.33
AUDUBON CO SOLID WASTE MGMNT, COMMISS	2ND QTR ALLOCATION	11,978.75
AUDUBON FOOD LAND	COMMISSARY SUPP/JAIL	4,283.03
AUDUBON MEDIA CORPORATION	OFF SUPP/SHER	68.00
AUDUBON-EXIRA READY MIX INC	SR CONST PROJ MTRL	1,983.75
BAUER BUILT TIRE CENTER INC	SR TIRES	5,054.40
BILLS, MIRANDA	MTG MLG REIMB/RECORDER	79.90
BLOMME, LINDA	CITY ELEC WKR REIMB	93.50
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	320.00
BOLDT, PAULETTE KAY	HCA/HMK MLG/PHN	101.99
BRAYTON CITY CLERK	SR RUT REIMBS	427.28
BUSINESS CARD	LODGING/OFF SUPP/SHER	330.99
CASEYS GENERAL STORES INC	FUEL/EMG MGT	68.34
CENTRAL IOWA WATER INC	BOILER TEST/CH	250.00
CENTRAL SALT LLC	SR SNOW MTRL	7,875.72
CENTURYLINK	TELE/E911	14.00
CHRISTIAN HOME ASSOC	JUV SHELTER CARE/ATTY	1,446.15
CINTAS	SR MEDICAL SUPPLIES	8.56
COLLECTIVE DATA	SR DATA SERVICE & COMPUTER	16,200.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	200.92
COUNSEL	M/A COPIER/PHN	95.02
DREHER SANITATION	OCT TRASH/CH	49.50
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL	78.36
EXCHANGE STATE BANK	INTEREST TIF LOAN.	173,418.26
EXIRA CITY	SR WATER	51.35
EXIRA FARM SERVICE	TIRE REPAIRS/CONS	17.00
EXIRA PLUMBING & HEATING	SR TOOLS/LABOR/BLDG	386.40
FARM & HOME PUBLISHERS	BAL 2016 PLATBOOKS	996.00
FASTENAL CO	SR PARTS/BOLTS	77.50
FIRST NATIONAL BANK OMAHA	BACKGROUND CK REIMB	894.31
FISHBACK, MICHELLE	TEST REG REIMB/SHERIFF	30.00
FRANK DUNN CO	SR PAVEMENT PATCH	1,498.00
GIBSON, DON	CITY ELEC WKR REIMB	89.25
GUTHRIE COUNTY REC	CONS ELECTRIC UTILITY	1,050.40
HANSEN'S M&M SERVICES	E911 ADDRESS	727.20
HEALTHPRO HERITAGE AT HOME	PT/OT/ST VISTS/MLG PHN	1,829.95
HOUSBY MACK INC	SR PARTS/OIL	2,911.78
IA DEPT OF AG & LAND, PESTICIDE BUREAU	WC LICENSES	45.00
IMAGETEK INC	M/A AGREEMENT/TREAS	1,370.06
IOWA DIV OF LABOR SERVICES	CH ELEVATOR PERMIT	75.00
IRON SHOP	LABOR SEEDER PTO/CONS	58.18
ISSDA FINANCIAL ADMINISTRATOR	ISSDA DISPATCHER RENEW	375.00



11/07/2017 through 11/21/2017

Vendor	Description	Amount
JEO CONSULTING GROUP INC	PROF SERVICE/TROUBLESOME CREEK	12,500.00
KRISTY, SCOTT	CITY ELEC WKR REIMB	82.87
LAFOY, PENNY	HCA/HMK MLG/PHN	196.93
LANDUS COOPERATIVE	DRUG DOG FOOD/SHER	491.63
MARNE-ELK HORN TELEPHONE CO	TELE/E911	159.40
MARTEN, BECKY L	CITY ELEC WKR/MLG	119.68
MCDERMOTT & SON ROOFING CO, C/O ROB CL	CH ROOF RPRS	31,121.80
MEDICAP PHARMACY #8051	MED SUPP/PHN	88.72
MENARDS	GLOVES/TARPS/CONS	112.83
MEYERS, GLEN	CITY ELEC WKR REIMB	80.75
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	133.33
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE CONSULT	1,458.33
MIDWEST RADAR & EQUIPMENT	MPH RECORD/SHERIFF	280.00
MIDWEST WHEEL COMPANIES	SR PARTS/BATTERIES/CLEAN	1,224.91
NATIONWIDE	SURETY BOND INS RENEWABLE	2,171.00
NELSON, ROBERT J	ADM/PHN MLG REIMB	81.78
OPTIONS INK	SR SIGNAGE	174.85
OWEN, JAN	CITY ELEC WKR REIMB	55.25
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHER	49.50
PETERSEN, JEAN	CITY ELEC WKR	38.25
POLK COUNTY TREASURER, POLK CO MEDICAL	FEE/MED REVIEW	170.15
PRODUCTIVITY PLUS ACCOUNT	VEH SUPP/CONS	59.78
RASMUSSEN LUMBER CO	CONCRETE MIX/WOOD/CONS	289.38
RAY, DONNA	REIMB MH ADV MLG	110.25
RDP OFFICE	SR DATA SERIVCE	2,985.90
SALVO DEREN SCHENCK GROSS, ATTORNEYS /	TRIAL PREP/MLG/ATTY	782.10
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	65,406.77
SCHWAB, JEANNE M	ADM/PHN MLG REIMB	29.61
SHOPKO STORES OPERATING CO LLC	PHONE CARD/CONS	480.47
SORENSEN, LISA	ADM/PHN MLG REIMB	8.93
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	26.00
STEEN, SHARLOT K	CITY ELEC WKR/MLG REIMB	92.27
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/ELEC/AUD	142.37
STOREY KENWORTHY	W2/1099/ACA FORMS	117.35
SUBBERT, SHEILA	CITY ELEC WKR/MLG	98.09
THE AUTO CLINIC	BATTERY/VEH RPRS/CONS	339.25
THE OFFICE STOP	OFF SUPP/PHN	95.74
THOMPSON, BECKY A	ADM/PHN MLG REIMB	97.29
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS/COURT/ATTY	263.11
UMLAND, DEBRA	MTG MLG/ASSR	124.93
US CELLULAR	RS PHONE	541.24
VERIZON WIRELESS	TELE/PHN	52.30
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	89.77
WESTERN IOWA TOURISM REG	TOURISM ALLOCATION	500.00
WILLIAMS WELDING INC	RS PARTS	81.29
WILLIAMSON, ROSEMARY	CITY ELEC WKR REIMB	89.25
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	187.70
WORTHINGTON AG PARTS	WATER TEST SHIPPING/CONS	13.00

Claims Listing Report  
AUDUBON COUNTY  
11/07/2017 through 11/21/2017

---

Vendor	Description	Amount
ZIEGLER INC	SR PARTS/FILTERS/LABOR/ASSET	218,911.54
	GRAND TOTAL	600,678.89

---

Claims Listing Report  
AUDUBON COUNTY  
11/07/2017 through 11/21/2017

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	54,988.82
0002 GENERAL SUPPLEMENTAL FUND	15,477.81
0003 ECONOMIC DEVELOPMENT FUND	500.00
0004 CONSERVATION PARK IMPROVEMENT	449.97
0006 JAIL COMMISSARY	302.29
0010 MH/DD SERVICES FUND	110.25
0011 RURAL SERVICES BASIC FUND	13,343.46
0020 SECONDARY ROAD FUND	473,591.82
0034 NW AUDUBON/WIND TIF FUND	40,309.38
4000 EMERGENCY MGMT SERVICES FUND	196.97
4010 E-911 SURCHARGE FUND	900.60
4100 CO ASSESSOR AGENCY	306.60
5210 PAYROLL-MISCELLANEOUS	200.92
<b>GRAND TOTAL</b>	<b>600,678.89</b>

SUPERVISOR'S MINUTE BOOK 2017

November 28, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Rick Thompson and Lisa Frederiksen. Absent: Gary VanAernam.

Motion-Thompson Second-Nelsen to approve the agenda with the removal of Windstream utility permit. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve the minutes of the November 21, 2017 meeting. Vote-all in favor. Motion-Thompson Second-Nelsen to approve Molly's Class B Native Wine Permit. Vote-all in favor. Motion-Thompson Second-Nelsen to approve Resolution 2017-48 as follows. Vote-all in favor.

Resolution 2017-48

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that effective December 1, 2017, Amy Elmquist, be employed as part-time Auditor clerk. Starting wage will be \$12.25/hour with a minimum of 25 hours/week. Fringe benefits will follow the Audubon County Employee Information Handbook. Wage adjustments may be made at the 6 month and/or 12 month anniversaries.

Dated at Audubon County, Iowa this 28<sup>th</sup> day of November 2017.

/s/ Todd M. Nelsen

Chairperson, Board of Supervisors, Audubon County, Iowa

ATTEST By: /s/ Lisa Frederiksen  
Audubon County Auditor

Motion-Thompson Second-Nelsen to adjourn the meeting at 9:00 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2017

December 5, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Amy Elmquist, Mitch Rydl, Melissa Thygesen, Jason Rokke, Kim Johnson, Jill Christensen, Dave Wiederstein via telephone and Doug Weston.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of elevator repairs and Secondary Roads. Vote-all in favor.

Mitch Rydl discussed cash flow for Secondary Roads. Rydl stated his men have been working on erosion control, cutting trees and digging ditches.

Motion-Thompson Second-VanAernam to approve the minutes of the November 28, 2017 Board meeting. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$148,312.15. Vote-all in favor.

Clerk of Court, Kim Johnson, discussed the need for an additional key for the room the Children's Justice Coordinator will be using. The Board will have Doug Weston check into getting an additional key.

Motion-Thompson Second-VanAernam to accept and place on file the Clerk of Court's November Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Recorder's November Report of Fees. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the deletion of I-Voter's Dell OptiPlex, asset #2269. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve Resolution 2017-49 as follows. Vote-all in favor.

Resolution 2017-49

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that effective January 1, 2018, Joni Hansen, decrease hours to part-time as Deputy Auditor. Hours will average a minimum of 25 hours/week. Fringe benefits will follow the Audubon County Employee Information Handbook. Dated at Audubon County, Iowa this 5th day of December 2017.

/s/ Todd M. Nelsen  
Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST:  
By: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to accept and place on file the resignation of Sheriff Deputy Patrick Hamilton effective January 1, 2018. Vote-all in favor.

The Board contacted Dave Wiederstein by telephone regarding the public hearing and process regarding the attorney vacancy. Motion-Thompson Second-VanAernam to approve the Public Notice for Intent to Fill Vacancy of County Attorney. Vote-all in favor.

The Board discussed the opioid litigation proposal. Melissa Thygesen discussed the training and use of Narcam. Motion-Thompson Second-VanAernam to approve Resolution 2017-50 for County to pursue certain legal claims against certain opioid manufacturers. Vote-all in favor. A complete copy of resolution is on file in the Auditor's office for viewing.

Motion-VanAernam Second-Thompson to move into closed session. Vote-all in favor. The Board came out of closed session. The Board took no action.

Doug Weston discussed setting up an account with Unitec to order parts for the elevator. The Board set up an account for this. Weston also discussed additional keys needed for some offices and that he would contact a locksmith.

The Board checked and reviewed fixed assets prepared by the State Auditor. Motion-Thompson Second-VanAernam to approve the State Auditor fixed asset schedule. Vote-all in favor.

The Board contacted Duane Deist and Deist agreed to serve as a Compensation Board representative for the Board of Supervisors.

Second-VanAernam to adjourn the meeting at 12:25 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

11/22/2017 through 12/5/2017

Vendor	Description	Amount
ACE HARDWARE	TRASH BAGS-GEN	13.99
AGRI DRAIN CORPORATION	RS HORT SUPPLIES	425.00
AUDUBON CITY	NOV WATER BILL-GEN RLF	51.73
AUDUBON CO MEMORIAL HOSP	SHER INMATE OUTPATIENT VISIT	4,218.55
AUDUBON CO SHERIFF	COMPLETE JAIL SENT-SHER	819.12
BRAYTON CITY CLERK	SR RUT REIMBS	1,224.06
CENTRAL IA DISTR INC	DISINFECTANT-GEN	489.05
CENTRAL IOWA WATER INC	BOILER SUPP-GEN	155.00
CITY SERVICE & PARTS	SR PARTS/BLDG/TOOLS	50.12
CORPORATE OFFICE	WEEKLY FLEX FUNDING	301.03
COUNSEL	M/A COPIER-ASSR	98.61
DANNER LAWNSCAPES INC	FERTILIZER APP-GEN	81.00
DASH MEDICAL GLOVES	SHER JAIL GLOVES	46.90
ESRI INC	RS DATA SERIVCE	650.00
EXIRA CITY	GEN REL WATER BILL	100.00
FIRSTLINE OUTDOOR POWER	RS PARTS	115.20
FREDERIKSEN, LISA	MLG ISACA SCHOOL	181.42
HEART OF IA COMMUNITY SERVICES	FY18-Q2 REGIONAL DIST-MH	34,478.75
HENRY M ADKINS & SON INC	ELEC EQUIP MA-ELEC	4,790.00
IAED	#2034855 A. DOHERTY EMD RECERTIFICATION	80.00
IRON SHOP	SR LABOR/TIRES/SUPPLIES	2,386.56
JEO CONSULTING GROUP INC	SR ENG SERVIC TIF	3,468.00
JOHNSON, TODD W	SHER UNIFORM CLEANING REIMBURSEMENT	43.57
KARL CHEVROLET	SR VEHICLES	84,847.58
MCATEE TIRE INC	SR ITRES	415.84
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	GUAZE/DRSNG-PH	45.82
MEDIACOM	SHER CABLE SERVICE	101.92
MEDICAP PHARMACY #8051	SHER JAIL INMATE MEDS	65.02
MIDAMERICAN ENERGY CO	SR ELECTRIC	54.88
NELSON, ROGER B	RENT FOR M9163	425.00
NEW OPPORTUNITIES INC	FY18-GEN RLF	1,325.00
NISSLY, PEGGY	REIMB DEPOSITION FEES-ATTY	71.00
NIX, JONI K	REIMB TRANSCRIPTS-ATTY	108.50
O'KEEFE ELEVATOR CO., INC.	ELEVATOR TEST-GEN	436.28
PAULSEN, SHAWN	SR MILEAGE	91.74
POLK COUNTY TREASURER, POLK CO MEDICAL	CHIEF ME REVIEW FEE-NONDEPT	270.15
POWERPLAN	SR PARTS	123.25
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	779.15
RDP OFFICE	DP LABOR-PHN	1,057.34
RYDL, MITCH	SR MILEAGE REIMGS	127.84
SHOPKO STORES OPERATING CO LLC	PHN SUPPLIES	37.68
SOUTHSIDE WELDING & MACH LLC	SR LABOR,PARTS, WELDING SUP	1,094.11
THE OFFICE STOP	BUSINESS CARDS-PH	15.33
UMLAND, DEBRA	VANGUARD USER GROUP/MEAL-ASSR	222.74
VERIZON WIRELESS	SHER TELE	433.98
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	VA TELE	1,875.84

Claims Listing Report  
AUDUBON COUNTY  
11/22/2017 through 12/5/2017

---

Vendor	Description	Amount
	GRAND TOTAL	148,312.15

---

SUPERVISOR'S MINUTE BOOK 2017

December 12, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Amy Elmquist, Miranda Bills, Teresa Murray, Deb Campbell, Mitch Rydl, Chris Hemmingsen, Jill Christensen, Dwight Jessen, Bob Gust and Dave Wiederstein via telephone.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of maintenance and attorney updates. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the December 5, 2017 Board meeting. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Auditor's November financial reports. Vote-all in favor.

The Board discussed HIPAA training. Motion-Thompson Second-VanAernam to not join the ISAC HIPAA 2017-2018 service agreement. Vote-all in favor.

Miranda Bills questioned the status of the ATV Ordinance. Nelsen will call Dave Wiederstein and ask him to draw something up. Bills informed the Board that she will be staying with the Fidar software as Fidar has lowered their fee from \$13,000.00 to \$9,400.00.

The Board discussed the Compensation Board members.

Deb Campbell discussed decertifying the City TIF moneys and that she had contacted our software provider regarding the process of doing this and would check with the State Auditor.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-VanAernam to award the bid for the CA10 bridge to Dixon Construction Co. for \$398,639.30. Vote-all in favor. Motion-VanAernam Second-Thompson to award the bid for M66 resurface to Henningsen Construction for \$1,200,666.84. Vote-all in favor. Motion-Thompson Second-VanAernam to award the bid for N36 resurface to Norris Asphalt for \$2,479,011.03. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of asset #1403, impact tool. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the fuel bid with Agriland FS. Vote-all in favor. Discussion was held regarding work that was done on a dirt road and a fence along the road that was taken out and now the landowner wants it replaced. The Board advised Rydl to contact Dave Wiederstein. Rydl stated his men have been working on erosion control, cutting trees and digging ditches. A TIF update was held. Mitch and Chris discussed data processing services and Rydl recommended that Chris not call our current provider for services and that they have someone else they want to hire. Nelsen advised them not to hire someone that did not have a certificate of insurance. The Board held a telephone conference call with Dave Wiederstein regarding IT service provider.

Nelsen updated the Board regarding the needs that the new attorney has regarding her office furnishings and that Doug Weston is looking into another provider for keys within the courthouse. Motion-VanAernam Second-Thompson to adjourn the meeting at 12:25 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor



SUPERVISOR'S MINUTE BOOK 2017

December 19, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Amy Elmquist, Sarah Jennings, Todd Johnson, Kim Johnson, Miranda Bills, Duane Deist, Teresa Murray, Mitch Rydl, Thinkspace via telephone, Adam Schweers, Jeanne Schwab, Deb Campbell, Susanne Gerlach via telephone and Doug Weston.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of MMP updates and Dixon Construction contract. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the December 12, 2017 Board meeting. Vote-all in favor.

Todd Johnson met with the Board. Motion-VanAernam Second-Thompson to approve Resolution 2017-51 as follows. Vote-all in favor.

Resolution 2017-51

**BE IT HEREBY RESOLVED** by the Audubon County Board of Supervisors, that Christopher Reischl be hired as a full time Deputy Sheriff effective December 20<sup>th</sup>, 2017. His salary will start at 80% of the Sheriff's salary. This position will follow the union contract.

Dated at Audubon County, Iowa this 19th day of December 2017.

Ayes: Nelsen, VanAernam, Thompson      Nays: None

Audubon County Board of Supervisors

/s/ Todd M. Nelsen, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Johnson discussed a temporary staffing issue during a 60 day period that they are down two deputies. Johnson stated Paul Greufe had reviewed. Motion-Thompson Second-VanAernam to approve a Letter of Understanding between the Sheriff's office and Teamsters Local 238 temporarily modifying the patrol deputies schedules. Vote-all in favor. Letter of Understanding provided was without the beginning/ending dates for the 60 day period.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$228,678.71. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve a budget memo for all departments with budgets to be returned by January 8, 2018. Vote-all in favor.

The Board discussed additional keys for some offices and Kim Johnson stated she needed a key for the room used by the Mental Health Coordinator and the Children's Justice Coordinator. Sarah Jennings will need a key for the courtroom.

Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Jason Christensen, ID#57968, Douglas 23. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for CHMD Pork, Inc., ID#62087, Sharon 7. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file MMP updates for Pheasant Ave. Farms, ID#58382; Alan Jensen, ID#61526; Dan Jorgensen, ID#60478; Lawrence Handlos-Steffes, ID#61952; Lawrence Handlos-King, ID#61964; Lawrence Handlos-Home East, ID#59727 and Kent Grabill, ID#58071. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the Darrell's Place Class C Liquor License. Vote-all in favor.

The Board discussed the Region XII request for grant funds and Nelson will respond to Rick Hunsacker of Region XII. The Board discussed an ICAP Safety Grant fund. Sarah Jennings stated a drone would be very helpful with crime scenes and Todd Johnson agreed. Motion-VanAernam Second-Thompson to use the ICAP safety grant to apply for a drone. Vote-all in favor.

The Board opened the public hearing regarding the intent to fill the County Attorney position. No oral or written comments were received. Duane Deist inquired as to whether she would be full time or part time and if she could also serve as the City Attorney. Sarah Jennings stated she would be available to the Board and the public at all time. Motion-Thompson Second-VanAernam to close the public hearing. Motion-VanAernam Second-Thompson to approve Resolution 2017-52 as follows. Vote-all in favor.

Resolution 2017-52

**WHEREAS**, a vacancy exists in the Office of the Audubon County Attorney because of the resignation of David L. Wiederstein as acting County Attorney effective January 1, 2018.

**NOW THEREFORE, BE IT RESOLVED** that Sarah A. Jennings be and she is hereby appointed as the part-time County Attorney of Audubon County, Iowa, to fill the vacancy created by the resignation of David L. Wiederstein, said appointment to be effective January 2, 2018, and for the remainder of the term of office for County Attorney, all in accordance with applicable statutes and the Constitution of the State of Iowa governing the appointment to fill vacancies in office.

Further, be it resolved, effective January 1, 2018, the salary of the Audubon County Attorney position is set in the sum of \$82,400.00 annually.

Passed and adopted this 19th day of December 2017.

Ayes: Nelsen, VanAernam, Thompson      Nays: None

Audubon County Board of Supervisors

/s/ Todd M. Nelsen, Chairperson

Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Discussion was held regarding the reimbursement of death expenses for out of county and out of state residents. Jennings stated that her office will handle those requests for reimbursement.

Teresa Murray discussed IT services and stated that the hospital might consider sharing a position and that the Board should contact the hospital. Nelsen called ACMH and left a message for Suzanne Cooner.

Mitch Rydl gave the Secondary Roads update. Motion-VanAernam Second-Thompson to approve the Chair to sign future documents for the Cameron 10 bridge with Dixon Construction Co. Vote-all in favor.

Rydl discussed a gift certificate that an employee had received and Sarah Jennings advised not to accept it and return with a letter of explanation.

Sarah Jennings let the Board know that wellness funds don't need to be approved by the Board if they are approved by the Wellness committee.

The Board held a telephone conference with Thinkspace regarding IT services and Thinkspace will submit a proposal. The Board recessed at 12:00 p.m. The Board reconvened at 1:00 p.m.

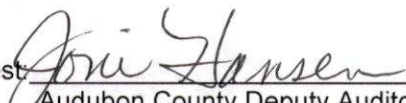
Adam Schweers of Computer Concepts of Iowa discussed IT services and Schweers will submit a proposal for services to the Board.

The Board held a telephone conference call with Susanne Gerlach of PFM and Gerlach gave a bonding update. Nelsen also advised Gerlach to contact Lisa Frederiksen.

Doug Weston asked Nelsen to meet and approve his timesheet after the meeting.

Motion-Thompson Second-VanAernam to adjourn the meeting at 2:10 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest   
\_\_\_\_\_  
Audubon County Deputy Auditor

12/06/2017 through 12/19/2017

Vendor	Description	Amount
HINNERS, KYLE	VA MEETING/MILAGE	62.22
HOLIDAY INN AIRPORT	MTG LODGING/ SHER	221.76
HOUSBY MACK INC	SR PARTS	248.86
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	TASER CERT SHER	1,958.40
IA PRISON INDUSTRIES	UNIFORM SHER	225.00
IA STATE ASSN OF ASSESSORS	ASS MEMBERSHIP DUES	650.00
IAED	EMD RECERT KATHY & SHELBY	100.00
IEMA, TREASURER	EMER MGMT IEMA ACTIVE MEMBERSHIP	150.00
JACOBSEN INC OF ADAIR	CONS PLUMBING PARTS FOR HYDRANT	139.43
JOHNSON, TODD W	WINTER SCHOOL MEAL REIMB SHER	15.00
KIMBALL MIDWEST	SR PARTS	200.62
LAFOY, PENNY	PHN MLG	145.70
LANDMANDS BANK	SAFE DEP BOX RENT/SHER	35.00
MAIL SERVICES LLC	TREAS PRINTING AND POSTAGE	403.24
MARNE-ELK HORN TELEPHONE CO	EMA TELE	157.80
MARTIN, PAMELA	VA TRANSFET	240.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	PHN MED SUPP	180.16
MED-PASS INC	PHN OASIS FORM	31.23
MIDAMERICAN ENERGY CO	SR ELECTRIC	3,488.53
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE CONSULT	1,458.33
MIDWEST UNDERGROUND	CONS PARTS FOR CHIPPER	475.62
MIDWEST WHEEL COMPANIES	SR PARTS	643.58
NAPA	SHER VEHICLE PARTS	9.23
NELSON, ROBERT J	PHN MILAGE	62.51
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	7,325.00
NORTHLAND PRODUCTS CO	SR PARTS CLEANING	251.93
O'HALLORAN INTERNATIONAL	SR PARTS	64.10
PAT KAISER'S CHRISTIANSEN MTRS	2015 52 TAHOE REP/SHER	23,208.81
PAULSEN, SHAWN	SR ENG MILEAGE	91.74
RASMUSSEN LUMBER CO	CONS LAGS AND PLYWOOD	369.93
RDP OFFICE	ASSR DP 30 GIG BACKUP	2,429.75
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	30,189.36
SCHWAB, JEANNE M	PHN MILAGE	77.08
SHELBY CO AUDITOR	QTRLY JUV SERV/RENT/UTIL REIMB	567.00
SHOPKO STORES OPERATING CO LLC	CUST SUPP/PAPER TOWELS	58.90
SINOW, ROGER	911 SIGN INSTALLATION	440.00
SMITH, DAN	CONS OATS FOR ELK	300.00
SORENSEN, LISA	PHN MILAGE	147.58
STONE PRINTING OFFICE PRODUCTS	REV CM AUD	878.67
SWI JUVENILE EMERGENCY	3RD QTR JUN REIMB	13,034.03
THE OFFICE STOP	OFFICE SUPPLIES/TREAS	130.47
THOMPSON, BECKY A	PHN MILAGE	214.32
THOMSON REUTERS WEST PYMT CTR	LAW PUBL REIMB/ATTY/COURT	263.11
UMLAND, DEBRA	ASS MILAGE	69.00
UNITYPOINT CLINIC-OCCUPATIONAL	AUD/PHN EMPL DRUG SCREENS	78.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	170.00
VERIZON WIRELESS	PHN TELE	52.19
WAHLERT, CHRISTINE G	PHN MILAGE	56.40

12/06/2017 through 12/19/2017

Vendor	Description	Amount
ACCU STEEL INC	SR BUILDING REPAIRS	175.00
ACE HARDWARE	GEN SPRING CLAMP SET	424.62
AGRI DRAIN CORPORATION	CONS TILE INLETS	114.28
AGRILAND FS INC	SHER FUEL	2,137.41
AGRILAND FS INC 73	SR GAS	25,282.54
ARNOLD MOTOR SUPPLY	SR TOOLS	48.48
AUDUBON CO ADVOCATE JOURNAL	BOS MINUTES/PUBLICATIONS	1,352.62
AUDUBON CO SHERIFF	SHERIFF SERVICE FEES	350.50
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DUMP FEE	27.00
AUDUBON DIESEL LLC	SR LABOR/PARTS	419.19
AUDUBON FOOD LAND	JAIL COMMISSARY SUPPLIES/SHER	1,412.29
AUDUBON-EXIRA READY MIX INC	SR PAVEMENT PATCH	2,790.88
BAIER, DREW	WATERSHED ANIMAL CONTROL	400.00
BAKER, RICHARD M	VA MEETING	50.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	78.00
BOLDT, PAULETTE KAY	PHN MILAGE REIMB	130.19
BRIGGS HEALTHCARE	PHN OASIS RECERT/DISCHG	42.00
BROWN SHOE FIT CO	STEEL TOE BOOTS (BRUCE)	130.00
CARD SERVICES	CONS INTERNET BOOT INSERTS/ BOLTS	112.55
CASEYS GENERAL STORES INC	EMA FUEL	49.93
CASS CO AUDITOR	ATTY WAGE REIMB	6,212.53
CASS CO HEALTH SYSTEM	NEW EMP EXAMS AUD/PHN	272.00
CENTRAL SALT LLC	SR SNOW MTRL	7,843.02
CENTURYLINK	EM MONTHLY SERVICES	14.00
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	VEST SHER	827.34
CITY SERVICE & PARTS	CONS MUD FLAPS FOR DUMP TRUCK	36.28
CORNING RENTAL	CONS RENT FOR STUMP GRINDER	630.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	654.51
COUNSEL	M/A MAIN FLOOR	145.41
D & J SUPPLY	SR TIRE REPAIR	39.90
DREES HEATING & PLUMBING INC	CH VALVES IN LAW LIB/NURSE	572.12
ECOLAB PEST ELIMINATION DIV	PEST CONTROL JAIL	78.36
ELMQUIST ELECTRIC INC	SR SAFETY GEAR	125.00
ELMQUIST WELDING & RPR INC	RS PARTS	132.66
EXCHANGE STATE BANK	PCE/WCC/AMANCO/NW WIND TIF PRINC PAYMENT	39,438.77
EXIRA CITY	SR WATER	46.28
FASTENAL CO	SR PARTS	83.83
FIDLAR TECHNOLOGIES INC	QTRLY INFO REPLICATION SER	500.00
FILTER CARE	SR FILTER CLEANING	101.90
FIRST NATIONAL BANK OMAHA	LODGING REIMB ASSR	780.60
FULL COMPASS SYSTEMS, LTD	EM FOGGER/JUICE	1,000.00
G & L CLOTHING COMMERCIAL	SR SAFETY GEAR	1,268.75
GATEWAY HOTEL & CONFERENCE CEN	SR ENG SUBS	318.08
GREENE CO SHERIFF'S OFFICE, JACK J WILLIA	JUV ORDER/COURT	129.48
GUTHRIE COUNTY REC	CONS ELECTRIC UTILITY	738.65
HANSEN, RICHARD A	SR SAFETY GEAR	97.51
HANSEN'S M&M SERVICES	ARC MAP/E911 UPDATES	624.00
HEALTHPRO HERITAGE AT HOME	PHN MLG/VISITS	761.70

**Claims Listing Report**  
**AUDUBON COUNTY**  
12/06/2017 through 12/19/2017

---

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
WEST CENTRAL COOPERATIVE, ATTN: KATHY SI	FY18 1ST HALF TIF REBATE	27,837.00
WINDSTREAM IOWA COMMUNICATIONS	CONS TELE	928.55
ZIEGLER INC	SR BLADES/PARTS/FILTERS	9,143.41
	<b>GRAND TOTAL</b>	<b>228,678.71</b>

---

Claims Listing Report  
AUDUBON COUNTY  
12/06/2017 through 12/19/2017

---

FUND TOTALS RECAP

---

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	39,683.43
0002 GENERAL SUPPLEMENTAL FUND	17,217.69
0006 JAIL COMMISSARY	35.08
0011 RURAL SERVICES BASIC FUND	14,816.35
0020 SECONDARY ROAD FUND	84,012.15
0024 RECORDER'S MANAGEMENT FUND	500.00
0034 NW AUDUBON/WIND TIF FUND	18,739.39
0035 AMANCO TIF	4,600.82
0036 WCC TIF	30,303.94
0037 PCE TIF	13,631.62
4000 EMERGENCY MGMT SERVICES FUND	1,337.44
4010 E-911 SURCHARGE FUND	2,053.44
4100 CO ASSESSOR AGENCY	1,092.85
5210 PAYROLL-MISCELLANEOUS	654.51
<b>GRAND TOTAL</b>	<b>228,678.71</b>

SUPERVISOR'S MINUTE BOOK 2017

December 26, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Amy Elmquist, Sarah Jennings, Todd Johnson, Dave & Lori Lebeck, Deb Campbell and Mitch Rydl.

Motion-Thompson Second-VanAernam to approve the agenda. Vote-all in favor. Nelsen gave the oath of office to Attorney Sarah Jennings. The Board discussed start date for the Letter of Understanding for Sheriff's Office and union for schedules.

Nelsen stated Susanne Cooner from the hospital asked to be scheduled on Jan. 9, 2018 Board meeting. Motion-Thompson Second-VanAernam to approve December 19, 2017 minutes. Vote-all in favor.

Dave & Lori Lebeck discussed ATV ordinance and Board stated they are working on a draft.

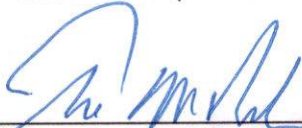
Motion-VanAernam Second-Thompson to approve January 8, 2018 for Standard & Poores rating call for bond sale at 9 a.m. Vote-all in favor. Deb Campbell discussed bond bank account options, has to be interest bearing account, and one single account. Deb asked if Board had a preference, discussed IPAIT. Deb will call three local banks to check best interest rate for \$6.5 million.

Board discussed keys and Court House security with Lisa Frederiksen. Nelsen will talk to Security Committee.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve Windstream utility permit for 2143 190<sup>th</sup> St., LE19. Vote-all in favor. Motion-Thompson Second-VanAernam to approve a contract to Henningsen Construction for \$1,200,666.84 on M66 from F24 to F32. Vote-all in favor. Rydl stated his men are cutting/burning brush. Discussed snow removal with winter hours of 6 to 6.

Board discussed garbage contract and will advertise. Board discussed PCP testing, feel that all new hires and elected officials should take them.

Motion-Thompson Second-VanAernam to adjourn the meeting at 11:26 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2017

December 28, 2017

The special meeting of the Board of Supervisors was called to order at 9:23 a.m. by Board Chairman Nelsen. Present were Todd Nelsen and Rick Thompson. Absent: Gary VanAernam. Others present were Joni Hansen and Mike Blum.

Motion-Thompson Second-Nelsen to approve the agenda. Vote-all in favor.


The Board called Gail Richardson and Joe Rasmussen regarding the Compensation Board. Discussion was held regarding health insurance benefits. VanAernam joined the meeting at 10:50.

The Board worked on next year's budgets.

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:04 a.m. Vote-all in favor.



\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor