

**SUPERVISOR'S MINUTE BOOK "2014"**

Audubon County, Iowa

**Thursday, January 2, 2014**

**Attending: Todd Nelsen, Gary VanAernam, Duane Deist, Joni Hansen**

Meeting called to order by Deputy Auditor Joni Hansen

Motion by Deist to appoint Todd Nelsen chairman. Motion died for lack of second

Motion by Nelsen to appoint Duane Deist as Chairman passed

Approved agenda and minutes of December 13, 2013 meeting

***Approved Resolution 2014-1 (construction evaluation resolution)***

**Approve regular Board meeting dates to be on Tuesday, 8:30 am**

**Approve non-union 2014 courthouse closings**

**Approve Audubon County Advocate Journal as official newspaper for 2014**

Reappoint Linda Kerkhoff to Board of Adjustment; Appoint Todd Nelsen to Enterprise Zone Board

Board appointments to various committees, etc made

Board of Supervisors appointed to be Safety Directors

**Tuesday, January 7, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Jeanne Schwab, Mitch Rydl, Joe Behrens, Chris Whittaker, Josie Clark, Kathy Karstens, Fran Andersen**

Approve agenda with addition of Auditor's month-end

Approve minutes of January 2, 2014 meeting

Approve claims and payment of D&J Supply claim

***Accept/file Clerk of Courts, Auditors and Recorders month-end reports; Sheriff 2<sup>nd</sup> Quarterly Report***

Board discussed tennis court funding and tabled this until review of budget

***Approve/file construction permit application for Handlos-Irlmeier, Viola 34***

***Approve Resolution 2014-2 (surface transportation program application for Route N36)***

SR update

Behrens and Whittaker of Region XII discussed TIF questions. Conf call held with Bob Josten/TIF process

Members of Library Board presented annual update, budget review

Atty update: county farm lease, conflicts of interest, gender balance for vacancies on various boards

**Friday, January 10, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, Mitch Rydl, Larry Sorensen, Chris Hemmingsen, Todd Johnson, Melissa Thygesen, Bruce Haag, Peggy Smalley, Gene Karstens, Jerry Kelly, Gary Olsen, Bill Cramer, Carolyn Bruun, Jill Christensen**

Approve agenda and approve minutes of January 7, 2014

**Approve public notice for Handlos-Irlmeier ID#68002, Viola 34**

Rd Foreman Sorensen and Eng Rydl reviewed roadside budget and secondary roads budget

Sheriff Johnson and M Thygesen reviewed Sheriff's budget

Board met with Conservation Board members and B Haag and reviewed budget

Board discussed Wellness Program with Bruce Haag and Diana Munch

**Tuesday, January 14, 2014**

**Attending: Duane Deist, Todd Nelsen. Absent Gary VanAernam. Others: Lisa Frederiksen, Joni Hansen, Becky Marten, Bruce Haag, Mitch Rydl, Todd Johnson, Jeanne Schwab, Mary Lou Johansen, Deb Campbell, Deb Umland, Doug Weston, Kent Grabill, Jill Christensen, Les Larsen, Gary Riesgaard, Gail Richardson, Arch Andersen, Judy Olsen, Fran Andersen**

Approve agenda and minutes of January 10, 2014 meeting

Safety and department head meeting held. Discussion TIFs, wellness, meal reimbursement

Custodian Weston discussed DP room air conditioner needing replaced, plastering project, rewiring of generator

***Approve Resolution 2014-3(hiring Joshua Marxen)***

Approved JEO agreement R F16 HMA resurfacing

Sec Rds update: work orders, culvert reports and State Auditor responses

Historical Society members gave annual update/budget request

***Accept/file Treasurer semi-annual report and quarterly investment report***

**Amend agenda to include assignment of tax sale certificate**

***Approve assignment of tax sale certificate #050521330002, Lot 6, Block A, City of Audubon***

**Tuesday, January 14, 2014 cont'd**

*Accept/file MMP updates A Jensen ID#61526, Oakfield 4; D Burr ID#60480, Hamlin 11*

*Approve Resolution 2014-4(State letter in support of road tax)*

Atty update given

**Tuesday, January 21, 2014**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Becky Marten, Doug Weston, Lou Herbers, Diane Jackson, Fran Andersen, Jill Christensen

Approved agenda with Diane Jackson, CPC added

Approved claims

*Accept/file MMPs: Handlos-Wegner ID#64333, Leroy 1; Handlos-Rudolph ID#57972, Sharon 1; D Wittrock ID#58183, Hamlin 11; R Bruch ID#58536, Cameron 24; J Meiners-Harold ID#67024, Viola 3; Nelson Farms ID#58248, Oakfield 20; T Sunberg ID#60469, Melville 27*

Approve Auditor signing CADCO letter

*Approve/sign Certification of Cost Allocation Plan; lease agreement with Juvenile Court Services; Business Property Tax Credit Application*

Custodian updated Board on air conditioner and flooring in DP room

Approve deletion of Asset #82(1994 CAT motor grader) and #54(JD rotary cutter)

Supervisor Nelsen updated Board on TC with Jeff Heil

Lou Herbers updated Board on behalf of Airport Authority Board on airport project and future plans

CPC Jackson reviewed Mental Health budget, update of overall program

Atty update

*Approved farm lease and notice of termination with Matt Chambers for county farm*

**Friday, January 24, 2014**

**Attending:** Duane Deist and Todd Nelsen. Absent Gary VanAernam. Also present Lisa Frederiksen, Joni Hansen, Mitch Rydl and Chris Hemmingsen

Approve agenda

Rydl reviewed secondary road budget

Board instructed auditor to put discussion of health insurance benefits for PT employees on agenda of Jan 28

**Tuesday, January 28, 2014**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Laverne Lansman, Paul Walther, Chris Hemmingsen, Virgil Sorensen, Dave Brand, Dave York, Charles Hansen, Russ Bruhn

Approve agenda with addition of HA4 design approval

Approve minutes of January 21 and January 24, 2014 meetings

*Accept/file MMP updates: E Wiederstein ID53202, Cameron 30; B Klocke ID#66574, Viola 5; H Kjergaard-Lauritsen ID#62651, Sharon 1; Kjergaard-Jensen Pork farm ID#62686, Leroy 32; Halbur ID#59617, Lincoln 7*

2013 wages for publication approved

Lansman/Walther addressed Board on behalf of Historical society, requesting letter of support for grant

Set date to canvass votes of special school election Tuesday, February 11, 2014, 11:30 am

*Accept/file Treasurer's December county ledger*

Approve final pay estimate for OA9 and HA4 bridge design with JEO

Auditor discussed the time for averaging insurance benefits for PT employees

Set March 11, 2014 at 10 am for Public Hearing on FY15 budget

NRCS Commissioners met for annual update and reviewed budget

**Tuesday, February 4, 2014**

**Attending:** Duane Deist, Todd Nelsen. Absent Gary VanAernam. Others: Joni Hansen, Becky Marten, Jeanne Schwab, Todd Johnson, Mitch Rydl, Fran Andersen, Jill Christensen

Approve agenda with addition of Clerk's report of fees

Approved minutes of January 28, 2014

Approved claims

*Accept/file master matrix score of 450 for Handlos-Irlmeier, Viola 34. Recommended approval and waive right to Demand hearing before EPA*

*Appoint Marlene Ballou to Conservation Board*

*Appoint Dr JM Cunningham as medical examiner*

*Accept/file Clerk of Courts January 2014 report of fees*

PHN Schwab discussed recent meeting she attended

Sheriff Johnson discussed quotes for Chevrolet Tahoe

**Tuesday, February 4, 2014 continued**

Sec Rds update:

Approved pay voucher for F58 construction to JEO

**Board recessed at 10:24 am and reconvened at 11:20 am**

Board worked on MD&A report

Instructed Board Clerk to correct January 28, 2014 minutes on JEO claims

Atty update: discussed airport authority board and health insurance benefits

Sheriff returned to meeting with additional purchase info

***Approved purchase of 2014 Tahoe from Deery Bros Chevrolet for \$29702.68 without trade***

**Tuesday, February 11, 2014**

**Attending: Duane Deist, Todd Nelsen. Absent Gary VanAernam. Others: Lisa Frederiksen, Diana Munch, Joni Hansen, Kent Grabill, Gary Riesgaard, Les Larsen, Deb Campbell, Deb Umland, Jeanne Schwab, Mitch Rydl, Doug Weston, Bruce Haag, Peggy Smalley, Jerry Kelly, Fran Andersen, Jill Christensen**

Approve agenda with addition of Treasurer's January county ledger

Safety and Department head meetings held: FMLA papers discussed, desk in Clerk's office, reminder to let sheriff's office know when leaving the CH after hours

Sec Rd: **Approve deletion #23 (woodchipper) #54 (rotary disk). Approve utility permit for Marne-Elk Horn Tele Sharon Twp, Sec 29 and 32.** Rydl discussed burning of trees, price of rock, shop activity

Auditor Frederiksen discussed budget items

Approve minutes of February 4, 2014 meeting

Approve Auditor's January month-end reports

Haag, Smalley, Kelly discussed conservation budget. Naturalist position will stay as ½ time for next budget year

**Naturalist sharing agreement with Shelby County will end June 30, 2015**

**Approve compensation board recommendation of 2% wage increase for elected officials**

**Board canvassed special school election held on February 4, 2014. Instructed auditor to forward results**

PHN Schwab discussed Stork's Nest program. Fran Andersen to contact Lola Tigges

Atty update: discussed state auditor's comments on conflict of interest, reviewing policies, proposed amendment to airport ordinance and recodifying of ordinances

**Tuesday, February 18, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Mary Lou Johansen, Deb Campbell, Diane Jackson, Fran Andersen, Todd Johnson, Melissa Thygesen**

Approve agenda with addition of AMVC-South Fork MMP update

**Board counted monies in Treasurer/Sheriff/Recorder/Assessor offices**

Approve minutes of February 11, 2014

Approve claims

**Approved forwarding M D & A responses to state auditor**

**Approve deletion PHN asset #2268-laptop. Chair to sign PHN notification of certification**

***Accept/file MMP for AMVC-South Fork, #63613, Greeley 21***

Sec Rds: bridges, burning, clearing trees, bridge inspections, Region XII projects

Board discussed letter of support for Audubon Recreation Foundation project

Board reviewed Recorder's proposed budget with Johansen, Treasurer budget with Campbell, CPC Jackson's budget

Atty update: Stork's Nest program, estate recovery program and funeral expenses

**Board recessed at 1 pm, reconvened at 1:30 pm**

Reviewed budgets: PHN budget with Schwab, Auditor's budget with Frederiksen, Sheriff's budget with Johnson/Thygesen

**Monday, February 24, 2014**

**Attending: Duane Deist and Gary VanAernam. Absent Todd Nelsen. Others: Lisa Frederiksen, Joni Hansen, Gary Riesgaard, Fran Andersen**

Approve agenda

Reviewed VA budget with Gary Riesgaard. Atty's budget with Fran Andersen

**Approved keeping compensation board recommendation at 2% for all employees**

**Tuesday, February 25, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, Todd Johnson, Mike Jensen, Mitch Rydl, Diane Jackson via telephone, Rick Bohlmann, Fran Andersen, Jill Christensen**

Approve agenda with addition of changing budget hearing date

**Tuesday, February 24, 2014 continued**

Approve minutes of February 18 and February 24, 2014 meetings

EMG asst Mike Jensen reviewed emergency management budget with Board

Sec Rds: road obstacles, DOT budget and 5-year plan.

**Board approved DOT budget/construction program**

Auditor reviewed budget items. TC to CPC Jackson on levy rates

**Motion/approve to add \$10,000 to contribution to other entities on budget**

Bohlmann addressed Board: concerns on recyclables and cardboard pickup

Atty and Sheriff reviewed proposed 28E agreement with City of Kimballton (law enforcement services)

Sheriff agrees to splitting revenues 80/20 as with expenditures

**Approve notice for publication of FY 15 budget**

Atty update: airport authority levy ordinance. **Board instructed atty to amend ordinance to change levy rate back to 12 cents per thousand.**

Discussion held on conflict of interest for payment of claims

**Approved letter of support for Audubon Recreation Center project**

**Tuesday, March 4, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Becky Marten, Todd Johnson, Les Larsen, Jill Christensen, Chris Hemmingsen, Jeanne Schwab, Lee Jensen, Fran Andersen**

Approve agenda and minutes of February 25, 2014 meeting

Larsen presented hazard mitigation paper for Board's signature

Approved claims

*Accept/file MMP update Greg Hansen-Albertsen site, #62166, Lincoln 35.* Discussed DNR approval construction permit for Handlos-Irlmeier site, #68002, Viola 34

*Approve Resolution 2014-5 (Barb Paulsen, Treasurer Clerk wages)*

*Approve Resolution 2014-6 (Becky Marten, as-needed Auditor Clerk wages)*

*Approve Resolution 2014-7 (Melissa Thygesen, Analyst/computer specialist wages)*

Unpaid Sanitarian bill to attorney for collection

**Approved FY13 audit report and sign letter**

Sec Rd: Chris Hemmingsen gave report: cutting trees, moving snow. **Board approved JEO payment voucher #76505**

Lee Jensen addressed Board with landfill concerns

Atty Andersen/Sheriff Johnson reviewed law enforcement agreement with City of Kimballton

**Board approved 28E agreement for law enforcement services with City of Kimballton**

Atty update: publication of wages, general relief ordinance, electronic meetings, conflicts of interest.

**Nelsen stated the Board wants to set airport authority levy rate back to rate in original ordinance**

**Tuesday, March 11, 2014**

**Attending: Duane Deist, Todd Nelsen. Absent Gary VanAernam. Others: Lisa Frederiksen, Joni Hansen, Gary Riesgaard, Todd Johnson, Kent Grabill, Deb Campbell, Deb Umland, Doug Weston, Mary Lou Johansen, Bruce Haag, Mitch Rydl, Les Larsen, Jeanne Schwab, Fran Andersen, Jill Christensen**

Approved agenda with addition of Auditor's month-end reports

Safety and Department Head meetings held: discussion on policy reviews, Wellness assessment

Approved minutes of March 4, 2014 meeting

Sec Rds: *Approve utility permit for Marne-Elk Horn Telephone, SW portion Oakfield; Approve IDOT agreement for HA4 bridge replacement; Approve IDOT agreement for OA9 bridge replacement; At Rydl's recommendation Midwest Contractors awarded F24 and M66 intersection.* Update on employee work, meetings attended

**Public Hearing on FY15 budget held.** No written comments, concerns were made regarding number of Sheriff's vehicles

**Board approved special meeting for FY15 budget for Monday, March 17, 2014, 9 am**

*Accept/file Recorder's February report of fees and Auditor's February month-end reports*

Les Larsen discussed flood insurance rate maps with Board and Mitch Rydl. TC with Iowa DNR also

Atty update: unpaid sanitarian bill and Andersen present attorney's opinion regarding payment of claims. Deist was instructed to terminate business with county. Business would be limited to under \$1500/yr. Levis to vacate position on

Judicial Magistrate comm; CASI agreement ready for Board signature. Airport authority ordinance discussed

**Thursday, March 17, 2014**

**Special meeting held with Duane Deist and Todd Nelsen. Absent Gary VanAernam. Joined meeting later. Also present Lisa Frederiksen, Joni Hansen, Bruce Haag, Todd Johnson**

Approve agenda

**Thursday, March 14, 2014 continued**

Budget director Frederiksen reviewed budget items. VanAernam joined meeting  
Sheriff reviewed various items in his budget  
Approved FY15 budget as published with decrease in GB, Dept 5 by \$5000.00

**Tuesday, March 18, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Jill Christensen, Kent Grabill, Doug Weston, Fran Andersen**

Approve agenda with addition of ISAAC update  
Approve minutes of March 11 and March 17, 2014  
Approve claims

**Appointed Susan Osvald to planning and zoning commission for 5-year term**  
**Approve deletions: #928, CH vacuum; #2268 PHN laptop; #2272 PHN shredded**  
Grabill discussed weeds on state right-of-way, cutting of trees, meeting attended

**Approved weed commissioner notice**

*Accept/file MMP update Handlos-Muhr, #65707, Melville 2*

Discussed lawn care with custodian Weston

No Sec Rds update

Atty update: Deist discussed request for public records from Myers Maas Law. Andersen working on updating ordinances, sanitarian collection concerns, deputy sheriff reimbursement

Deist left meeting at 11:58 am.

Moved into closed session and back to open session at 12:22 pm

**Monday, March 24, 2014**

**Special meeting held: Present Todd Nelsen, Gary VanAernam. Absent Duane Deist. Also present Lisa Frederiksen, Diana Munch, Joni Hansen, Fran Andersen, Todd Johnson, Melissa Thygesen, Tyler Thygesen**

Approve agenda

Lengthy discussion held regarding prepayment/scheduling of overtime hours in Sheriff's office

**Board instructed Auditor's office to pay 2.5 hours OT for current week on April's timesheet**

**Tuesday, March 25, 2014**

**Attending: Duane Deist, Todd Nelsen. Gary VanAernam absent. Others: Joni Hansen, Jill Christensen, Diane Jackson, Mitch Rydl and Fran Andersen. VanAernam joined the meeting at 8:42 am**

Approve agenda with deletion of Lisa Frederiksen

Approve minutes of March 18, 2014 and March 24, 2014 meetings

CPC Jackson discussed 28E agreement Heart of IA Region. **Motion to approve 28E amendment Heart of Iowa Region And to approve agreement with Central Iowa Recovery**

Sheriff Johnson presented to Board 4 proposed resolutions to review for position of DP Specialist/Analyst/Dispatcher/Jailer  
Sec Rds: **Approve deletion #1168, drill. Approve contract with Midwest Contractors for intersection F24 & M66**

Workers cutting trees, hauling rock

Deist left meeting at 1 pm. Discussion held on D&J Supply providing services/supplies. **No contracts will be let or claims approved to D&J Supply over \$1500 each fiscal year**

**Tuesday, April 1, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Amanda Baker, Kim Compton, Bruce Haag, Mitch Rydl, Mary Lou Johansen, Lou Herbers, Heather Olsen, Darrell Whitehead, Fran Andersen, Deb Campbell, Linda Hansen**

Approve agenda with addition of direct deposit limit, memorial plaque and resolutions

ABaker/KCrompton of Wellmark presented annual update

BHaag discussed upcoming wellness program

Sec Rd: **Amend agenda to add deletion of asset #1138, chainsaw. So deleted. Approved payment voucher for STP-S-CO05(55)-5E-05 and also estimate #15 for resurfacing F58. Job position will be posted internally**

Approve minutes of March 25, 2014 meeting. Approved correction to March 24, 2014 stating mtg called to order by VanAernam not Deist

Approved claims

*Approved Class C Native Wine Permit for Danish Countryside Vines & Wines*

*Accept/file MMP Greenflash RE, LLC-Jorgensen, Site #64571, Greeley 36*

Recorder updated Board on program from Fidlars for sending electronic copies of documents

**Tuesday, April 1, 2014 continued**

Herbers/Whitehead and Olsson discussed airport runway projects, snow removal, old bldg. removal  
Atty update: public requests for records, D&J Supply reimbursement, law enforcement agreements with Kimballton and Brayton. Discussed wellness incentives allowed  
Board discussed direct deposit limit with Auditor and Treasurer  
LHansen/FSC updated Board regarding computer services

**Tuesday, April 8, 2014 continued**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, Mitch Rydl, Kent Grabill, Les Larsen, Gary Riesgaard, Jeanne Schwab, Fran Andersen, Deb Umland, Deb Campbell, Doug Weston, Dave Beane and Jill Christensen**

Approved agenda with deletion #699  
Safety and Dept mtgs held: Atty Andersen gave presentation on public records. Upcoming health care coalition mtg DM, wellness discussed  
SR update: request to vacate parts of platted streets in Ross discussed; rocking roads, bridge work, 190<sup>th</sup> st, transp mtg  
**Approved deletion asset #28, disc mower (sold to Conservation)**  
Approved minutes of April 1, 2014  
*Accept/file Sheriff's quarterly report; Clerk's March report of fees; Recorder's March report of fees; Auditor's March financial reports*  
Board discussed direct deposit limit with Treasurer Campbell  
**Board approved purchase/re-purpose of computers**  
Board called Custodian Weston re: air conditioner bid. States Burger already ordered unit  
Approved deletion #699 PHN HP laptop  
**Approved and signed Wellmark BCBS renewal group binder agreement**

**Tuesday, April 15, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, Todd Johnson, Mitch Rydl and Bob Nelson**

Approved agenda and minutes of April 8, 2014 meeting  
Approved claims  
**Approved direct deposit limit of \$135,000.00**  
Discussion held on memorials  
*Accept/file Farm-to-Market quarterly report for Jan-Mar 2014*  
Sheriff discussed M Thygesen resolution  
*Approve Resolution 2014-8 (Melissa Thygesen wages/position/hours/FT employee)*  
Rydl and Bob Nelson discussed possibility of vacating streets in Ross.  
SR report: grant applied for, fire in rural area, patching, hauling rock and evaluations

**Tuesday, April 22, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Todd Johnson, Jeanne Schwab, Mary Lou Johansen, Deb Campbell, Mitch Rydl, Larry Sorensen, Kent Grabill, Fran Andersen, Diane Jackson, Jill Christensen**

Approved agenda and minutes of April 15, 2014 meeting  
Board discussed Freedom rock in Kimballton, county supports project with tourism funds  
Discussion: return-to-work policy, designated physician policy, sheriff's bypassed designated physician policy with outside approval from personal phone calls to Board  
*Approved utility permit with Zayo Group along Hwy 44* after discussion  
Discussion held with SR employees on turning over position of Roadside Manager to Grabill  
Atty discussed vehicle policy and also Veteran's Preference for job openings  
CPC Jackson updated Board on mental health contract

**Tuesday, April 29, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Mary Gross, Genelle Deist, Mitch Rydl, Jeanne Schwab, Christy Jenkins, Fran Andersen, Jill Christensen**

Approve agenda with addition of substance abuse grant  
**Approved signing intergovernmental review in regards to USDA loan with building of FH addition.** Discussion was held with Mary Gross and Genelle Deist of Friendship Home  
Approved minutes of April 22, 2014  
*Accept/file MMP updates: F Klocke, #63745, Newton 32, Carroll Co; Lost Boys Farms, LLP, Melville 29; Multi-Pig #60473, Cameron 19*

**Tuesday, April 29, 2014 cont'd**

Approve deletion Treasurer's asset #988, HP tower

Set canvass date for primary election June 10, 2014 at 1 pm

Discussion held on fixed assets and county policies. **Auditor's office notified Board each dept. will be responsible for providing fixed asset info to State Auditors.** Supervisors will manage all policies implemented within the county

**Approved Resolution 2014-9 (Kent Grabill to Roadside Mgr/Weed Comm)**

**Approved Resolution 2014-10 (Larry Sorensen to SR Foreman/Shop Foreman)**

SR update: Notice to bidders for 190<sup>th</sup> st project; discussion on dirt road on 200<sup>th</sup> Street

**Approve notice to bidders and notice of public hearing for 190<sup>th</sup> Street RISE project**

**Approve final plans for 190<sup>th</sup> street project**

**Approve utility permit for Burr Plumbing in Douglas 33**

New Opportunities prevention director Christy Jenkins discussed substance abuse prevention grant

Atty Andersen discussed job descriptions she was reviewing, supplemental insurance over age of 65, pending litigation

**Tuesday, May 6, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Becky Marten, Todd Johnson, Melissa Thygesen, Jeanne Schwab, Mitch Rydl, Fran Andersen, Deb Campbell, Jill Christensen**

Approved agenda with addition of Treasurer's county ledger. Approved minutes of April 29, 2014 meeting

Johnson/Thygesen discussed budget amendment, Exira City revenue

**Approved 28E agreement with City of Gray**

PHN Schwab updated Board on HIPPA mtg and ISAC HIPPA program needing county involvement

SR update: summer work hours, mechanic's hours, roadside equip purchase, crew leader wages, field entrances, patching

**Approved universal payment voucher for F58 project**

Approved claims

Atty update and also ISAC HIPPA training

Treasurer Campbell discussed tax fund discrepancy from FY12. Board advised hiring state auditor's office help

**Set Public Hearing FY14 budget amendment: May 27, 2014, 10 am**

**Approved New Opp sub-contract, appt Lisa Frederiksen as authorized signatory for substance abuse funding/grant**

**Approved Resolution 2014-11 (Carolyn Bruun's wages)**

Accept/file Clerk of Court's April report of fees; Auditor's financial reports; Treasurer's county ledger

**Accept/file MMP updates: JFett #59766, Union 29, Guthrie Co; PMadsen #64624, Cameron 31**

**Tuesday, May 13, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, Gary Riesgaard, Mary Lou Johansen, Melissa Thygesen, Dave Beane, Doug Weston, Deb Campbell, Mitch Rydl, Jean Hanners, Deb Umland, Bruce Haag, Les Larsen, Joe Rasmussen, Fran Andersen, Peggy Smalley, Jill Christensen, Lou Herbers, Diane Jackson**

Approve agenda with addition of Lou Herbers and flex administration agreement

Safety and Department head meetings held: Wi-Fi usage, passwords, asset addition and deletion forms, Wellness. Bruce

Haag discussed recoding claims from his park improvement fund, upcoming projects for park

Sec Rds update: patching, bridge work, hauling sample rock

**Approve Resolution 2014-12 (Edward Nielsen/Andrew Holmes/Myles Johnson)summer SR help**

**Approve Resolution 2014-13 (Doug Christensen, as-needed mechanic wages)**

Rasmussen requested abatement of taxes for property in Exira. Treasurer Campbell joined discussion

Approved minutes of May 6, 2014 meeting

Smalley questioned whether the county had received reimbursement for training of former deputy. Will contact Atty

**Accept/file Recorder's April report of fees**

**Approve deletion VA asset #2146, Dell Optiplex 300**

**Approved Class C liquor license for Doug's Agri-Hall bar**

Beane/Thygesen discussed Kasperbauer dry cleaning direct billing. **Approved Sheriff's office using credit card**

Deputy Beane discussed vehicle damage, Sheriff Dept would need additional funding to budget amendment

**Approved FY14 budget amendment public notice for publication**

Herbers updated Board on airport authority

Atty Andersen and Rasmussen, Treasurer Campbell discussed property in Exira

Atty update: working on pending litigation, deputy reimbursement

CPC Jackson updated on mental health, crisis facility program, HIPPA training

**Motion to approve HIPPA funding and ISAAC HIPPA program service agreement**

**Approve and sign Flex Administration Agreement**

**Tuesday, May 20, 2014**

**Attending: Duane Deist, Todd Nielsen, Gary VanAernam, Joni Hansen, Deb Campbell, Jeanne Schwab, George Parris, Chris Hemmingsen, Duane Schmidt, Diane Jackson, Jill Christensen**

Approve agenda with addition of ACH debit and Wellness discussion

Board discussed abatement of taxes with Deb Campbell

Approve minutes of May 13, 2014

PHN Schwab discussed Bioterrorism funds, applying for grant to purchase defibrillator for courthouse

Approved ACH debit for Medicare Part B claim in amount of \$542

*Accept/file MMP updates: LHandlos-home west #61965, Douglas 24; L&N Pork #67812, Ewoldt 25, Carroll Co; Linde Feeders #65395, Jefferson 12, Shelby Co*

**Approve deletion #2065, PHN Dell Optiplex 745; Assessor asset #2241, Sonic monitor**

Public Hearing held for 190<sup>th</sup> St RISE project, no comments rec'd. Bids opened 5/27/14. Parris of JEO reported

**Vote to close Public Hearing**

*Approve Resolution 2014-14 (road vacations)*

Hemmingsen gave brief SR update

Approved claims

Law enforcement in Brayton discussed. Called DNR about MMP record keeping, keep original and most recent MMP's

Board recessed at 11:21 am and reconvened at 1 pm and held Wellness meeting

**Tuesday, May 27, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, Mitch Rydl, Fran Andersen, Jill Christensen, Dan Schmidt**

Approve agenda with addition of Adoption Agreement for Flex benefits. Approve May 20, 2014 minutes

*Accept/file MMP's: Clark Family Farms #65342, Leroy 2; DRobinson-south place #62115, Cameron 20; JMeiners #61440, Viola 3*

**Board approved June 27, 2014 claim date, July 8 and July 22 claim dates**

**Board signed Adoption Agreement for Flex Benefits Plan**

*Approved Windstream utility permit for Douglas 24 by 200<sup>th</sup> st. Approved Audubon Co F37 JEO reconstruction proposal*

SR update: Puck road, FEMA rock, grading of roads

**Public Hearing for FY14 budget amendment, no comments received. Closed hearing**

*Approved Resolution 2014-15 (FY14 budget amendments)*

Auditor and Engineer discussed union pay rate schedule for new employees, waiting to hear from Paul Greufe

Atty update: Sanitarian collection letters

Board recessed at 12:46 pm.

**Board reconvened at 1:56 pm opened sealed bids for 190<sup>th</sup> St RISE project**

Engineer Rydle will tabulate these and get back to Board for approval

Board held conference call with Paul Greufe on union pay schedule. Greufe will contact union rep

**Tuesday, June 3, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Mitch Rydl, Chris Hemmingsen, Mary Lou Johansen, Winston Hoegh, Dean Miller, Bob Nelson, Randy Dreher, George Parris, Chris Whitaker, Fran Andersen, Jill Christensen**

Approved agenda and minutes of May 27, 2014 meeting

**Approve deletion: Sheriff's assets #2194, 2244, 2243, 2245, Dell laptops, Xerox DC425AS-copier, #2094 Brother printer, #83980 Eventide 16 channel recorder**

*Accept/file MMP's: PMadsen #64624, Cameron 31*

*Accept/file Clerk of Court's May report of fees*

Recorder Johansen discussed Gateway monitor that had been traded

**Public Hearing on Area Service Road Maintenance Changes held.** Numerous comments on road changes by concerned citizens. Also e-mail rec'd regarding easements for utilities in Ross

Whitaker of Region XII discussed EDA Public Works Application

**Motion to approve pre-application of EDA grants for 100<sup>th</sup> St project**

JEO Parris discussed 190<sup>th</sup> St project. Rydl recommended moving ahead with low bid submitted

**Board approved bid from Precision Concrete Services for 190<sup>th</sup> St RISE project**

**Approve universal payment voucher #77696 to JEO for F58 project**

Rydl discussed request from ICAP for bridge inspection reports

Atty update: wells and right-of-way easements, unpaid Sanitarian bill

Approved claims



**Tuesday, June 10, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, Mitch Rydl, Bruce Haag, Kent Grabill, Jeanne Schwab, Kim Johnson, Deb Campbell, Deb Umland, Doug Weston, Todd Johnson, Les Larsen, Dave Lake and Cynthia Heller**

Approved agenda and minutes of June 3, 2014 meeting

Safety meeting held. Department meeting held and noted June 27 claim date

PHN Schwab discussed IDPH program and materials will be located in CH

Grabill gave weed commissioner report

Sec Rds: vacated road signs, pay schedule for union employees and meeting with union neg will be set

Lake/Heller of Community Insurance reviewed IMWCA/ICAP renewal

**Motion approved for ICAP renewal**

Approved Auditor deletion #156, 159, 425 chairs

***Accept/file MMP update D Lauritsen ID#62130, Hamlin 27***

***Accept/file Recorders and Auditor's month-end reports***

No atty update. Board recessed at 11:55 am

Board reconvened at 1 pm to canvass election returns

**Board instructed Auditor to forward abstract of votes and results to SOS and political parties**

**Tuesday, June 17, 2014**

**Attending: Duane Deist and Todd Nelsen. Absent Gary VanAernam. Others present: Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Mitch Rydl, Heather Toft, Mary Lou Johansen, Deb Umland, Fran Andersen, Diane Jackson, Jill Christensen, Deb Campbell**

Approve agenda and June 10, 2014 minutes

Frederiksen, Munch and Campbell discussed flex migration documents and changes to flex plan

PHN Toft requested PHN office be allowed to use social networking on one computer for immunization program

**TC with Amanda Nelson/Wellmark on Flex Migration plan**

***Approved flex migration plan to begin on August 1, 2014***

***Approved use of social networking for PHN on one computer***

Sec Rds: culvert and bridge work, hauling FEMA rock. Engineer will sign Notice of Award for 190<sup>th</sup> St project

***Approved Resolution 2014-16 (establishment of area service "C" roads)***

***Approved Resolution 2014-17 (vacation of certain county roads)***

**Approved deletion SR asset #2 1989 Chev ½ ton pickup**

**Approve claims**

Called Lora Anthofer regarding Landfill Commission board appointment

Atty update: Board asked opinion on liability insurance limits and she felt should increase our amount

CPC Jackson updated Board on proposed Crisis Care Unit at Woodward

**Tuesday, June 24, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Dave Beane, Melissa Thygesen, Mitch Rydl, Dave Lake, Cynthia Heller, Fran Andersen, Marcia Christensen**

Approve agenda and approved special meeting day of June 27, 2014 at 8:30 am

**Appointed Lora Anthofer to Sanitary Landfill Commission Board for 3 yr term**

***Accept/file MMP updates: Gleason Farms-home site #61327, Leroy 26; Gleason Farms #66867, Leroy 36; Greg Hansen #62063, Douglas 6; Josh Linde #65395, Jefferson 12, Shelby Co***

***Approved Resolution 2014-18 (Deputy Treasurer Teresa Murray to 66%/Treasurer's Salary)***

**Approve deletion Sheriff's assets: radios, cameras, ID system, body bug, etc**

Board left to tour Puck Custom Enterprises and returned at 10:35 am

Sec Rds: clean-up of trees after storm damage, FEMA rock and Audubon 19 bridge

***Approved Resolution 2014-19 (hiring Wesley Gregersen Equipment Operator B)***

***Approved Universal Payment #78111 for F58 project***

Lake/Heller/Community Insurance discussed IMWCA/ICAP insurance renewal

Atty: gave Board copy of City of Audubon proposed Social Media Policy

Tele conference held with Amanda Ramirez WageWorks for Flex program

**Friday, June 27, 2014**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, Dave Lake, Deb Campbell  
Approved agenda  
Lake presented revised invoice for liability insurance  
*Approved FY15 ICAP insurance renewal for excess liability of 3 million dollars*  
Treasurer Campbell discussed county assigned certificates  
*Approved and signed County Assigned Certificate for Rodney Petersen for full amount due*  
*Approved Resolution 2014-20 (FY15 budget appropriations set)*  
Approved claims

**Tuesday, July 1, 2014**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Doug Weston, Mitch Rydl, Cheryl Scott  
Approve agenda with addition MMP Vanole, Inc  
Approved minutes of June 24 and June 27, 2014 meetings  
*Accept/file MMP updates: Madsens, Inc #62132, Leroy 15; Fett Barns #59766, Union 29, Guthrie Co; Lauritsen-Jensen farm #62131, Leroy 26; Gleason Farms #66867, Leroy 35; Gleason Farms #61327, Leroy 26; Vanole-VanAernam #64747, Audubon 2*  
*Approved Resolution 2014-21 (payroll deductions FY15)*  
*Approved Resolution 2014-22 (economic development allocation \$41,200)*  
*Approved Resolution 2014-23 (tourism expenses FY15 allocation)*  
*Approved Resolution 2014-24 (non-discrimination in employment)*  
*Approved Resolution 2014-25 (interfund operating transfers)*  
Board viewed water damage in court room with Custodian Weston  
Sec Rds: road conditions after heavy rain, grading of roads, FEMA rock, road vacation, State Auditors doing inventory  
Cheryl Scott addressed Board with road condition concerns on Heron Ave west of Brayton  
*Accept/file Secondary Road sign maintenance policy*  
Rescind motion of June 27 for payment of claims of \$44,643.66 and approve corrected amt of \$37013.46

**Monday, July 7, 2014**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Paul Greufe, Mitch Rydl, Chris Hemmingsen, Shaun Paulsen, Joel Rattenborg, Mark Mann  
Approve agenda  
Discussion held regarding union pay raises

**Tuesday, July 8, 2014**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Gary Riesgaard, Kent Grabill, Mary Lou Johansen, Doug Weston, Deb Umland, Todd Johnson, Bruce Haag, Mitch Rydl, Fran Andersen  
Approve agenda with addition of Recorder's report of fees  
Safety and Department meetings held. Wellness program discussed, Sheriff will be advertising for dispatcher position, Haag discussed needing budget amendment as he has been awarded grant money  
Approved minutes of July 1 and July 7, 2014 meetings  
Approved claims  
*Approved utility permit for Sherrill's electric utility services, Leroy 31/36.*  
*Approved SR deletion #85, G motorgrader, 9 chain saws*  
Sec Rds: bridge work, culverts, FEMA rock hauling, digging ditches, discussion on portion of bike trail south of Brayton closed due to erosion  
*Accept/file MMP updates: Huegerich-Cumberland #63970, Lincoln 2; Sunburst Valley Farms #63968, Cameron 5*  
*Approve Resolution 2014-26 (cancel outstanding warrants from FY14)*  
Approve deletion asset #2280 Ariens lawn mower  
*Accept/file Clerk of Courts June report of fees, Sheriff's 4<sup>th</sup> quarter report, Recorder's report of fees*  
Assessor, Treasurer, Recorder, Auditor discussed Version 10 update to Incode Real Estate software  
Atty update: discussed proper notice regarding road vacations, law enforcement on July 4, possibility of another MEI

**Tuesday, July 15, 2014**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Mitch Rydl, Deb Campbell, Fran Andersen, Jill Christensen  
Approve agenda with addition of Treasurer's semi-annual investment report and judicial magistrate appointments  
Sec Rds: FEMA meeting, preliminary assessment of road damages  
*Approve IDOT payment for engineer services*  
Approve minutes of July 18, 2014 meeting. Set August 5, 2014 10 am for public hearing on FY15 budget amendment

**Tuesday, July 15, 2014 cont'd**

*Accept/file MMP update for JEM Investments #64782, Lincoln 31*

*Accept/file Auditor's June financial reports*

**Deletion of PHN assets 3 Dell laptops and Dell printer**

Auditor Frederiksen discussed wage rates from previous secondary roads union agreements

Treasurer Campbell reviewed semi-annual report and investment report

*Accept/file Treasurer's semi-annual report and investment report*

Atty update: discussed fire in Audubon on July 4 and mutual aid provided by neighboring towns

Discussed Judicial Magistrate appointees whose terms expire December 31, 2014

**Tuesday, July 22, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Becky Marten, Fran Andersen, Mitch Rydl, Winston Hoegh, Laurie Gilbert, Deb Campbell**

Approve agenda with addition of MMP's for Bob Blomme, Brad Weber, Multi-Pig

Approve minutes of July 15, 2014

Approve claims

**Approve deletion of multiple sheriff's dept assets: see list**

*Approve Flex Funding Migration survey*

*Approve Resolution 2014-27 (park improvement fund transfers)*

*Accept/file MMP updates: Blomme-Cottonwood #63260, Greeley 9; Brad Weber #52423, Viola 32; Multi-Pig #61060, Cameron 29*

Sec Rds: FEMA, road grading, training. Hoegh and Fran Andersen joined discussion on vacation of roads.

*Approve contract with PCS for intersection at 190<sup>th</sup> St*

*Approve Windstream utility permit in Exira 16, Leroy 10*

**Approve deletion of SR assets, computer tower, radios**

Laurie Gilbert (Region XII) discussed county held tax certificats. Treasurer Campbell joined discussion and reviewed properties, also discussed programs available

Amended agenda to add MMP Gleason

*Accept/file MMP update/Master Matrix Dustin Gleason #57666, Leroy 25*

**Tuesday, July 29, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Jeanne Schwab, Mitch Rydl, Diane Jackson**

Approve agenda with addition of ICAP invoice. Approve minutes of July 22, 2014 meeting

PHN Schwab discussed cabinet purchased by her dept. Dept 51 will pay for replacement blind in PHN office

Sec Rd: condition of trucks, gravel purchase, road markings, crack sealing, employee training, payroll questions

**Approve SR deletion #42 1991 International truck**

CPC Jackson discussed billing from Genesis for services at ACMH

**Set special meeting Friday, August 1, 2014 at 8:15 am and cancel August 5<sup>th</sup> meeting**

Board called Bob Josten, proceed with consolidation of urban renewal area in county. Also TC to C Whittaker of Region XII to forward info to Josten

**Motion to reschedule public hearing for FY15 budget amendment to August 12, 2014 at 10 am**

**Approved appointment of Mary Lee Jensen, JD Mendenhall and Allan Jacobsen to Judicial Magistrate Comm 6 yrs**

Auditor Frederiksen reviewed ICAP billing invoice. Board instructed her to split out liability portion based on FY15 budgeted expenditures. Board will be willing to approve budget amendments caused by any unforeseen increases

No atty update

**Friday, August 1, 2014**

**Attending: Duane Deist, Todd Nelsen. Absent Gary VanAernam. Others present: Lisa Frederiksen, Joni Hansen, Mitch Rydl, Alec Paulsen, Deano Brabham, Cody of JEO and Amanda Ramirez**

Approved agenda and minutes of July 29, 2014 meeting

Approved claims

**Board moved meeting to Secondary Roads to discuss 190<sup>th</sup> st project**

**Board returned to CH**

TC to Amanda Ramirez of Wageworks regarding document preparation services form. Ramirez will report back

Directed Auditor's office to distribute ICAP billing as per Dave Lake's explanation

*Motion/approved to pay holiday/personal time for SR employee who worked from July 1-25 then resigned*

No BOS meeting week of August 5th

## Tuesday, August 12, 2014

**Attending:** Duane Deist, Todd Nelsen. **Absent** Gary VanAernam. **Others:** Lisa Frederiksen, Joni Hansen, Jeanne Schwab, Todd Johnson, Mary Lou Johansen, Chris Hemmingsen, Bruce Haag, Doug Weston, Gary Riesgaard, Deb Campbell, Mitch Rydl, Randy Dreher, Jerry Jensen, Fran Andersen

Approve agenda with addition of Joe Rasmussen's affidavit

Safety and Department meetings held: Discussion of fixed asset deletions, window shades, Wellness program

Randy Dreher requested abatement of property taxes for Ag Extension office

Sec Rds: Rydl explained cost of laying seal coat on 200<sup>th</sup> street and how often needed to Jerry Jensen. Also discussed proposed CIPCO power line

*Approved Communication Data Link utility permit for 1797 190<sup>th</sup> St*

FY budget amendment public hearing held. No written or oral objections

*Approved Resolution 2014-28 (FY15 budget amendment conservation fund increase)*

*Approved contract with Stratford Gravel, Inc for 20,000 tons gravel*

TC with Bob Josten regarding TIF and 190<sup>th</sup> St project. Atty Andersen joined TC conversation. Josten stated project could start but instructed Board to not pay any bills until amendment completed

PHN Schwab discussed retirement party for EmgMgt Les Larsen on August 26

Atty update: **Approved directing Attorney to collect unpaid sanitarian bill**

Approved minutes of August 1, 2014 meeting

*Accept/file Clerk of Courts July report of fees and Auditor's July month-end reports*

*Accept/file MMP updates: Handlos-Arnold #67383, Cameron 9; Handlos-Tessman #65436, Cameron 36; Newell Pig II #61310, Oakfield 27; Handlos-Andersen #62468, Douglas 14; Robinson-Klocke #64023, Eden 35, Carroll County*

*Approved fireworks permit for Bart Peppers and Resolution 2014-29 (Peppers fireworks permit)*

Board recessed at 1:53 pm and Reconvened at 3:20 pm

Treasurer discussed tax exempt properties and tax abatement buildings on leased land

Board spoke of Joe Rasmussen affidavit regarding old grocery store building in Exira, request for tax abatement

Board will discuss this request with county attorney

## Thursday, August 14

**Attending:** Duane Deist and Todd Nelsen. **Absent** Gary VanAernam. **Others present** were Becky Marten, Francine Andersen, Mitch Rydl, Christine Hemmingsen and Deb Campbell

Approve agenda with addition of resolution to approve gravel agreement and resolution on Harold Aker's public service which was presented by County Attorney upon arrival

*Approve Resolution 2014-30 (support for 100<sup>th</sup> street improvement project)*

*Approved letter being sent to EDA showing support of 100<sup>th</sup> street project*

*Approved Resolution 2014-31 (approve gravel/limestone blend agreement and sub-lease)*

Sec Rds will forward sub-lease to Stratford Gravel.

Discussion of non-agenda resolution presented by attorney recognizing Harold Akers public service

*Approved Resolution 2014-32 (recognizing public service of Harold Akers)*

TC to Lou Herbers and discussion of TIF area concerning ag properties

Sec Rds will forward legal description to Herbers. **Herbers agreed to sign.** Atty to work on contract

Eng Rydl discussed hauling of rock, interviews being held and various equipment needs

## Tuesday, August 19, 2014

**Attending:** Duane Deist, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Jill Christensen, Renee Von Bokern, Jeanne Schwab, Teresa Murray, Deb Umland, Gary Riesgaard, Mitch Rydl, Dave Lake, Francine Andersen, Todd Johnson

Approve agenda with deletion of city tax abatement

Approved minutes of August 12 and August 14 meetings

Approved claims

**Approved abatement of taxes for Ag Extension office**

TC to Sherry Frizell on online grant process

Renee Von Bokern, HR consultant, gave presentation regarding company services

Sec Rds update: prior year coding, Lake discussed split of liability insurance, seal coat agreement for 200<sup>th</sup> st discussed,

Discussed quote for spraying along M66 to F32

**Approve SR deletion #57 (homemade roller), #56 IH 1969 tractor, #60 water tank. Items will be offered for sale**

Motion to amend agenda to approve F16 resurfacing

*Approve plans for FM0C005(60)-55 resurfacing (F16)*

*Approve response of no comment to CIPCO's request on replacement of utility line*

*Approve OA9 amendment No. 1 with JEO*

### Tuesday, August 19, 2014 cont'd

Sheriff Johnson and Atty Andersen joined discussion regarding Level C roads being torn up after rains. Also discussed Cass County ordinance passed in regards to this problem. Andersen will research and get back to Board  
Fixed asset changes necessary for State Auditor were discussed

### Tuesday, August 26, 2014

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Lisa Frederiksen, Deb Campbell, Teresa Murray, Mitch Rydl, Art Riesberg, Dave Lake, Jeanne Schwab, Fran Andersen**

Approve agenda with addition of Tyler demo Sept 9, 2014 and EMA Veteran's preference

Approved minutes of August 19, 2014 meeting

*Motion to abate 2010-13 taxes for Parcel #050521430667, Lot 8, Block 24, City of Audubon*

**Reappoint Laurie Gilbert to Regional 12 Housing Committee for term of 10-1-2014 to 9-30-2015**

*Accept/file MMP updates: NJO-Beck #64957, Greeley 25; Currituck Sow #57969, Bear Grove 6, Guthrie Co*

*Approve/file Master Matrix Gleason-Gleason Farms D2 #57666, Leroy 25*

*Rescind approving previous Master Matrix for Gleason Farms*

*Approve/file Master Matrix Gleason-Gleason Farms D2 site #57666, Leroy 25. Recommend letter of approval and waive right to demand hearing if DNR approval granted*

*Approve/file updated asset deletion form and Auditor's office to forward form to all departments*

Eng Rydl and Art Riesberg discussed land ownership and neighbor refusing access. Instructed Riesberg to contact Twp reps

*Approved Resolution 2014-33 (hiring James Sampson)*

Amended agenda to include approval seal coat agreement for 200<sup>th</sup> street

*Approved Seal Coat Agreement for 200<sup>th</sup> Street, Audubon*

Dave Lake reviewed ICAP renewal insurance rates. Discussed possibility of more breakdown changes next renewal

Discussed EMA director position and advertising for position. VanAernam reported Jensen is aware of advertising issue

Atty update: Sanitarian fee, proof of payment. Abatement of taxes

**Approved to abate any unpaid taxes on parcel #051104009031, previous Exira grocery store property**

Approved moving September 9, 2014 safety/department head meeting to September 16, 2014 board meeting

TC to Audubon News Advocate (Jeff Lundquist). **Approval given to purchase 8 subs for yearly cost of \$250**

Discussion on resolutions similar to Resolution 32 for previous county employees

### Tuesday, September 2, 2014

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, Deb Campbell, Mitch Rydl, Fran Andersen, Laurie Gilbert**

Approved agenda with addition of Clerk's report of fees

Approved minutes of August 26, 2014 meeting

Approved claims

*Accept/file FY14 cash report; Clerk's August report of fees*

Treasurer Campbell questioned taxes previously abated and acquired Deist signature

Sec Rds: employees back to regular hours, reviewed DOT annual report

*Approved Windstream Utility Permit, Sections 21-22, Greeley Township*

Board placed call to Bob Josten, out of office

Atty discussed union raises and advised Eng Rydl to have documentation from union showing no objections

Region XII Rep Laurie Gilbert discussed tax certificate properties, possible actions

*Accept/file MMP updates: Green Flash II, #60791, Greeley 11; Hatteras, #60813, Melville 12*

TC to Kelli Jensen with general relief question

### Tuesday, September 9, 2014

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Deb Umland, Janell Bluml, Mary Lou Johansen, Jeanne Schwab, Ron Pieracci, Cris Knobbe, Heidi Thompson, Eric Gonzalez, Melissa Thygesen, Brian Juelsgaard, Fran Andersen**

Approved agenda with addition of IMWCA ballot and minutes of September 2, 2014 meeting

*Accept/file MMP update Handlos-Zaiger SW, #62467, Douglas 12*

Approve deletion Treasurer #2249, Dell computer

*Accept/file Records August report of fees, Auditor's August financial reports*

Acknowledged Cost Advisory Services letter

**Voted and returned IMWCA ballot**

Treasurer Campbell discussed advanced tax fund, state auditors assisting with this

Tyler Technology gave Version 10 presentation (Auditor, Assessor, Recorder and Treasurer offices)

Atty discussed Dr. Cunningham's letter re: resignation of ME and need for addition MEI's

*Approved Resolution 2014-34 (hiring Amanda Dohert, PT dispatcher/jailer)*

**Tuesday, September 16, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Becky Marten, Lisa Frederiksen, Mitch Rydl, Gary Riesgaard, Sarah Christensen, Deb Campbell, Mary Lou Johansen, Deb Umland, Doug Weston, Todd Johnson, David Dennis, Diane Jackson, Chris Hemmingsen, Karen McGuire, Jill Christensen, Fran Andersen**

Approved agenda with addition of payment of claims

Safety and Department meetings held; Discussion of phone system and will possibly update when Sheriff receives new equipment; Computer bid will be posted; HR consultant discussed; CH security discussed; ALICE program discussed David Dennis/Treasurer Deb Campbell discussed property in Brayton

**Approved tax sale certificate for Certificate #14-1344, Lot 4, etc in Brayton**

CPC Jackson discussed state grant

Approved minutes of September 9, 2014 meeting

**Approved authorization change of IDPH grant to Todd Nelsen**

Sec Rds: seal coating 200<sup>th</sup> st. and Board approves decisions made by Eng Rydl on cost divisions

**Approved Guthrie County REC utility permit Section 34, Viola Township**

SR Sec Hemmingsen joined meeting and considerable discussion of SR union raises

**Approved Resolution 2014-35 (Brian Wittrock pay increases)**

**Approved Resolution 2014-36 (Shawn Paulsen pay increases)**

Eng Rydl presented extensive power point showing work order system from ICEA services

Atty Andersen joined meeting and Rydl informed her that County notified Sheriff with road or bridge closures

ACMH rep Karen McGuire addressed Board and requested tax abatement for two hospital clinics. Board will consider

Atty and Board discussed additional 2-3 MEI's request of Dr Cunningham. Atty will review contract and application

**Accept/file MMP update for Handlos-Shaw, #64099, Cameron 19**

Approved Treasurer's August county ledger

Approved claims

**Tuesday, September 23, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, Becky Marten, Mitch Rydl, Bob Josten via telephone, Jeanne Schwab, Diane Jackson**

Approved agenda and minutes of September 16, 2014 meeting

**Motion to approve General Election canvass date for November 12, 2014, 1 pm**

Discussion on ME and MEIs serving county

Discussed resolution TIF consolidation, conference call with Bob Josten

Discussion flood insurance rate map and upcoming meeting 10/7/14 with DNR

PHN Adm Schwab discussed need for updated personnel handbook

SR update: FEMA projects, culverts, dirt roads, rock hauling, concrete patches

**Approve utility permit for Central Iowa Power, Sections 19, 34-36, Audubon Township**

CPC Jackson informed Board and Eng Rydle of HIPPA webinar 10/23/14

Diana Munch discussed OSHA forms she prepares for county

**Approved 2015 Flex Renewal**

**Approved abatement of tax for ACMH for parcels #051104016079 and 050528220801**

**Approved abatement of taxes for ACED for parcels #050521320219, 050521310217, 050521310214, 050521310215**

**Accept/file MMP updates: H&D Investments LLC-HDL, #64179, Cameron 2; Hinnners site #65590, Lincoln 1**

**Approved Resolution 2014-34 Amendment (Amanda Doherty, dispatcher/jailer)**

Approved to stop payment on Check #00511340, \$71.69

**Approved Resolution 2014-37 (public hearing date for consolidation of urban renewal areas and urban renewal plan)**

**Tuesday, September 30, 2014**

**Attending: Duane Deist, Todd Nelsen, Absent Gary VanAernam. Also Joni Hansen, Becky Marten, Mitch Rydl, Jill Christensen, Todd Johnson, Fran Andersen, Mary Lou Johansen, Deb Campbell**

Approved agenda and minutes of September 23, 2014 meeting

Board discussed National Career Readiness Assessment Testing and will discuss at Dept meeting

**Approved Resolution 2014-34 amendment (Amanda Doherty, PT dispatcher/jailer)**

**Approved payment of monthly Flex fees**

**Approved deletion of Auditor printer #0991**

**Accept proposal of VonBokern Assc for HR services**

Board discussed fixed assets needed for state auditors

SR update: working on patching, hauling FEMA rock, field entrances, culverts, Level B roads

**Approved Urban Renewal Agreements with cities of Audubon and Exira**

Sheriff discussed CH security meeting to be held in October

Atty discussed ME and MEI positions and advertising

**Tuesday, September 30, 2014 continued**

Board approved advertising for MEI position

Recorder and Treasurer discussed Tyler 10 proposal with Board

**Special Meeting, Tuesday, September 30, 2014**

**Attending: Duane Deist and Todd Nelsen, Absent Gary VanAernam. Others present Joni Hansen, Mitch Rydl, Rick Hunsaker and Ainsley Brungardt**

Approved agenda with addition of approving ad for sale of DP equipment

Hunsaker and Brungardt of Region XII discussed Puck project

***Motion/approved EDA contract for Puck Project.***

Instructed Auditor's office to prepare ad for sale of DP equipment

**Tuesday, October 7, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Mitch Rydl, Jill Christensen**

Approved agenda with addition of MMP for Green Flash II

Approved minutes of two September 30, 2014 meetings

Approved claims

SR update: field entrances, concrete patching, completion of FEMA work. Rydl discussed flood rate maps

***Accept/file Clerk's Sept report of fees; Recorders Sept report of fees; Auditor's financial reports***

***Approve deletion #2085 HP printer; #2130, 2131, 2132 Dell computers; #849 monitor screen***

***Approved ad for newspaper for excess DP equipment***

***Accept/file MMP update Green Flash II, Bear Grove #-061176, Union 24, Guthrie County***

***Approved October 21, 2014, 9:30 am for public hearing Airport Ordinance and public notice publication***

***Appointed Dr. J.M. Cunningham as Medical Examiner with term ending December 31, 2015***

Board placed call to Ron P with Tyler Technologies

**Special Meeting, Tuesday, October 7, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Brenda Benggaard, Brian Andersen**

Approved agenda

Board reviewed Urban Renewal Consolidation Plan

**Tuesday, October 14, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Mitch Rydl, Gary Riesgaard, Chris Hemmingsen, Melissa Thygesen, Mary Lou Johansen, Kent Grabill, Jeanne Schwab, Bruce Haag, Kim Johnson, Deb Umland, Deb Campbell, Doug Weston, Diane Jackson, Sheri Vaughn, Randy Dreher, Ron Pieracci, Teresa Murray and Fran Andersen**

Approved agenda

Safety and Department head meeting held: HIPPA webinar, HR services discussed, Wellness meeting held

Sheri Vaughn of Workforce Development discussed National Career Readiness Assessment Testing

Approved minutes of two October 7, 2014 meetings

SR update: zoning meeting, drug screenings, patching, field entrances, hauling rock

***Accept/file Sheriff's July-Sept 2014 quarterly report***

***Approve election workers wage at \$8.00 and election chairs at \$8.50***

Recorder Johansen reported to Board her deputy will be retiring, will advertise

***Accept/file Audubon Public Library 2014 survey***

D Umland and L Frederiksen inquired to public entities notice for Urban Renewal Consolidation meeting

***Approved Sanitarian bill be turned over to Attorney***

***Approved/signed Equitable Sharing Agreement for Sheriff***

***Approved/signed allowed and disallowed military and homestead notices***

Pieracci of Tyler reviewed proposal for Version X software with Johansen/Campbell/Umland/Frederiksen

Randy Dreher discussed fence viewing procedures. Atty stated costs to be paid to Township Clerk

Teresa Murray discussed with Board happenings in meeting/posting on agenda

Lengthy discussion on MEI's/Dr Cunningham/State Office John Kraemer

Board advised county attorney is in charge of Wellness Program for coming year

***Approved Resolution 2014-38 (Dr JM Cunningham medical examiner)***

***Approved contracts for services with Will Sauers and Tyler Thygesen as MEI's***

Tabled the approval of Dr. Berry as deputy medical examiner until Dr Cunningham attends meeting

Custodian Weston discussed dogs being brought into CH

**Tuesday, October 21, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Bruce Haag, Mitch Rydl, Chris Hemmingsen, Jeanne Schwab, Melissa Thygesen, Deb Campbell, Kim Johnson, Jill Christensen, Lou Herbers, Todd Johnson, Brett Gibbs and Fran Andersen**

Approved agenda with changing date of minutes

Wellness meeting held. PHN Schwab updated on CH security assessment and grant to pay for training. November 20, 2014 at 1:30 p.m. will be training. CH closed to public

Approve minutes of October 14, 2014 meeting

Approve claims

Lou Herbers discussed grant money Airport Authority has available for use by 2016

Opened Public Hearing. No written objections to airport authority levy rate ordinance. Herbers favors amending ordinance

**Public Hearing closed. *Approved first reading/waved waiting periods 2<sup>nd</sup> and 3<sup>rd</sup> readings.***

***Approved adopting the Amendment to the Airport Authority Levy Rate Ordinance 2014-1***

***Approved Resolution 2014-39(Deb Steffes – PT to FT dispatcher/jailer)***

***Approved Resolution 2014-40(Shelby Phippen from ½ time to 32 hr/wk)***

Sheriff and Thygesen discussed purchase of 2 new Tahoes. Reviewed quotes and trade-ins

SR report: right-of-way obstruction, TIF consolidation, culvert work, patching concrete, field entrances

Public Hearing on Urban Renewal Plan Consolidation opened at 10 am. TC to Bob Josten. Written letter and oral approval by Gibbs were given. Public Hearing closed

***Approve Resolution 2014-41(Resolution to approve Urban Renewal Plan for Aud Co Consolidated Urban Renewal area)***

***Approved Ordinance No 2014-2 (division of taxes levied on taxable property in new urban renewal area)***

***Motion that statutory rule requiring ordinance be voted on at 2 board meetings be suspended. Ordinance adopted***

Johnson and Thygesen returned to review quotes

***Motion/approve purchase of two new 2015 Chev Tahoes locally for \$63,000 + trade 2008 Durango and 2011 Crown Vic***

Johnson reported he is not allowed to vote at E911 meeting and also that drug dog had competed at certification training

Atty reports waiting from Atty General on dogs in CH

**Motion to table consideration of purchase of Version X**

Board worked on fixed assets for State Auditor

**Tuesday, October 28, 2014**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Todd Johnson, Mitch Rydl, Shawn Paulsen, Mary Lou Johansen, Deb Umland, Deb Campbell, Katy Anderson, Fran Andersen, Jill Christensen**

Approve agenda with addition of city council work session

Approved minutes of October 21, 2014 meeting

Approved moving location of November 4<sup>th</sup> meeting to law library at 8:30 am due to Election Absentee Board meeting

***Accept/file MMP update for Matt Halbur #59813, Iowa Township, Section 25, Crawford County***

Table approval of Windstream maintenance renewal until Nov 4 meeting

Table discussion of MEI rates

***Approve Resolution 2014-42 (Becky Marten reclassified to as-needed Auditor Clerk)***

Discussion held regarding funeral leave

Chairman opened bids for DP equipment and awarded high bids

Sheriff addressed Board on new vehicles. Gave copy of E911 by-laws and discussed timesheets

***Motion to approve rescinding last week's motion of purchase of two 2015 Tahoe's***

***Approve purchase of two 2015 Tahoe locally with \$4000(Durango) and \$4000(Crown Vic) trade-in. \$59,000 total cost***

Nelsen reviewed city council work session on City Agreement with Urban Renewal Area Consolidation

SR update: bridge Guthrie Co line and will pay ½ costs, patching, cold patching, field entrances culverts, bridge inspections

Funeral leave discussed. Shawn Paulsen will contact Mark Mann and report back

***Approve Local Planning and Administrative Contract for Audubon County's EDA grant with Region XII***

Recorder/Assessor/Treasurer discussed Tyler's Version X proposal. Recorder will stay with her current software

***Motion to approve purchase of Version X software without the Eagle software from Tyler Technologies***

Kathy Anderson, program director of Golden Hills Resource Cons & Development discussed tourism, etc

Atty report: distributed Iowa Open Meetings, Open Records Handbook. Service dogs allowed in CH. Sheriff Johnson presented letter from 4<sup>th</sup> Judicial District on security in courtroom

**Approved closed session – Iowa Code Section 21.5©**

**Tuesday, November 4, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Deb Campbell, Mitch Rydl, Todd Johnson, Kim Johnson and Fran Andersen**

Approve agenda and minutes of October 28, 2014 meeting



Approve claims

Treasurer Campbell road letter from taxpayer

*Approve Windstream maintenance renewal agreement, deletion of Sheriff's asset #2017 Whirlpool washer.*

*Approve and sign Substance Abuse Prevention Contract*

*Approve flex plan for 2015*

*Approve Resolution 2014-43 Designating ending fund balances*

Engineer Rydl gave Secondary Road update regarding funeral leave, certifying debt for urban renewal areas and taxpayer complaint. Working on field entrances and patching

Clerk of Court Johnson inquired about ad in paper regarding courthouse being closed for security training 11.20.14 1:30-4:30 pm

*Approved setting ME/MEI rates until the November 18, 2014 board meeting*

*Tabled the FY14 Annual Urban Renewal Report for filing until the November 12, 2014 meeting*

#### Tuesday, November 12, 2014

**Attending:** Todd Nelsen, Gary VanAernam, Joni Hansen, Jeanne Schwab, Mitch Rydl, Chris Hemmingsen, Shawn Paulsen, Joel Rattenborg, Melissa Thygesen, Todd Johnson and Jill Christensen. **Absent:** Duane Deist

Approve agenda and minutes of the November 4, 2014 meeting

*Approved MMP for Lawrence Handlos-Ranch and MMP update for Roanake*

*Approved signing the agreement with Tyler Technologies Inc for Version X software*

Board discussed closing of courthouse on 11.20.14 from 1:30-4:30. Jill will put a newsbrief in paper

*Accept and place on file the Auditor's, Clerk's and Recorder's October month-end reports*

*Approve the FY14 Annual Urban Renewal Report for filing.*

Discussed National Career Readiness Assessment testing with Jeanne Schwab, will discuss at dept head meeting

Discussed funeral leave for secondary roads with the following: Mitch Rydl, Chris Hemmingsen, Joel Rattenborg, Shawn Paulsen, Jeanne Schwab, Melissa Thygesen and Todd Johnson. Secondary road report included bridge inspections and concrete patching.

Recessed until 1:00 pm to reconvene as Board of Canvassers for the November 4, 2014 General Election.

#### Tuesday, November 18, 2014

**Attending:** Duane Deist, Todd Nelsen, Diana Munch, Joni Hansen, Gary Riesgaard, Bruce Haag, Deb Campbell, Mike Jensen, Kent Grabill, Deb Umland, Doug Weston, Mary Lou Johansen, Mitch Rydl, Todd Johnson, Jill Christensen, Sara Ludwig, Beth Bahnson and Jim Burns. **Absent:** Gary VanAernam

Approve agenda with addition of the Weed Commissioner annual report

The safety meeting was held

The department head meeting was held and set Christmas potluck date and time and funeral leave.

Sara Ludwig, AFLAC rep, discussed AFLAC policies

Beth Bahnson and Jim Burns presented Elderbridge Agency on Aging annual report

Weed Commissioner Grabill gave annual report and summary. Engineer Rydl discussed damage to culvert and stop sign.

*Approved changing the funeral leave for secondary road employee from vacation leave back to sick leave per union agreement.*

Rydl discussed certified debt, bike trail, snow removal and bridge on Eagle Ave

*Approved Resolution 2014-44 appointing Miranda Bills as Deputy Recorder*

*Approved deletion of DP asset #932 Recorder's flat screen monitor*

Approve minutes of November 12, 2014 and approve payment of claims

#### Tuesday, November 25, 2014

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Todd Johnson, Jeanne Schwab, Sharon Winterboer, Kate Hargens, Anne Bomstad-Miller, Ron Mullenger, Chris Hemmingsen, Kent Grabill, Diane Jackson and Fran Andersen

Approve the agenda and November 18, 2014 meeting.

*Tabled the figuring of percentages of accrued benefits until December 2, 2014.*

*Approved turning over unpaid sanitation bill to the county attorney for collection*

Sharon Winteboer, Kate Hargens and Anne Bromstad-Miller discussed new child care center with the board and requested \$ commitment

Ron Mullenger discussed two acres owned by Audubon Reload Corp that lies next to county property

*Approved Resolution 2014-45 Authorizing Loan to NW Audubon TIF Sub fund*

Weed Commissioner Grabill discussed grant for a no-till drill and snow removal equipment

CPC Diane Jackson discussed substance abuse services for the county

Attorney Andersen discussed wellness program and Attorney's Office turn to administer it this year....she said she would assist!! Whoopee!

*Approved and signed Equitable Sharing Agreement and Certification for the Attorney's office*

Board asked attorney about retired Sheriff's office employee's insurance

**Tuesday, December 2, 2014**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Lisa Frederiksen, Mitch Rydl, Jill Christensen, Mary Lou Johansen, Kent Grabill, Todd Johnson, Jeanne Schwab, Gary Riesgaard, Doug Weston, Kim Johnson, Melissa Thygesen, Deb Campbell, Deb Umland, Bruce Haag, Fran Andersen and Chris Hemmingsen  
Approve agenda. Safety meeting held. Department head meeting held.

LYNCH MOB MEETING AGAINST AUDITORS OFFICE

Recorder Johansen wanted it stated that Version 10 software does not include Recorder's Office

*Approved Auditor to be project manager for Version 10*

Approved minutes from November 25, 2014 meeting

*Accept/place on file MMP for AMVC RE, N&J Smith Farms, Clerk of Courts fees for November, 2014 and Auditor's month end financial reports for November, 2014.*

*Approve Class B native wine permit for Mollys and approve letter of support for The Children's Nest.*

Doug Weston requested the Board look at new locks on the vault doors

*Approved \$1000 for the Audubon Recreational Center for contribution to their project*

Auditor Frederiksen presented TIF certifications for the board chair to sign and discussed corrected Resolution for the County TIF

*Approved Revised Resolution 2014-45 regarding authorizing loan to NW Audubon Tax Increment Fund*

Secondary Roads update include discussion with Fran Andersen regarding Engingeer's Employment Contract

Approve claims as submitted

Duane Deist gave a BOH update. Board discussed ad for gender balanced boards

*Approved and signed 2014 Family Farm applications*

Auditor Frederiksen informed board on Compensation Board meeting

**Tuesday, December 9, 2014**

**Attending:** Duane Deist, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Greg Gust, Chris Hemmingsen, Deb Campbell, Fran Andersen, Diane Jackson and Dave Lake. **Absent:** Gary VanAernam

Approved agenda with addition of safety policy update and ad for paper

Approved minutes of the December 2, 2014 meeting

Greg Gust of Brayton discussed County T Road

Auditor Frederiksen discussed budget memo and board instructed her to send the memo on to dept heads

Secondary Roads Officer Manager Chris Hemminsens discussed contract for road F16

*Approved low bid of \$849,375.40 from Henningsen Construction*

Secondary roads update included removing trees and brush cutting

*Approved turning over unpaid Sanitarian bill to county attorney*

CPC Diane Jackson discussed mh regions for services with attorney

*Approved the 2015 ISAC Wellness Agreement and to set the first meeting day for 2015*

*Accept/place on file MMP update for Doug Carter, Dan Jorgensen-Home Place and Lawrence Handlos-Handlos King*

*Accept/place on file Deputy Recorder Carolyn Bruun's letter of resignation*

*Re-appoint Deb Campbell as project manager for Version 10 conversion*

The Board instructed Auditor's office to handle the Christmas Eve holiday for employees that are not normally scheduled to work in the afternoon.

Dave Lake Community Insurance discussed cyber liability

*Approved preparing an ad regarding board appointments for the newspaper*

**December 16, 2014**

**Attending:** Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Dwight Jessen, Larry Sorensen, Greg Gust, Bill Bruhn and Randy Dreher. **Absent** Gary VanAernam

Approved the agenda with addition of MMP for Handlos-Home East and 2015 Flex Renewal change

Approve the minutes of the December 9, 2014 meeting and to correct the December 2, 2014 to include payment of claims

Approve payment of claims

*Moved meeting into closed session §21.5(1)(1) Approved moving out of closed session*

Greg Gust, representing Brayton City, asked Board for suggestions regarding the repair of County T Road

Mitch and Dwight Jessen discussed a new position and temporary position at Secondary Roads

Bill Bruhn requested information on a culvert. Mitch instructed him to go to the shop and talk to the office manager

Engineer Rydl presented fuel bid letting. Discussed bio-fuel section of the bidding and Randy Dreher joined in on discussion.

*Approved Notice to Fuel Bid Letting and Windstream Utility Permit for 160<sup>th</sup> and Goldfinch*

*Approved Resolution 2014-46 Dwight Jessen temporary road superintendent  
Approved Larry Sorensen's position change from Road Superintendent to Operator A/B  
Approved Darrell's Place LLC Class C Liquor License for 2015*

*Accept/place on file the Recorder's November Report of Fees.*

*Accept/place on file a MMP for Handlos-Steffes and MMP Handlos-Home East*

Board discussed final weekday/adjustments on timesheets/paycheck cutoff on July 1 and pay adjustmenst by Auditor

*Approved the appointment of Todd Nelsen to the Loess Hills Development and Conservation Authority Board of Directors and keep flex amount at \$2500*

**Wednesday, December 19, 2015**

**Attending:** Todd Nelsen, Gary VanAernam, Joni Hansen, Mitch Rydl and Fran Andersen. **Absent:** Duane Deist  
Approve agenda

*Approved Resolution 2014-47 for changing position of Secondary Roads Employee Larry Sorensen*

**Tuesday, December 23, 2014**

**Attending:** Todd Nelsen, Gary VanAernam, Joni Hansen, Jane Jessen, Deb Campbeel, Peggy Smalley, Diana Munch, Mitch Rydl, Todd Johnson, Jim Andersen and Fran Andersen. **Absent:** Duane Deist

Approved agenda

Jane Jessen, Exira City Clerk, requested a tax abatement for parcel in Exira City.

*Approved abatement of taxes on 200 E Depot property in City of Exira.*

Approved minutes of December 16 and 19, 2014 board minutes.

*Approved elimination of VisionCare Direct payroll vendor as of February 1, 2015*

*Approved Todd Johnson as voting member for Emergency Management with Gary VanAernam as alternate*

*Approved signing Henningsen F16 resurfacing project in which bids have already been accepted.*

Secondary roads update: budget, job description, projects, County T Road in Brayton and bridge maps

Sheriff Johnson introduced Mr. Andersen to the meeting as a fill in for County Attorney Fran Andersen

Fran joined later to discuss a line item budget for the Attorney's department

**Tuesday, December 30, 2014**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Deb Campbell, Deb Umland and Mitch Rydl

Approve the agenda and minutes of the December 23, 2014 board meeting

*Accept/place on file a MMP for Jason Christensen and CHMD Pork Inc-Delbert Christensen*

The Board received the Western Iowa Tourism 2014 Annual Report submitted by Margee Shaffer

Treasurer Campbell and Assessor Umland discussed the payment and split for the Version 10 software

Engineer Rydl gave secondary road update including burning trees, weirs and excavator repairs

*Accepted low fuel bid from Agriland FS*

## SUPERVISOR'S MINUTE BOOK 2014

January 2, 2014

The regular meeting of the Board of Supervisors was called to order at 9:00 a.m. by Deputy Auditor Joni Hansen. Present were Todd Nelsen, Gary VanAernam and Duane Deist. Others present were Joni Hansen.

Motion-Deist to appoint Todd Nelsen as Chairman and Gary VanAernam as Vice-Chairman. Motion died for lack of a second. Motion-Nelsen Second-VanAernam to appoint Duane Deist as Chairman. Ayes: Nelsen, VanAernam. Abstain: Deist. Motion passed. Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of December 31, 2013. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-1 as follows. Vote-all in favor.

**RESOLUTION #2014-1****CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code Section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2013 and January 31, 2014 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code Section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF AUDUBON COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code Section 459.304(3).

Dated: January 2, 2014

/s/ Duane Deist, Chair, Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the regular Board meeting date to be on each Tuesday at 8:30 a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the 2014 Courthouse office closings as follows: Memorial Day-May 26, 4<sup>th</sup> of July-July 4, Labor Day-Sept. 1, Veteran's Day-Nov. 11, Thanksgiving-Nov. 27, Friday after Thanksgiving-Nov. 28, Christmas Eve - Dec. 24, 2:00 p.m., Christmas Day - Dec. 25, December 26, and New Year's Day-Jan. 1, January 2. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Audubon County Advocate Journal as the legal newspaper for 2014. Vote-all in favor. Motion-Nelsen Second-VanAernam to appoint Chad Heuss to the Airport Authority Board. Vote-all in favor. Motion-Nelsen Second-VanAernam to reappoint Linda Kerkhoff to the Board of Adjustment. Vote-all in favor. Motion-VanAernam Second-Deist to appoint Todd Nelsen to the Enterprise Zone Board. Vote-all in favor.

Motion-Nelsen Second-VanAernam to make the following distribution of Supervisors boards/committees. Vote-all in favor.

**Gary VanAernam:** Audubon County Security Committee; Adult Correction Services; Juvenile Emergency Service; Audubon County Emergency Management Board; Audubon County E911 Board; Region XII County of Government Policy Committee; New Opportunities Inc.; Audubon County Safety Committee; Decategorization Board-Governance Board Alternate; REAP Committee; Assessor's Conference Board; Audubon County Hazard Mitigation Planning Committee

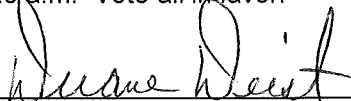
**Todd Nelsen:** Southwest Iowa Sheltered Workshop/7 County Board; Cherokee Citizens Advisory Board; Synergy Center Board; Decategorization Board-Local Planning Group and Governance Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon Co. Economic Development; Tourism Board; CABEDA (I-80/HWY 71 Business Park) Board; Hungry Canyon-Loess Hills; Assessor's Conference Board; HIPAA; SW DHS Services Area Advisory Board, Audubon County Safety Committee.

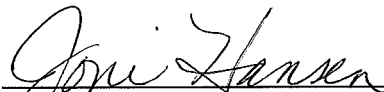
**Page 2**

Board of Supervisors meeting  
January 2, 2014 (continued)

**Duane Deist:** WESCO, Audubon County Landfill Commission, Audubon County Enterprise Zone Board; Region XII Council of Government L.E.O. Board; M&M Divide RC&D Board; DHS Cluster Board; Region XII Council of Government Policy Council; Assessor's Conference Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon County Board of Health, Audubon County Safety Committee.

Motion-VanAernam Second-Nelsen to appoint the Board of Supervisors as Safety Directors. Vote-all in favor. There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:26 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2014

January 7, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Jeanne Schwab, Mitch Rydl, Joe Behrens, Chris Whittaker, Josie Clark, Kathy Karstens and Fran Andersen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Auditor's month-end. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of January 2, 2014. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of the D & J Supply claim. Ayes: Nelsen, VanAernam. Abstain: Deist. Motion passed. Motion-VanAernam Second-Nelsen to approve the payment of claims with the exception of the D & J Supply claims, as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$125,454.36. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's December Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's December Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Sheriff's Quarterly Report (Oct-Dec). Vote-all in favor.

The Board discussed the tennis court funding. The Chairman tabled this until they review their budget. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's Month-End reports. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a Construction Permit Application for Handlos-Irlmeier, Viola 34. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2014-2 as follows. Vote-all in favor.

**RESOLUTION #2014-2****SURFACE TRANSPORTATION PROGRAM APPLICATION FOR AUDUBON COUNTY ROUTE N36**

**WHEREAS**, Audubon County desires to make improvements to Audubon County Route N36, from the northwest corner of section 15, T81N, R34W, south four(4) miles to the southwest corner of section 34, T81N, R34W (Viola township), and;

**WHEREAS**, said route is part of the Federal Aid System and is classified as a Major Collector and therefore eligible to compete on a Regional basis for Federal Funding from the Surface Transportation Program (STP), and;

**WHEREAS**, as part of the application procedure, a commitment of funds and a commitment to maintain the facility for the useful life of the improvement must be made by the applicant.

**NOW, THEREFORE, BE IT RESOLVED**, that the Audubon County Board of Supervisors as part for the application for Federal Funding under the Surface Transportation Program as a Federal Fiscal Year 2018 Transportation Improvement Program Project, and;

**BE IF FURTHER RESOLVED**, that funding for the engineering costs and local share, is assured to be made available by Audubon County from sources that may be used for that purpose, and;

**BE IT FURTHER RESOLVED**, that the maintenance will continue to be performed by Audubon County on this route for the useful life of the improvement

Passed and approved this 7<sup>th</sup> day of January, 2014.

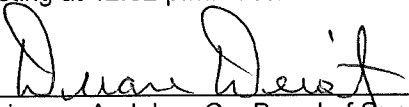
/s/ Duane Deist, Chair, Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Mitch Rydl gave the Secondary Road update. Joe Behrens and Chris Whittaker of Region XII discussed TIF questions. A conference call was held with Bob Josten regarding the TIF process.

Jeanne Schwab, Kathy Karstens and Josie Clark of the Library Board gave the annual update and budget review.

Fran gave the Attorney update and discussed the county farm lease, conflicts of interest and gender balance for vacancies on various boards. There being no further business, the Chairman adjourned the meeting at 12:32 p.m. Vote-all in favor.

  
 \_\_\_\_\_  
 Chairman, Audubon Co. Board of Supervisors

Attest:   
 \_\_\_\_\_  
 Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
01/07/2014 through 01/07/2014

Vendor	Description	Amount
ACE HARDWARE	CUSTODIAL SUPPLIES	102.73
ANDERSEN LAW OFFICES	ATTY JAN RENT ALLOW/INS ADJ	2,901.62
AUDUBON CO AIRPORT AUTHORITY	3RD QTR ALLOCATION	9,041.74
AUDUBON CO ECONOMIC DEVE	3RD QTR ALLOCATION	7,611.75
AUDUBON CO MEMORIAL HOSP	NEW EMP PHYS/SHERIFF	166.86
AUDUBON CO SHERIFF	SERVICE FEE/COURT	82.80
AUDUBON COUNTY	REIMBURSE DP LABOR	800.00
AUDUBON DIESEL LLC	SR PARTS	386.41
AUDUBON MEDIA CORPORATION	OFF SUPP JAIL/SHERIFF	55.00
BEANE, DAVID P	MEAL REIMB/SHERIFF	44.25
BERNIE'S SERVICE CENTER	LABOR/VEH EXP/TIRE RPRS/SHER	138.50
BLACKTOP SERVICE CO	SR ASPT CONTRACT	33,237.00
BOHLMANN & SONS SANITATION	SR DISP SERVICE	74.80
BRAYTON CITY CLERK	SR RUT REIMBS	780.75
BURR PLUMBING & HEATING	SR BLDG LABOR	42.00
CARPENTER PROMOTIONS	UNIFORMS/SHERIFF	297.32
CENTRAL IA DISTR INC	CUSTODIAL SUPPLIES CREDIT	472.95
CENTRAL IOWA WATER INC	CH BOILER SUPPLIES	220.00
CENTURYLINK	TELE/E911	14.00
CHRISTENSEN, SARAH G	POSTAGE REIMB/PHN	13.40
CITY OF AUDUBON - LIBRARY	3RD QTR ALLOCATION	6,000.00
CITY SERVICE & PARTS	SR PARTS,FILTERS, FUEL, TOOLS, PAINT, SU	720.59
CONTROL COMPANY	EQUIP CALIBRATION/PHN	55.12
COUNSEL OFFICE & DOCUMENT	SR M/A COPIER	159.03
CRA PAYMENT CENTER	SR PARTS	229.32
D & J SUPPLY	VEH TIRE RPRS/SHERIFF	84.00
DANNER (G&L) LAWNSCAPES INC	CH LAWN FERTILIZER/APPLICATION	78.00
DELTA DENTAL	COBRA DENTAL	34.36
DHS CASE MANAGEMENT UNIT	OCT CASE MGT/MH	86.26
DIXON CONSTRUCTION CO, 409 DRIFTWOOD	SR BRIDGE CONTRACT	2,552.07
DREES HEATING & PLUMBING INC	CH RADIATOR RPRS/LABOR	408.48
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS/LABOR	194.75
EXIRA CITY CLERK	3RD QTR ALLOCATION	3,000.00
FAMILY RESOURCE CENTER-CARROLL	NOV SCL/MENTAL HEALTH	330.96
FARM SERVICE COOPERATIVE	SR DATA SERVICE	1,549.00
FASTENAL CO	SR PARTS	469.56
FELD FIRE	FIRE EXP RPRS/SHERIFF	97.00
FILTER CARE	SR FILTER CLEANING	40.95
FORCE AMERICA INC	SR PARTS	37.95
GENESIS DEVELOPMENT	NOV THERAPY/MH	96.82
GRP & ASSOCIATES	MED SUPPLIES/PHN	130.00
GULF SOUTH MEDICAL SUPPLY	MED SUPPLIES/PHN	126.74
GUTHRIE COUNTY COURTHOUSE	2ND QTR SANITARIAN REIMB	6,720.16
HALLETT MATERIALS	SR SNOW MTRL	6,018.06
HANSEN'S M&M SERVICES	ISSUE E911 ADDRESS	30.00
HENRY M ADKINS & SON INC	M/A ELEC EQUIP	4,685.00
IA LAW ENFORCEMENT ACADE, AGIA-COMPTRC	JAIL SCHOOL/SHERIFF	160.00
IA MUNICIPALITIES WKRS	SR WORKCOMP	6,569.00

Claims Listing Report  
AUDUBON COUNTY

01/07/2014 through 01/07/2014

Vendor	Description	Amount
IA PRISON INDUSTRIES	SR PARTS	4,950.00
ISAC-GROUP HEALTH PROGRAM	COBRA INS REIMB	597.00
ISSDA FINANCIAL ADMINISTRATOR	ISSDA DUES/SHERIFF	250.00
JACK'S UNIFORMS & EQUIPMENT	TAC LIGHT/SHERIFF	133.94
JEO CONSULTING GROUP INC	SR ENG TESTING	5,945.00
JOHN DEERE FINANCIAL	SR OUTSIDE LABOT	217.00
JOHNSON, TODD W	MEAL REIMB/SHERIFF	28.97
KIMBALLTON CITY CLERK	3RD QTR ALLOCATION	1,000.00
MAIL SERVICES LCC	PRINT/POSTAGE REIMB/TREAS	208.79
MEDIACOM	CABLE/SHERIFF	93.62
MIDAMERICAN ENERGY CO	SR ELECTRIC	899.27
MID-STATES ORG CRIME INF	DUES/SHERIFF	100.00
NEW OPPORTUNITIES INC	DEC GEN RELIEF	1,325.00
NIELSEN AUTOMOTIVE INC	VEH RPRS/ASSR	172.15
O'HALLORAN INTERNATIONAL	SR PARTS	947.65
PHIPPEN, SHELBY	MEAL REIMB/SHERIFF	37.26
PITNEY BOWES PURCHASE POWER	SR POSTAGE METTER	820.00
RAMADA NORTHWEST INN & SUITES	MTG LODGING/SHERIFF	176.96
SAFARILAND LLC	INV SUPPLIES/SHERIFF	69.09
SCHWAB, JEANNE M	REIMB SUPPLIES/PHN	48.13
SHAFFER, MARGEE	REIMB MLG/MTG EXP/TOURISM	211.11
SHELBY CO AUDITOR	2ND QTR REIMB RENT/UTILITIES/JUV CT	525.00
SOUTHSIDE WELDING & MACH LLC	SR LABOR/WELDING/PARTS/CULVERT	1,503.15
SOUTHWEST IA PLANNING COUNCIL	NOV TRANS REIMB/MH	211.40
SPRING VALLEY WIRELESS	GPS VEH EXP/SHERIFF	95.00
ST JOHN'S LUTHERAN CEMETERY	VET GRAVE REIMB	5.00
STONE PRINTING OFFICE PRODUCTS	CUSTODIAL SUPPLIES	307.50
SWI JUVENILE EMERGENCY	3RD QTR REIMB	2,477.15
THE OFFICE STOP	SR OFFICE SUPPLIES	37.47
THE SCHNEIDER CORPORATION	SR DATE SERVICE	1,350.00
TREAT AMERICA	MTG MEAL REIMB/SHERIFF	44.16
UMLAND, DEBRA	MTG MLG REIMB/ASSR	74.10
US CELLULAR	TELE/SHERIFF	572.64
VERIZON WIRELESS	TELE/EMG MGT	414.66
VETTER EQUIPMENT - NAPA 1	VEH PARTS/SHERIFF	45.11
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WHITE POLE ROAD CELLULAR LLC	KEYS/SHERIFF	127.56
WINDSTREAM-IOWA COMMUNICATIONS	SR TELEPHONE	2,266.66
	<b>GRAND TOTAL</b>	<b>125,454.36</b>



SUPERVISOR'S MINUTE BOOK 2014

January 10, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Joni Hansen, Mitch Rydl, Larry Sorensen, Chris Hemmingsen, Todd Johnson, Melissa Thygesen, Bruce Haag, Peggy Smalley, Gene Karstens, Jerry Kelly, Gary Olsen, Bill Cramer, Carolyn Bruun and Jill Christensen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of January 7 minutes. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of January 7, 2014. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the Public Notice for Handlos-Irlmeier, ID#68002, Viola 34. Vote-all in favor.

Larry Sorensen, Roadside Foreman, and Engineer Mitch Rydl reviewed the Roadside/Weed Commissioner budget. Mitch Rydl reviewed the Secondary Road budget with the Board.

Sheriff Todd Johnson and Melissa Thygesen reviewed the Sheriff's budget.

The Board recessed at 12:21 p.m. The Chairman reconvened the meeting at 1:00 p.m. The Chairman instructed the Auditor's office to order a bound version of the Audubon County Advocate Journal for 2013.

The Board met with Conservation Director Bruce Haag and several of his board members to review the budget of the Conservation Department.

The Board discussed the Wellness Program with Bruce Haag and Diana Munch. There being no further business, the Chairman adjourned the meeting at 3:12 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2014

January 14, 2014

The regular meeting of the Board of Supervisors was called to order at 8:00 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Bruce Haag, Mitch Rydl, Todd Johnson, Jeanne Schwab, Mary Lou Johansen, Deb Campbell, Deb Umland, Doug Weston, Kent Grabill, Jill Christensen, Les Larsen, Gary Riesgaard, Gail Richardson, Arch Andersen, Judy Olsen and Fran Andersen.

The Chair asked that any Conflicts of Interest be stated concerning any item on the agenda. None were stated. Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. The Safety meeting was held. The Department Head meeting was held and discussion was held regarding TIF's, Wellness and meal reimbursement.

Deb Umland let the Board know that her Conference Board will meet at 1:00 p.m. on January 28, 2014.

Custodian Doug Weston discussed with the Board the air conditioner in the data processing room that needs replaced, the plastering project is complete and rewiring that needs to be done to be compatible with the operation of the generator.

Motion-Nelsen Second-Deist to approve the minutes of January 10, 2014. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-Deist to approve Resolution 2014-3 as follows. Vote-all in favor.

## Resolution 2014-3

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Joshua Marxen be hired as Equipment Operator B for the Secondary Roads effective January 20<sup>th</sup>, 2014. Hourly wage will be \$15.39 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin February 1, 2014.

Passed and approved this 14<sup>th</sup> day of January, 2014.

Audubon County, Iowa Board of Supervisors

/s/ Duane Deist, Chairman

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-Deist to approve the JEO Profession Agreement R F16 HMA Resurfacing. Vote-all in favor. Rydl discussed work orders, culvert reports and State Auditor responses.

Gail Richardson, Arch Andersen and Judy Olsen on behalf of the Historical Society gave an annual update and budget request.

Treasurer Deb Campbell presented the Semi-Annual Report and Quarterly Investment Report. Motion-Nelsen Second-Deist to accept and place on file the Treasurer's Semi-Annual Report and Quarterly Investment Report. Motion-Nelsen Second-Deist to amend the agenda to include the assignment of a tax sale certificate. Vote-all in favor. Motion-Nelsen Second-Deist to approve the Assignment of a tax sale certificate #050521330002, Lot 6, Block A, City of Audubon. Vote-all in favor.

Motion-Nelsen Second-Deist to accept and place on file a MMP update for Alan Jensen, ID#61526, Oakfield 4. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file a MMP update for Dustin Burr, ID#60480, Hamlin 11. Vote-all in favor.

Motion-Nelsen Second-Deist to approve Resolution 2014-4 as follows. Vote-all in favor.

## RESOLUTION 2014-4

WHEREAS, the Iowa Association of County Supervisors recognizes that a high quality transportation system serves as the artery for economic activity and that the condition of the infrastructure in the State of Iowa is a key element for our future economic growth; and

WHEREAS, an integral part of the State of Iowa's Road Use Tax Fund (RUTF) is the fuel tax, which has not been significantly increased since 1989, while maintenance and construction costs have more than doubled during that same timeframe; and

WHEREAS, there have been several state-wide studies completed over the past 10 years identifying the requirement to significantly increase the amount of funding for the administration, maintenance and improvements to our state-wide public roadway system, including the 2006 Road Use Tax Fund (RUTF) study called for by Governor Culver, the 2011 Road Use Tax Fund (RUTF) study completed per 2011 Iowa Code Section 307.31, and the 2011 Governor's Transportation 2020 Citizen Advisory Commission (CAC) created by Governor Branstad; and

WHEREAS, the 2008 TIME-21 study documented the fact that under today's funding structure and highway usage, over 20% of the travel done in Iowa is by out-of-state drivers while only 13% of the state's road use revenues come from out of state drivers; and

WHEREAS, the funding provided by the implementation of the TIME-21 Fund in 2009 is inadequate to meet the critical maintenance and improvements needs for the State of Iowa's transportation system; and

WHEREAS, 95% of Road Use Tax Fund revenues are required by the Iowa Constitution to be spent only on our roadways; and

WHEREAS, due to the severe shortage in state funding to meet the critical needs of our roadway system, several Iowa counties have had to resort to issuing almost \$100 million in bonds to pay for their most critical maintenance needs, which will have to be paid off through property taxes; and

WHEREAS, the 2011 Governor's Transportation 2020 Citizen Advisory Council report to Governor Branstad and the Iowa Legislature identified the need for \$215 million per year of increased funding over the next 20 years, in addition to the funding being provided by the TIME-21 revenues, just to meet the most critical needs of our transportation infrastructure; and

WHEREAS, the Iowa Roads Association, the Iowa County Engineer's Association, and numerous business related associations throughout Iowa have publically supported the call for increased RUTF funding;

NOW THEREFORE BE IT RESOLVED that the Iowa State Association of County Supervisors and the Audubon County Board of Supervisors strongly encourages the implementation of the 2011 Citizen's Advisory Council's recommendations to:


1. Increase the state fuel tax rates across the board by ten cents, over a period of no less than three years, resulting in an estimated \$184 million to \$230 million of additional annual revenue.
2. Increase the "Fee for New Registration" from five percent to six percent, raising this fee to a level consistent with the state sales tax, resulting in an estimated \$50 million of additional annual revenue.
3. Allocate new funding to go to the TIME-21 Fund up to the cap (\$225 million) and the remaining new funding should be distributed consistent with the Road Use Tax Fund distribution formula.

BE IT ALSO RESOLVED that the Iowa State Association of County Supervisors and the Audubon County Board of Supervisors support the ongoing evaluation of creative, supplemental solutions to increased RUTF funding.

Dated this 14th day of January, 2014.

/s/ Duane Deist, Chairman \_\_\_\_\_ ATTEST: /s/ Joni Hansen, Deputy Auditor \_\_\_\_\_

Fran Andersen gave the attorney update. There being no further business, the Chairman adjourned the meeting at 12:02 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2014

January 21, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Becky Marten, Doug Weston, Lou Herbers, Diane Jackson, Fran Andersen and Jill Christensen.

The Chair asked that any Conflicts of Interest be stated concerning any item on the agenda. Deist stated a conflict of interest. Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Diane Jackson. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of January 14, 2014. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of the D & J Supply claim. Ayes: Nelsen, VanAernam. Abstain: Deist. Motion passed. Motion-Nelsen Second-VanAernam to approve the payment of claims with the exception of the D & J Supply claims, as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$142,004.30. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Handlos-Wegner, ID#64333, Leroy 1. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Handlos-Rudolph, ID#57972, Sharon 1. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Danny Wittrock, ID#58183, Hamlin 11. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Randy Bruch, ID#58536, Cameron 24. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Jody Meiners-Harold, ID#67024, Viola 3. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Nelson Farms, ID#58248, Oakfield 20. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Terry Sunberg, ID#60469, Melville 27. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Auditor signing the letter authorizing CADCO Director's access to VBP bank account information. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve and sign the Certification of Cost Allocation Plan. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve and sign the Lease Agreement with Juvenile Court Services. Vote-all in favor. Motion-Nelsen Second-VanAernam to appoint Dr. Shue to the Board of Health. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve signing the Business Property Tax Credit Applications. Vote-all in favor.

Doug Weston updated the Board on the air conditioner and the flooring in the data processing room.

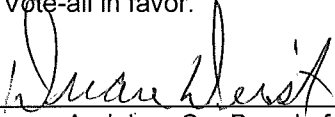
Motion-Nelsen Second-VanAernam to approve the deletion of asset # 82-1994 CAT motor grader and #54-John Deere rotary cutter. Vote-all in favor. Todd Nelsen updated the Board on a telephone call he had with Jeff Heil.

Lou Herbers updated the Board on behalf of the Airport Authority Board on the airport project and future plans.

Diane Jackson, CPC, reviewed the Mental Health budget with the Board and gave an update of the overall program.

Fran Andersen gave the Attorney update. Motion-Nelsen Second-VanAernam to approve the Farm Lease and Notice of Termination with Matt Chambers for the county farm. Vote-all in favor.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 1:38 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY

01/21/2014 through 01/21/2014

Vendor	Description	Amount
ACE HARDWARE	OFF SUPP/RECORDER	223.89
AGRILAND FS INC	GENERATOR FUEL/EMG MGT	4,279.91
AGRILAND FS INC 73	SR DIESEL/ADD	11,175.31
AMERICAN ACADEMY OF PEDIATRICS	PUBLICATION/PHN	148.90
ANDERSEN, FRANCINE O	FLEX REIMB	103.78
AUDUBON CO ADVOCATE JOURNAL	SR OFF PUBLICATION	349.21
AUDUBON CO ECONOMIC DEVE	HEARTLAND PLAN REIMB	500.00
AUDUBON CO ENGINEER	CONS FUEL REIMB	943.17
AUDUBON CO EXTENSION SVC	CONSERVATION RECERT	90.00
AUDUBON CO SHERIFF	SERVICE FEE/COURT	33.56
AUDUBON COUNTY LANDFILL	SR DISPOSAL SERVICE	10,762.40
AUDUBON DIESEL LLC	SR LABOR/PARTS	222.52
AUDUBON FOODS	JAIL MEALS/SHERIFF	385.50
AUDUBON-EXIRA READY MIX INC	SR PAVEMENT PATCH	310.00
BENTLEY SYSTEMS INC	SR DATA PROC	837.00
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	64.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	187.63
BRUUN, CAROLYN	FLEX REIMB	735.18
BUSINESS CARD	LODGING/AMMO/SHERIFF	589.08
CALIFORNIA CONTRACTORS SUPPLIE	SR SAFETY WEAR	110.17
CAPPEL'S ACE HARDWARE	SHEETING/CONS	2.98
CARPENTER PROMOTIONS	BOOTS/SHERIFF	129.99
CARROLL CO AUDITOR	FY14 DHS CLUSTER BRD COST SHARE	1,520.00
CASEY'S GENERAL STORES INC	FUEL/EMG MGT	43.77
CASS CO MEMORIAL HOSPITAL	UA NEW EMP/SHERIFF	27.00
CENTRAL SALT LLC	SR SNOW MTRL	13,394.90
COST ADVISORY SERVICES INC	FY13 COST ALLOCATION	3,950.00
COUNSEL OFFICE & DOCUMENT	M/A COPIER/ASSR	31.40
CRA PAYMENT CENTER	FUEL ADDITIVES/CONS	25.53
D & J SUPPLY	SR TIRE LABOR	518.40
DHS CASE MANAGEMENT UNIT	NOV CASE MGT/MH	86.26
DREHER SANITATION	DEC CH TRASH REMOVAL	49.50
ECOLAB PEST ELIMINATION DIV	PEST CTRL JAIL/SHERIFF	70.00
EXIRA CEMETERY ASSOC, %SHELLEY R DAVIS -	VET GRAVE REIMB	1,765.00
EXIRA CITY CLERK	SR WATER	40.80
EXIRA PLUMBING & HEATING	HEATER RPRS/CONS	40.60
FARM SERVICE COOPERATIVE	DP SUPPLIES/CH	497.00
FASTENAL CO	SR PARTS	104.25
GALLS LLC	SAFETY/CUST SUPPLIES/SHERIFF	311.93
GENESIS DEVELOPMENT	NOV THERAPY/MH	420.25
GREENE COUNTY	2ND QTR CPC REIMB/MH	5,767.98
GULF SOUTH MEDICAL SUPPLY	MED SUPPLIES/PHN	50.52
GUTHRIE COUNTY REC	ELECTRIC UTILITY/CONSERVATION	1,259.08
HAAG, BRUCE	CELL/DSL REIMB/CONS	36.81
HALLETT MATERIALS	SR SNOW MTRL	3,434.08
HANSEN'S M&M SERVICES	ISSUE E911 ADDRESS	355.50
HEMMINGSEN, CHRIS	SR POSTAGE REIMBS	14.35
HINNERS, JEAN	REIMB OFF SUPP/PHN	74.37

Claims Listing Report  
AUDUBON COUNTY  
01/21/2014 through 01/21/2014

Vendor	Description	Amount
HINNERS, KYLE	VA COMM MTG/MLG REIMB	62.35
IA PRISON INDUSTRIES	SR SIGN MTRL	1,318.50
IA STATE ASSN OF ASSESSORS	FY14 ISAA DUES/ASSR	600.00
IA WEED COMMISSIONER'S ASSOCIA	RS TRAINING	120.00
IACCVA	MTG REGISTRATION/VET AFFAIRS	60.00
ICAP	VEH EXP REIMB	403.07
IRON SHOP	TRACTOR RPRS/LABOR/CONS	6,329.59
JACOBSEN INC OF ADAIR	PLBG SUPPLIES/CONS	39.00
JOHN DEERE FINANCIAL	MOWER FLUID/CONS	35.68
KARSTENS, GENE	REIMB MLG/CONSERVATION	47.50
KELLY, JERRY	REIMB MLG/CONSERVATION	61.75
KIMBALL MIDWEST	SR PARTS	231.63
LAFOY, PENNY	REIMB HOPES/HCA/HMK MLG/PHN	91.20
LARSEN, LESTER	REIMB OFF SUPP/POST/EMG MG	17.55
MAINSTAY SYSTEMS INC	M/A IA SYSTEM/SHERIFF	237.00
MARNE-ELK HORN TELEPHONE CO	TELE-E911	154.90
METAL CULVERTS INC	SR PIPE MTRL	17,714.20
MIDAMERICAN ENERGY CO	SR ELECTRIC	6,354.70
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	584.15
MIDWEST WHEEL COMPANIES	SR PARTS/LUBS	73.90
NEW OPPORTUNITIES INC	JAN GENERAL RELIEF REIMB	1,325.00
NORSOLV	SR PARTS CLEANING	221.90
OLSEN, FRANK	VA COMM MTG/MLG REIMB	60.45
OLSEN, GARY	REIMB MLG/CONSERVATION	42.75
ORSCHELINS	FEED/DEICER/CONS	58.95
RASMUSSEN LUMBER CO	LUMBER/TOOLS/CONSERVATION	227.92
RAY, DONNA	MLG REIMB/MH ADVOCATE	105.45
REGION XII COUNCIL OF GOVTS	2ND QTR PUBLIC TRANSIT REIMB	1,008.58
ROELOFS, CHRISTINA	CELL/CLOTHING REIMB/NATURALIST	99.75
RYDL, MITCH	SR TRAINING	191.52
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	19,212.91
SCHWAB, JEANNE M	REIMB HCA/ADM/PHN MILEAGE	57.00
SHOOTER'S OUTLET	WEAPON/SHERIFF	540.00
SHOPKO	CUST/OFF SUPP/MEDS/SHERIFF	50.94
SMALLEY, PEGGY J	REIMB MLG/CONSERVATION	66.50
SOUTHWEST IA MH CENTER	THERAPY REIMB/MENTAL HEALTH	1,196.19
SOUTHWEST IA PLANNING COUNCIL	DEC TRANSP REIMB	252.70
SPRING VALLEY WIRELESS	SR RADIO TOWER	300.00
STAR ENERGY LLC	FUEL/SHERIFF	132.10
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/SHERIFF	170.70
THE OFFICE STOP	CALC TAPE/AUD/TREAS	577.50
THOMPSON, BECKY A	HOPES/HCA/ADM/PHN MLG REIMB	194.28
TOFT, HEATHER	ADM/PHN MLG REIMB	99.75
TREASURER STATE OF IOWA	SR TANK PERMITS	80.00
TRIBUNE NEWSPAPERS, INC	NEWSLETTERS/CONSERVATION	175.00
ULTRAMAX	AMMO/SHERIFF	1,314.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TEST/NEW EMP/SHERIFF	137.00
UPS	FIN CHG/CONS	2.27

Claims Listing Report  
AUDUBON COUNTY  
01/21/2014 through 01/21/2014

Vendor	Description	Amount
VERIZON WIRELESS	TELE/PHN	86.63
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	5.70
WINDSTREAM COMMUNICATIONS INC, XETA TEC	SR TELEPHONE SERVICE	75.00
WINDSTREAM IOWA COMMUNICATIONS	TELEPHONE/CONS	129.40
ZIEGLER INC	SR PARTS/LABOR/FILTERS	13,148.83
	<b>GRAND TOTAL</b>	<b>141,956.80</b>

*1-22-14 voided ✓  
47.50*

SUPERVISOR'S MINUTE BOOK 2014

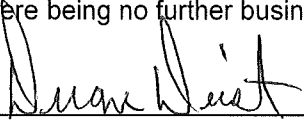
January 24, 2014

The special meeting of the Board of Supervisors was called to order at 9:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl and Chris Hemmingsen.

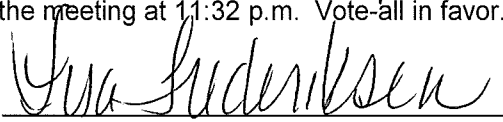
Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. Mitch Rydl reviewed the Secondary Road budget with the Board.

The Board instructed the Auditor to put the discussion of health insurance benefits for part-time employees on the agenda for January 28.

There being no further business, the Chairman adjourned the meeting at 11:32 p.m. Vote-all in favor.



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Chairman, Audubon Co. Board of Supervisors



Attest: \_\_\_\_\_  
Audubon County Deputy Auditor



## SUPERVISOR'S MINUTE BOOK 2014

January 28, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Laverne Lansman, Paul Walther, Chris Hemmingsen, Virgil Sorensen, Dave Brand, Dave York, Charles Hansen and Russ Bruhn.

No conflicts of interest were stated. Motion-VanAernam Second-Nelsen to approve the agenda with the addition of HA4 design approval. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of January 21, 2014. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of January 24, 2014. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Edward Wiederstein, ID#53202, Cameron 30. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Brian Klocke, ID#66574, Viola 5. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Holly Kjergaard-Lauritsen Site, ID#62651, Sharon 1. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update of Kyle Kjergaard-Jensen Pork Farm, ID#62686, Leroy 32. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Scott Halbur, ID#59617, Lincoln 7. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the 2013 wages for publication. Vote-all in favor.  
 Schlensig, Kandi \$55.24; Swensen, Jesse \$126.72; Powers, Tanner \$158.48; Gust, Coby \$182.16; Cretsinger, Jonathan \$396.00; Jensen, Michael \$874.25; Paulsen, Barbara \$929.25; Walker, Emma \$1,558.00; Schlichte, Michelle \$1,574.17; Fett, Jason \$2,082.96; Paulsen, Claire \$2,095.25; Larsen, Corey \$2,122.56; Wood, Patricia \$2,392.50; Scott, Julia \$2,704.50; Young, Shawn \$2,856.19; Ray, Donna \$3,039.82; Dontje, Donavon \$3,231.36; Thorn, Todd \$3,793.68; Fransen, Thomas \$3,857.04; Rasmussen, Caleb \$4,488.00; Rupiper, Ryan \$4,642.30; Madsen, Maynard \$4,795.50; Walker, Nora \$5,058.00; Budd, Cherry \$5,218.89; Johnson, Aaron \$5,872.50; Wheatley, Kate \$6,468.63; Neighbors, Ricky \$8,811.99; Wahlert, Christine \$8,898.98; Cramer, William \$11,122.31; Dreher, Nan \$13,372.84; Marten, Becky \$13,665.04; Anthony, Faith \$14,008.20; Larsen, Lester \$14,160.12; Baylor, Angela \$14,200.26; Jacobsen, Theodore \$15,032.52; Boldt, Paulette \$16,376.15; Riesgaard, Gary \$17,227.38; Phippen, Shelby \$19,295.61; Christensen, Sarah \$22,535.85; Hinners, Jean \$22,645.12; Lafoy, Penny \$23,072.16; Toft, Heather \$23,300.68; Bruun, Carolyn \$23,497.67; Steffes, Debra \$24,527.74; Murray, Teresa \$25,027.68; Deist, Duane \$25,121.64; VanAernam, Gary \$25,121.64; Nelsen, Todd \$25,621.68; McIeran, Matthew \$26,094.00; Christensen, Marcia \$26,599.68; Thygesen, Melissa \$27,484.26; Hoegh, Aaron \$28,560.42; Paulsen, Shawn \$30,546.09; Rugaard, Donna \$30,684.61; Nellor, Betty \$31,111.16; Andersen, Brian \$31,246.92; Weston, Douglas \$31,748.95; Hemmingsen, Christena \$31,917.42; Grabill, Kent \$32,234.08; Wittrock, Michael \$32,285.88; Thompson, Rick \$32,485.78; Pigsley, Nathan \$32,613.55; Wittrock, Brian \$32,676.48; Hansen, Joni \$33,321.78; Inman, Kathleen \$34,644.29; Jessen, Dwight \$35,409.49; Gardner, Thomas \$35,413.54; Rattenborg, Joel \$35,487.73; Christensen, Dalton \$35,614.62; Wegner, Dale \$35,726.03; Hansen, Richard \$35,764.22; Borkowski, Dale \$35,799.37; Sorensen, Charles \$35,820.69; Borkowski, Steven \$36,095.02; Erickson, David \$36,222.84; Wanninger, Louis \$36,342.58; Bluml, Janell \$36,789.36; Gust, Robert \$36,821.57; Munch, Diana \$37,764.66; Johansen, Mary \$41,625.48; Campbell, Debbie \$41,692.26; Haag, Bruce \$43,811.46; Thompson, Becky \$45,830.14; Frederiksen, Lisa \$45,871.02; Andersen, Francine \$45,925.68; Sorensen, Lawrence \$46,385.64; Juelsgaard, Brian \$48,116.17; Rokke, Jason \$48,439.34; Umland, Debra \$49,052.52; Christensen, Douglas \$50,271.92; Beane, David \$51,710.35; Johnson, Todd \$55,577.04; Schwab, Jeanne \$57,376.74; Rydl, Mitchel \$85,849.98 **Total Wages: \$2,266,080.02**

Laverne Lansman and Paul Walther addressed the Board on behalf of the Historical Society and requested a letter of support in regards to a grant that they are applying for.

Motion-Nelsen Second-VanAernam to set the date to canvass the votes of the Special School Election for Tuesday, February 11, 2014, at 11:30 a.m. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Treasurer's December County Ledger. Vote-all in favor.

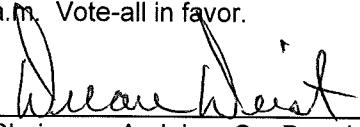
Chris Hemmingsen brought papers up for Secondary Roads. Motion-VanAernam Second-Nelsen to approve a Final Pay Estimate for OA9 and HA4 for bridge design with JEO. Vote-all in favor.

Auditor Lisa Frederiksen discussed the time for averaging insurance benefits for part-time employees.

Motion-Nelsen Second-VanAernam to set the date of March 11, 2014 at 10:00 a.m. for a Public Hearing on the FY15 budget. Vote-all in favor.

The Board met with the NRCS Commissioners for an annual update and reviewed the budget.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:46 a.m. Vote-all in favor.

  
 Chairman, Audubon Co. Board of Supervisors

Attest:   
 Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

February 4, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Becky Marten, Jeanne Schwab, Todd Johnson, Mitch Rydl, Fran Andersen and Jill Christensen.

There were no Conflicts of Interest stated concerning any item on the agenda. Motion-Nelsen Second-Deist to approve the agenda with the addition of Clerk's Report of Fees. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of January 28, 2014. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$70,855.47. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the Master Matrix score of 450 for Handlos-Irlmeier, Viola 34. Vote-all in favor. Motion-Nelsen Second-Deist to recommend approval and waive the right to demand a hearing before the Environmental Protection Agency if the DNR approval is granted; if DNR denies applicant, Audubon County maintains our right to demand a hearing before the Environmental Protection Agency. Vote-all in favor. No oral or written comments were received.

Motion-Nelsen Second-Deist to appoint Marlene Ballou to the Conservation Board. Vote-all in favor. Motion-Nelsen Second-Deist to appoint Dr. J.M. Cunningham as the Medical Examiner for Audubon County. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file the Clerk of Court's January 2014 Report of Fees. Vote-all in favor. Jeanne Schwab gave the Board information from a meeting she had attended.

Sheriff Todd Johnson discussed with the Board quotes he had received for a new Chevrolet Tahoe. Johnson will call and request more information.

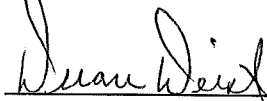
Motion-Nelsen Second-Deist to accept and place on file Recorder's January Report of Fees. Vote-all in favor.

Mitch Rydl met with the Board. Motion-Nelsen Second-Deist to approve the Universal Pay Voucher for F58 Construction to JEO. Vote-all in favor. The Board then recessed at 10:24. The Board reconvened at 11:20. The Board worked on the M D & A report. The Board instructed the Clerk to the Board to correct the minutes of January 28 to read as follows. Motion-VanAernam Second-Nelsen to approve the final pay estimate on BROS-CO05-(52)-8J-05, LI18 Bridge. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve OA9 and HA4 bridge design with JEO. Vote-all in favor.

Fran Andersen gave the Attorney update and discussed the Airport Authority Board and health insurance benefits.

Todd Johnson returned to the meeting regarding the purchase of a new vehicle. Motion-Nelsen Second-Deist to approve the purchase of a 2014 Chevrolet Tahoe from Deery Brothers Chevrolet for the purchase price of \$29,702.68 without trade. Vote-all in favor.

There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 12:55 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY

02/04/2014 through 02/04/2014

Vendor	Description	Amount
ACE HARDWARE	CUST SUPP/CH	47.33
ANDERSEN LAW OFFICES	ATTY RENT/INS/OFF ALLOWANCE	2,901.62
ANDERSEN, FRANCINE O	FLEX REIMB	59.76
AUDUBON CO AIRPORT AUTHORITY	County share airport rehabilitation	12,467.19
AUDUBON CO MEMORIAL HOSP	PHN PHYSICAL THERAPY	1,080.32
AUDUBON CO SHERIFF	SERVICE FEES	30.00
AUDUBON DIESEL LLC	SR PARTS	1,679.71
AUDUBON FIRE DEPARTMENT	REIMB E911 EQUIP	3,999.60
AUDUBON STATE BANK	AIRPORT LOAN PRINCIPAL	13,310.00
BERNIE'S SERVICE CENTER	SHER TIRE REPAIR	16.00
BOHLMANN & SONS SANITATION	SR DISP SERVICE	74.80
BORKOWSKI, DALE E	FLEX REIMB	106.20
BURGER APPLIANCE & REPAIRS	LABOR/A/C RPRS/CH	141.00
BURGIN, RUSSELL WAYNE	REIMB GRAND JURY	30.90
CARPENTER PROMOTIONS	SHER UNIFORMS	140.44
CASS INC	DEC WK ACT/MH	227.59
CENTRAL IA DISTR INC	PLUMBING REPAIRS	42.25
CENTRAL IOWA WATER INC	CH CUSTODIAL SUPPLIES	155.00
CENTURYLINK	E911 TELE	14.00
CHRISTENSEN, JEROME KALTOFT	REIMB GRAND JURY	42.60
CITY SERVICE & PARTS	RS PARTS	984.23
CONCERNED INC	DEC WK ACT/MH	418.68
COUNSEL OFFICE & DOCUMENT	SR M/A COPIER	74.44
CRA PAYMENT CENTER	SR PARTS/TOOLS/LUBS/OIL	295.52
DASH MEDICAL GLOVES	SHER EXAM GLOVES	135.80
DELTA DENTAL	FEB COBRA PREMIUM	34.36
DHS CASE MANAGEMENT UNIT	MH CASE MGMT	173.00
DIXON CONSTRUCTION CO, 409 DRIFTWOOD	SR BRIDGE CONTRACT	9,305.69
DREHER, NAN	FLEX REIMB	240.00
FASTENAL CO	SR PARTS	7.85
FIRSTLINE OUTDOOR POWER	RS PARTS	482.51
GENESIS DEVELOPMENT	MED MGT/THERAPY/MH	96.82
GRAHAM TIRE STORM LAKE	SHER TIRES (4)	1,363.28
HANSEN REPAIR	SHER TIRE MOUNTING/REPAIR	158.50
HARTER, RICK	PLASTERING IN CRTHS	2,000.00
HASBROUCK, JOLENE	GRAND JURY REIMB	30.90
IA STATE ASSN OF COUNTIES	ISAC MTG REG/ASSESSOR	280.00
IA WORKFORCE DEVELOPMENT	SR UNEMPLOYEEMENT	76.64
IEMA	FY14 DUES/EMG MGT	150.00
IRON SHOP	SR LABOR/PARTS/TIRE SUPPLIES	512.08
ISAC-GROUP HEALTH PROGRAM	FEB PREMIUM	597.00
JACK'S UNIFORMS & EQUIPMENT	SHERIFF SAFETY EQUIP/HOLSTER	902.94
JACOBSEN, THEODORE	SR SAFETY WEAR	100.00
JEO CONSULTING GROUP INC	SR CONST SERVICE	6,573.50
MAIL SERVICES LCC	PRINT/POSTAGE/TREASURER	195.58
MAINTENANCE ENGINEERING LTD	CUSTODIAL SUPP	81.36
MD PRODUCTS INC	SR PARTS	2,475.99
MEDIACOM	SHER TELE	86.41

Claims Listing Report  
AUDUBON COUNTY  
02/04/2014 through 02/04/2014

Vendor	Description	Amount
MIDAMERICAN ENERGY CO	SR ELETRIC	41.40
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	773.40
MONTGOMERY CO SHERIFF	SERVICE FEE/COURT	24.00
PAT KAISER'S CHRISTIANSEN MTRS	SHERIFF OIL CHG/BATTERIES	384.33
PETERSEN, ALLEN	REIMB MTG MLG/CONSERVATION	47.50
PETERSEN, DEAN L	REIMB GRAND JURY	39.00
RASMUSSEN, JOYCE	REIMB GRAND JURY	43.50
RIEBHOFF, KAYLENE	REIMB GRAND JURY	30.90
RIESGAARD FARM SUPPLY	RS SEED	217.50
SHELBY COUNTY TREASURER	REIMB SHELBY CO FOR CONS NEWSLETTERS	175.00
SMITH, REID DOUGLAS	REIMB GRAND JURY	38.10
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR/WELDING/BRDG/BLDG	1,474.10
ST PATRICKS CEMETERY	VET GRAVE REIMB	275.00
STEFFES, DEB	DISPATCH MEAL REIMB	25.06
STONE PRINTING OFFICE PRODUCTS	AUD OFF SUPPLIES	63.57
THE OFFICE STOP	OFF SUPP/RECORDER	10.80
US CELLULAR	SHER CELL PHONES	99.12
VERIZON WIRELESS	EMERG MGMT TELE	374.80
WESTON, DOUGLAS	FLEX REIMB	61.91
WILKERSON, JEANETTE	GRAND JURY REIMB	39.00
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,183.59
WITTRICK, YVONNE M	GRAND JURY REIMB	34.50
	<b>GRAND TOTAL</b>	<b>70,855.47</b>

SUPERVISOR'S MINUTE BOOK 2014

February 11, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Kent Grabill, Gary Riesgaard, Les Larsen, Deb Campbell, Deb Umland, Jeanne Schwab, Mitch Rydl, Doug Weston, Bruce Haag, Peggy Smalley, Jerry Kelly, Fran Andersen and Jill Christensen.

There were no Conflicts of Interest stated concerning any item on the agenda. Motion-Nelsen Second-Deist to approve the agenda with the addition of Treasurer's January County ledger. Vote-all in favor.

The Safety meeting was held. The Department Head meeting was held and a reminder was given to Department Heads as to the requirement of documentation of FMLA papers given to employees. A desk from the Clerk's office was discussed and also Doug Weston reminded everyone of notifying the dispatchers when leaving the building after a meeting held after hours in the courthouse and that everyone needs to follow this procedure.

Engineer Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-Deist to approve the deletion of asset #23-woodchipper and asset #54-rotary disk. Vote-all in favor. Motion-Nelsen Second-Deist to approve a utility permit for Marne & Elk Horn Telephone Company in SharonTwp., Sec. 29 and 32. Vote-all in favor. Rydl discussed the burning of dead trees, the price of rock going up and shop activity.

Auditor Lisa Frederiksen discussed budget items with the Board. Motion-Nelsen Second-Deist to approve the minutes of February 4, 2014. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file the Auditor's January month-end reports. Vote-all in favor.

Bruce Haag, Jerry Kelly and Peggy Smalley discussed the Conservation budget with the Board and stated that the Naturalist position would stay in as a half-time position for this next budget year and that as of June 30, 2015, the sharing agreement with Shelby County would end.

Motion-Nelsen Second-Deist to approve the Compensation Board recommendation of a 2% wage increase for elected officials. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file Treasurer's January County ledger. Vote-all in favor.

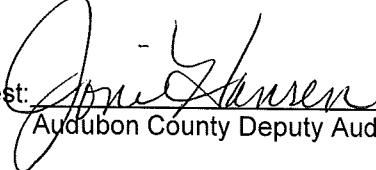
The Board met as the official Board of Canvassers to canvass the results of the Special School Election held on February 4, 2014. The Board instructed the Auditor to forward the results of the election to the Superintendent of the Exira-Elk Horn Kimballton public school.

Jeanne Schwab, PHN Administrator, discussed the Stork's Nest program with the Board. Fran Andersen will try to contact Lola Tigges regarding the Stork's Nest.

Fran Andersen gave the Attorney update and discussed the State Auditor's comments regarding conflicts of interest, reviewing policies, work on a proposed amendment to the Airport Ordinance and the recodifying of Ordinances.

The Board recessed at 12:55 p.m. The Board reconvened at 1:15 p.m. The Board worked on the M D & A report. There being no further business, the Chairman adjourned the meeting at 3:37 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

February 18, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Mary Lou Johansen, Deb Campbell, Diane Jackson, Fran Andersen, Todd Johnson and Melissa Thygesen.

There were no Conflicts of Interest stated concerning any item on the agenda. Motion-Nelsen Second-VanAernam to approve the agenda with the addition of AMVC-South Fork MMP update. Vote-all in favor.

The Board counted monies in various offices.

<u>Treasurer:</u>		<u>Recorder:</u>	
Monday's business	\$ (verified)	Drawer	\$100.00
CD's	1,600,000.00	Copy money	44.38
IPAIT	96,960.71		
Vault	400.00		
Drawer	500.00		
<u>Sheriff:</u>		<u>Assessor:</u>	
Confidential funds	\$2,000.00	Copy/fax money	\$21.50
Car Wash	46.50		
Civil Receipts	149.00		

Motion-Nelsen Second-Deist to approve the minutes of the February 11, 2014 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$124,320.33. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve forwarding to the State Auditor's the responses of the M D & A report. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of the PHN asset #2268-laptop. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the Chair to sign the PHN Notification of Certification. Vote-all in favor. Motion-VanAernam Second-Deist to accept and place on file a MMP for AMVC-South Fork, ID#63613, Greeley 21. Vote-all in favor.

Engineer Mitch Rydl gave the Secondary Road update and discussed bridges, burning and clearing trees, bridge inspections and Region XII projects.

The Board discussed a letter of support for the Audubon Recreation Foundation project. The Board met with Recorder Mary Lou Johansen and reviewed her proposed budget. The Board met with Treasurer Deb Campbell and reviewed her proposed budget. The Board met with CPC Diane Jackson and reviewed her proposed budget.

Fran Andersen gave the Attorney update and discussed the Stork's Nest program, the Estate Recovery Program and funeral expenses.

The Board recessed at 1:00 p.m. The Board reconvened at 1:30 p.m. The Board met with Public Health Administrator Jeanne Schwab and reviewed her proposed budget. The Board met with Auditor Lisa Frederiksen and reviewed her proposed budget. The Board met with Sheriff Todd Johnson and Melissa Thygesen and reviewed the Sheriff's budget.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 3:53 p.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

02/05/2014 through 02/18/2014

Vendor	Description	Amount
360 FEEDS LLC	DRUG DOG FEED/SHERIFF	31.48
ACE HARDWARE	CUST SUPP/SHERIFF	811.43
AGRILAND FS INC	FUEL/CONSERVATION	2,734.46
AGRILAND FS INC 73	SR GASOHOL	5,564.28
AMERICAN SECURITY CABINETS	LOCK/TREAS	59.00
ANDERSEN, FRANCINE O	FLEX REIMB	207.72
ASBERRY, SHELLI	EX-EHK SCHOOL ELEC WKR	67.06
AUDUBON CO ADVOCATE JOURNAL	PUBLICATION/SHERIFF	821.03
AUDUBON CO SHERIFF	SERVICE FEE/COURT	71.95
AUDUBON COUNTY	SR OFFICE SUPP	34.99
AUDUBON COUNTY LANDFILL	DISP SERV	522.60
AUDUBON DIESEL LLC	SR PARTS	207.46
AUDUBON FOODS	COMMISSARY SUPP/SHERIFF	717.47
AWWA REGION IV, C/O STEVE MARLEY	REG WATER ANALYSIS/CONS	25.00
BERNIE'S SERVICE CENTER	RS LABOR	78.72
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	64.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	351.00
BORKOWSKI, DALE E	FLEX REIMB	102.30
BRUUN, CAROLYN	FLEX REIMB	95.00
CARPENTER PROMOTIONS	HATS/COVERS/SHERIFF	474.38
CASEY'S GENERAL STORES INC	FUEL/EMG MGT	50.68
CASS CO MEMORIAL HOSPITAL	MLG/WOC REIMB/PHN	416.12
CASS INC	JAN WK ACT/MH	240.59
CENTRAL IA DISTR INC	CUST SUPP/CH	249.35
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	VESTS/SHERIFF	1,907.88
CHRISTENSEN, DALTON	FLEX REIMB	138.24
CHRISTENSEN, SARAH G	POSTAGE REIMB/PHN	15.52
CITY OF AUDUBON	SR WATER	130.12
CONCERNED INC	JAN WK ACT/MH	372.16
CONTINENTAL RESEARCH CORP	SR MISC LUBRICANTS	212.00
COUNSEL OFFICE & DOCUMENT	M/A COPIER/ASSR	178.39
CRITTENTON CENTER	JAN SHELTER CARE	2,892.30
DECISIONHEALTH	ICD CODE BK/PHN	218.95
DEIST, JERRY	TWP MTG REIMB	15.00
DEWEY BROTHERS CHEVROLET	SHER 2014 CHEVY TAHOE	29,792.68
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL/SHERIFF	70.00
EXIRA CITY CLERK	SR WATER	38.25
FAMILY RESOURCE CENTER-CARROLL	DEC SCL/MENTAL HEALTH	354.60
FARM SERVICE COOPERATIVE	DP SUPPLIES/TONER	22,522.60
FASTENAL CO	SR PARTS/BOLTS	85.03
FERGUSON, DWAYNE	VA COMM MTG REIMB	50.00
FILTER CARE	SR FILTER CLEANING	25.20
FLEXIBLE BENEFITS INC, WELLMARK BC/BS	FY14 FLEX ADM FEE	400.00
FREDERIKSEN, LISA	OFF SUPP REIMB	204.57
FREIGHTLINER OF DES MOINES INC	SR PARTS	20.10
GENESIS DEVELOPMENT	JAN OP THERAPY/MH	131.33
HAAG, BRUCE	CELL/DSL REIMB/CONS	36.81
HANSEN, JONI L	FLEX REIMB	46.93

Claims Listing Report  
AUDUBON COUNTY

02/05/2014 through 02/18/2014

Vendor	Description	Amount
HANSEN'S M&M SERVICES	E911 ADDRESS ISSUE	373.50
HARLAN AUTO MART INC, HWYS 44 & 59	VEH EXP/CONS/NATURALIST	17.38
HARLAND TECHNOLOGY SERVICES	SR M/A COPIER TRES	168.00
HINNERS, JEAN	HCA/HMK MLG REIMB/PHN	41.80
HOUSBY MACK INC	SR PARTS	25.55
IA COUNTY RECORDERS ASSN	REC ASSN DUES	200.00
IAN WORKSHOP COORDINATOR, ANNETTE WIT	IAN REG/NATURALIST	29.25
IOWA FREEDOM OF INFORMATION CO, SCHOOL	OPEN MTG HANDBOOKS/PHN	14.00
IPHA	IA PHN CONF REG/PHN	140.00
IRON SHOP	LABOR/RPRS/CONS	70.68
ISU - REGISTRATION SERVICES	ZONING MTG REG/SUPS	65.00
JIM HAWK TRUCK TRAILERS INC	SR PARTS/MISC LUBS	187.66
JOHNSON, TODD W	FLEX REIMBURSEMENT	435.62
JUELGAARD, BRIAN	DEPUTY MEAL REIMB/SHERIFF	28.62
KASPERBAUER CLEANERS INC	UNIF CLEANING/SHERIFF	54.94
KERKHOFF, BLANE O	TWP MTG REIMB	15.00
KIMBALL MIDWEST	SR PARTS	67.28
KIMBALLTON CITY CLERK	GEN RELIEF UTILITY REIMB	60.25
LAFOY, PENNY	HOPES/HCA/HMK MLG REIMB	110.20
MARNE-ELK HORN TELEPHONE CO	E911 TELE	154.10
MENNENOH, LINDA L	TWP MTG REIMB	15.00
MEYERS, GLEN	EX-EHK SCHOOL ELEC WKR	68.88
MIDAMERICAN ENERGY CO	SR ELECTRIC	5,990.98
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	584.15
MIDWEST WHEEL COMPANIES	SR PART	257.08
MUNCH, DIANA L	FLEX REIMB	95.00
NELSEN, ANN	EX-EHK SCHOOL ELEC WKR	67.06
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	2,879.10
OLSEN, FRANK	VA COMM MTG/MLG REIMB	60.45
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/SHERIFF	112.35
PETERSEN, ROSEMARY	EX-EHK SCHOOL ELEC WKR	67.06
PROJECT HARMONY, ATTN: POC	REG/TRAINING/SHERIFF	150.00
RASMUSSEN LUMBER CO	SR HAND TOOL/BLDG SUPP	81.81
RATTENBORG, JOEL	FLEX REIMBURSEMENT	73.38
RAY, DONNA	REIMB MH ADVOCATE/MLG/POSTAGE	10.94
RIESGAARD, COLLEEN	EX-EHK SCHOOL ELEC WKR	87.91
ROELOFS, CHRISTINA	CELL/MEAL/HOTEL REIMB/NATURALIST	101.92
ROKKE, JASON	DEPUTY MEAL REIMB/SHERIFF	26.96
SCHAFFER, DIANNE	GEN RELIEF RENT REIMB	150.00
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	33,316.25
SCHWAB, JEANNE M	HOPES/ADM/PHN MLG REIMB	87.88
SHOPKO	CUSTODIAL SUPP	39.96
SPRING VALLEY WIRELESS	SR TOWER RENTAL	308.00
SUBBERT, SHEILA	EX-EHK SCHOOL ELEC WKR	71.69
THE AUTO CLINIC	BATTERY/CONS	137.95
THE OFFICE STOP	OFF SUPP/TREASURER	230.63
THOMPSON, BECKY A	HOPES/ADM/PHN MLG REIMB	219.45



Claims Listing Report  
AUDUBON COUNTY  
02/05/2014 through 02/18/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS/COURT	199.12
TOFT, HEATHER	ADM/PHN MLG REIMB	92.15
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICES	111.00
WESTON, DOUGLAS	FLEX REIMB	1,138.09
WINDSTREAM IOWA COMMUNICATIONS	SUPS/CUST TELE	47.57
	<b>GRAND TOTAL</b>	<b>124,320.33</b>

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SUPERVISOR'S MINUTE BOOK 2014

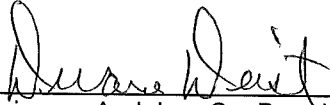
February 24, 2014

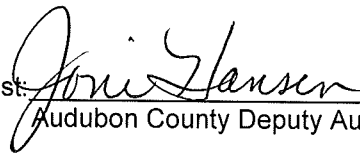
The special meeting of the Board of Supervisors was called to order at 1:00 p.m. by Chairman Deist. Present were Duane Deist and Gary VanAernam. Absent: Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Gary Riesgaard and Fran Andersen.

Motion-VanAernam Second-Deist to approve the agenda. Vote-all in favor. Gary Riesgaard reviewed the Veteran's Affairs budget with the Board. Fran Andersen reviewed the Attorney budget with the Board.

Motion-Deist Second-VanAernam to keep the compensation board recommendation at 2% for all employees. Vote-all in favor.

There being no further business, the Motion-VanAernam Second-Deist to adjourn the meeting at 12:15 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

February 25, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Todd Johnson, Mike Jensen, Mitch Rydl, Diane Jackson via telephone, Rick Bohlmann, Fran Andersen and Jill Christensen.

There were no Conflicts of Interest stated concerning any item on the agenda. Motion-Nelsen Second-VanAernam to approve the agenda with the addition of changing the budget hearing date. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of the February 18, 2014 meeting. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the February 24, 2014 meeting. Vote-all in favor.

Mike Jensen, Emergency Management Assistant, reviewed the Emergency Management budget with the Board.

Engineer Mitch Rydl gave the Secondary Road update and discussed road obstacles, the DOT budget and the five year plan. Motion-VanAernam Second-Nelsen to approve the DOT budget/construction program. Vote-all in favor.

Auditor Lisa Frederiksen reviewed budget items with the Board. A telephone conference call was held with CPC Diane Jackson regarding levy rates. Motion-VanAernam Second-Nelsen to add \$10,000.00 to the contribution to other entities on the budget. Vote-all in favor.

Rick Bohlmann addressed the Board with concerns regarding the recyclables and cardboard being picked up in the City of Audubon.

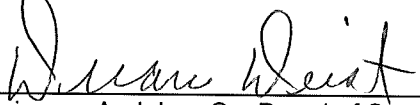
Attorney Fran Andersen and Sheriff Todd Johnson reviewed the proposed 28E Agreement with the City of Kimballton for law enforcement services. Johnson stated he was fine with splitting any revenues 80/20 just as we split the expenditures.

Motion-Nelsen Second-VanAernam to approve the Notice for Publication of the FY15 Budget. Vote-all in favor.

Fran Andersen discussed the Airport Authority levy ordinance with the Board. The Board instructed her to amend the ordinance to change the levy rate back to 12 cents per thousand. Discussion was also held regarding the conflict of interest for payment of claims.

Motion-Nelsen Second-VanAernam to approve a letter of support for the Audubon Recreation Center project.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 1:12 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

March 4, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Becky Marten, Todd Johnson, Les Larsen, Jill Christensen, Chris Hemmingsen, Jeanne Schwab, Lee Jensen and Fran Andersen.

Deist stated he had a Conflict of Interest concerning an item on the agenda. Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of February 25, 2014. Vote-all in favor.

Les Larsen brought up a Hazard Mitigation paper for signature. The Board discussed the approval by the DNR of the Construction Permit for Handlos-Irlmeier Site, Facility ID#68002, Viola 34.

Motion-VanAernam Second-Nelsen to approve the D & J Supply claims. Vote-Ayes-VanAernam and Nelsen. Nays-None Abstain-Deist. Motion passed. Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$37,034.29. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Greg Hansen-Albertsen Site, ID#62166, Lincoln 35. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file Clerk of Court's February Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2014-5 as follows. Vote-all in favor.  
Resolution 2014-5

**WHEREAS**, Barb Paulsen, part-time Treasurer Clerk, will have completed her first six months of employment with Audubon County,

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that effective July 1, 2014, Barb Paulsen, part-time Treasurer clerk, wages will be raised to \$10.00 /hour. Hours will remain between 20-30 hours per week. Benefits shall follow Audubon County Employee Handbook.

Dated at Audubon County, Iowa this 4th day of March, 2014.

/s/ Duane Deist  
Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST:  
By: /s/Joni Hansen  
Audubon County Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2014-6 as follows. Vote-all in favor.  
Resolution 2014-6

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that effective July 1, 2014, Becky Marten, as-needed Auditor clerk, wages will be raised 2% to \$14.127/hour. Hours will remain varied based on workload of up to no more than 40 per week-- with an average of approximately 25/hours per week for the year. Benefits shall follow Audubon County Employee Handbook. Pay shall follow compensation board raises as approved by the Board of Supervisors.

Dated at Audubon County, Iowa this 4th day of March, 2014.

/s/ Duane Deist  
Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST:  
By: /s/Joni Hansen  
Audubon County Deputy Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2014-7 as follows. Vote-all in favor.  
Resolution 2014-7

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that effective July 1, 2014, Melissa Thygesen, Sheriff's Analyst/Computer Specialist wages shall increase 2% to \$13.576/hour. As-needed dispatch/jailer wages shall follow that of the Union Contract. Hours will remain at no more than 40/week with full-time benefits following that of the Audubon County Employee Handbook regardless of which position(s) worked. Pay shall follow compensation board raises as approved by the Board of Supervisors.

Dated at Audubon County, Iowa this 4th day of March, 2014.

/s/ Duane Deist

Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST:

By: /s/Joni Hansen

Audubon County Deputy Auditor

Motion-Nelsen Second-VanAernam to turn over an unpaid Sanitarian bill to the County Attorney for collection. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the FY13 Audit Report and sign letter. Vote-all in favor.

Chris Hemmingsen met with the Board and let them know that employees have been cutting trees and moving snow. Motion-VanAernam Second-Nelsen to approve the Universal Pay Voucher for F58 Construction to JEO, Inv#76505. Vote-all in favor.

Lee Jensen addressed the Board with concerns regarding the landfill.

Fran Andersen and Todd Johnson reviewed the Law Enforcement Agreement with the City of Kimballton. Motion-Nelsen Second-VanAernam to approve a 28E Agreement for Law Enforcement Services with the City of Kimballton. Vote-all in favor.

Fran Andersen gave the Attorney update and discussed the publication of wages, the General Relief Ordinance, electronic meetings and conflicts of interest. Todd Nelsen stated the Board wanted to set the levy rate for the Airport Authority back to the rate it was in the original ordinance and that Fran should go ahead with that process.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 12:40 p.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY

03/04/2014 through 03/04/2014

Vendor	Description	Amount
ACE HARDWARE	CUSTODIAL SUPPLIES	141.50
ADAMSON INDUSTRIES CORP	2014 SHER TAHOE BUMPER/WRAP	1,739.85
ANDERSEN LAW OFFICES	ATTY RENT/INS ALLOWANCE	2,901.62
ANDERSEN, FRANCINE O	FLEX REIMB	656.97
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICE	76.10
AUDUBON CO SHERIFF	MH SHER TRANSPORT	349.62
AUDUBON DIESEL LLC	SR PARTS	41.73
BAYLOR, ANGIE	REIMB JAIL SCHL MEALS	52.38
BEANE, DAVID P	REIMB JAIL SCHL MEALS	46.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	74.80
BOLDT, PAULETTE KAY	FLEX REIMB	92.84
BURGER APPLIANCE & REPAIRS	GEN-ELEC	22.11
CAMPBELL, PAUL	2 TWP MTG REIMB	30.00
CASS CO SHERIFF	SHERIFF TRANSP/MH	17.00
CENTURYLINK	E911 TELE	14.00
COUNSEL OFFICE & DOCUMENT	M/A COPIER-MAIN FLR	469.40
CRA PAYMENT CENTER	VEH PART/SHER	13.59
D & J SUPPLY	SR TIRE REPAIR	212.90
DANISH VILLAGES VOICE	SCHOOL ELEC PUBLICATION	217.35
DEIST, JERRY	REIMB TWP MT	15.00
DELTA DENTAL	MARCH COBRA PREMIUM	34.36
DES MOINES STAMP MFG CO	STAMPS/AUDITOR	32.83
DHS CASE MANAGEMENT UNIT	MH CASE MGMT	86.50
DIGITAL-ALLY	2014 TAHOE CAMERA/SHER	5,146.00
ELECTRONIC ENGINEERING	SHER EQUIP REPAIR	547.45
ELMQUIST ELECTRIC INC	SR BLDG LABOR	122.50
FAMILY RESOURCE CENTER-CARROLL	MH SCL	348.69
FARM SERVICE COOPERATIVE	DP LABOR	2,844.00
FASTENAL CO	SR PARTS/HARDWARE	269.00
FIGGINS, BARBARA	2 TWP MTG REIMB	30.00
FREDERIKSEN, LISA	FLEX REIMB	28.07
GEMPLER'S INC	SR ENG SUPPLIES	12.95
GREENE COUNTY SHERIFF'S OFFICE, STEVEN F	SERVICE FEE/COURT	29.90
GUTHRIE CO SHERIFF	SERVICE FEE/COURT	147.08
GUTHRIE COUNTY REC	JAN UTILITIES/ELEC/CONS	730.25
HANSEN, ROBERT C	3 TWP MTG REIMB	45.00
HAYS, JON	REIMB TWP MTGS	30.00
HEMMINGSSEN, CHRIS	SR MILEAGE REIMBS	82.74
HOPKINS MEDICAL PRODUCTS	PHN NURSING SUPPLIES	215.80
IA HEALTH CARE ASSOC, IA CENTER OR ASSIST	HHC CONF FEE	240.00
IA LAW ENFORCEMENT ACADE, AGIA-COMPTRC	JAIL SCHL/SHER	1,260.00
ICEA	SR EDUCATION CLASS	145.00
IMAGETEK, INC	M/A SCANNER/EQUIP/TREAS	1,332.89
INMAN, KATHY	REIMB JAIL SCHL MEALS	61.43
IOWA ALLIANCE IN HOME CARE, C/O PENNI UPA	PHN REGISTRATION	290.00
IRON SHOP	SR TIRE REPAIR/BOLTS	75.31
ISAC-GROUP HEALTH PROGRAM	MARCH COBRA PREM	597.00
ISSDA FINANCIAL ADMINISTRATOR	CIVIL SCHL/SHER	250.00

Claims Listing Report  
AUDUBON COUNTY

03/04/2014 through 03/04/2014

Vendor	Description	Amount
JENSEN, DAVID A	REIMB TWP MTGS	45.00
JEO CONSULTING GROUP INC	SR ENG CONSULTANT FEES	4,390.00
JOHNSON, TODD W	REIMB JAIL MEALS/SHER	111.04
KERKHOFF, BLANE O	REIMB TWP MTG	15.00
KILWORTH, LONN	3 TWP MTG REIMB	45.00
KIMBALLTON CITY CLERK	GEN RELIEF REIMB	114.11
MAIL SERVICES LCC	PRINT/POST TREASURER	224.54
MENNENOH, LINDA L	REIMB TWP MTG	15.00
MIDAMERICAN ENERGY CO	SR ELETCTRIC	41.42
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	1,602.85
MUNCH, DIANA L	2014 FLEX REIMB	47.20
NEBRASKA-IA INDUSTRIAL	SR BOLTS	207.43
OSVALD, JOHN L	TWP MTG REIMB	15.00
PAT KAISER'S CHRISTIANSEN MTRS	SR PARTS/LABOR	117.54
PAULSEN, SHAWN	SR SAFETY WEAR	100.00
PITNEY BOWES	SR POSTAGE METER	1,167.00
PITNEY BOWES PURCHASE POWER	POSTAGE	785.13
RATTENBORG, JOEL	2014 FLEX REIMB	189.49
RIESGAARD, JERRY	REIMB TWP MTGS	30.00
SCHLATER, DAVID L	3 TWP MTG REIMB	45.00
SOUTHWEST IA MH CENTER	OP THERAPY/MENTAL HEALTH	345.28
SOUTHWEST IA PLANNING COUNCIL	FEB TRANS REIMB	274.40
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/SHER	163.17
THE OFFICE STOP	ASSR OFFICE SUPPLIES	195.75
THOMSON REUTERS WEST PYMT CTR	CRT PUBLICATIONS	199.12
US CELLULAR	CELL PHONE/SHER	99.12
VANDERHEIDEN, JODI L	JVJV000877-880 TRANSCRIPT	38.50
VERIZON WIRELESS	PHN CELL PHONE	441.75
WEITL, HOWARD	REIMB TWP MTG	15.00
WEST CENTRAL COOPERATIVE	DRUG DOG FEED/SHER	31.45
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WINDSTREAM IOWA COMMUNICATIONS	VA TELE	2,312.38
ZEE MEDICAL INC	SR MEDICAL SUPPLIES	30.80
ZIEGLER INC	SR FILTERS/BLADES/PARTS	1,340.51
	<b>GRAND TOTAL</b>	<b>37,034.29</b>

SUPERVISOR'S MINUTE BOOK 2014

March 11, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Gary Riesgaard, Todd Johnson, Kent Grabill, Deb Campbell, Deb Umland, Doug Weston, Mary Lou Johansen, Bruce Haag, Mitch Rydl, Les Larsen, Jill Christensen, Jeanne Schwab and Fran Andersen.

No Conflicts of Interest were stated. Motion-Nelsen Second-Deist to approve the agenda with the addition of the Auditor's Month-End Reports. Vote-all in favor.

The Safety meeting was held. The Department Head meeting was held with discussion on policy reviews and the Wellness assessment. Motion-Nelsen Second-Deist to approve the minutes of March 4, 2014. Vote-all in favor.

Mitch Rydl gave the Secondary Roads update. Motion-Nelsen Second-Deist to approve a utility permit for Marne Elk Horn Telephone Company in the southwest portion of Oakfield 3. Vote-all in favor. Motion-Nelsen Second-Deist to approve an IDOT Agreement for HA4 Bridge Replacement. Vote-all in favor. Motion-Nelsen Second-Deist to approve an IDOT Agreement for OA9 Bridge Replacement. Vote-all in favor. Motion-Nelsen Second-Deist to award the contract at Rydl's recommendation, for F24 and M66 Intersection, FM-TSR-CO05(53)-5B-05 to Midwest Contractors. Vote-all in favor. Rydl updated the Board on training and meetings he had attended and what his employees were working on.

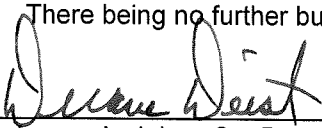
The Chairman opened the Public Hearing on the FY15 budget. No written comments were received. Concerns were made regarding the number of Sheriff's vehicles that were needed per capita. Motion-Nelsen Second-Deist to close the public hearing at 10:12 a.m. Vote-all in favor. Motion-Nelsen Second-Deist to set a special meeting for approval of the FY15 budget for Monday, March 17, at 9:00 a.m. Vote-all in favor.

Motion-Nelsen Second-Deist to accept and place on file the Recorder's February Report of Fees. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file the Auditor's February Month-End Reports. Vote-all in favor.

Les Larsen discussed the flood insurance rate maps with the Board and Mitch Rydl. A telephone conference call was held with Scott Ralston, Flood Plane Mapping Coordinator of the Iowa DNR, regarding these maps.

Fran Andersen gave the Attorney update and discussed an unpaid Sanitarian bill. Andersen presented the Board with an Attorney's Opinion regarding the payment of claims. Andersen instructed Deist to have D & J Supply terminate doing business for the County. If Deist should continue, business would have to be limited to under \$1500.00 per year. Deist stated he would no longer do any business for the county. Andersen also stated that Lance Levis would have to vacate his position on the Judicial Magistrate Appointment Commission as he is no longer a resident of Audubon County. Andersen had reviewed the CASI Agreement and told the Board they could sign it. The amendment to the Airport Authority Ordinance was discussed and Andersen stated that a summary will have to be published. Fran also stated that Tom Muhr has not officially resigned from the Airport Authority. The Board reminded Fran that the Airport Authority needed to submit an annual report.

There being no further business, the Chairman adjourned the meeting at 1:36 p.m.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor



SUPERVISOR'S MINUTE BOOK 2014

March 17, 2014

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Bruce Haag and Todd Johnson.


Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor.

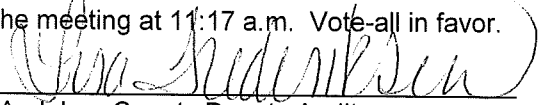
Budget Director Lisa Frederiksen reviewed budget items with the Board. VanAernam joined the meeting.

Sheriff Todd Johnson reviewed various items in his budget with the Board.

Motion-Nelsen Second-VanAernam to approve the proposed FY15 Budget as published with a decrease in General Basic, Department 005 by \$5,000.00. Vote-all in favor.

There being no further business, the Chairman adjourned the meeting at 11:17 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County ~~Deputy~~ Auditor

03/05/2014 through 03/18/2014

Vendor	Description	Amount
360 FEEDS LLC	DRUG DOG FEED	78.93
ABILITY NETWORK INC	M/A SET-UP/PHN	650.00
ACE HARDWARE	RS PARTS TOOLS	537.82
AGRILAND FS INC	FUEL/VEH EXP/SHERIFF	3,495.20
AGRILAND FS INC 73	RS PARTS FOR TANK	17,216.13
AMERICINN OF GRIMES	LODGING/SHERIFF	291.20
ANDERSEN, FRANCINE O	FLEX REIMB	278.38
AUDUBON CO ADVOCATE JOURNAL	EMG MGT BUDGET NOTICE	907.64
AUDUBON CO ENGINEER	REIMB CHIPPER/CUTTER/CONS	4,250.00
AUDUBON CO SHERIFF	SERVICE FEE/COURT	182.84
AUDUBON DIESEL LLC	SR PARTS	686.63
AUDUBON FOODS	COMMISSARY AND JAIL SUPPLIES	844.89
BAACK, STANLEY	TWP MTG REIMB	15.00
BERNIE'S SERVICE CENTER	SNOWBLOWER FUEL/CH	102.00
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	64.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	213.75
BORKOWSKI, DALE E	FLEX REIMB	84.30
BORNHOLDT, DWAYNE	TWP MTG REIMB	30.00
BRUHN, RUSSELL	TWP MTG REIMB	15.00
BRUUN, CAROLYN	FLEX REIMB	109.50
BUSINESS CARD	REC/SAFETY/AMMO SUPPLIES/SHERIFF	1,139.85
CARPENTER PROMOTIONS	UNIFORM ASSESSORIES/SHERIFF	25.68
CASEY'S GENERAL STORES INC	FUEL/EMG MGT	47.76
CASS INC	FEB WK ACT/MH	169.07
CENTRAL IA DISTR INC	CH CUSTODIAL SUPP	322.55
CENTURYLINK	TELE/E911	14.00
CHRISTENSEN, CHESTER	TWP MEETINGS	30.00
CHRISTENSEN, DALTON	FLEX REIMB	140.04
CHRISTENSEN, SARAH G	ADM MLG/POSTAGE REIMB/PHN	32.20
CITY SERVICE & PARTS	RS PARTS	538.22
CLEMSSEN, BRYAN	TWP MTG REIMB	15.00
CONCERNED INC	FEB WK ACT/MH	372.16
COUNSEL OFFICE & DOCUMENT	COPIER MTCE	146.42
CRA PAYMENT CENTER	VEH SUPP/PARTS/CONS	237.59
D & J AUTO INC	VEH PARTS/LABOR/SHERIFF	744.89
D & J SUPPLY	SR TIRE REPAIR	102.00
EAGLE PRESSURE WASHER SRVC LLC	SR PART/LABOR	76.63
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHERIFF	70.00
ELMQUIST ELECTRIC INC	SR BLDG LABOR & SUPPLIES	128.75
EXIRA CITY CLERK	SR WATER	38.25
EXIRA FARM SERVICE	VEH PARTS/LABOR/SHERIFF	126.45
FARM SERVICE COOPERATIVE	SR DATA EQUIP	1,697.00
FASTENAL CO	SR BOLTS	84.40
FELD FIRE	JAIL CAMERA LABOR/SHERIFF	158.00
FERGUSON, DWAYNE	VA COMM MTG REIMB	50.00
FILTER CARE	SR FILTER CLEANING	92.35
FREDERIKSEN, LISA	FLEX REIMB	56.14
GALLS LLC	AMMO/SHERIFF	271.15

03/05/2014 through 03/18/2014

Vendor	Description	Amount
GRABILL, KENT	RS MILEAGE REIMBS	95.95
GRIMM, DENNIS E	TWP MTG REIMB	15.00
GULF SOUTH MEDICAL SUPPLY	MED SUPPLIES/PHN	163.14
HAAG, BRUCE	CELL/INTERNET REIMB/CONS	36.81
HANSEN REPAIR	VEH RPRS/LABOR/SHERIFF	41.55
HANSEN'S M&M SERVICES	E911 ARCMAP UPDATING	356.00
HAWKEYE TRUCK EQUIPMENT	SR PARTS	290.63
HEMMINGSSEN, CHRIS	SR POSTAGE	8.50
HINNERS, JEAN	HCA/HMK MLG REIMB/PHN	43.70
HINNERS, KYLE	VA COMM MTG/MLG REIMB	62.35
HOEGH, BRUCE	TWP MTG REIMB	30.00
IA CHAPTER OF APCO	REG APCO E911 CONF	245.00
IA PRISON INDUSTRIES	NEW VEH DECALS/SHERIFF	2,714.82
INTERSTATE ALL BATTERY CENTER	SR SGINAGE/BLINKERS	43.20
IOWA NENA	REG E911 NENA CONF	200.00
IOWA OFFICE OF STATE MEDICAL E	MEDICAL EXAMINER FEE	6,293.00
IRON SHOP	SR PART/TIRES/LABOR	232.78
JOHNSON, TODD W	PARKING REIMB/SHERIFF	70.80
KASPERBAUER CLEANERS INC	DRY CLEANING/SHERIFF	3.42
KIMBALL MIDWEST	SR PARTS	699.32
LAFOY, PENNY	HOPES/HCA/HMK MLG REIMB/PHN	140.13
MARNE-ELK HORN TELEPHONE CO	E911 TELEPHONE	155.90
MATHISEN TREE SERVICE	TREE CUTTING/CONS	200.00
MCLAUGHLIN, MARK	TWP MEETINGS	30.00
MEDIACOM	JAIL CABLE/SHERIFF	86.41
MENARDS	WOOD/LMBR SUPP/CONS	68.24
MIDAMERICAN ENERGY CO	CH UTILITIES	6,543.70
MIDWEST WHEEL COMPANIES	SR PARTS	299.60
MPH INDUSTRIES INC	RADIO EQUIP/NEW VEH/SHERIFF	2,078.00
NACVSO	REG NACVSO CONF/VA	300.00
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	1,325.00
OBERMEIER'S REFRIGERATION	FRIG RPRS/SUPP/PHN	70.00
O'HALLORAN INTERNATIONAL	SR PARTS	1,401.23
OLESEN, DENNIS	TWP MEETINGS	30.00
ORSCHELINS	WIRE SUPP/CONS	65.99
PAT KAISER'S CHRISTIANSEN MTRS	VEH PARTS/LABOR/SHERIFF	409.36
PITNEY BOWES PURCHASE POWER	SR POSTAGE	15.87
POWERPLAN	SR PARTS	4,401.01
RASMUSSEN LUMBER CO	CONS SUPP/REBAR/CONS	98.49
RATTENBORG, JOEL	FLEX REIMB	26.30
RAY, DONNA	POST/MLG REIMB/MH ADVOCATE	52.74
REMSBURG SERVICE INC	SR BLDG/LABOR	380.49
ROELOFS, CHRISTINA	SUPP/CELL REIMB/NATURALIST	38.10
SAUERS, WILL	DEC MEI REIMB	300.00
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	11,491.89
SCHWAB, JEANNE M	ADM/PHN/BT MLG REIMB	130.63
SECRETARY OF STATE	NOTARY RENEWAL/AUDITOR	30.00
SHELBY CO AUDITOR	1ST HALF NATURALIST REIMB	14,523.35

03/05/2014 through 03/18/2014

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
SORNSON, GALEN	TWP MTG REIMB	30.00
SOUTHSIDE WELDING & MACH LLC	SR PART/LABOR/BOLTS/WELD SUP	2,165.80
SPRING VALLEY WIRELESS	SR TOWER RENTAL	409.00
STAR ENERGY LLC	FUEL/SHERIFF	77.37
STONE PRINTING OFFICE PRODUCTS	CUST SUPP/CH	645.14
SWI JUVENILE EMERGENCY	4TH QTR REIMB	2,477.15
THE OFFICE STOP	SR OFFICE SUPPLIES	13.94
THE SCHNEIDER CORPORATION	LAND USE REIMB/ASSR	3,000.00
THOMPSON, BECKY A	HOPES/HCA/HMK/PHN/ADM MLG REIMB	158.65
THOMSON REUTERS WEST PYMT CTR	COURT PUBLICATIONS	199.12
TOFT, HEATHER	ADM/PHN MLG REIMB	88.83
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	52.73
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WHEELER LUMBER LLC	SR BRDG MTRL	39,367.28
WIEDERSTEIN, EDWARD	RENT/GEN RELIEF REIMB	150.00
WINDSTREAM COMMUNICATIONS INC, XETA TEC	SR M/A CONTRACT	750.00
ZIEGLER INC	SR PARTS/LABOR	3,468.37
	<b>GRAND TOTAL</b>	<b>146,391.34</b>

SUPERVISOR'S MINUTE BOOK 2014

March 18, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Jill Christensen, Kent Grabill, Doug Weston and Fran Andersen.

Deist stated that he had a Conflict of Interest. Motion-VanAernam Second-Nelsen to approve the agenda with the addition of ISAAC update. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of March 11, 2014. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of March 17, 2014. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the D & J Supply claim. Ayes: Nelsen, VanAernam. Nays: None Abstain: Deist. Motion passed. Motion-Nelsen Second-payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$146,391.34. Vote-all in favor.

Motion-Nelsen Second-VanAernam to appoint Susan Osvold to the Planning and Zoning Commission for a five year term. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the deletion of Asset #928, ProForce Vacuum 1400XP. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of Asset #2268, PHN Dell Laptop Vostro. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of Asset #2272, PHN Fellowes P579C Shredder. Vote-all in favor.

Kent Grabill discussed weeds on the state right-of-way, cutting trees and a meeting he had attended. Motion-Nelsen Second-VanAernam to approve the Weed Commissioner Notice. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Handlos-Muhr, ID#65707, Melville 2. Vote-all in favor.

The Board discussed lawn care provided by Danner Lawnsapes with Doug Weston. There was no Secondary Roads update.

Fran Andersen gave the Attorney update. Chairman Deist discussion a request for public records received from Myers Maas Law P.L.C. on March 17, 2014. Andersen is working on updating ordinances; Sanitarian collection concerns; deputy sheriff training reimbursement, and also instructed Stork's Nest information to be filed for now. Deist left the meeting at 11:58 a.m. Motion-VanAernam Second-Nelsen to move into closed session pursuant to Iowa Code Sec. 21.5(c) at 12:02. Vote-all in favor. The Board moved back into open session at 12:22 p.m.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 12:32 p.m.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

March 24, 2014

The special meeting of the Board of Supervisors was called to order at 4:15 p.m. by Chairman Deist. Present were Todd Nelsen and Gary VanAernam. Absent: Duane Deist Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Fran Andersen, Todd Johnson, Melissa Thygesen and Tyler Thygesen.

Motion-Nelsen Second-VanAernam approve the agenda. Vote-all in favor. A lengthy discussion was held regarding the prepayment/scheduling of overtime hours. Motion-VanAernam Second-Nelsen to instruct the Auditor's office to pay 2.5 hours of overtime for the current week to be paid on April's timesheet. Vote-all in favor.

There being no further business, the Vice-Chairman adjourned the meeting at 5:28 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

March 25, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Jill Christensen, Diane Jackson, Mitch Rydl and Fran Andersen. VanAernam joined the meeting at 8:42 a.m.

No Conflicts of Interest were stated. Motion-Nelsen Second-Deist to approve the agenda with the deletion of Auditor Lisa Frederiksen. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of March 18, 2014. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of March 24, 2014. Vote-all in favor.

Diane Jackson, CPC, discussed the 28E Agreement for the Heart of Iowa Region with the Board. Motion-Nelsen Second-VanAernam to approve the 28E Agreement for the Heart of Iowa Region. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve an Agreement with Central Iowa Recovery. Vote-all in favor.

Todd Johnson presented four proposed resolutions for the Board to review for the position of DP Specialist/Analyst/Dispatcher/Jailer.

Mitch Rydl gave the Secondary Road report. Motion-VanAernam Second-Deist to delete asset#1168, Cordless XRP Hammer Drill. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve FM-TSF-CO05(53)-5B-05 Contract/Bond with Midwest Contractors Inc. for the intersection of F24 & M66. Vote-all in favor. Rydl discussed cutting trees and hauling rock.

Deist left the meeting at 1:00. Motion-Nelsen Second-VanAernam that the Board, without participation by Duane Deist, finds: Duane Deist, d/b/a/ D & J Supply, sold grader and other tires and performed related services for Audubon County prior to taking office in January of 2013. Similar work was done after he took office. Each time a claim was presented to the Board for payment by the Department getting work done at D & J Supply, Supervisor Deist disclosed his conflict, and did not take action or participate in the decision on those claims as a supervisor. As usual during the FY12-2013 county audit, the state auditor sought disclosure of county employees with ties to contracts or payments from the county. D & J Supply was one. The supervisors asked for a formal county attorney opinion. The opinion determined that conflict rules for supervisors bars payment over \$1500 to a supervisor-owned business. A minor exception exists for contracts publicly awarded after sealed bid by a board other than the supervisors. For Fiscal Year 2012-13 the amount paid exceeding the threshold was approximately \$2,171.50. For Fiscal Year 2013-14 the amount paid over the trigger-point was approximately \$753.50. Supervisor Deist has advised the Board that his private business, D & J Supply will no longer do work for Audubon County. In consideration of Supervisor Deist's commitment to comply with the county attorney opinion and not do business with Audubon County in a sum greater than \$1500, the extended history of work performed by D & J Supply prior to Duane Deist taking office, the fact that the sum involved was unknowing, inadvertent, and actually saved money compared to out-of-county rates combined with the cost of employee time to get the work done, the Board determines that no action will be taken. The Board further determines that, henceforth, no contracts will be let or claims approved to D & J Supply over \$1500 each fiscal year. Vote-all in favor.

There being no further business, the Vice-Chairman adjourned the meeting at 1:12 p.m.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

04/01/2014 through 04/01/2014

Vendor	Description	Amount
ACE HARDWARE	PLUMB SUPP	137.17
ANDERSEN LAW OFFICES	RENT/OFF ALLW/INS	2,901.62
AUDUBON CO ECONOMIC DEVE	3RD QRT	7,611.75
AUDUBON CO SHERIFF	FEES	222.85
AUDUBON COUNTY	SR OFFICE SUPPLIES	34.99
AUDUBON COUNTY LANDFILL	CRTHS DISP FEE-BATTERIES	10,690.75
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	74.80
BOMGAARS	RS MISC SUPPLIES	89.99
BRUUN, CAROLYN	FLEX REIMB	50.04
CAMPBELL, DEBBIE M	PARK/MEAL/MLG REIMB	108.21
CENTRAL IA DISTR INC	CRTHS SUPPLIES	413.00
CHRISTENSEN, DALTON	FLEX REIMB	396.05
CITY OF AUDUBON - LIBRARY	QRTLY PYMT	6,000.00
COUNSEL OFFICE & DOCUMENT	SR M/A COPIER	104.45
CRA PAYMENT CENTER	SR PARTS/SUUPPLIES/TOOLS	63.92
DELTA DENTAL	APRIL PREM	34.36
DHS CASE MANAGEMENT UNIT	MH CASE MGMT FEB	259.50
DITTO, FLOYD	TWP MEETING FEE	30.00
DREHER SANITATION	FEB GARBAGE SERV	49.50
EXIRA CITY CLERK	QRTLY PYMT	3,000.00
FAMILY RESOURCE CENTER-CARROLL	SCL	354.60
FARM SERVICE COOPERATIVE	DP SUPPLIES	250.00
FASTENAL CO	SR PARTS	181.47
GARDNER, THOMAS H	SR SAFETY EAR	63.95
GRABILL, KEITH	TWP MTG	15.00
GRABILL, SAMUEL	TWP MEETING	15.00
HOLIDAY INN-NORTHWEST	SHER LODGING	277.76
HOLLISTER, BRIAN	TWP MEETINGS	30.00
IA DEPT OF NATURAL RESOURCES	STATE SURCHAGE-SANITARIAN	25.00
IA STATE ASSN OF COUNTIES	SUPS SPRING REG	170.00
IOWA PEACE OFFICERS ASSN	SHER TRAINING REGISTRATION	75.00
IOWA NENA	REGISTRATION FEE	100.00
ISAC-GROUP HEALTH PROGRAM	APRIL PREMIUM	597.00
JEO CONSULTING GROUP INC	SR ENG TESTING	11,821.50
JOHANSEN, MARY LOU	RECORDER MLG/SUPPLIES REIMB	82.88
JOHNSON, TODD W	FLEX REIMB	155.68
KIMBALLTON CITY CLERK	QRTLY PYMT	1,000.00
KLEVER, RANDY	TWP MEETING	15.00
MAIL SERVICES LCC	TREAS PRINTING/PSTG	217.42
MAINTENANCE ENGINEERING LTD	O/SIDE SECURITY LIGHT BULBS	154.63
MEDIACOM	SHER CABLE SERVICE	93.91
MIDAMERICAN ENERGY CO	SR ELECTRIC	41.43
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	773.40
MUNCH, DIANA L	FLEX REIMB	55.00
NORSOLV	SR PARTS CLEANER	221.90
PITNEY BOWES PURCHASE POWER	WC POSTAGE	809.00
RATTENBORG, JOEL	FLEX REIMB	34.69
RIESGAARD, GARY N	VA MLG/MTG REIMB	96.50



Claims Listing Report  
AUDUBON COUNTY  
04/01/2014 through 04/01/2014

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Vendor	Description	Amount
SCHULTES, LOUIS	TWP MEETING	15.00
SHELBY CO AUDITOR	JUV RENT/UTILITIES/JANITORIAL	525.00
SLOTH, DUANE	TWP MEETINGS	30.00
SOUTHWEST IA PLANNING COUNCIL	TRANS	201.25
STONE PRINTING OFFICE PRODUCTS	TOWELS	85.00
SWENSEN, ROGER	TOWNSHIP MTG	15.00
UMLAND, DEBRA	MLG(175.6)	83.41
UPS	SHER SHIPPING	29.19
US CELLULAR	SHER CELL PHONES	188.30
VERIZON	SHERIFF SMS PRESERVATION	250.00
VERIZON WIRELESS	SHER CELL PHONES	312.45
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,227.51
ZINKE, RICHARD LEE	TOWNSHIP MTG	15.00
	<b>GRAND TOTAL</b>	<b>53,977.78</b>

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SUPERVISOR'S MINUTE BOOK 2014

April 1, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Amanda Baker, Kim Compton, Bruce Haag, Mitch Rydl, Mary Lou Johansen, Lou Herbers, Heather Olsen, Darrell Whitehead, Fran Andersen, Deb Campbell and Linda Hansen.

No Conflicts of Interest were stated. Motion-Nelsen Second-VanAernam to approve the agenda with the addition of direct deposit limit, memorial plaque and resolutions. Vote-all in favor.

Amanda Baker and Kim Crompton of Wellmark presented the annual Wellmark update and review.

Bruce Haag discussed the upcoming wellness program with the Board.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to amend the agenda to add the deletion of asset #1138. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of asset #1138, Poulan Chainsaw. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Universal Payment Voucher for STP-S-CO05(55)-5E-05. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Est. #15 for 05-CO05-055, HMA Resurfacing of F58. Vote-all in favor. Rydl stated there will be a position posted internally.

Motion-VanAernam Second-Nelsen to approve the minutes of March 25, 2014. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a correction to the minutes of March 24, 2014, stating that the meeting was called to order by Vice-Chairman VanAernam. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$53,977.78. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve a Class C Native Wine Permit for Danish Countryside Vines & Wines LLC. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Greenflash RE, LLC-Jorgensen Site, ID#64571, Greeley 36. Vote-all in favor.

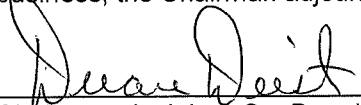
Recorder Mary Lou Johansen updated the Board regarding a program she will be getting from Fidar for sending electronic copies of documents.

Lou Herbers and Darrell Whitehead of the Airport Authority, along with Heather Olsson of Olsson Associates, discussed the remaining runway project costs, snow removal and the possibility of removing an old building at the airport.

Fran Andersen gave the Attorney update and discussed public requests for records, D & J Supply reimbursement and law enforcement agreements with Kimballton and Brayton. The Board asked Fran if wellness incentives are allowed.

The Board discussed the direct deposit limit with the Auditor and Treasurer and Deb Campbell will contact the bank.

Linda Hansen of FSC updated the Board regarding computer services. There being no further business, the Chairman adjourned the meeting at 1:11 p.m.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

April 8, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Joni Hansen, Mitch Rydl, Kent Grabill, Les Larsen, Gary Riesgaard, Jeanne Schwab, Fran Andersen, Deb Umland, Deb Campbell, Doug Weston, Dave Beane and Jill Christensen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of deletion of asset #699. Vote-all in favor. The Safety meeting was held. The Department Head meeting was held and Fran Andersen gave a presentation regarding requests for public records. An upcoming health care coalition meeting in Des Moines and wellness were also discussed. The regular meeting started at 9:56 a.m.

Mitch Rydl gave the Secondary Road update. Discussion was held regarding a request to vacate portions of platted streets in Ross. Fran Andersen will also check into this further. Motion-VanAernam Second-Nelsen to approve the deletion of asset #28, 1992 Disc Mower. Vote-all in favor. This item was sold to Conservation. Rydl updated the Board regarding rocking roads, bridge work, 190<sup>th</sup> Street and a Transportation meeting.

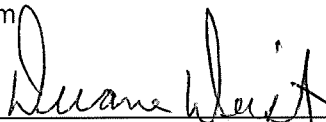
Motion-VanAernam Second-Nelsen to approve the minutes of April 1, 2014. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Sheriff's Quarterly Report. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's March Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's March Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's March financial reports. Vote-all in favor.

The Board discussed the direct deposit limit with Treasurer Deb Campbell and had contacted the bank. The Board will check with Auditor Lisa Frederiksen before approving.

Motion-Nelsen Second-VanAernam to approve the purchase/re-purpose of computers. Vote-all in favor. The Board called Linda Hansen of FSC to notify her. The Board checked with Doug Weston regarding the quote for the DP room air conditioner and Weston stated that Burgher had already ordered the unit. Motion-VanAernam Second-Nelsen to approve the deletion of asset #699, PHN HP laptop. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve and sign the Wellmark BCBS Renewal Group Binder Agreement. Vote-all in favor.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:03 p.m.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

April 15, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Joni Hansen, Todd Johnson, Mitch Rydl and Bob Nelson.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of April 8, 2014. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$169,697.08. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the direct deposit limit of \$135,000.00 Vote-all in favor. The Board discussed memorials and decided that a past memorial was in place due to the fact that the elected official was presently in office. Motion-VanAernam Second-Nelsen to accept and place on file the Farm-to-Market Quarterly Report for Jan-Mar, 2014. Vote-all in favor.

Todd Johnson discussed a resolution for Melissa Thygesen. Motion-VanAernam Second-Nelsen to approve Resolution 2014-8 as follows. Vote-all in favor.

**Resolution 2014-8**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Melissa Thygesen, Analyst/Computer Specialist for the Sheriff's Office also be trained and certified for the position of Dispatcher/Jailer. Her position of Analyst/Computer Specialist/Dispatcher/Jailer will be a 40 hour full time position. Her dispatch hours will be determined after they have been offered to current part-time dispatch staff. Her wages as Analyst/Computer Specialist in FY15 will be \$13.576/hour and her dispatch/jailer wages shall follow the Union Contract for a dispatcher with 2 years' experience. While in the capacity of clerical/computer specialist/analyst Melissa's pay will follow the courthouse raises as set by the Board of Supervisors. Melissa will continue to follow the courthouse handbook for all benefits for all hours worked combining both positions, as a full time employee.

Dated at Audubon County, Iowa this 15th day of April, 2014.

/s/ Duane Deist  
Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST:  
By: /s/Joni Hansen  
Audubon County Deputy Auditor

Mitch Rydl and Bob Nelson discussed the possibility of vacating some streets in Ross. Rydl discussed a grant that was applied for, a fire in the rural area, patching, hauling rock and evaluations.

There being no further business, the Chairman adjourned the meeting at 11:03 p.m.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
04/15/2014 through 04/15/2014

Vendor	Description	Amount
ACE HARDWARE	BATTERIES/CUSTODIAL SUPP	370.02
AGRILAND FS INC	FUEL/VEH EXP/CONS	4,176.02
AGRILAND FS INC 73	RS MISC SUPPLIES	36,958.69
AMERICINN OF GRIMES	SHER LODGING	165.76
ANDERSEN, FRANCINE O	FLEX REIMB	210.02
AUDUBON CO ADVOCATE JOURNAL	WC PUB NOTICE	632.27
AUDUBON CO MEMORIAL HOSP	PHN THERAPPY	965.58
AUDUBON CO SHERIFF	SERVICE FEE/COURT	30.00
AUDUBON FOODS	COMMISSARY SUPP	1,095.13
AUDUBON FRIENDSHIP VILLAGE, CARLSON PRC	RENT REIMB/VA	755.00
AUDUBON MEDIA CORPORATION	OFF SUPP/CONS	17.30
BERNIE'S SERVICE CENTER	SR RIRE REPAIR	72.50
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	64.00
BOLDT, PAULETTE KAY	MLG(521)	247.48
BORKOWSKI, DALE E	FLEX REIMB	96.91
BORKOWSKI, STEVE	SR SAFETY WEAT	100.00
BRUUN, CAROLYN	FLEX REIMB	131.02
CASEY'S GENERAL STORES INC	FUEL/EMG MGT	88.16
CASS CO MEMORIAL HOSPITAL	WOC	128.12
CASS INC	MARCH WORK ACT	221.09
CENTRAL IA DISTR INC	CH CUSTODIAL SUPPLIES	1,140.70
CENTURYLINK	E911 TELE	14.00
CHRISTENSEN, DALTON	FLEX REIMB	825.67
CITY SERVICE & PARTS	RS PARTS	753.62
CODE-2 K-9 SERVICES	K9 TRAINING	1,350.00
CONCERNED INC	MH WORK ACTIVITY	418.68
CONTROL COMPANY	PHN CALIBRATION	60.94
COUNSEL OFFICE & DOCUMENT	M/A-TOP FLR COPIER-APRIL	147.16
CRA PAYMENT CENTER	PARTS/CONS	25.12
D & J AUTO INC	SHER OIL CHG/BRAKE PADS/ROTORS	474.86
DASH MEDICAL GLOVES	SHER CUSTODIAL SUPPLIES	87.80
DATAMAXX APPLIED TECHNOLOGIES	SHER ANNUAL RENEWAL	148.40
ECOLAB PEST ELIMINATION DIV	SHER PEST ELIMINATION SERVICES	72.45
EXIRA CITY CLERK	SR WATER	38.25
FAMILY RESOURCE CENTER-CARROLL	MH MARCH SCL	354.60
FARM SERVICE COOPERATIVE	DP SUPPLIES	3,414.00
FERGUSON, DWAYNE	VA MTG REIMB	50.00
FILTER CARE	SR FILTER CLEANING	38.40
FREDERIKSEN, LISA	FLEX REIMB	38.13
GENESIS DEVELOPMENT	MH THERAPY	228.15
GREENE COUNTY	CPC SERVICES	6,038.51
GUTHRIE COUNTY COURTHOUSE	3RD QTR SANIATARIAN REIMB	4,842.80
GUTHRIE COUNTY REC	ELEC/CONSERVATION	601.47
HAAG, BRUCE	CELL/CLOTHING/EQUIP/CONS	192.90
HANSEN'S M&M SERVICES	E911 ARCHMAP UPDATING	356.00
HENNINGSEN CONSTRUCTION	SRASPHALT PATCH	2,702.70
HINNERS, JEAN	table	98.02
IA LAW ENFORCEMENT ACADE, AGIA-COMPTRC	SHER MANUAL UPDATE	30.00

Claims Listing Report  
AUDUBON COUNTY  
04/15/2014 through 04/15/2014

Vendor	Description	Amount
IA STATE ASSN OF COUNTIES	PHN HIPPA TRAINING REGISITRATION	35.00
IEMA	IEMA REG/EMG MGT	125.00
JOHANSEN, MARY LOU	MLG REIMB/MTG/RECORDER	25.65
JOHNSON, TODD W	FLEX REIMB	441.15
KIENAST, TIM L	TWP MTG REIMB	15.00
LAFOY, PENNY	MLG(254)	120.65
MAINSTAY SYSTEMS INC	SHER PC MAINT	237.00
MARNE-ELK HORN TELEPHONE CO	E911 TELEPHONE	155.20
MEDICAP PHARMACY	SHER MEDICAL SUPPLIES	14.77
MIDAMERICAN ENERGY CO	SR ELECTRIC	4,459.87
MIDWEST WHEEL COMPANIES	SR PARTS/MISC AD	359.39
MRHC HOSPITAL	PHN-PT	1,169.52
MYRTUE MEDICAL CENTER	MH THERAPY	1,897.00
NATIONAL IMPRINT CORPORATION, PROMOTION	SHER SUPPLIES	140.18
NEW OPPORTUNITIES INC	GENERAL RELIEF	1,325.00
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
PAT KAISER'S CHRISTIANSEN MTRS	SHER KEY	59.64
POWERPLAN	SR PARTS	1,114.88
QUALITY INN & SUITES	WC TRAINING	123.20
RASMUSSEN LUMBER CO	LUMBER/CONS	151.57
RATTENBORG, JOEL	FLEX REIMB	778.36
RAY, DONNA	MH ADV/MLG/SUPP REIMB	88.71
REGION XII COUNCIL OF GOVTS	3RD QTR TRANSIT REIMB	1,108.03
ROELOFS, CHRISTINA	CELL/FUEL/MEAL/TELE REIMB/CONS	107.63
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	49,700.00
SCHWAB, JEANNE M	MLG(429)	588.29
SECRETARY OF STATE	NCOA MAILING/AUD	62.27
SHOPKO STORES OPERATING CO LLC	SHERIFF SUPPLIES	72.00
SLEUTH SOFTWARE	SHER SERVER SUPPORT	4,694.68
SMITH & LOVELESS INC	CONS PLUMBING SUPPLIES	164.49
SMITH, DAN	ELK FEE/CONS	185.00
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR/WELDING	291.78
SOUTHWESTERN COMM COLLEGE	REG FEE	20.00
SPRING VALLEY WIRELESS	SR RADIO RENT	13,613.88
STAR ENERGY LLC	SHER FUEL	99.58
STONE PRINTING OFFICE PRODUCTS	OFF SUPP	65.33
THE OFFICE STOP	SR OFFICE SUPPLIES	219.61
THOMPSON, BECKY A	MEETING SUPPLIES	116.06
TOFT, HEATHER	MLG(92)	43.70
VERIZON WIRELESS	EMG/E911 TELE	217.19
WAHLERT, CHRISTINE G	MLG(169)	80.28
WEST CENTRAL COOPERATIVE	CONSERVATION CHEMICALS	14.26
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WHEELER LUMBER LLC	SR BRDG MTRL	9,642.83
WILLIAMS WELDING INC	RS PARTS	170.55
WINDSTREAM IOWA COMMUNICATIONS	CONS TELE	129.50
YOUNG, SHAWN	MEALS REIMB/TRAINING/SHERIFF	194.61
ZIEGLER INC	SR PARTS	4,110.14

Claims Listing Report  
AUDUBON COUNTY  
04/15/2014 through 04/15/2014

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Vendor	Description	Amount
	GRAND TOTAL	169,697.08

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SUPERVISOR'S MINUTE BOOK 2014

April 22, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Todd Johnson, Jeanne Schwab, Mary Lou Johansen, Deb Campbell, Mitch Rydl, Larry Sorensen, Kent Grabill, Fran Andersen, Diane Jackson and Jill Christensen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of April 15, 2014. Vote-all in favor.


The Board discussed the Freedom Rock in Kimballton and that the county supports this project through the money allocated to tourism.

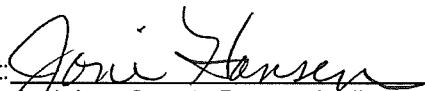
The Board discussed the Return-to-Work Policy and discussed whether or not a policy should be in place regarding returning to work after a surgery or an injury that occurs when an employee is off of work. Discussion was also held regarding the Designated Physician Policy and whether or not it is being followed. Most recent incident was cited and sheriff stated that he was able to receive outside approval from board members through personal phone calls to bypass the policy. IMWCA and designated physician facility had also been called and were agreeable to following supervisor request.

Mitch Rydl discussed a utility permit with the Board. Motion-Nelsen Second-VanAernam to approve a utility permit for Zayo Group along Highway 44. Vote-all in favor. Larry Sorensen, current Roadside Manager, and Kent Grabill, fulltime roadside employee, discussed turning over the position of Roadside Manager to Kent.

Fran Andersen discussed the Vehicle Policy. Discussion was also held regarding Veteran's Preference for job openings.

Diane Jackson, CPC, updated the Board regarding a Mental Health contract. There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:43 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor



SUPERVISOR'S MINUTE BOOK 2014

April 29, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mary Gross, Genelle Deist, Mitch Rydl, Jeanne Schwab, Christy Jenkins, Fran Andersen and Jill Christensen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of a Substance Abuse Grant. Vote-all in favor.

Mary Gross and Genelle Deist of the Friendship Home discussed an Intergovernmental Review in regards to a USDA loan for a building addition at the home. Motion-VanAernam Second-Nelsen to approve signing the Intergovernmental Review. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of April 22, 2014. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Floyd Klocke, ID#63745, Newton 32, Carroll County. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Lost Boys Farms, LLLP, Melville 29. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Multi-Pig, Inc., ID#60473, Cameron 19. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the deletion of Treasurer's asset #988, HP tower. Vote-all in favor. Motion-Nelsen Second-VanAernam to set the canvass date for the primary election for June 10, 2014 at 1:00 p.m. Vote-all in favor.

Discussion was held regarding fixed assets and county policies. The Auditor's office notified the Board that each department will be responsible for providing fixed asset information to the State Auditor. The Supervisor's will manage all policies implemented within the county.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve Resolution 2014-9 as follows. Vote-all in favor.

Resolution 2014-9

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1<sup>st</sup>, 2014, that Kent Grabill is changed from Full Time Roadside/Non Union with Weed Commission duties to Roadside Manager/Weed Commissioner starting at the pay Grade 6 Classification at \$17.91 an hour. Vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity, as following the amount of increase of a Grade 6 Classification.

**BE IT FURTHER RESOLVED**, that all future wage increases shall also follow the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003.

Passed and approved this 29th day of April, 2014

Board of Supervisors, Audubon County, Iowa

/s/ Duane Deist

ATTEST

By: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2014-10 as follows. Vote-all in favor.

Resolution 2014-10

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1<sup>st</sup>, 2014, the annual base salary for Larry Sorensen (Secondary Road Foreman/Shop Foreman) be \$47,739.33. Vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity, as following the amount of increase of a Grade 7 Classification.

**BE IT FURTHER RESOLVED**, that all future wage increases shall also follow the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003.

Passed and approved this 29th day of April, 2014.

Board of Supervisors

Audubon County, Iowa

/s/ Duane Deist

ATTEST

By: /s/ Joni Hansen, Deputy Auditor

Rydl discussed a Notice to Bidders for the 190<sup>th</sup> Street project. Motion-Nelsen Second-VanAernam to approve the Notice to Bidders and Notice of Public Hearing for 190<sup>th</sup> Street Rise Project. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Final Plans for the 190<sup>th</sup> Street project. Vote-all in favor.

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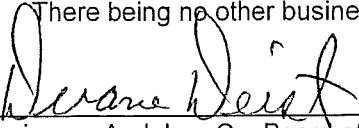
Board of Supervisors meeting  
April 29, 2014 (continued)

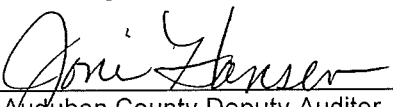
Motion-VanAernam Second-Nelsen to approve a utility permit for Burr Plumbing in Douglas 33. Vote-all in favor. Discussion was held regarding a dirt road on 200<sup>th</sup> Street.

Christy Jenkins, Prevention Director for New Opportunities, discussed a Substance Abuse Prevention Grant.

Fran Andersen discussed the job descriptions she was reviewing and also insurance or supplemental insurance for employees over the age of 65. Andersen updated the board regarding pending litigation.

There being no other business, the Chairman adjourned the meeting at 12:04 p.m.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

May 6, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Becky Marten, Todd Johnson, Melissa Thygesen, Jeanne Schwab, Jill Christensen, Mitch Rydl, Fran Andersen and Deb Campbell.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Treasurer's county ledger. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of April 29, 2014. Vote-all in favor.

Todd Johnson and Melissa Thygesen discussed a budget amendment and also the revenue received from the City of Exira. Motion-Nelsen Second-VanAernam to approve the 28E Agreement with the City of Gray. Vote-all in favor.

Jeanne Schwab updated the Board on a HIPPA meeting she and Diane Jackson had attended. She reviewed an upcoming ISAC HIPPA Program that will be in Des Moines and why the county needs to participate. She will get back to the Board when she receives more information.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a Universal Payment Voucher for the F58 project. Vote-all in favor. Rydl discussed the summer work hours. The union agreed to keep the summer hours the same as last year which will be starting June 2 and continuing through August 29, the regular work hours will be from 6:00 a.m. through 4:30 p.m. Monday through Thursday. The Engineer's office hours will remain the same from 7:30 a.m. to 4:00 p.m. Monday through Friday. Rydl discussed the mechanic's hours of work and stated that they would remain the same as what they currently are. Discussion was also held regarding equipment that they would like to purchase for roadside and also wages for an employee who was now a crew leader and that Rydl had contacted Paul Greufe regarding this and Greufe agreed with Rydl on this matter. The Secondary Roads employees have been working on field entrances and patching.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$114,734.39. Vote-all in favor.

Fran Andersen gave the attorney update and the Board also discussed the ISAC HIPPA training.

Treasurer Deb Campbell discussed an advanced tax fund discrepancy that she has been working on from FY12. The Board advised her to hire the State Auditor's office for help in balancing this fund.

Motion-Nelsen Second-VanAernam to set the public hearing date for the FY14 Budget Amendment for May 27, 2014 at 10:00 a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the New Opportunities Sub-Contract and appoint Lisa Frederiksen as the authorized signatory for Substance Abuse funding/grant. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-11 as follows. Vote-all in favor.

**RESOLUTION 2014-11**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, Deputy Recorder Carolyn Bruun's hourly rate will be \$16.15 per hour effective July 1, 2014.

Dated this 6<sup>th</sup> day of May, 2014.

/s/Duane Deist, Chairperson  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to accept and place on file the Clerk of Court's April Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's April financial reports. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a Construction Permit Application/MMP for Jason Fett, ID#59766, Union 29, Guthrie County, Iowa. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Phil Madsen, ID#64624, Cameron 31. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Treasurer's County Ledger for April. Vote-all in favor.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 12:12 p.m.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY

05/06/2014 through 05/06/2014

Vendor	Description	Amount
ACE HARDWARE	SR CUST/BLDG SUPPLIES	88.39
AGRI DRAIN CORPORATION	SR CULVERT MTRL	713.07
ANDERSEN LAW OFFICES	MAY RENT/INS REIMB	2,901.62
ANDERSEN, FRANCINE O	FLEX REIMB	187.70
ANDERSEN, IVAN	TWP MTG REIMB	30.00
AUDUBON CO ADVOCATE JOURNAL	REWARD AD/SHERIFF	71.35
AUDUBON CO SHERIFF	SERVICE FEE/COURT	190.02
AUDUBON DIESEL LLC	SR PARTS	7.96
AUDUBON-EXIRA READY MIX INC	SR PAVEMENT PATCH	11,532.00
BEST WESTERN PLUS, UNIVERSITY PARK INN	SR ADM SUBSISTENCE	707.84
BLOHM INSPECT/ENV SRVCS INC	SR ENG INSPECTION	1,880.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	74.80
BOLDT, PAULETTE KAY	FLEX REIMB	79.90
BORKOWSKI, DALE E	FLEX REIMB	130.58
BRAYTON CITY CLERK	SR REIMBS FM EXTENSION	780.75
BRUUN, CAROLYN	FLEX REIMB	176.00
BUSINESS CARD	LODGING/FUEL/SHERIFF	729.80
CALIFORNIA CONTRACTORS SUPPLIE	SR SAFETY WEAR	118.30
CAMPBELL, DEBBIE M	ICUBE MTG MLG/TREAS	89.78
CARPENTER PROMOTIONS	NAMETAGS/SHERIFF	63.89
CASEY'S GENERAL STORES INC	EMG MGMT FUEL	93.37
CASS CO SHERIFF	SERVICE FEE/COURT	46.00
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	99.40
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	SPIKE STRIP/SHERIFF	667.99
CHRISTENSEN, SARAH G	POSTAGE REIMB/PHN	23.29
CITY OF AUDUBON	SR WATER	368.78
CITY SERVICE & PARTS	RS PARTS	839.12
CONTINENTAL RESEARCH CORP	SR GREASE	305.00
COUNSEL OFFICE & DOCUMENT	M/A COPIER/MAIN	209.35
CRA PAYMENT CENTER	SR PARTS	275.08
CRITTENTON CENTER	FEBRUARY SHELTER CARE	1,677.24
DATAKEEPER TECHNOLOGIES	HOPES SUBS RENEWAL/PHN	200.00
DELTA DENTAL	DENTAL COBRA	34.36
DHS CASE MANAGEMENT UNIT	MARCH CASE MGT/MH	129.75
DREHER SANITATION	MARCH GARBAGE REIMB/CH	49.50
FARM SERVICE COOPERATIVE	DP SUPPLIES	4,935.00
FELD FIRE	VEH BRACKET/SHERIFF	102.00
FREDERIKSEN, LISA	FLEX REIMB	117.91
GALLS LLC	VEH SUPP/SHERIFF	746.29
GOLDSTAR PRODUCTS INC	SR ASP PATCH	649.00
GRAHAM TIRE STORM LAKE	TIRES/SHERIFF	710.52
GUTHRIE COUNTY REC	ELEC/CONSERVATION	628.97
HANSEN, JONI L	MTG MLG REIMB/AUD	37.83
HANSEN'S M&M SERVICES	E911 ADDRESS	17.50
HEMMINGSSEN, CHRIS	RS POSTAGE	6.49
HENRY M ADKINS & SON INC	3 TM'S	363.56
IA LAW ENFORCEMENT ACADE, AGIA-COMPTRC	JAIL SCHOOL/SHERIFF	270.00
IA WORKFORCE DEVELOPMENT	SR UNEMPLOYEEMENT	4,830.73

05/06/2014 through 05/06/2014

Vendor	Description	Amount
IRON SHOP	SR TIRE/LABOR	167.54
ISAC-GROUP HEALTH PROGRAM	MAY COBRA INS	597.00
JENSEN COLLISION CENTER INC	VEH STRIPING/SHERIFF	1,855.99
JEO CONSULTING GROUP INC	SR TESTING SERVICE	7,300.00
JOHANSEN, MARY LOU	SUPPLIES REIMB/RECORDER	9.61
JOHNSON, TODD W	FLEX REIMB	308.60
JSC INC, JERRYS SPORTS CENTER	WEAPON SUPP/SHERIFF	255.52
JUELSGAARD, BRIAN	MEAL REIMB/MTG/SHERIFF	9.31
KIMBALL MIDWEST	SR PARTS	96.78
MAIL SERVICES LCC	PRINT/POSTAGE/TREAS	219.01
MEDIACOM	CABLE/SHERIFF	86.41
MIDAMERICAN ENERGY CO	SR ELECTRIC/GAS	1,006.33
MUNCH, DIANA L	FLEX REIMB	55.00
NIELSEN AUTOMOTIVE INC	SR OUSTIDE LABOR & PARTS	240.02
NISHNABOTNA VALLEY REC	GEN RELIEF UTILITIES REIMB	150.00
O'HALLORAN INTERNATIONAL	SR PARTS	171.71
PAULSEN, SHAWN	SR ADM SUBSISTENCE	284.83
PICTOMETRY INTERNATIONAL CORP	1ST ANN M/A REIMB	13,728.83
POWERPLAN	SR PARTS	270.88
PREVENT CHILD ABUSE IOWA	HOPES REGISTRATION/PHN	90.00
PRIORITY DISPATCH	M/A E911 CARDSET	39.00
RAMADA NORTHWEST INN & SUITES	LODGING/SHERIF	61.60
RATTENBORG, JOEL	FLEX REIMB	292.40
RAY ALLEN MANUFACTURING CO INC	DRUG DOG SUPP/SHERIFF	99.99
RIESGAARD, GARY N	REIMB MLG/LODGING/MEAL/VA	839.58
RUPIPER, RYAN	SCHOOL MEAL REIMB/SHERIFF	41.59
SAUERS, WILL	CPR/FIRST AID TRAINING/SHER	360.00
SHELBY CO SHERIFF	SERVICE FEE/COURT	51.28
SHOPKO STORES OPERATING CO LLC	PHN SUPPLIES	104.94
SORENSEN, CHARLES	SR SAFETY WEAR	100.00
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/WELDING	1,175.39
SOUTHWEST IA MH CENTER	MH THERAPY REIMB	104.21
SOUTHWEST IA PLANNING COUNCIL	TRANSPORTATION REIMB/MH	248.85
SPRING VALLEY WIRELESS	VEH PARTS/SHERIFF	268.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/SHERIFF	392.16
THE OFFICE STOP	SR OFFICE SUPPLIES	156.51
THE SCHNEIDER CORPORATION	SR DATA SERVICE	1,350.00
THOMPSON, BECKY A	LODGING REIMB/PHN	79.52
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS/COURT	199.12
TRAINING RESOURCES	MTG REGISTRATION/PHN	50.00
TREAT AMERICA DINING, TREAT AMERICA FOOD	JAIL SCHOOL MEALS/SHERIFF	36.80
TRIBUNE NEWSPAPERS, INC	NEWSLETTER/NATURALIST	175.00
TYLER TECHNOLOGIES	SR COMP SERVICE	38,514.57
UMLAND, DEBRA	MLG REIMB MTG/ASSR	78.85
US CELLULAR	TELE/SHERIFF	1,342.36
VERIZON WIRELESS	SR TELEPHONE	440.46
VETTER EQUIPMENT - NAPA 1	VEH PARTS/SHERIFF	6.54
WEST CENTRAL IA RURAL WATER	SR WATER	19.80

Claims Listing Report  
AUDUBON COUNTY  
05/06/2014 through 05/06/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	2,214.72
	GRAND TOTAL	<u>114,734.39</u>

SUPERVISOR'S MINUTE BOOK 2014

May 13, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Gary Riesgaard, Mary Lou Johansen, Melissa Thygesen, Dave Beane, Doug Weston, Deb Campbell, Mitch Rydl, Jill Christensen, Jean Hinners, Deb Umland, Bruce Haag, Les Larsen, Joe Rasmussen, Peggy Smalley, Fran Andersen, Lou Herbers and Diane Jackson.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Lou Herbers and Flex Administration Agreement. Vote-all in favor.

The Safety meeting was held. The Department Head meeting was held and Wi-Fi usage, passwords, asset addition and deletion forms and Wellness were all discussed.

Bruce Haag discussed recoding claims from his Park Improvement fund and also discussed upcoming projects for the park.

Mitch Rydl gave the Secondary Road update. Rydl said his men have been patching, doing bridge work and hauling sample rock. Motion-Nelsen Second-VanAernam to approve Resolution 2014-12 as follows. Vote-all in favor.

**RESOLUTION 2014-12**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Edward L. Nielsen be hired as Seasonal General Laborer for the Secondary Roads effective May 19, 2014, pending PCP and drug screen. Hourly wage will be \$11.00 with no fringe benefits.

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Andrew Holmes be hired as Seasonal General Laborer for the Secondary Roads effective May 19, 2014. Hourly wage will be \$10.00 with no fringe benefits.

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Myles Johnson be hired as Seasonal General Laborer for the Roadside Department effective May 19, 2014. Hourly wage will be \$10.00 with no fringe benefits.

Passed and approved this 13<sup>th</sup> day of May, 2014.

/s/Duane Deist, Chairperson  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2014-13 as follows. Vote-all in favor.

**RESOLUTION 2014-13**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that wages for as-needed mechanic, Doug Christensen, be set to follow the Union Contract raise amount effective July 1, 2014, for hourly rate, increasing his hourly rate by \$0.38 to \$30.71. This is the total compensation, per Hiring Agreement November 22, 2010; no benefits other than IPERS will be awarded.

**BE IT FURTHER RESOLVED**, that all future wage increases shall also follow the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, Grade 2 Classification, 3 years.

Passed and approved this 13<sup>th</sup> day of May, 2014.

/s/Duane Deist, Chairperson  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Joe Rasmussen on behalf of the City of Exira, requested the abatement of taxes for the old grocery store property in Exira. Deb Campbell joined this discussion and stated she didn't feel the taxes should be abated. The Board said they would check with Fran Andersen.

Motion-VanAernam Second-Nelsen to approve the minutes of May 6, 2014. Vote-all in favor. Peggy Smalley questioned whether the county had been reimbursed for training by a former deputy. The Board will check with Fran.

Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's April Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of VA asset #2146, Dell Optiplex 300. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a Class C Liquor License for Doug's Agri-Hall Bar. Vote-all in favor.

Dave Beane and Melissa Thygesen discussed that Kasperbauer Dry Cleaners will no longer direct bill. Motion-VanAernam Second-Nelsen to approve letting the Sheriff's office use their credit card for the dry cleaning. Vote-all in favor. The accident involving a deputy's vehicle was discussed and that the Sheriff's Department would need additional amounts added to their budget amendment.

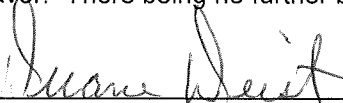
Motion-Nelsen Second-VanAernam to approve a FY14 Budget Amendment Public Notice for publication. Vote-all in favor.

Lou Herbers, on behalf of the Airport Authority, updated the Board.

Fran Andersen and Joe Rasmussen discussed the property in Exira. Deb Campbell joined this discussion. Fran Andersen gave the attorney update. The Board stated they had been asked if pending litigation was regarding the training reimbursement by a former deputy. Andersen is working on this.

Diane Jackson, CPC, updated the Board regarding mental health. Fran Andersen joined this discussion. Discussion was held regarding the need for a crisis facility program and the HIPPA training available through ISAAC. Motion-VanAernam Second-Nelsen to approve HIPPA funding and approve the ISAAC HIPPA Program Service Agreement. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve and sign the Flex Administration Agreement. Vote-all in favor. There being no further business, the Chairman adjourned the meeting at 1:03 p.m.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor



## SUPERVISOR'S MINUTE BOOK 2014

May 20, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Deb Campbell, Jeanne Schwab, Jill Christensen, George Parris, Chris Hemmingsen, Duane Schmidt and Diane Jackson.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of ACH debit and Wellness discussion. Vote-all in favor. The Board discussed the abatement of taxes with Treasurer Deb Campbell. Motion-Nelsen Second-VanAernam to approve the minutes of May 13, 2014. Vote-all in favor.

Jeanne Schwab discussed Bioterrorism funds and that they will be applying for grant request to purchase a defibrillator for the courthouse. Motion-Nelsen Second-VanAernam to approve an ACH debit for Medicare Part B claim in the amount of \$542.00. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Lawrence Handlos-Home West, ID#61965, Douglas 24. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Lawrence Handlos-Zaiger North, ID#61951, Douglas 12. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for L & N Pork, LLC, ID#67812, Ewoldt 25, Carroll County. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Linde Feeders, ID#65395, Jefferson 12, Shelby County. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of Sheriff's asset SLN USA062114008, Net DVR 16 CH. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of PHN asset #2065, Dell Optiplex 745. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of Assessor's asset #2241, View Sonic Monitor. Vote-all in favor.

The Chairman opened the public hearing for the 190<sup>th</sup> Street RISE Project. No written or oral comments were received. Bids will be opened May 27, 2014 at 2:00 p.m. during the Supervisors meeting. George Parris of JEO gave information regarding this project. Motion-VanAernam Second-Nelsen to close the public hearing at 9:43 a.m. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2014-14 as follows. Vote-all in favor.

**Resolution 2014-14**

**Resolution for Road Vacation and Establishment of Area Service Road Maintenance changes Public Hearing Audubon County**

**WHEREAS**, a request from the County Engineer has been filed with the Audubon County Board of Supervisors asking that action be taken to Vacate and/or change Service Road Classification of certain roads on the area service system in the County of the follow sections of Audubon County Secondary Roads, described as follows:

WO #11 Change to Area Service "C" Gated that portion of Eagle Ave. originally named County Road No. 402 established the 20<sup>th</sup> day of April, 1881 (see Road Record Book D 35) between 220<sup>th</sup> St. & 230<sup>th</sup> St., which is currently Area Service "B" between Section 2 & 3 of Sharon Township (T79N-R36W)

WO #12 Vacation that portion of Oriole Pl. originally named County Road No. 52 established the 3<sup>rd</sup> day of April 1871 (see Road Record Book A 281) lying south of US Hwy 44 in Section 9 of Greeley Township (T79N-R34W)

WO #13 Change to Area Service "C" Gated or Vacation of 320<sup>th</sup> St. originally named County Road No. 111 established the 5<sup>th</sup> day of April 1876 (see Road Record Book B 112) east of Pheasant Pl. between Section 17 & 20 of Audubon Township (T78N-R34W)

WO #14 Vacation that portion of Falcon Place originally named County Road No. 350 established the 7<sup>th</sup> day of September, 1886 (see Road Record Book C 71) & county road No. 19 established the 29<sup>th</sup> day of December, 1869 (see Road Record Book A 101) starting at the south quarter corner of Section 16 of Oakfield Township (T78N-R36W) and going South to the NW property corner of the Oakfield Cemetery

WO #15 Vacation of 170<sup>th</sup> St. originally named County Road No. 159 established the 19<sup>th</sup> day of April, 1879 (see Road Record Book B 344) east of Crane Ave to west of Dove Ave, Sections 4 & 9 of Douglas Township (T80N-R26W) with option of for landowner drive way or Area Service "B".

WO #16 Vacation of that portion of 310<sup>th</sup> Street lying in NE of Section 14 of Exira Township (T78N, R35W) originally named County Road No. 93 established the 14<sup>th</sup> day of June 1875 (see Road Record Book B 9). Starting approximately ¼ mile west of Nighthawk Ave and proceeding to the SW corner of the NW of the NE quarter section.

WO #109 Change to Area Service "C" gated that portion of 300<sup>th</sup> St. originally named County Road No. 34 established the 31<sup>st</sup> day of January, 1872 (see Road Record Book A 117) lying in Section 1 of Oakfield Township (T78N, R36W) starting at the Right-of-Way of Heron Place and proceeding East to 750 feet West of Ibis Avenue at the farm entrance.

WO #524 Vacation of Streets & Alleys in the Unincorporated Town of Ross

- 1) All of the alley (20' wide) located in block 3

- 2) All of the ally (20' wide) located in block 2
- 3) All of the ally (20' wide) located in Out Lot 4 of 3
- 4) That portion of an unnamed street (approx. 66' wide) running in a northwesterly-southeasterly direction located between the Warehouse lots and block 4
- 5) That portion of South Street (66' wide )located along the south side of the Blocks 4 and 5 and along the north side of Out Lot 2, including the area of the intersection of South Street and Third Street
- 6) Second Street (66' wide) located between Blocks 2 and 3
- 7) All of the ally (20' wide) located in block 4

NOW, THEREFORE BE IT RESOLVED that a hearing on the proposed vacations and service level changes will be held in the Board Room, Audubon County Courthouse, Audubon, Iowa, 50025 at 9:00 a.m. on June 3, 2014 in accordance with Iowa Code Chapter 306 & 309.57.

Dated at Audubon County, Iowa this 20th day of May, 2014.

/s/ Duane Deist

Chairperson, Board of Supervisors, Audubon County, Iowa

ATTEST:

By: /s/Joni Hansen

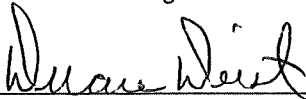
Audubon County Deputy Auditor

Chris Hemmingsen gave a brief Secondary Road update.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$172,400.04. Vote-all in favor.

The Board discussed law enforcement in the Town of Brayton. The Board called the DNR to inquire about the record keeping requirement for MMP's and was told to keep the original and the most recent MMP's. The Board recessed at 11:21 a.m. The Board reconvened at 1:00 p.m. and held a Wellness meeting.

There being no further business, the Chairman adjourned the meeting at 2:08 p.m.



Chairman, Audubon Co. Board of Supervisors

Attest:



Audubon County Deputy Auditor

05/20/2014 through 05/20/2014

Vendor	Description	Amount
ACE HARDWARE	CUST SUPP	621.55
AGRILAND FS INC	LP GAS/CONS	1,850.59
AGRILAND FS INC 73	SR GREASE	37,496.98
ALEX-TECK	SR OUTSIDE LABOR	486.45
AMERICINN OF GRIMES	SHER LODGING/MTG	331.52
AMVC VETERINARY SERVICES	DRUG DOG EXAM/SHERIFF	317.59
AUDITOR OF STATE	FY13 COUNTY AUDIT	31,701.21
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATION	792.52
AUDUBON CO AIRPORT AUTHORITY	4TH QTR ALLOCATION	9,041.74
AUDUBON CO CONSERVATION CLUB	DUES/CONS	25.00
AUDUBON CO ENGINEER	FUEL REIMB/CONS	807.47
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICES	1,806.02
AUDUBON CO SHERIFF	SERVICE FEE/COURT	358.83
AUDUBON COUNTY LANDFILL	SR DISPOSAL SERVICE	52.00
AUDUBON FOODS	SUPP/CONS	1,535.81
BLOHM INSPECT/ENV SRVCS INC	SR ENGEENERING INSPECTION	1,870.00
BOHLMANN & SONS SANITATION	SR DISP SERVICE	204.80
BOLDT, PAULETTE KAY	FLEX REIMB	245.68
BORKOWSKI, DALE E	FLEX REIMB	32.40
BRAYTON CITY CLERK	SR RUT REIMBS	1,930.69
BRUUN, CAROLYN	FLEX REIMB	109.50
BUSINESS CARD	JAIL MEAL/SHERIFF	14.00
CARPENTER PROMOTIONS	SHER NAMETAGS	63.89
CASS CO MEMORIAL HOSPITAL	NEW EMP DRUG TEST/CONS	300.00
CASS INC	MH WRK ACT	260.10
CENTRAL IA DISTR INC	CUSTODIAL SUPP	243.60
CHRISTENSEN, SARAH G	PHN PSTG REIMB	6.49
CITY OF AUDUBON	CH 3RD QTR WATER/SEWER/LFILL	657.69
CLEMSEN, SHARI	MTGS/MLG(56)	196.60
CONCERNED INC	MH WORK ACTIVITY	372.16
COUNSEL OFFICE & DOCUMENT	M/A COPIER/ASSR	88.23
CRA PAYMENT CENTER	PARTS/CONS	122.19
DANNER LAWNSCAPES INC	CH LAWN CARE	178.00
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL	72.45
ELMQUIST WELDING & RPR INC	LABOR/MTLS/CONS	44.92
ELMQUIST, DELBERT	VA TRANSPORT REIMB	80.00
EXIRA CITY CLERK	SR WATER	27.20
EXIRA FARM SERVICE	SR TIRES	824.96
EXIRA PLUMBING & HEATING	SR BLDG SUPPLIES	9.60
FARM SERVICE COOPERATIVE	SR OFFICE SUPPLIES	1,377.25
FASTENAL CO	SR PARTS/BOLTS	527.95
FELD FIRE	SR SAFETY EQUIPMENT	2,306.06
FILTER CARE	SR FILTER CLEANING	55.30
FIRSTLINE OUTDOOR POWER	RS PARTS/LABOR	618.86
FRANK DUNN CO	SR PAVEMENT PATCH	749.00
GUTHRIE COUNTY REC	ELECTRIC/CONS	749.04
HAAG, BRUCE	CELL/INTERNET REIMB/EQUIP REIMB/CONS	942.85
HANSEN REPAIR	VEH RPRS/MAINT/LABOR/SHERIFF	183.50

05/20/2014 through 05/20/2014

Vendor	Description	Amount
HANSEN'S M&M SERVICES	E911/ARC MAP/DATA UPDATES	445.00
HARLAN AUTO MART INC, HWYS 44 & 59	VEH MAINT/RPRS/NATURALIST	17.37
HAWKINS, INC	CUST SUPP/CONS	99.13
HINNERS, JEAN	HCA MLG(96)	45.60
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
HOLMES, ANDREW	RS SAFETY WEAR	50.00
IA DEPT OF NATURAL RESOURCES	SR LICENSES & PERMITS	175.00
IACCVVA	VA DUES FY15	50.00
IDALS	PESTICIDE LICENSE/CONS	15.00
IOWA DEPARTMENT OF TRANSPORTAT	SR ENG MTRL TESTING	495.36
IRON SHOP	LABOR/PARTS/CONS	13.00
JESSEN, DWIGHT	SR SAFETY WEAR	100.00
JOHN DEERE FINANCIAL	SR OIL	950.21
JOHNSON, MYLES	SR SAFETY WEAR	50.00
KASPERBAUER CLEANERS INC	UNIF CLEANING/SHERIFF	3.52
LAFOY, PENNY	HCA MLG(325)	154.38
LARSEN, LESTER	STAMPS/SUPP REIMB/EMG MGT	170.54
LURA ENTERPRISES INC	SR PARTS	48.30
MARNE-ELK HORN TELEPHONE CO	E911 TELE	155.50
MENARDS	ROAD FILLER/CONS	523.40
MIDAMERICAN ENERGY CO	CH ELEC/GAS	2,343.62
NATIONAL SAFETY COUNCIL	FY 15 DUES/SAFETY COUNCIL	375.00
NELSON, EVERETT R	VA TRANSPORT REIMB	80.00
NORSOLV	SR PARTS CLEANER	221.90
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
OLSON, BRYAN	MTGS/MLG(44)	190.90
OMAHA WORLD-HERALD	SUBS RENEWAL/SHERIFF	115.70
ORSCHHELINS	SUPP/CONS	14.41
PAT KAISER'S CHRISTIANSEN MTRS	VEH MAINT/LUBES/SHER	47.00
PETERSEN, MARK	ASSR MTGS/MLG(28)	98.30
PICTOMETRY INTERNATIONAL CORP	PICTOMETRY M/A	1,500.00
POSTMASTER	PO BOX RENT/SHERIFF	60.00
RASMUSSEN LUMBER CO	LMBR/CONS	503.24
RATTENBORG, JOEL	FLEX REIMB	90.41
RAY, DONNA	MH ADV PSTG/MLG	77.17
ROELOFS, CHRISTINA	CELL REIMB/DP SUPP REIM/CONS	119.91
RYDL FARMS	RS EQUIPMENT	125.00
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	18,145.98
SCHWAB, JEANNE M	PHN PSTG REIMB	230.75
SHOPKO STORES OPERATING CO LLC	OFF/MED SUPP/SHER	92.89
SIRCHIE	WAND KIT/SHERIFF	172.33
SMITH, DAN	FEED/CONS	249.00
SOUTHWEST IA PLANNING COUNCIL	MH TRANS	176.40
SPRING VALLEY WIRELESS	SR TOWER RENT	50.00
STAR ENERGY LLC	FUEL/SHERIFF	62.50
STATE HYGENIC LAB - ACCT REC	WATER TESTS	12.00
STONE PRINTING OFFICE PRODUCTS	CUSTODIAL SUPPLIES	758.07
STRATFORD GRAVEL INC	SR GRANULAR SURFACING	3,070.00

05/20/2014 through 05/20/2014

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
THE AUTO CLINIC	VEH LUBES/LABOR/MAIN/SHER	89.00
THE OFFICE STOP	SR OFFICE SUPPLIES	31.44
THOMPSON, BECKY A	PHN SUPPLY REIMB	218.95
TOFT, HEATHER	PHN MLG(184)	87.40
TRIBUNE NEWSPAPERS, INC	OFF SUPP/CONS	14.33
ULTRAMAX	AMMO/SHERIFF	552.00
UMLAND, DEBRA	MTG MLG REIMB/ASSR	59.38
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMP DRUG TEST/CONS	37.00
UPS	SHIPPING/CONS	19.94
VANGUARD APPRAISALS INC	AG SOIL M/A	6,792.00
VERIZON WIRELESS	TELE/PHN	86.70
WAHLERT, CHRISTINE G	PHN MLG(59)	28.03
WAHLTEK	RADIO M/A/SHERIFF	2,187.00
WEST CENTRAL COOPERATIVE	FEED/CONS	446.50
WEST CENTRAL COOPERATIVE, ATTN: KATHY SI	2ND HALF WCC TIF REBATE	25,514.42
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WINDSTREAM IOWA COMMUNICATIONS	EMG MGT TELE	121.60
WISCONSIN PHYSICIANS SERVICE	ACH DEBIT-MEDICARE ENRLLMNT	542.00
ZIEGLER INC	SR PARTS	370.72
	<b>GRAND TOTAL</b>	<b>172,575.04</b>

SUPERVISOR'S MINUTE BOOK 2014

May 27, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Mitch Rydl, Fran Andersen, Jill Christensen and Dan Schmidt.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Adoption Agreement for Flex Benefits. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of May 20, 2014. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP Update for Clark Family Farms of Iowa LLC-Dawson, ID#65342, Leroy 2. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP Update for Dave Robinson-South Place, ID#62115, Cameron 20. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP Update for Jody Meiners, ID#61440, Viola 3. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the last claim date for June 27, 2014 and move the July claim dates to July 8 and July 22. Vote-all in favor. Motion-Nelsen Second-VanAernam to sign the Adoption Agreement for the Flexible Benefits Plan. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a Windstream Utility Permit for Douglas 24 by 200<sup>th</sup> St. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Audubon County F37 Reconstruction Proposal with JEO. Vote-all in favor. Rydl discussed the Puck road, FEMA rock and the grading of roads.

The Chairman opened the public hearing on the FY14 Budget Amendment. No written or oral comments were received. Motion-Nelsen Second-VanAernam to close the public hearing. Motion-VanAernam Second-Nelsen to approve the FY14 Budget Amendment. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolution 2014-15 as follows. Vote-all in favor.

RESOLUTION 2014-15

WHEREAS, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2014, and published the amendment according to the law, and

WHEREAS, it is now desired to amend the appropriations for the departments,

NOW, THEREFORE, BE IT RESOLVED, by the Audubon County Board of Supervisors that the appropriations be amended effective May 27, 2014 as follows:

Secondary Roads(Dept 20 – Function 0201 – Fund 0020) increase \$	30,000
Secondary Roads(Dept 20 – Function 7100 – Fund 0020) increase \$	20,000
Secondary Roads(Dept 20 – Function 7110 – Fund 0020) increase \$	115,000
Secondary Roads(Dept 20 – Function 7210 – Fund 0020) increase \$	50,000
Attorney (Dept 04 – Function 1100 – Fund 0033) increase \$	31,370
Auditor (Dept 23 – Function 9010 – Fund 0001) increase \$	2,000
Auditor (Dept 02 – Function 9010 – Fund 0002) increase \$	332
General Services (Dept 51 – Function 9110 – Fund 0001) increase \$	5,000
Juvenile Court (Dept 30 – Function 1600 – Fund 0002) decrease \$	15,050
Juvenile Court (Dept 30 – Function 1620 – Fund 0002) increase \$	15,050
Non-Departmental(Dept 99 – Function 0100 – Fund 0012 )decrease \$	12,468
Non-Departmental(Dept 99 – Function 7300 – Fund 0012) increase \$	12,468
Non-Departmental(Dept 99 – Function 6420 – Fund 0001) increase \$	8,725
Sheriff (Dept 05 – Function 1010 – Fund 0001) decrease \$	3,200
Sheriff (Dept 05 – Function 1040 – Fund 0001) decrease \$	4,750
Sheriff (Dept 05 – Function 1050 – Fund 0001) decrease \$	14,050
Sheriff (Dept 05 – Function 1060 – Fund 0001) decrease \$	6,000
Sheriff (Dept 05 – Function 1000 – Fund 0011) increase \$	25,000
Sheriff (Dept 05 – Function 1000 – Fund 0012) increase \$	2,500
Sheriff (Dept 05 – Function 1010 – Fund 0030) increase \$	500

Passed and approved this 27<sup>th</sup> day of May, 2014 with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam

Nays: None

Attest: /s/ Joni Hansen  
Audubon County Deputy Auditor

/s/ Duane Deist, Chairman  
Audubon County Board of Supervisors

Auditor Lisa Frederiksen and Engineer Mitch Rydl discussed the union pay rate schedule for new employees. The Board called Paul Greufe and will wait to hear back from him.

Fran Andersen gave the attorney update and brought up Sanitarian collection letters. The Board recessed at 12:46 p.m. The Board reconvened at 1:56 p.m.

The Board opened sealed bids for the 190<sup>th</sup> Street RISE Project. Engineer Mitch Rydl will tabulate these and get back to the Board for approval.

The Board held a telephone conference with Paul Greufe regarding the union pay schedule. Greufe will contact the union representative. There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 2:50 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2014

June 3, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Mitch Rydl, Chris Hemmingsen, Mary Lou Johansen, Winston Hoegh, Dean Miller, Bob Nelson, Jill Christensen, Randy Dreher, George Parris, Chris Whitaker and Fran Andersen.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of May 27, 2014. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of Sheriff's assets #2194, 2244, 2243, 2245, Dell laptops. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of Sheriff's Xerox DC425AS-copier. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of Sheriff's asset #2094, Brother printer. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of Sheriff's asset #83980, Eventide 16 Channel Recorder. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Phil Madsen, ID#64624, Cameron 31. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Clerk of Court's May Report of Fees. Vote-all in favor. Mary Lou Johansen discussed a Gateway monitor that had been traded in at an earlier time.

The Chairman opened the public hearing on Area Service Road Maintenance Changes. Engineer Mitch Rydl reviewed the proposed changes/proposed vacations of various roads. Numerous comments were received concerning some of the road changes. Dean Miller is in favor of a Level C classification for a portion of 300<sup>th</sup> Street in Oakfield 1. Winston Hoegh is in favor of vacating a portion of Falcon Place in Oakfield 16. An email was received from Tom McGovern regarding easements for utilities in Ross. Rydl said they had received an email from Rural Water and that they were not affected. Bob Nelson is in favor of the vacation of various streets. An email was received from Harold Plagman regarding a portion of Eagle Ave. between Section Two and Three, Sharon Township. Motion-VanAernam Second-Nelsen to close the public hearing. Vote-all in favor.

Chris Whitaker of Region XII discussed an EDA Public Works Application. Motion-Nelsen Second-VanAernam to approve the pre-application for the EDA grants for the 100<sup>th</sup> Street project. Vote-all in favor.

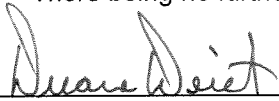
George Parris of JEO discussed various items in regards to the 190<sup>th</sup> Street project. Engineer Mitch Rydl recommended that the Board should move ahead with the project and accept the low bid submitted. Motion-Nelsen Second-VanAernam to approve the bid from Precision Concrete Services in the amount of \$670,922.12. Vote-all in favor. The other bid received was from Godberson-Smith in the amount of \$753,092.28.

Motion-VanAernam Second-Nelsen to approve a Universal Payment Voucher #77696 to JEO for the F58 project. Vote-all in favor. Rydl discussed a request from ICAP for bridge inspection reports.

Fran Andersen gave the attorney update. Discussion was held regarding wells and right-of-way easements. Andersen will go ahead with legal steps regarding an unpaid Sanitarian bill that remains unpaid after notice had been sent.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$112,393.51. Vote-all in favor.

There being no further business, the Chairman adjourned the meeting at 12:32 p.m.

  
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 Chairman, Audubon Co. Board of Supervisors

Attest:   
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 Audubon County Deputy Auditor



Claims Listing Report  
AUDUBON COUNTY

06/03/2014 through 06/03/2014

Vendor	Description	Amount
AMSTERDAM PRINTING & LITHO	EMPLOYER FOLDERS	137.74
ANDERSEN LAW OFFICES	ATTY RENT/INS ALLOWANCE	2,901.62
ANDERSEN, FRANCINE O	FLEX REIMB	153.90
ARSENAULT ASSOCIATES INC	SR DATA PROC SERVICE	1,091.90
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATION	19.22
AUDUBON CO MEMORIAL HOSP	PT REIMB/PHN	1,292.66
AUDUBON CO SHERIFF	SERVICE FEE/COURT	481.96
AUDUBON COUNTY	SR OFFICE SUPPLIES	34.99
AUDUBON DIESEL LLC	SR PARTS	770.90
AUDUBON MEDIA CORPORATION	OFF SUPP/ENV/SHERIFF	35.00
BAIER, DREW	ANIMAL CTRL/WATERSHEDS	542.43
BOLDT, PAULETTE KAY	FLEX REIMB	67.10
BORKOWSKI, DALE E	FLEX REIMB	27.10
BRAND, SCOTT	WATERSHED INSPS/MLG REIMB	736.92
BRAYTON CITY CLERK	SR RUT REIMBS	233.15
BURGER APPLIANCE & REPAIRS	PLBG SUPP/CH	36.58
CARBONITE INC, ATTN: ACCOUNTS RECEIVABLE	SR DATE SERVICE	269.99
CENTRAL IA DISTR INC	CUSTODIAL SUPPLIES	32.83
CENTURYLINK	TELE/E911	14.00
CHRISTENSEN, SARAH G	POSTAGE REIMB/PHN	14.25
CITY SERVICE & PARTS	SR PART/FILTER/CUST SUPPLIES	439.53
CONSTRUCTION & AGGREGATE PRODU	SR PARTS	742.98
COUNSEL OFFICE & DOCUMENT	DP SUPP/COPIER	123.53
CRA PAYMENT CENTER	SR PARTS	32.54
DELTA DENTAL	DENTAL COBRA	34.36
DHS CASE MANAGEMENT UNIT	APRIL CASE MGT/MH	259.50
DREHER SANITATION	APRIL TRASH REMOVAL	49.50
EXTREME DESIGNS &, EMBROIDERY INC	41 DISPATCHER SHIRTS	1,140.00
FAMILY RESOURCE CENTER-CARROLL	APRIL SCL/MH	330.96
FARM SERVICE COOPERATIVE	PREPAID LABOR/SHERIFF	10,065.25
FREDERIKSEN, LISA	FLEX REIMB	7.25
HANSEN, JONI L	FLEX REIMB	73.00
HEMMINGSSEN, CHRIS	SR OFFICE SUPPLEIS	18.19
HENRY M ADKINS & SON INC	PAPER ROLLS/SEALS/ELECTION	3,411.20
IA COUNTY RECORDERS ASSN	M/A IA LAND FILE/RECORDER	1,780.64
IRON SHOP	SR LABOR/TIRES	2,926.80
ISAC-GROUP HEALTH PROGRAM	COBRA INS JUNE	597.00
JEO CONSULTING GROUP INC	SR ENG SERVICES	42,170.00
JOHNSON, TODD W	FLEX REIMB	153.00
JUELGAARD, BRIAN	FLEX REIMB	92.26
LACAL EQUIPMENT INC	RS PARTS	70.34
MAIL SERVICES LCC	PRINT/POSTAGE REIMB/TREAS	247.96
MEDIACOM	CABLE/JAIL/SHERIFF	86.41
MIDAMERICAN ENERGY CO	SR ELECTRIC	43.03
MIDWEST PIPE SUPPLY INC	SR CULVERT MTRL	572.96
NEBRASKA-IA INDUSTRIAL	SR HARDWARE, BOLTS	134.87
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	1,325.00
PITNEY BOWES	SR POSTAGE	1,167.00

06/03/2014 through 06/03/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
PITNEY BOWES PURCHASE POWER	SR POSTAGE	845.00
RATTENBORG, JOEL	FLEX REIMB	528.81
RIESGAARD FARM SUPPLY	RS SEED	288.75
STONE PRINTING OFFICE PRODUCTS	PRINTER/SHERIFF	249.99
THOMSON REUTERS WEST PYMT CTR	COURT PUBLICATIONS	199.12
US CELLULAR	TELE/SHERIFF	99.12
VERIZON WIRELESS	TELE/SHERIFF	356.83
WAHLTEK	M/A E911 RECORDER	31,090.00
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	1,746.59
	<b>GRAND TOTAL</b>	<b>112,393.51</b>

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SUPERVISOR'S MINUTE BOOK 2014

June 10, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Mitch Rydl, Bruce Haag, Kent Grabill, Jeanne Schwab, Kim Johnson, Deb Campbell, Deb Umland, Doug Weston, Todd Johnson, Les Larsen, Dave Lake and Cynthia Heller.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. The Safety meeting was held. The Department Head meeting was held noting the June 27 claim date.

Jeanne Schwab discussed a program being administered by the Iowa Department of Public Health that her department is participating in and where the materials for this program should be located and made available to the public.

Kent Grabill gave the Weed Commissioner update. Motion-Nelsen Second-VanAernam to approve the minutes of June 3, 2014. Vote-all in favor.

Mitch Rydl gave the Secondary Road update and discussed the signs required on roads that have been vacated or have had a change made to the level of service. Discussion was also held regarding the pay rate schedule for union employees. Rydl will contract Paul Greufe and Mark Mann to set up a meeting. Rydl stated he had received a late objection to the vacation of a portion of Falcon Place in Oakfield 16.

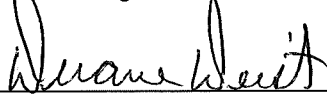
Dave Lake and Cynthia Heller of Community Insurance met with the Board to review the IMWCA/ICAP insurance renewal. Motion-Nelsen Second-VanAernam to approve the ICAP renewal as presented. Vote-all in favor.

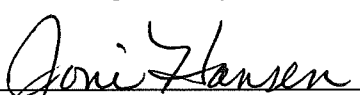
Motion-VanAernam Second-Nelsen to approve the deletion of Auditor's assets #156, 159 and 425, chairs. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Daren Lauritsen, ID#62130, Hamlin 27. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's May 2014 Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's May 2014 month-end reports. Vote-all in favor. No attorney update. The Board recessed at 11:55 a.m.

The Board reconvened, in accordance with the law, as the official Board of Canvassers at 1:00 p.m. to canvass the election returns from the various election precincts for the Primary Election held in Audubon County on June 3, 2014. Present were Duane Deist, Todd Nelsen, Gary VanAernam and Becky Marten. At the conclusion of the election canvass, the Board instructed the County Auditor to forward the Abstract of Votes and results to the Secretary of State and to the proper political parties. Upon completion of the canvass the Board declared the following County candidates as the nominee to the respective listed office and will appear on the General Election Ballot November 4, 2014.

	<b>REPUBLICAN</b>	<b>DEMOCRAT</b>
Board of Supervisors	Gary VanAernam	Jerry Carter
County Treasurer	No Nominee	Debbie Campbell
County Recorder	No Nominee	Mary Lou Johansen
County Attorney	No Nominee	Fran Andersen

There being no further business, the Chairman adjourned the meeting at 1:52 p.m.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2014

June 17, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Mitch Rydl, Heather Toft, Mary Lou Johansen, Deb Umland, Fran Andersen, Diane Jackson and Jill Christensen.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. Auditor Lisa Frederiksen, Diana Munch and Treasurer Deb Campbell discussed the Flex Migration documents and proposed changes to the flex plan that the county currently is participating in.

Heather Toft of Public Health, requested that the PHN office be allowed to use social networking for the purpose of posting immunization clinic schedules and a direct link to the Iowa Department of Public Health. She stated it would only be on one computer and that it would be on Jeanne Schwab's computer.

The Board held a telephone conference call with Amanda Nelsen of Wellmark to discuss the flex migration program and how it would be handled in accounts payable. Motion-Nelsen Second-Deist to approve the Flex Migration Plan to begin on August 1, 2014. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the minutes of June 10, 2014. Vote-all in favor. Motion-Nelsen Second-Deist to approve the use of social networking for the Public Health office on one computer. Vote-all in favor.

Engineer Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-Deist to approve Resolution 2014-16 as follows. Vote-all in favor.

**RESOLUTION FOR ESTABLISHMENT OF AREA SERVICE "C" ROADS**

**Audubon County Resolution No. 2014-16**

**WHEREAS**, Audubon County desires to establish a new road within the area service system in the County and to provide for a minimal level of maintenance and access by means of a gate or barrier; and

**WHEREAS**, the County along with the Engineer can establish a road within the County road system pursuant to Iowa Code Section 306.18

**WHEREAS**, the County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "C" roads pursuant to Iowa Code Section 309.57; and

**WHEREAS**, the only persons who will have access rights to the roads shall be:

- (1) the owner, lessee, or person in lawful possession of any adjoining land,
- (2) The agent or employee of the owner, lessee or person in lawful possession of any adjoining land,
- (3) any peace officer,
- (4) any magistrate,
- (5) any public employee whose duty it is to supervise the use or perform maintenance of the road,
- (6) any agent or employee of any utility located upon the road.

**WHEREAS**, the minimal level of maintenance will be as follows:

1. Blading. Blading or dragging will not be performed on a regular basis.
2. Snow and Ice Removal. Snow and ice will not be removed, nor will the road surface be sanded or salted on a regular basis.
3. Signing. Except for load limit posting for bridges, signing shall not be continued or provided. ALL AREA SERVICE LEVEL C ROADS SHALL BE IDENTIFIED WITH A SIGN AT ALL POINTS OF ACCESS TO WARN THE PUBLIC OF THE LOWER LEVEL OF MAINTENANCE.
4. Weeds, Brush and Trees. Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distances will not be maintained.
5. Structures. Bridges and culverts may not be maintained to carry legal loads. Upon failure or loss, the replacement structure will be appropriate for the traffic thereon.
6. Road Surfacing. There will be no surfacing materials applied to Area Service System C Roads on a regular basis.
7. Shoulders. Shoulders will not be maintained on a regular basis.
8. Crown. A crown will not be maintained on a regular basis.
9. Repairs. There will be no road repair on a regular basis.
10. Uniform Width. Uniform width for the traveled portion of the road will not be maintained.
11. Inspections. Regular inspections will not be conducted.

**THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF AUDUBON COUNTY** that this County does hereby establish the road described as an Area Service "C" road, with restricted access and a minimal level of maintenance.

WO #11 Change to Area Service "C" Gated that portion of Eagle Ave. originally named County Road No. 402 established the 20th day of April, 1881 (see Road Record Book D 35) between 220th St. & 230th St., which is currently Area Service "B" between Section 2 & 3 of Sharon Township (T79N-R36W)

WO #13 Change to Area Service "C" Gated that portion of 320th St. originally named County Road No. 111 established the 5th day of April 1876 (see Road Record Book B 112) east of Pheasant Pl. between Section 17 & 20 of Audubon Township (T78N-R34W)

WO #109 Change to Area Service "C" gated that portion of 300th St. originally named County Road No. 34 established the 31st day of January, 1872 (see Road Record Book A 117) lying in Section 1 of Oakfield Township (T78N, R36W) starting at the Right-of-Way of Heron Place and proceeding East to approximately 750 feet West of Ibis Avenue at the farm entrance.

**BE IT FURTHER RESOLVED** that this resolution shall be in full force and effect from upon publication in the official Audubon County Newspaper.

**ADOPTED** on, this 17<sup>th</sup> day of June, 2014.

/s/ Duane Deist  
Chairperson, Board of Supervisors

Attest: /s/ Joni Hansen  
Audubon County Deputy Auditor

Motion-Nelsen Second-Deist to approve Resolution 2014-17 as follows. Vote-all in favor.

**RESOLUTION FOR VACATION OF CERTAIN COUNTY ROADS**

**Audubon County Resolution No. 2014-17**

**WHEREAS**, road vacation proceedings were conducted under Iowa Code Chapter 306 with a public hearing held before the Audubon County Board of Supervisors at 9:00 a.m. on June 3rd, 2014 following timely publication on the following-described portions of roads within Audubon County:

WO #12 Vacation that portion of Oriole Pl. originally named County Road No. 52 established the 3rd day of April 1871 (see Road Record Book A 281) lying south of US Hwy 44 in Section 9 of Greeley Township (T79N-R34W)

WO #16 Vacation of that portion of 310th Street lying in NE of Section 14 of Exira Township (T78N, R35W) originally named County Road No. 93 established the 14th day of June 1875 (see Road Record Book B 9). Starting approximately ¼ mile west of Nighthawk Ave (SE of the NW of the NE) and proceeding to the SW corner of the NW of the NE quarter section.

WO #524 Vacations of Streets & Alleys in the Unincorporated Town of Ross

- 1) All of the alley (20' wide) located in block 3
- 2) All of the ally (20' wide) located in block 2
- 3) All of the ally (20' wide) located in Out Lot 4 of 3
- 4) That portion of an unnamed street (approx. 66' wide) running in a northwesterly-southeasterly direction located between the Warehouse lots and block 4
- 5) That portion of South Street (66' wide) located along the south side of the Blocks 4 and 5 and along the north side of Outlot 2, stopping at the west side of the intersection of South Street and Third Street
- 6) Second Street (66' wide) located between Blocks 2 and 3
- 7) All of the ally (20' wide) located in block 4

**WHEREAS**, the Board finds that all objections received, either in writing or by persons present have been considered, that these portions of said Audubon County Secondary Roads are within the jurisdiction of the Audubon County Board of Supervisors, and same should be vacated and closed with no damages awarded, appropriate signage provided by the County, and responsibilities concerning clean-up and division of the property resting on the landowners.

**NOW THEREFORE BE IT RESOLVED** by the Audubon County Board of Supervisors as follows:

1. the above-referenced portions of roads are ordered vacated and closed;
2. no damages are awarded;
3. the County is not responsible for tree removal, ditch cleaning, bank leveling, disking or seeding;

4. landowners are responsible for hiring a land surveyor and dividing the ROW accordingly and for making all 811 and One Calls before commencing any digging or land moving; and
5. all existing utilities shall maintain an easement with the land owner to their utilities as needed

**BE IT FURTHER RESOLVED** that this resolution shall be in full force and effect upon publication in the official Audubon County Newspaper.

**ADOPTED** on this 17<sup>th</sup> day of June, 2014.

/s/ Duane Deist  
Chairperson, Board of Supervisors

Attest: /s/ Joni Hansen  
Audubon County Deputy Auditor

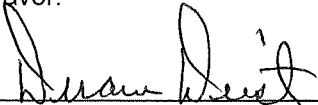
Motion-Nelsen Second-Deist to approve the deletion of Secondary Roads asset #2, 1989 Chevrolet ½ ton pick-up. Vote-all in favor. Rydl said his men have been working on culverts, bridges and hauling FEMA rock. Rydl stated that he would sign the Notice of Award for the 190<sup>th</sup> Street project that had been previously approved.

Motion-Nelsen Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$205,133.87. Vote-all in favor.

The Board called Lora Anthofer regarding the Landfill Commission board appointment.

Fran Andersen gave the attorney update. The Board asked her opinion regarding liability insurance limits and she felt we should increase our amount. Diane Jackson, CPC, updated the Board on the proposed Crisis Care Unit at Woodward.

There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 12:50 p.m. All in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

06/17/2014 through 06/17/2014

Vendor	Description	Amount
360 FEEDS LLC	FEED/CONS	49.59
ABILITY NETWORK INC	M/A MEDICARE/PHN	300.00
ACE HARDWARE	SR CUSTODIAL SUPPLIES	1,040.36
AGRILAND FS INC	LP GAS/CONS	429.19
AGRILAND FS INC 73	SR DIESEL	7,127.77
AMERICAN SOLUTIONS FOR BUSINES	OFF SUPP/TREAS	280.41
ANDERSEN, FRANCINE O	FLEX REIMB	56.46
ASHCRAFT, ALAN	ELEC SCHOOL/MLG REIMB	39.50
AUDUBON CO ADVOCATE JOURNAL	SR PUBLIC NOTICE	1,331.75
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICES	76.10
AUDUBON MEDIA CORPORATION	ENV/CONS	64.00
AUDUBON-EXIRA READY MIX INC	CONCRETE FOR BRIDGE/CONS	10,375.50
BERNIE'S SERVICE CENTER	VEH MAINT/OIL CHG/EMG MGT	40.50
BLOMME, LINDA	ELEC SCHOOL/MLG REIMB	132.58
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	484.80
BOLDT, PAULETTE KAY	FLEX REIMB	279.28
BRUUN, CAROLYN	FLEX REIMB	80.05
CASEY'S GENERAL STORES INC	FUEL/EMG MGT	98.80
CASS CO HEALTH SYSTEM	SR HEALTH SERVICE	952.00
CASS INC	MAY WK ACT/MH	262.27
CENTRAL IA DISTR INC	CH CUSTODIAL SUPPLIES	235.10
CENTURYLINK	TELE/E911	14.00
CHRISTENSEN, DALTON	SR SAFETY WEAR	100.00
CLIA LABORATORY PROGRAM	CLIA LAB FEE REG/PHN	150.00
CONCERNED INC	MAY WK ACT/MH	372.16
COUNSEL OFFICE & DOCUMENT	COPIER M/A/ASSR	65.17
CRA PAYMENT CENTER	MOWER PARTS/CONS	230.80
DANNER LAWNSCAPES INC	CH LAWN CARE	78.00
ELECTRONIC ENGINEERING	PARTS/LABOR DAP BOARD/E911	9,786.61
EXIRA CITY CLERK	SR WATER	51.85
EXIRA FARM SERVICE	SR TIRES	324.74
FARM SERVICE COOPERATIVE	SR DATE PROC EQUIP	2,732.00
FASTENAL CO	SR BOLTS	1,331.80
FERGUSON, DWAYNE	VA MTG REIMB	50.00
FILTER CARE	SR FILTER CLEANING	45.85
FREDERIKSEN, LISA	FLEX REIMB	149.08
GIBSON, DON	ELEC SCHOOL REIMB	72.50
HAAG, BRUCE	REIMB CELL/INTRN/SHOES/TREES/CONS	312.63
HANSEN REPAIR	TIRES/OIL CHG/LABOR/ASSR VEH	740.35
HANSEN'S M&M SERVICES	E911 ARC MAP UPDATES	356.00
HEMMINGSSEN, CHRIS	SR ADM MILEAGE	68.04
HENNINGSEN CONSTRUCTION	SR ASPALT LESS THAN 8", MTRL	76,575.55
HINNERS, JEAN	HCA/HMK MLG REIMB/PHN	80.75
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
IA MUNICIPALITIES WKRS	FY15 W/C DEPOSIT	17,073.00
IA STATE ASSN OF COUNTIES	HIPAA PROGRAM DUES FY15	1,750.00
IOWA ALLIANCE IN HOME CARE, C/O PENNI UPA	IAHC CONF REG/PHN	120.00
IRON SHOP	LABOR/PARTS/CONS	45.25

06/17/2014 through 06/17/2014

Vendor	Description	Amount
ISACA, ATTN: MINDY SCHAEFER	SEAT REG FEES/ELEC	440.00
JACOBSEN INC OF ADAIR	PLUMBING PARTS/CONS	702.14
JOHNSON, TODD W	FLEX REIMB	163.00
KELLER, LINDA	ABS ELECTION WKR REIMB	45.31
LAFOY, PENNY	HOPES/HCA/HMK MLG REIMB/PHN	132.05
MARNE-ELK HORN TELEPHONE CO	E911 TELE	155.60
MARTEN, BECKY L	NH ABS ELEC WKR MLG	129.63
MARTIN'S FLAG CO	FLAGS/MARKERS/VA	1,239.93
MENARDS	ELEC SUPP/CONS	148.18
MEYERS, GLEN	ELEC SCHOOL/MLG REIMB	136.86
MIDAMERICAN ENERGY CO	SR ELECTRIC/GAS	1,549.16
MUNCH, DIANA L	FLEX REIMB	31.52
MURRAY, TERESA	MLG/DRIVE TRAINING/TREAS	27.55
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	1,325.08
NORTHERN SAFETY CO INC	SIGNS/CONS	488.63
NW IA EMERGENCY SERVICES CTR	MH TRANSPORT	171.50
O'HALLORAN INTERNATIONAL	SR FILTERS/PARTS	267.98
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
ORSCHELINS	TREES/TARPS/CONSERVATION	938.83
OSVALD, SUSAN	ABS ELEC WKR/MLG REIMB	23.05
PAYMENT PROCESSING CENTER	RS CHEMICALS	155.00
RASMUSSEN LUMBER CO	SR TOOL/CONCRETE MRTL	1,693.41
RATTENBORG, JOEL	FLEX REIMB	282.50
RAY, DONNA	MH ADVOCATE MLG/MTG REIMB	125.39
RIESGAARD, COLLEEN	ELEC SCHOOL/MLG REIMB	147.78
ROELOFS, CHRISTINA	REIMB CELL/FISH SUPP/NATUR	43.18
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MRTL	36,460.60
SCHWAB, JEANNE M	ADM/PHN/BT MLG REIMB	265.05
SHELBY CO AUDITOR	RENT/UTIL/JANIT/4TH QTR COURT	15,105.66
SINOW, ROGER	E911 MLG REIMB/SIGNS	764.75
SMITH, DENNIS	ELEC SCHOOL REIMB	126.88
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/WELDING/ BRDG MRTL	596.57
SPRING VALLEY WIRELESS	SR RADIO TOWER	181.00
STEEN, SHARLOT K	ELEC SCHOOL/MLG REIMB	152.06
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/CHAIRS/AUDITOR	893.03
SUBBERT, SHEILA	ELEC SCHOOL/MLG REIMB	144.61
THE OFFICE STOP	SR OFFICE SUPPLIES	239.38
THOMPSON, BECKY A	HOPES/ADM/PHN MLG REIMB	196.18
TOFT, HEATHER	ADM/PHN MLG REIMB	42.28
UNITYPOINT CLINIC-OCCUPATIONAL	RS HEALTH SERVICES	222.00
UPS	SHIP WATER SAMPLES/CONS	20.19
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	42.28
WEST CENTRAL COOPERATIVE	CHEMICALS/CONS	415.90
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WIEDERSTEIN, ARLEN	ELEC SCHOOL REIMB	68.88
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	548.78
WORTHINGTON AG PARTS	RS PARTS	37.45
ZIEGLER INC	SR PARTS/FILTERS/LABOR	1,492.34



Claims Listing Report  
AUDUBON COUNTY  
06/17/2014 through 06/17/2014

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Vendor	Description	Amount
	GRAND TOTAL	205,133.87

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SUPERVISOR'S MINUTE BOOK 2014

June 24, 2014

The regular meeting of the Board of Supervisors was called to order at 8:00 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Dave Beane, Melissa Thygesen, Mitch Rydl, Dave Lake, Cynthia Heller, Fran Andersen and Marcia Christensen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a special meeting for Friday, June 27, 2014 at 8:30 a.m... Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of June 17, 2014. Vote-all in favor. Motion-Nelsen Second-VanAernam to appoint Lora Anthofer to the board of the Sanitary Landfill Commission for a term of three years. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Gleason Farms Inc.-Home Site, ID#61327, Leroy 26. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Gleason Farms Inc.-Chad Site, ID#66867, Leroy 36. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Greg Hansen-Home Site, ID#62063, Douglas 6. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Josh Linde-Linde Feeders, ID#65395, Jefferson 12, Shelby County. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2014-18 as follows. Vote-all in favor.  
Resolution 2014-18

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Deputy Treasurer Teresa Murray, full time employee of the Treasurer's Office, salary be increased to 66% of the Treasurer's annual salary effective July 1, 2014.

This increase will bring her annual salary to \$28,482.03.

Dated this 24th day of June, 2014.

Audubon County, Iowa Board of Supervisors

/s/ Duane Deist, Chairman

ATTEST:

By: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve the deletion of the following Sheriff's assets: Motorola 4 Walkie Talkies, S#MX350, Motorola 2 Radios P100, Motorola 16 Ch Portable Radio MT1000, Motorola Charger, Alcohol Tester, AlcoSensor II, Kodak Digital Camera #373, RCA TV #382, 2 vehicle cameras, System 7 in car video MV-7-2, Python SerII Radar, Xerox Copier DC425A5/EYF018849, Sony camera MVCCD500, Fuji Film Print Photo ID system CX550/41A00896, APC600 Battery Backup, CSt Body Bug 586/2V 1332, Micro-Mini recording kit, VHF Motorola 16 ch Portable Radio MT1000. Vote-all in favor.

The Board left to tour Puck Custom Enterprises, Inc. and returned at 10:35 a.m.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve Resolution 2014-19 as follows. Vote-all in favor.

Resolution 2014-19

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Wesley Gregersen be hired as Equipment Operator B for the Secondary Roads effective July 1<sup>st</sup>, 2014. Hourly wage will be \$15.74 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003.

Passed and approved this 24th day of June, 2014.

Audubon County, Iowa Board of Supervisors

/s/ Duane Deist, Chairman

ATTEST:

By: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve a Universal Payment of Invoice #78111 for F58 project. Vote-all in favor. Rydl discussed the clean-up of trees after storm damage, FEMA rock and the Audubon 19 bridge.

Dave Lake and Cynthia Heller of Community Insurance met with the Board regarding the IMWCA/ICAP insurance renewal.

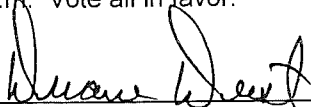
Fran Andersen gave the Attorney update and gave the Board a copy of the City of Audubon proposed Social Media Policy.

The Board held a telephone conference call with Amanda Ramirez regarding WageWorks for the FLEX program.

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Board of Supervisors meeting  
June 24, 2014 (continued)

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 2:10 p.m. Vote all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

June 27, 2014

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Joni Hansen, Dave Lake and Deb Campbell.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Dave Lake brought in a revised invoice for the liability insurance. Motion-VanAernam Second-Nelsen to approve the FY15 ICAP Insurance renewal for excess liability of three million dollars. Vote-all in favor.

Treasurer Deb Campbell discussed county assigned certificates. Motion-VanAernam Second-Nelsen to approve and sign a County Assigned Certificate for Rodney Petersen for the full amount due. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-20 as follows. Vote-all in favor.

APPROPRIATIONS RESOLUTION 2014-20

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2014, in accordance with 331.434 (6), Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa as follows:

SECTION 1. The amounts itemized to the departments or offices are listed as follows:

Table with 2 columns listing departments/offices and their corresponding amounts. Includes Board of Supervisors, Auditor, Treasurer, Attorney, Sheriff, Recorder, Engineer, Veterans Affairs, Conservation Board, Public Health Board, Weed Commission/Roadside, Social Services, Sanitarian, Juvenile Justice, Misc. Court, General Services, Data Processing, and Mental Health.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2014.

SECTION 3. In accordance with 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If, at any time, during the 2014-2015 budget year the Auditor shall ascertain that the department will be over that said department's total appropriation, she shall immediately inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which accounts shall indicate the amount of the appropriation, the amounts charge thereto, and the unencumbered balance. The Auditor shall report the monthly status of such accounts to the applicable departments and offices during the 2014-2015 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2015.

Passed this 27th day of June, 2014, with the vote thereon being as follows:

AYES: Deist, Nelsen, VanAernam NAYS: None
Attest: /s/ Joni Hansen, Deputy /s/ Duane Deist
Audubon County Auditor Chairperson, Audubon County Board of Supervisors

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$44,643.46. Vote-all in favor.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 10:08 a.m.

Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY

06/30/2014 through 06/30/2014

Vendor	Description	Amount
AED PROFESSIONALS	LIFEPAK/CH/PHN	1,820.99
AMERICAN ACADEMY OF PEDIATRICS	PUBL/PHN/HOPES	27.95
ANDERSEN, FRANCINE O	FLEX REIMB	179.41
ARLINGTON HEIGHTS CEMETE	VET GRAVES	745.00
AUDUBON CO ENGINEER	CHIPPER/MOWER REIMB	4,250.00
AUDUBON CO MEMORIAL HOSP	PT MLG REIMB/PHN	2,751.02
AUDUBON CO SHERIFF	SERVICE FEE/COURT	2,117.81
AUDUBON FOODS	COMM/SHER	32.68
BAIER, DREW	ANIMAL CTRL/WATERSHEDS	45.00
BOLDT, PAULETTE KAY	FLEX REIMB	76.65
BORKOWSKI, DALE E	FLEX REIMB	58.84
BRIGGS HEALTHCARE	STAMP/PHN	150.82
BROWN SUPPLY CO INC	SR BLADES	1,041.01
CHRISTENSEN, SARAH G	POSTAGE REIMB/PHN	65.65
COMPUTER CONCEPTS OF IA	2 NEW PC'S/ATTORNEY	3,039.00
COUNSEL OFFICE & DOCUMENT	SR M/A COPIER	86.34
CYCLONE AWARDS & ENGRAVING	NAME TAGS/AUD	32.25
DANISH VILLAGES VOICE	ELEC NOTICE/PRIMARY	202.94
DREHER SANITATION	GARBAGE/RECYCLING/GEN	49.50
EXIRA FARM SERVICE	TIRE REP/SHER	28.50
FARM SERVICE COOPERATIVE	PRE PAY LABOR/SHER	1,143.99
REDERIKSEN, LISA	FLEX REIMB	73.13
GALLS LLC	TERRALUX LED UPGRADE/SHER	71.94
GLOBAL INDUSTRIAL PROD, 11G	CABINET/PHN	138.95
GRP & ASSOCIATES	MED DISP/PHN	130.00
HANSEN REPAIR	BRAKE REP/SHER	387.67
HENRY M ADKINS & SON INC	50 PAPER ROLLS/ELEC	281.52
IA ASSN OF CO CONSERV BRD	IACCB DUES/CONS	1,500.00
IOWA ALLIANCE IN HOME CARE, C/O PENNI UPA	IAHC PROVIDER DUES/PHN	615.00
IOWA DEPT OF PUBLIC HEALTH, IDSS COORDIN.	PAPER/REC	71.23
IOWA PLAINS SIGNING INC	SR PAVEMENT MARKING	2,156.00
IRON SHOP	RS TIRE PARTS	141.55
ISU EXTENSION DISTRIBUTION CNT	TWP MANUAL	23.87
JOHNSON, TODD W	FLEX REIMB	30.00
KOCH BROTHERS	SR ENG SUPPLIES	371.02
MAPLE GROVE CEMETERY	VET GRAVES	2,330.00
MC & E/ELECTION SOURCE	WHLD SUPPLY/PROV BAGS/ELEC	343.35
MIDAMERICAN ENERGY CO	SR ELECTRIC	126.03
PETERS, KAREN EMERSON	ATT FEES/COMMITTAL	139.30
PITNEY BOWES PURCHASE POWER	PSTG/ELEC	33.44
RATTENBORG, JOEL	FLEX REIMB	59.02
RIESGAARD, GARY N	MLG/MEALS/VETS	1,528.15
ROBERTS, JASON	WATERSHED LABOR	3,248.80
SCHILDBERG CONSTRUCTION INC	WATERSHED RIP RAP/SITE 50-1/36-4	3,319.36
SOUTHWEST IA PLANNING COUNCIL	TRANS SERV/MH	162.40
SPRING VALLEY WIRELESS	RADIO RPRS/SHER	724.70
THE OFFICE STOP	OFF SUPP/REC	178.39
THOMSON REUTERS WEST PYMT CTR	ANNUAL FEE/CLERK	598.56

Claims Listing Report  
AUDUBON COUNTY  
06/30/2014 through 06/30/2014

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Vendor	Description	Amount
UPS	SHIPPING/SHER	14.68
VERIZON WIRELESS	EMG MGT TELE	43.74
WINDSTREAM IOWA COMMUNICATIONS	CH DSL/PHN	191.31
	GRAND TOTAL	<u>36,978.46</u>

SUPERVISOR'S MINUTE BOOK 2014

July 1, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Doug Weston, Mitch Rydl and Cheryl Scott.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of MMP for Vanole, Inc. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of June 24 and June 27, 2014. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Madsens, Inc., ID#62132, Leroy 15. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Jason Fett-Fett Barns, ID#59766, Union 29, Guthrie County. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Daren Lauritsen-Jensen Farm, ID#62131, Leroy 26. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Gleason Farms, Inc.-Chad Site, ID#66867, Leroy 35. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Gleason Farms, Inc.-Doug Site, ID#61327, Leroy 26. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Vanole, Inc.-VanAernam Site, ID#64747, Audubon 2. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-21 as follows. Vote-all in favor.

**PAYROLL DEDUCTIONS RESOLUTION 2014-21**

**WHEREAS**, it is desired to have payroll deductions for state and federal taxes, IPERS, FICA, ISAC Group Health Insurance, Local #2003 (SECO), Teamsters Union Local #147, New York Life Insurance Co., American Family Life Assurance Co., Central United Life Insurance, Flex Plan Benefits including Trust/Dependent Care/Health, Delta Dental, Vision Care Direct, Ft. Dearborn, and

**WHEREAS**, pursuant to 331.506(3), Code of Iowa, the Board of Supervisors may authorize the auditor to issue warrants without prior approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, to authorize the County Auditor to make the aforementioned payroll deductions for the fiscal year 2014-2015.

Passed this 1<sup>st</sup> day of July, 2014, with the vote thereon being as follows.

AYES: Deist, Nelsen, VanAernam                                      NAYS: None

ATTEST:    AUDUBON COUNTY BOARD OF SUPERVISORS  
/s/ Joni Hansen, Deputy Auditor    /s/ Duane Deist, Chairperson

Motion-Nelsen Second-VanAernam to approve Resolution 2014-22 as follows. Vote-all in favor.

**RESOLUTION 2014-22**

**WHEREAS**, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon County (County) to provide for the health and welfare of its residents, and

**WHEREAS**, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes an allocation of \$41,200 be issued to the Audubon County Economic Development Corporation for Fiscal Year 2014, and

**WHEREAS**, Audubon County Economic Development Corporation has agreed to continue to provide the promoting, preserving, and maintaining economic development to County and will account for said funds upon request of the County.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Audubon County Board of Supervisors, on behalf of County, shall allocate the sum of \$41,200 to Audubon County Economic Development Corporation for FY2015 for the use of continuing to promote, preserve and maintain economic development within Audubon County.

Passed this 1<sup>st</sup> day of July, 2014 with the vote being as follows:

AYES: Deist, Nelsen, VanAernam                                      NAYS: None

/s/ Duane Deist, Chairman  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2014-23 as follows. Vote-all in favor.

**RESOLUTION 2014-23**

**WHEREAS**, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon to provide for the health and welfare of its residents, and

**WHEREAS**, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes that of these funds some should be set aside for tourism expenditures for such items as dues, travel expenses, supplies, etc., and **NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Audubon County Board of Supervisors, shall allocate funds for tourism expenses for FY 2015 to continue promoting, preserving and maintaining economic development within Audubon County.

Passed this 1<sup>st</sup> day of July, 2014, with the vote being as follows:

AYES: Deist, Nelsen, VanAernam

NAYS: None

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

/s/ Duane Deist, Chairman  
Audubon County Board of Supervisors

Motion-Nelsen Second-VanAernam to approve Resolution 2014-24 as follows. Vote-all in favor.

**RESOLUTION 2014-24**

**CONCERNING NON-DISCRIMINATION IN EMPLOYMENT**

**WHEREAS**, Audubon County has in the past tried to conform to all federal rules and regulations pertaining to equal employment opportunities, and

**WHEREAS**, the County of Audubon wishes to continue to comply with all federal rules and regulations for equal employment opportunities,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa that Audubon County will make every effort possible to comply with all federal laws and regulations in existence and future laws which may come about pertaining to equal employment opportunities.

Passed this 1<sup>st</sup> day of July, 2014, with the vote thereon being as follows:

AYES: Deist, Nelsen, VanAernam

NAYS: None

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

/s/ Duane Deist, Chairperson  
Audubon County Board of Supervisors

Motion-VanAernam Second-Nelsen to approve Resolution 2014-25 as follows. Vote-all in favor.

**RESOLUTION 2014-25**

**FOR INTERFUND OPERATING TRANSFERS**

**WHEREAS**, it is desired to transfer monies between operating funds of Audubon County, and

**WHEREAS**, said operating transfers are in accordance with Section 331.432, Code of Iowa

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, as follows

1. The additional sum of \$625,000 from the Rural Services Basic Fund to the Secondary Roads Fund (local effort); \$41,200 from the General Basic Fund to the Economic Development Fund; \$11,541 from WCC TIF to Secondary Roads Fund; and \$4,449 from PCE TIF to Secondary Roads Fund; and \$317,000 from the Secondary Roads Fund to the Debt Service Fund is hereby ordered to be transferred, for FY15, on an as-needed basis.
2. The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 1<sup>st</sup> day of July, 2014 with the vote thereon being as follows:

AYES: Deist, Nelsen, VanAernam

NAYS: None

/s/ Duane Deist, Chairperson  
Audubon County Board of Supervisors

ATTEST:  
/s/ Joni Hansen, Deputy  
Audubon County Auditor

The Board and Custodian Doug Weston went to the courtroom to view where water had come in through the air conditioner during the heavy rains.


Mitch Rydl gave the Secondary Road update. Cheryl Scott addressed the Board with concerns regarding the road conditions on Heron Avenue west of Brayton. Motion-Nelsen Second-VanAernam to accept and place on file a Secondary Road Sign Maintenance Policy. Vote-all in favor. Rydl updated the Board on road conditions after the heavy rains, the grading of roads, FEMA rock, road vacation and the State Auditor doing inventory.



Board of Supervisors meeting  
July 1, 2014 (continued)

Motion-Nelsen Second-VanAernam to rescind the motion of June 27 for the payment of claims in the amount of \$44,643.66 and approve the corrected amount of \$37,013.46 for the payment of claims. Vote-all in favor.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 10:44 a.m.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor


SUPERVISOR'S MINUTE BOOK 2014

July 7, 2014

The special meeting of the Board of Supervisors was called to order at 2:30 p.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Paul Greufe, Mitch Rydl, Chris Hemmingsen, Shaun Paulsen, Joel Rattenborg and Mark Mann.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Discussion was held regarding union pay raises.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 3:35 p.m.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

July 8, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Gary Riesgaard, Kent Grabill, Mary Lou Johansen, Doug Weston, Deb Umland, Todd Johnson, Bruce Haag, Mitch Rydl and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Recorder's Report of Fees. Vote-all in favor. The Safety meeting was held. The Department Head meeting was held and the Wellness program was discussed.

Todd Johnson stated he would be advertising for a dispatcher position as an employee would be retiring.

Bruce Haag discussed needing a budget amendment as he had been awarded grant money. Motion-VanAernam Second-Nelsen to approve the minutes of July 1, 2014 and July 7, 2014. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$2,117.81, \$241.95 and \$213,552.36 for a total of \$215,912.12. Vote-all in favor.

Mitch Rydl gave the Secondary Road report. Motion-Nelsen Second-VanAernam to approve a utility permit for Sherrill's Electric Utility Services, Leroy 31/36. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of asset #85, G Motorgrader. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of nine chain saws, assets #24, 1134, 1137, 1138, 1139, 1140, 1141, 1142 and 1228. Vote-all in favor. Rydl stated they are working on bridges, culverts, FEMA rock hauling and digging ditches. A portion of the bike trail that had to be closed south of Brayton due to erosion was also discussed.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Steve Huegerich-Cumberland., ID#63970, Lincoln 2. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Sunburst Valley Farms LLC, ID#63968, Cameron 5. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-26 as follows. Vote-all in favor.

RESOLUTION 2014-26

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the Auditor therefore is directed to cancel the following warrants pursuant to §331.554(7) of the Code of Iowa:

Check#	Date Issued	Amount	Issued To
507429	07/20/2012	\$ 75.00	Project Harmony
507818	09/17/2012	\$150.00	UNI Roadside Program
509123	04/02/2013	\$ 46.68	Angie Baylor

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.

BE IT THEREFORE, RESOLVED, by the Audubon County Board of Supervisors that pursuant to §331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor and correct her records accordingly effective July 8, 2014.

Dated at Audubon this 8th day of July, 2014.

/s/ Duane Deist  
Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-VanAernam Second-Nelsen to approve the deletion of asset #2280-Ariens lawn mower. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's June 2014 Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Sheriff's Quarterly Report (April-June). Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's June Report of Fees. Vote-all in favor.

Deb Umland, Deb Campbell, Lisa Frederiksen and Mary Lou Johansen discussed the Version 10 update to the Incode Real Estate software.

Fran Andersen gave the attorney update and discussed proper notice regarding road vacations, law enforcement on July 4 and the possibility of another MEI.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 12:21 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY

07/08/2014 through 07/08/2014

Vendor	Description	Amount
ACE HARDWARE	@SR CUSTODIAL SUPPLIES	280.09
AGRILAND FS INC	FUEL/SHERIFF	3,844.87
AMVC VETERINARY SERVICES	DRUG DOG EXAM/SHERIFF	74.55
ANDERSEN LAW OFFICES	JULY RENT/INS ALLOCATION	2,904.16
AUDUBON CO ADVOCATE JOURNAL	@WC PUBLICATIONS	365.94
AUDUBON CO AIRPORT AUTHORITY	FY15 1ST QTR ALLOCATION	9,127.48
AUDUBON CO ECONOMIC DEVE	FY15 ALLOCATION	7,611.75
AUDUBON CO FAIRBOARD	FAIR BOOTH/SHERIFF	22,085.00
AUDUBON CO HISTORICAL SOCIETY	FY15 ALLOCATION	4,000.00
AUDUBON CO SHERIFF	CAR WASH FUND REIMB/SHER	100.00
AUDUBON COUNTRY STORE INC	@FUEL/ASSR	41.34
AUDUBON COUNTY LANDFILL	@SR DISPOSAL SERVICE	11,067.80
AUDUBON CRIMESTOPPERS	FY15 ALLOCATION	400.00
AUDUBON DIESEL LLC	@SR PARTS	1,098.91
AUDUBON FOODS	DONATION/VET AFFAIRS	742.94
AUDUBON HOMEBOUND MEALS	FY15 ALLOCATION	1,000.00
AUDUBON STATE BANK	AIRPORT LOAN PAYMENT	24,800.68
BAYLOR, ANGIE	MTG MEAL REIMB/SHERIFF	46.68
BERNIE'S SERVICE CENTER	@VEH MAINT/SHERIFF	165.50
BOHLMANN & SONS SANITATION	SR DISP SERVICE	74.80
BRAYTON CITY CLERK	@SR RUT REIMBS	690.64
BUSINESS CARD	FUEL/UNIF CARE/TELEPHONES/SHER	607.59
CAR KRAZY	VEH MAINT/SHERIFF	44.08
CENTRAL IA DISTR INC	CUSTODIAL SUPP/SHER	140.60
CITY OF AUDUBON - LIBRARY	FY15 1ST QTR ALLOCATION	6,300.00
CITY SERVICE & PARTS	@SR PART/TOOLS/FILTERS/BATTERIES	454.28
COUNSEL OFFICE & DOCUMENT	M/A COPIER/MAIN	7,338.94
CRA PAYMENT CENTER	@SR PARTS	52.40
DELTA DENTAL	COBRA REIMB	34.36
DISTRICT IV COUNTY TREASURER'S	FY15 DUES/TREASURER	25.00
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL/SHERIFF	72.45
ELDERBRIDGE AGENCY ON AGING	FY15 ALLOCATION	5,600.00
EMERGENCY MANAGEMENT FUND	FY15 ALLOCATION	26,000.00
EXIRA CITY CLERK	FY15 1ST QTR ALLOCATION	3,150.00
FARM SERVICE COOPERATIVE	DP SUPPLIES/CH	4,623.00
FASTENAL CO	@SR BOLTS	537.13
FERGUSON, DWAYNE	VA MTG REIMB	50.00
FIDLAR TECHNOLOGIES INC	M/A FY15	10,333.00
FILTER CARE	@SR FILTER CLEANING	63.35
GALLS LLC	@BATTERY PAK/SHERIFF	60.95
GOOD NEIGHBOR SERVICE CO	FY15 ALLOCATION	3,000.00
GRIFFITH, ROGER	FAIR BOOTH RENT/VA	42.50
HENNINGSEN CONSTRUCTION	@SR ASPALT PATCHING	1,574.30
HILTI INC, DEPT 0890	@SR BRIDGES SUPPLIES	283.38
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
IA DIV OF CRIMINAL INVESTIGATI	MTG REG/SHEROFF	80.00
IA MUNICIPALITIES WKRS	RS WORK COMP	7,318.00
IA STATE ASSN OF COUNTIES	FY15 COUNTY DUES	5,200.00

07/08/2014 through 07/08/2014

Vendor	Description	Amount
IA STATE CO TREASURERS ASSOC	ISCTA DUES FY15/TREASURER	325.00
ICEA	SR ENG SCHOOLING	55.00
INTERSTATE ALL BATTERY CENTER	BATTERY/SHERIFF	157.50
IOWA DEPARTMENT OF TRANSPORTAT	@SR SIGN POSTS	1,006.00
ISACA, ATTN: MINDY SCHAEFER	SEAT DUES CY14/AUDITOR	350.00
ISAC-GROUP HEALTH PROGRAM	COBRA INS REIMB	592.00
JENSEN COLLISION CENTER INC	VEH RPRS/TIRE MAINT/SHERIFF	580.00
JOHANSEN, MARY LOU	MLG/DP SUPP REIMB/RECORDER	161.22
JSC INC, JERRYS SPORTS CENTER	WEAPON/SHERIFF	587.50
KIMBALL MIDWEST	@SR PARTS	152.56
KIMBALLTON CITY CLERK	FY15 1ST QTR ALLOCATION	1,050.00
LARSEN, STEVE	E911 SIGNS/MARKERS	622.00
MAINTENANCE ENGINEERING LTD	CUST SUPP/CH	154.63
MEDIACOM	CABLE SER/SHERIFF	86.41
MIDAMERICAN ENERGY CO	SR ELECTRIC	11.07
NEW OPPORTUNITIES INC	FY15 ALLOCATION	6,000.00
NORSOLV	@SR PARTS CLEANING	221.90
O'HALLORAN INTERNATIONAL	@SR PARTS/FILTERS	1,173.98
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
PAYMENT PROCESSING CENTER	@RS CHEMICALS	92.55
PITNEY BOWES PURCHASE POWER	WC POSTAGE	778.56
SAUERS, WILL	MED EXAM	200.00
SHOPKO STORES OPERATING CO LLC	OFF/MED/CUST SUPP/SHERIFF	87.35
SOUTHSIDE WELDING & MACH LLC	@SR LABOR/PARTS/BRDG MTRL/WELDING	2,064.59
SPRING VALLEY WIRELESS	PROGRAMMING/SHERIFF	4,286.78
STATE MEDICAL EXAMINER'S OFFIC	@MED EXAM REIMB	1,801.50
STORK'S NEST	FY15 ALLOCATION	500.00
SWI JUVENILE EMERGENCY	1ST QTR REIMB	2,928.19
THE OFFICE STOP	@SR OFFICE SUPPLIES	227.02
THE SCHNEIDER CORPORATION	SR DATA SERVICE	10,350.00
TITAN MACHINERY	@SR PARTS	207.50
US CELLULAR	TELE/SHERIFF	103.28
US IDENTIFICATION MANUAL	MANUAL UPDATE/SHERIFF	82.50
VERIZON WIRELESS	TELE/SHERIFF	308.70
WANNINGER, LOUIS J	@SR SAFETY WEAR	100.00
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,065.83
WITTROCK, BRIAN	@SR SAFETY WEAR	100.00
WORTHINGTON AG PARTS	@RS TIRES	350.00
<b>GRAND TOTAL</b>		<b>213,552.36</b>

SUPERVISOR'S MINUTE BOOK 2014

July 15, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Mitch Rydl, Deb Campbell, Fran Andersen and Jill Christensen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Treasurer's Semi-Annual/Investments reports and Judicial Magistrate appointments. Vote-all in favor.

Mitch Rydl gave the Secondary Road report. Motion-VanAernam Second-Nelsen to approve the IDOT payment for Engineer Services. Vote-all in favor. Rydl discussed the FEMA meeting and preliminary assessment of road damages.

Motion-VanAernam Second-Nelsen to approve the minutes of July 8, 2014. Vote-all in favor. Motion-Nelsen Second-VanAernam to set August 5, 2014 at 10:00 a.m. for a public hearing on the FY15 Budget Amendment. Vote-all in favor.


Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for JEM Investments, LLC, ID#64782, Lincoln 31. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's June financial reports. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of PHN assets #2144, 2193, 2268, Dell laptops, and #2192, Dell printer. Vote-all in favor.

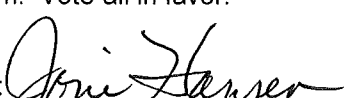
Auditor Lisa Frederiksen discussed wage rates from previous secondary roads union agreements.

Treasurer Deb Campbell reviewed her Semi-Annual Report and also the Investment Report. Motion-VanAernam Second-Nelsen to accept and place on file the Treasurer's Semi-Annual Report for January 1, 2014 through June 30, 2014, and also the Investment Report. Vote-all in favor.

Fran Andersen gave the attorney update and discussed the fire in Audubon on July 4 and mutual aid provided by neighboring towns.

The Board discussed the Judicial Magistrate appointees whose terms expire on December 31, 2014. Deist will contact them to see if they are willing to serve again. There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:23 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

July 22, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Becky Marten, Fran Andersen, Mitch Rydl, Winston Hoegh, Laurie Gilbert and Deb Campbell.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of MMP's for Bob Blomme, Brad Weber and Multi-Pig, Inc. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of July 15, 2014. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$250,006.66. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of the following Sheriff's assets: #2246-Dell Optiplex 360, radar, Lightbar for F150, 5 bulletproof vests, In-car video, Tufbox, 3 Alco Sensor III, 2 48" lightbars, body work on Durango, Excalibur lightbar, 2008 - Inspiron 1330 laptop, Toshiba camera/lens, Canine partition, #2093 Dell D630 laptop, #2105 Sony portable camcorder, #8 Dell laser printer, battery backup-Smarth UP906, Panasonic KX11241 printer, Gateway 2000 computer, APC600 battery backup, Okipage laser printer-sn#090799, Hewlett Packard color inkjet printer-sn#MY99C1BOFV, Gateway computer and monitor, #900-Hewlett Packard deskjet 990-sn#SMX08R1TOFC, #904 & 905- Gateway EV700 monitor and P4-1300 computer, HP P3-1G XE3 Omnibook laptop-Jake's, #906-Gateway P5-133 computer-sn#0007075203, #713 Savin copier-99207030049, Monarch SC329 vest and #2225-Speco 15" color LCD monitor. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the FLEX Funding Migration Survey. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-27 as follows. Vote-all in favor.

**RESOLUTION 2014-27**

**WHEREAS**, it is desired to transfer monies from the General Basic Fund to the Park Improvement Fund; and

**WHEREAS**, said transfer is in response to county supervisor and conservation director discussion on recoding various FY14 plumbing invoices (\$1921.78) and camping receipts being divided equally between general basic and park improvement (\$50.50 May receipts that were not split into the General Fund)

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, That \$1871.28 be transferred from the General Basic Fund to the Park Improvement Fund The Auditor and Treasurer are directed to correct their books accordingly.

Passed on this 22nd day of July 2014, with the vote thereon being as follows:

AYES: Deist, Nelsen, VanAernam      NAYS: None

/s/ Duane Deist, Chairperson  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

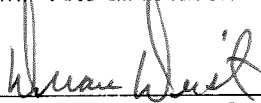
Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Bob Blomme-Cottonwood, ID#63260, Greeley 9. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Brad Weber, ID#52423, Viola 32. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place a MMP update for Multi-Pig, Inc.-Nursery, ID#61060, Cameron 29. Vote-all in favor.

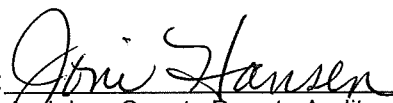
Mitch Rydl gave the Secondary Road update. Winston Hoegh and Fran Andersen joined the discussion regarding the vacation of roads. Motion-Nelsen Second-VanAernam to approve the contract with PCS, Inc. for the intersection at 190<sup>th</sup> St. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a Windstream utility permit in Exira 16. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a Windstream utility permit in Leroy 10. Vote-all in favor. Motion-Nelsen Second-Deist to approve the deletion of asset #2158-Optiplex 330 computer tower, #110-Handheld radios and #1073-SM50 radio. Vote-all in favor. Rydl discussed the grading of roads, training and FEMA.

Laurie Gilbert of Region XII discussed county held tax certificates. Treasurer Deb Campbell joined the discussion and reviewed properties and also discussed programs that are available.

Motion-Nelsen Second-VanAernam to amend the agenda and to accept and place on file a MMP update/Master Matrix for Dustin Gleason-Gleason Farms D2 Site, ID#57666, Leroy 25. Vote-all in favor.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:21 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

07/22/2014 through 07/22/2014

Vendor	Description	Amount
360 FEEDS LLC	DRUG DOG FEED/SHERIFF	31.45
ACE HARDWARE	CUSTODIAL SUPP	347.35
AGRILAND FS INC	FUEL/CONSERVATION	6,186.36
AGRILAND FS INC 73	@SR DIESEL	59,421.27
ANDERSEN, FRANCINE O	FLEX REIMB	225.09
AUDUBON CO ADVOCATE JOURNAL	ADV/CONS/NATURALIST	459.86
AUDUBON CO MEMORIAL HOSP	@MED EXAM/SHERIFF	2,050.35
AUDUBON CO SHERIFF	SERVICE FEE/COURT	79.93
AUDUBON COUNTY	SR OFFICE SUPPLIES	34.99
AUDUBON DIESEL LLC	SR PARTS	285.50
AUDUBON FOODS	COMMISSARY SUPP/SHERIFF	1,453.97
AUDUBON MEDIA CORPORATION	OFF SUPP/PHN	72.00
BERNIE'S SERVICE CENTER	MOWER FUEL	13.69
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	158.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	188.10
BORKOWSKI, DALE E	FLEX REIMB	41.71
BRUUN, CAROLYN	FLEX REIMB	75.86
BURGER APPLIANCE & REPAIRS	AIR CONDITIONER/DP RM	4,052.05
BUSINESS CARD	DOG KENNEL/OFF SUPP/SHERIFF	609.99
CABEDA	CABEDA PLEDGE	40,000.00
CASEY'S GENERAL STORES INC	FUEL/EMG MGT	169.98
CASS CO HEALTH SYSTEM	@SR HEALTH SERVICES	136.00
CASS INC	JUNE W/C ACT/SHERIFF	242.76
CENTURYLINK	E911 TELEPHONE	14.00
CONCERNED INC	JUNE WK ACT/MH	418.68
COUNSEL OFFICE & DOCUMENT	M/A COPIER/ASSR	40.18
CRA PAYMENT CENTER	PARTS/TOOLS/CONS	26.23
DATASPEC INC	DP SETUP M/A/VETERANS	1,248.00
DOLLAR GENERAL CORP	CUSTODIAL/OFF SUPP/CONS	135.75
DREHER SANITATION	CH TRASH REMOVAL	76.50
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL/SHERIFF	72.45
ELECTRONIC TRANSACTIONS, CLEARINGHOUSE	DP DUES/MENTAL HEALTH	5,549.00
EXIRA CITY CLERK	SR WATER	38.25
EXIRA FARM SERVICE	FUSES/SHERIFF	259.02
FARM SERVICE COOPERATIVE	DP SUPP/LABOR	1,858.75
FASTENAL CO	SR PARTS	18.53
FIRSTLINE OUTDOOR POWER	CH LAWN MOWER	699.00
FREDERIKSEN, LISA	MLG SEAT TRAINING REIMB	38.48
GALLS LLC	DEPUTY SUPP/SHERIFF	24.94
GRAHAM TIRE STORM LAKE	@SR TIRES	824.30
GUTHRIE COUNTY COURTHOUSE	4TH QTR SANITARIAN REIMB	6,196.39
GUTHRIE COUNTY REC	ELECTRIC/CONSERVATION	3,397.71
HANSEN, RICHARD A	SR SAFETY WEAR	94.59
HANSEN'S M&M SERVICES	E911 ADDRESS	17.50
HEART OF AMER POLICE DOG ASSN	DRUG DOG CERT/SHERIFF	125.00
HINNERS, JEAN	HCA/HMK MLG REIMB/PHN	68.40
IA DEPT OF NATURAL RESOURCES	FY15 WATER SUPPLY FEE/CONS	25.00
ICAP	EMG MGT LIABILITY INS	1,326.13



07/22/2014 through 07/22/2014

Vendor	Description	Amount
IOWA CRIME PREVENTION ASSN	ICPA DUES/SHERIFF	50.00
JACOBSEN INC OF ADAIR	PLBG SUPP/CONS	66.02
JEO CONSULTING GROUP INC	@SR ENG TESTING	3,124.15
JIM HAWK TRUCK TRAILERS INC	@SR PARTS	310.00
JOHN DEERE FINANCIAL	MOWER PARTS/CONS	144.30
JOHNSON, TODD W	FLEX REIMB	180.70
LAFOY, PENNY	HOPES/HCA/HMK MLG REIMB/PHN	88.83
LARSEN, STEVE	E911 MARKERS	205.75
MACKE FORD INC	VEH RPRS/LABOR/CONS	187.94
MAINSTAY SYSTEMS INC	IA SYSTEM M/A/SHERIFF	237.00
MARNE-ELK HORN TELEPHONE CO	E911 TELEPHONE	155.70
MEDICAP PHARMACY	INMATE PRESC/SHERIFF	27.78
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	1,646.68
MIDWEST WHEEL COMPANIES	@SR PARTS	296.05
MYRTUE MEDICAL CENTER	OP THERAPY/MH	861.00
NEW OPPORTUNITIES INC	GENERAL RELIEF REIMB	1,325.00
NORTHERN SAFETY CO INC	SAFETY SUPP/CONS	184.92
NORTHWEST DIST ASSESSOR ASSN	REG FEE/ASSR	175.00
PAT KAISER'S CHRISTIANSEN MTRS	VEH LUBE/SHERIFF	104.00
RASMUSSEN LUMBER CO	@SR BRDG MTRL & TOOLS	300.70
RATTENBORG, JOEL	FLEX REIMB	113.42
REGION XII COUNCIL OF GOVTS	4TH QTR TRANSIT SER REIMB	5,921.11
ROELOFS, CHRISTINA	CELL PHONE REIMB/CONS	20.00
RYDL, MITCH	SR ENG MILEAGE	62.79
SCHILDBERG CONSTRUCTION INC	@SR GRANULAR MTRL	80,349.48
SCHWAB, JEANNE M	HOPES/ADM/PHN/BT MLG REIMB	199.98
SELLARS, JONATHAN R	CONSULTING FEES/CONS	1,750.00
SHOPKO STORES OPERATING CO LLC	@OFF SUPP/SHERIFF	68.77
SOUTHWEST IA PLANNING COUNCIL	JUNE TRANS REIMB/MH	182.70
SPRING VALLEY WIRELESS	VEH PARTS/SHERIFF	533.95
STAR ENERGY LLC	@FUEL/VEH EXP/SHERIFF	43.02
STATE HYGENIC LAB - ACCT REC	WATER TEST/CONS	48.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/SHERIFF	259.78
THE SCHNEIDER CORPORATION	LAND RECORDS/ASSR	10,000.00
THOMPSON, BECKY A	HOPES/ADM/PHN MLG REIMB	105.93
THOMSON REUTERS WEST PYMT CTR	COURT PUBLICATIONS	199.12
TOFT, HEATHER	MTG PARKING REIMB/PHN	301.03
TOM'S BAIT	@BAIT/NATURALIST/CONS	65.00
TREAT AMERICA DINING, TREAT AMERICA FOOD	@MEAL REIMB/SHERIFF	14.72
TRIBUNE NEWSPAPERS, INC	OFF SUPP/CONS	47.60
UNI ROADSIDE PROGRAM	RS TRAINING	95.00
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMP TEST/CONS	148.00
UPS	SHIPPING FEES/CONS	20.19
VERIZON WIRELESS	TELE/PHN	86.64
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	33.73
WEST CENTRAL COOPERATIVE	@HERBICIDES/CONS	262.19
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	54.78

**Claims Listing Report**  
AUDUBON COUNTY  
07/22/2014 through 07/22/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ZIEGLER INC	@SR PARTS/LABOR	399.37
	<b>GRAND TOTAL</b>	<b>250,006.66</b>

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SUPERVISOR'S MINUTE BOOK 2014

July 29, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Jeanne Schwab, Mitch Rydl and Diane Jackson.

Motion-Nelsen Second-Deist to approve the agenda with the addition of ICAP invoice. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of July 22, 2014. Vote-all in favor.

Jeanne Schwab discussed a new cabinet her department had purchased. The replacement of the blinds on one of the windows in her office was also discussed and the Board instructed her to replace the blind and Department 51 would pay for it.

Mitch Rydl gave the Secondary Road report. Motion-VanAernam Second-Nelsen to approve the deletion of asset #42, 1993 International truck. Vote-all in favor. Rydl discussed the condition of trucks in his department, the purchase of gravel, road markings, crack sealing, employee training and payroll questions.

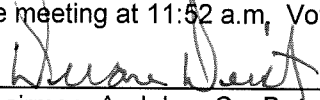
CPC Diane Jackson stated that she had received a billing from Genesis for services performed at the Audubon hospital. Motion-VanAernam Second-Nelsen to set a special meeting for Friday, August 1, 2014 at 8:15 a.m. and to cancel the Tuesday, August 5 meeting. Vote-all in favor.

The Board called Bob Josten and asked him to proceed with the consolidation of the urban renewal areas in the county. The Board also called Chris Whittaker from Region XII and asked him to forward the information regarding the urban renewal consolidation on to Bob Josten.

Motion-Nelsen Second-VanAernam to reschedule the public hearing for the FY15 budget amendment to August 12, 2014 at 10:00 a.m. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the appointments of Mary Lee Jensen, Jay Dee Mendenhall and Allan Jacobsen to the Judicial Magistrate Appointment Commission for a period of six years. Vote-all in favor.

Auditor Lisa Frederiksen reviewed the ICAP billing invoice with the Board and information provided by Dave Lake. The Board instructed her to split out liability portion based on FY15 budgeted expenditures. The Board will be willing to approve budget amendments caused by any unforeseen increases.

No attorney update. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:52 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

August 1, 2014

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl, Alec Paulsen, Deano Brabham, Cody of JEO and Amanda Ramirez.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of July 29, 2014. Vote-all in favor.

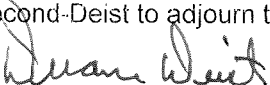
Motion-Nelsen Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$18,141.23. Vote-all in favor.

The Board moved the meeting to the Secondary Roads office to meet Precision Concrete Services and JEO to discuss the 190<sup>th</sup> Street Project. Present were Mitch Rydl, Alec Paulsen, Deano Brabham and Cody of JEO.

The Board returned to the courthouse and held a telephone conference call with Amanda Ramirez of Wagerworks regarding the document preparation services form. Ramirez will contact WellMark and report back to the Board.

Board discussed and directed Auditor's office to distribute the ICAP billing with the initial loading/excess liability portion being split out by percentage of budgeted expenditures as per the explanation received from Dave Lake.

Motion-Nelsen Second-Deist to pay holiday/personal time for Secondary Roads employee who worked from July 1-July 25 and then resigned. Vote-all in favor. There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 11:37 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
08/01/2014 through 08/01/2014

Vendor	Description	Amount
ACE HARDWARE	VAC BELT/BAG/GEN	57.22
ANDERSEN LAW OFFICES	RENT/OFF ALLOW/INS-ATTORNEY	2,904.16
ANDERSEN, FRANCINE O	FLEX REIMB	115.00
AUDUBON CO MEMORIAL HOSP	SUPP/PHN	95.67
AUDUBON CO SHERIFF	SHER TRANS/MH	261.45
AUDUBON COUNTY	REIMB DP LABOR/ASSESSOR	63.75
AUDUBON STATE BANK	DEPOSIT SLIPS/REC	54.69
BORKOWSKI, DALE E	FLEX REIMB	15.20
CABLE, DREW	EXTRA HELP/SHERIFF	148.00
CENTRAL IA DISTR INC	@JAIL SUPP/SHERIFF	350.35
COUNSEL OFFICE & DOCUMENT	M/A COPIER/MAIN	173.02
CRA PAYMENT CENTER	SR PARTS	149.58
DELTA DENTAL	REIMB ERISA PREM	34.36
FARM SERVICE COOPERATIVE	DP UPGRADE/SHERIFF	384.00
FELD FIRE	FIRE ALARM INSP/GEN	1,011.00
FREDERIKSEN, LISA	FLEX REIMB	144.36
GALLS LLC	SAFETY SUPP/SHERIFF	83.95
GENESIS DEVELOPMENT	@MH THER/OCT13-JUN14	3,042.21
GUST, ROBERT	SR SAFETY WEAR	100.00
HEMMINGSSEN, CHRIS	SR POSTAGE/MAILING	30.46
IA DEPT OF PUBLIC SAFETY	SHERIFF 6 MO TERMINAL BILL	2,760.00
IAHC, C/O PENNI UPAH	REG FEE-J SCHWAB/PHN	95.00
ISAC-GROUP HEALTH PROGRAM	ERISA PREM	592.00
ISU EXTENSION	SR TRAINING	170.00
JOHNSON, TODD W	FLEX REIMB	404.43
KANINE	CANINE DD LICENSE/SHERIFF	150.00
LARSEN, LESTER	REIMB SUPP/EMA	15.66
MAIL SERVICES LCC	PRINTING/TREAS	240.17
MEDIACOM	CABLE SER ICE/SHERIFF	86.41
MEDICAP PHARMACY	INMATE MEDS/SHERIFF	11.56
MIDAMERICAN ENERGY CO	SR ELETRIC	30.37
NIACC CONT EDUCATION, ATTN: DENA KETELSE	ABUSE CE/SHERIFF	250.00
OLSEN'S OUTDOOR POWER	SERVICE/RPRS/RAZOR/SHERIFF	151.96
RASMUSSEN, ZACH	EXTRA HELP/SHERIFF	296.00
RAY ALLEN MANUFACTURING CO INC	DRUG DOG SUPPLIES/SHERIFF	94.96
SCHLEIMER, MIKE	EXTRA HELP/SHERIFF	148.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/SHERIFF	232.47
STORK'S NEST	FY15 ALLOC	500.00
THOMSON REUTERS WEST PYMT CTR	PUBLISHING/COURT	199.12
US CELLULAR	TELE/SHERIFF	100.16
VERIZON WIRELESS	TELE/SHERIFF	206.82
WEGNER, DALE	@SR SAFETY WEAR	100.00
WESTON, DOUGLAS	MLG/GEN	27.55
WINDSTREAM IOWA COMMUNICATIONS	TELE/SHERIFF	2,005.36
ZEE MEDICAL INC	SR MEDICAL SUPPLIES	54.80
	<b>GRAND TOTAL</b>	<b>18,141.23</b>

## SUPERVISOR'S MINUTE BOOK 2014

## August 12, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Jeanne Schwab, Todd Johnson, Mary Lou Johansen, Chris Hemmingsen, Bruce Haag, Doug Weston, Gary Riesgaard, Deb Campbell, Mitch Rydl, Randy Dreher, Jerry Jensen and Fran Andersen.

Motion-Nelsen Second-Deist to approve the agenda with the addition of Joe Rasmussen's affidavit. Vote-all in favor. The Safety meeting was held. The Department Head meeting was held and discussion was held regarding the deletion of fixed assets, shades on windows in the building and the next Wellness program.

Randy Dreher, on behalf of the Extension office, requested the abatement of property taxes for the Ag Extension office.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-Deist to approve a Communication Data Link utility permit for 1797 190<sup>th</sup> St. Vote-all in favor. Jerry Jensen discussed the seal coat road on 200<sup>th</sup> Street and Rydl explained the cost of putting down the seal coat and how often it is needed. Rydl discussed the proposed CIPCO power line.

Chairman Deist opened the public hearing on the FY15 Budget Amendment. No written or oral comments were received. Motion-Nelsen Second-Deist to close the public hearing. Motion-Nelsen Second-Deist to approve the FY15 Budget Amendment and Resolution 2014-28 as follows. Vote-all in favor.

**RESOLUTION 2014-28**

**WHEREAS**, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2015, and published the amendment according to the law, and

**WHEREAS**, it is now desired to amend the appropriations for the departments,

**NOW, THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors that the appropriations be amended effective August 12, 2014 as follows:

Conservation (Dept 22 – Function 0210 – Fund 0004) increase \$33,000

Passed and approved this 12th day of August, 2014 with the vote thereon being as follows:

Ayes: Deist, Nelsen

Nays: None

Attest: /s/ Joni Hansen  
Audubon County Deputy Auditor

/s/ Duane Deist, Chairman  
Audubon County Board of Supervisors

Motion-Nelsen Second-Deist to approve a contract with Stratford Gravel, Inc. for 20,000 tons of gravel. Vote-all in favor. The Board held a telephone conference call with Bob Josten regarding TIF information for the 190<sup>th</sup> Street Project. Fran Andersen joined in on this discussion. Josten stated that the project could go ahead and start but instructed the Board not to pay any bills until he finishes the amendment to the TIF.

Jeanne Schwab discussed a retirement party for Les Larsen that will be held on August 26 from 2-4 p.m.

Fran Andersen gave the Attorney update. Motion-Nelsen Second-Deist to approve directing the county attorney to proceed with action to collect an unpaid sanitarian bill. Vote-all in favor.

Motion-Deist Second-Nelsen to approve the minutes of August 1, 2014. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file the Clerk of Court's July Report of Fees. Vote-all in favor. Motion-Deist Second-Nelsen to accept and place on file the Recorder's July Report of Fees. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file the Auditor's July month-end reports. Vote-all in favor.

Motion-Nelsen Second-Deist to accept and place on file a MMP update for Lawrence Handlos-Arnold, ID#67383, Cameron 9. Vote-all in favor. Motion-Deist Second-Nelsen to accept and place on file a MMP update for Lawrence Handlos-Tessman, ID#65436, Cameron 36. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file a MMP update for Newell Pig II, LLP-Brayton Site, IDE61310, Oakfield 27. Vote-all in favor. Motion-Deist Second-Nelsen to accept and place on file a MMP update for Lawrence Handlos-Andersen, ID#62468, Douglas 14. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file a MMP for Dave Robinson-Klocke Place, ID#64023, Eden 35, Carroll County. Vote-all in favor.

Motion-Nelsen Second-Deist to approve a fireworks permit for Bart Peppers and also Resolution 2014-29 as follows. Vote-all in favor.

**RESOLUTION GRANTING PERMIT 2014-29**

**WHEREAS**, the Bart B. Peppers filed an Application for Fireworks Permit which has been reviewed and considered by the Board, and the Board finds the requirements have been met and a permit is in the public interest, provided there is no burn ban in effect on the dates of the proposed fireworks display.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that a **fireworks display permit is granted** to Bart B. Peppers with a \$1,000,000.00 insurance requirement as set forth in the application on file in the Auditor's office provided the burn ban has been lifted for the dates of the proposed fireworks display, and conditioned upon Applicant's compliance with Iowa Code Chapter 727, other state and federal laws and regulations, terms set forth in Audubon County Resolution 2012-49. The Operator is limited to the terms contained in the application and is required to have a copy of this permit with the application attached immediately available at the time of display and to produce same for inspection by law enforcement if requested. The permit covers the following dates, times, and location: September 1, 2014 through November 7, 2014

**IT IS FURTHER RESOLVED** that any fireworks display permit, including this one, may be immediately suspended by the Sheriff's if he believes the permit-holder/operator is in violation of law with the display, or upon receiving notification from the fire chief that approval has been rescinded or a burn ban is in effect. The Sheriff shall promptly notify the Board and permit-holder of his actions. If the Board later determines that the permit-holder or operator is non-compliant with conditions of its issuance, the Board may rescind issuance of a permit at a meeting.

A copy of this permit, with application attached, shall be provided the fire chief, sheriff and county attorney.

Dated this 12th day of August, 2014.

/s/ Duane Deist, Chairperson

Audubon County Board of Supervisors

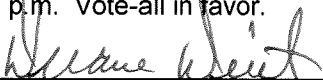
ATTEST:

/s/ Joni L. Hansen, Deputy

Audubon County Auditor

The Board recessed at 1:53. The Board reconvened at 3:20.

Treasurer Deb Campbell discussed tax exempt properties and tax abatements buildings on leased land. The Board acknowledged an Affidavit from Joe Rasmussen regarding the old grocery store in Exira and discussed his request for tax abatement on said property. The Board will discuss this request with the county attorney. There being no further business, Motion-Deist Second-Nelsen to adjourn the meeting at 4:00 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

August 14, 2014

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Becky Marten, Francine Andersen, Mitch Rydl, Christine Hemmingsen, and Deb Campbell.

Motion-Nelsen Second-Deist to approve the agenda with addition of Resolution to approve gravel agreement and Resolution recognizing the public service of Harold Akers which was presented by Attorney Andersen upon arrival. Vote-all in favor.

Motion-Nelsen Second-Deist to approve Resolution 2014-30 as follows. Vote-all in favor

RESOLUTION 2014-30

A RESOLUTION EVIDENCING SUPPORT FOR THE 100<sup>TH</sup> STREET IMPROVEMENTS PROJECT

WHEREAS, Audubon County, through its Board of Supervisors, is to act in the public interest to protect, preserve, and improve the health, safety, and welfare of its citizens and may expend funds to do so. See Iowa Code Section 331.301.

The Board finds that the 100<sup>th</sup> Street Improvements Project is in the public interest and essential to foster local rural economic growth and competitiveness in the world economy. The Board finds that the proposed project will attract private investment in the area which and create jobs and strengthen the county economy and additional rural surrounding areas, in a way that promotes and strengthens the rural economy's role in the world economy.

The Board finds that commitment of county funds to the project and cooperation with other governmental entities in completing the 100<sup>th</sup> Street Improvement project is in the public interest.

NOW THEREFORE BE IT RESOLVED by the Audubon County, Iowa Board of Supervisors:

- 1. Audubon County supports and is committed to the 100<sup>th</sup> Street Improvements, finding same to be in the public interest and serving the health, safety, and welfare of Audubon County residents and others who utilize the area. In the event the U.S. Economic Development Administration (EDA) accepts the Audubon County 100<sup>th</sup> Street Improvements for funding, Audubon County commits to provide the local match, up to \$180,000, said funds being generated through Tax Increment Financing. In the event said funds are not readily available in a timely manner, Audubon County will timely fund the local match, up to \$180,000 through its reserve funds which are adequate to meet the match amount. In-kind services by the Engineer's office and the Sheriff's Office will additionally be provided in furthering the project. The chairman of the Audubon County Board of Supervisors shall sign and send a local match letter on behalf of Audubon County and shall supply any further information required by EDA to solidify County commitment to the project.

MOTION TO APPROVE by: Nelsen

SECONDED by: Deist

VOTE: Deist: x\_aye; \_\_nay; Nelsen: x\_aye; \_\_nay; VanAernam: \_\_aye; \_\_nay(absent)

PASSED unanimously and adopted this 14<sup>th</sup> day of August, 2014. AUDUBON COUNTY, IOWA

By: Duane Deist, Chairman

Audubon County Board of Supervisors

ATTEST: Becky Marten, Auditor Clerk

Motion-Nelsen Second-Deist to approve the letter to EDA showing support of the 100th St project. Vote-all in favor. Secondary Roads will forward this letter.

After review of the sub-lease with Stratford Gravel, Inc: Motion-Deist Second-Nelsen to approve Resolution 2014-31 which was presented by Attorney Fran Andersen subject to approval of Stratford Gravel. Vote-all in favor.

RESOLUTION 2014-31

RESOLUTION TO APPROVE GRAVEL/LIMESTONE BLEND AGREEMENT AND SUB-LEASE

WHEREAS:

- 1. Audubon County, Iowa requires a quality gravel/limestone blend for its county road system and storage of said gravel/limestone blend until same is needed for use;
- 2. Stratford Gravel, Inc. of Stratford Iowa has a gravel/limestone blend stockpile on real estate located at Sparks Pit in Carroll County, Iowa; and
- 3. Audubon County wishes to enter into an agreement to purchase 20,000 tons of the Gravel/Limestone Blend from Stratford Gravel Inc. at a price of \$8.45/ton with storage in a stockpile on real estate leased by Stratford Gravel Inc. from Sparks and the Griffith Quarry and located in Carroll County.

BE IT HEREBY RESOLVED:

- 1. The Contract entered into by Audubon County on August 12, 2014 with Stratford Grave, Inc. and signed by the Chairman of the Audubon County Board of Supervisors is approved and



ratified as the first of a two-part agreement concerning purchase and storage of a gravel/limestone blend between said parties; and

- 2. Audubon County approves the terms contained in the proposed Sub-Lease of Property for Gravel Storage with Stratford Gravel, Inc. and authorizes its approval as the second part of a two-part agreement concerning purchase and storage of a gravel/limestone blend between said parties; Chairman shall sign said Sub-Lease .

MOTION TO APPROVE by: Deist

SECONDED by: Nelsen

VOTE: Deist: x\_aye; \_\_nay; Nelsen: x\_aye; \_\_nay; VanAernam: \_\_aye; \_\_nay(absent)

PASSED unanimously and adopted this 14<sup>th</sup> day of August, 2014.

AUDUBON COUNTY, IOWA

By: Duane Deist, Chairman

Audubon County Board of Supervisors

ATTEST: Becky Marten, Auditor Clerk

Secondary Roads will forward the sub-lease to Stratford Gravel. Treasurer Deb Campbell was called into meeting to notarize Stratford Gravel contract.

After discussion of a non-agenda resolution presented by Attorney recognizing public service of Harold Akers Motion-Nelsen Second-Deist to approve Resolution 2014-32. Vote-all in favor.

**RESOLUTION 2014-32**

**A RESOLUTION RECOGNIZING THE PUBLIC SERVICE OF HAROLD F. AKERS**

**WHEREAS**, Audubon County, through its Board of Supervisors, is to act in the public interest to protect, preserve, and improve the health, safety, and welfare of its citizens and may expend funds to do so. See **Iowa Code Section 331.301**.

The Board finds that Harold F. Akers, as a long-time member of the Audubon County Board of Supervisors, member of the Audubon County Landfill Commission, and an active member of a myriad of other public boards, commissions, and committees took his oath of office seriously and served the citizens of Audubon County well, aided by his wife and long-time companion, Doris Akers. His long-term dedication and leadership guided and guarded his constituents in a manner that deserves respect and recognition.

**NOW THEREFORE BE IT RESOLVED** by the Audubon County, Iowa Board of Supervisors that Audubon County recognizes and pays tribute to the outstanding dedication and leadership of Harold F. Akers, and his supportive wife, Doris Akers to the citizens of Audubon County.

MOTION TO APPROVE by: Nelsen

SECONDED by: Deist

VOTE: Deist: x\_aye; \_\_nay; Nelsen: x\_aye; \_\_nay; VanAernam: \_\_aye; \_\_nay(absent)

PASSED unanimously and adopted this 14<sup>th</sup> day of August, 2014.

AUDUBON COUNTY, IOWA

By: Duane Deist, Chairman

Audubon County Board of Supervisors

ATTEST: Becky Marten, Auditor Clerk

Discussion of the TIF area concerning ag properties and telephone call to Lou Herbers concerning his land adjoining the 190<sup>th</sup> street project. Secondary Roads will forward the legal description of the Herber's property to County Attorney. Herbers has agreed to sign and attorney will work on contract. Engineer Rydl discussed the hauling of rock, interviews being held and other various equipment needs.

There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 10:00 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Becky Marten, Clerk  
Audubon County Auditor Clerk

Claims Listing Report  
AUDUBON COUNTY  
08/04/2014 through 08/19/2014

Vendor	Description	Amount
ACE HARDWARE	SR SUPPLIES/TOOLS/MTRL	651.82
AGRI DRAIN CORPORATION	SR BRDG MTRL	1,740.00
AGRILAND FS INC	FUEL/CONSERVATION	3,459.85
AGRILAND FS INC 73	SR BLDG SUPPPLIES	8,657.54
AUDUBON CO ADVOCATE JOURNAL	I4 IMM AD/PHN	1,077.32
AUDUBON CO MEMORIAL HOSP	PT REIMB/PHN	2,007.77
AUDUBON COUNTY LANDFILL	SR DISPOSAL SERVICE	244.40
AUDUBON FOODS	COMM SUPP/JAIL/SHERIFF	2,011.63
BERNIE'S SERVICE CENTER	SRTIRE REPAIR	159.45
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	484.80
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	183.83
BRAYTON CITY CLERK	SR RUT REIMBS	234.37
BURR PLUMBING & HEATING	SR PARTS	76.47
BUSINESS CARD	JACK/FUEL/SHERIFF	169.18
CAM ROSS SIGN CO	NO DOG SIGNS/CH	80.00
CAPPEL'S ACE HARDWARE	MAINT SUPP/CONS	25.36
CASEY'S GENERAL STORES INC	FUEL/EMG MGT	100.67
CENTRAL IA DISTR INC	SR CUST SUPPLIES	335.20
CENTURYLINK	E911 TELE	14.00
CHRISTIAN HOME ASSOC	MH SHELTER CARE	373.20
CITY OF AUDUBON	SR WATER	608.98
CITY SERVICE & PARTS	RS PARTS	657.55
CONCERNED INC	JULY WK ACT/MH	315.00
CONTINENTAL BATTERIES	BATTERIES/CH	724.41
CORPORATE OFFICE	FLEX FUND DEPOSIT-WAGEWORKS	259.77
COUNSEL OFFICE & DOCUMENT	M/A COPIER/ASSR	63.42
CRA PAYMENT CENTER	PARTS/FILTERS/CONS	278.06
DENCO HIGHWAY CONSTRUCT CORP	SR ASPALT <8 CONTRACT	22,221.75
DREHER SANITATION	JULY CH TRASH REMOVAL	49.50
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHERIFF	232.45
ESRI INC	RS MISC COMP	1,500.00
EXIRA CITY CLERK	SR WATER	38.25
EXIRA FARM SERVICE	MOWER TIRE RPRS/CONS	20.49
FARM SERVICE COOPERATIVE	SR OFFICE SUPPLIES	1,945.74
FASTENAL CO	SR PARTS	283.44
FELD FIRE	FIRE EXT INSP/CONS	399.00
FERGUSON, DWAYNE	VA MTG REIMB	50.00
FILTER CARE	SR FILTER CLEANING	39.20
GENESIS DEVELOPMENT	JULY MH THERAPY	432.74
GEOCOMM INC	E911 SOFTWARE UPDATE	2,935.00
GREAT MEDICAL SUPPLIES INC	CARE FUSION PLEURX KIT	774.00
GUTHRIE COUNTY REC	UTILITIES/ELEC/CONS	2,400.42
HAAG, BRUCE	CELL/INTERNET REIMB/CUST	36.82
HANSEN REPAIR	LABOR/VEH RPRS/SHERIFF	501.37
HANSEN'S M&M SERVICES	JUNE E911 ARCVIEW UPDATE	712.00
HARLAND TECHNOLOGY SERVICES	SR M/A COPIER	168.00
HAWKINS, INC	CUST SUPP/CONS	51.25
HINNERS, JEAN	HCA/HMK MLG REIMB/PHN	95.48

08/04/2014 through 08/19/2014

Vendor	Description	Amount
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
HUNGRY CANYONS ALLIANCE	FY15 MEMBERSHIP DUES	3,000.00
IA MUNICIPALITIES WKRS	RS WORK COMP	7,318.00
IA NATURAL HERITAGE FND	FY15 DUES	175.00
IA PRISON INDUSTRIES	SIGNS/SHERIFF	69.50
IA WORKFORCE DEVELOPMENT	ELEVATOR PERMIT	75.00
ICAP	FY15 LIABILTY/EMG MGT	114,879.85
ICEOO TREAS - KIM TOLIVER	SR ADM TRAINING	200.00
INTERSTATE ALL BATTERY CENTER	SR SIGN PARTS	39.60
IRON SHOP	RS TIRES	6,250.90
JOHN DEERE FINANCIAL	SR PARTS	300.00
KAM LINE HIGHWAY MARKINGS INC	SR PAV MARKINGS	8,570.00
KERKHOFF, MARK	E911 SIGN INSTALL REIMB	100.00
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	107.35
LAW ENFORCEMENT SYSTEMS INC	CITATION/COMPLAINT FORMS/SHER	226.00
MARNE-ELK HORN TELEPHONE CO	E911 TELE	155.20
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPPLIES/PHN	237.31
MENARDS	WATERSEAL/PANTS/CONS	218.81
MIDAMERICAN ENERGY CO	SR ELECTRIC	1,674.14
MIDWEST WHEEL COMPANIES	SR PARTS	1,543.47
NATIONAL ELEVATOR INSPECTION	ELEVATOR INSPECTION	58.00
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	1,325.00
NORTHERN SAFETY CO INC	SR SAFETY SUPPLIES	80.88
O'HALLORAN INTERNATIONAL	SR PARTS	173.36
O'KEEFE ELEVATOR CO., INC.	ELEV INSPECTION	420.00
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
ORSCHELINS	ELEC/MAINT/TOOLS/CONS	340.41
PAT KAISER'S CHRISTIANSEN MTRS	SR LABOR/PARS/OIL	57.00
RASMUSSEN LUMBER CO	CONCRETE MIX/CONS	498.92
REGION XII COUNCIL OF GOVTS	HAZ MIT#HAZ04 REIMB #8	2,133.00
ROELOFS, CHRISTINA	CELL REIMB	20.00
SCHILDBERG CONSTRUCTION INC	ROCK/CONSERVATION	53,979.11
SCHWAB, JEANNE M	BLINDS REIMB/PHN	104.49
SECRETARY OF STATE	IVOTERS MTCE FEE	618.84
SHOPKO STORES OPERATING CO LLC	CUST/OFF SUPP/SHERIFF	205.51
SINOW, ROGER	E911 SIGN INSTALL REIMB	100.00
SOUTHSIDE WELDING & MACH LLC	RS PARTS	1,749.29
SOUTHWEST IA DIST ASSESSORS	DISTRICT DUES/ASSR	350.00
STAR ENERGY LLC	FUEL/SHERIFF	128.81
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/SHERIFF	1,591.66
THE AUTO CLINIC	LABOR/VEH RPRS/CONS	329.57
THE OFFICE STOP	OFF SUPP/RECORDER	74.90
THOMPSON, BECKY A	ADM/PHN MLG REIMB	136.80
TOFT, HEATHER	ADM/PHN MLG REIMB	58.90
TOM'S BAIT	WORMS/CONSERVATION	150.00
UMLAND, DEBRA	MTG MLG REIMB/ASSR	78.85
VERIZON WIRELESS	TELE/PHN	235.42
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	79.33

Claims Listing Report  
AUDUBON COUNTY  
08/04/2014 through 08/19/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
WEST CENTRAL COOPERATIVE	CHEMICALS/CONS	199.10
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WESTERN IOWA TOURISM REG	FY15 TOURISM REIMB	500.00
WILLIAMS WELDING INC	RS PARTS	61.66
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	351.24
ZIEGLER INC	SR EQUIP/BATTERIES/LABOR/PARTS/FILTER	209,529.10
	<b>GRAND TOTAL</b>	<b>480,882.83</b>

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SUPERVISOR'S MINUTE BOOK 2014

August 19, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Gary VanAernam and Todd Nelsen (late). Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Jill Christensen, Renee Von Bokern, Jeanne Schwab, Teresa Murray, Deb Umland, Gary Riesgaard, Mitch Rydl, Dave Lake, Francine Andersen and Todd Johnson.

Motion-VanAernam Second-Deist to approve the agenda with the deletion of city tax abatement. Vote-all in favor. Motion-Deist Second-VanAernam to approve the minutes of August 12 and August 14. Vote-all in favor. Nelsen joined the meeting.

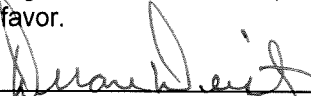
Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$480,882.83. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the abatement of taxes for the Ag Extension office, Parcel #050521340533. Vote-all in favor. Todd Nelsen placed a phone call to Sherry Frizell regarding the online grant process.

Renee Von Bokern, HR Consultant, gave a presentation regarding the services her company has to offer.

Engineer Rydl gave the Secondary Road update. Becky Marten discussed prior year coding of bills. Dave Lake discussed the split of the liability insurance. Lake will be in contact with the insurance carrier and get back to the Board. Motion-VanAernam Second-Nelsen to amend the agenda to approve the F16 plans. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the plans for FM-C005(60)-55 resurfacing (F16). Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the response of no comment to CIPCO's request for comments regarding any environmental concerns on the replacement of the utility line between Anita to the Guthrie line. Vote-all in favor. The seal coat agreement for a portion of 200<sup>th</sup> Street was discussed. Motion-VanAernam Second-Nelsen to approve the deletion of the following assets: #57-homemade packer/roller, #56 International 1969 utility tractor and #60 700 gallon water tank, all to be deleted and offered for sale. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the OA9 Amendment No.1 to Agreement with JEO. Vote-all in favor. Rydl discussed a quote for spraying along M66 to F32. Fran Andersen and Todd Johnson joined the discussion regarding the Level C roads that are being torn up after rains and an Ordinance that Cass County had passed in regards to this. Andersen will do some research and get back to the Board.

Becky Marten discussed with the Board fixed asset changes necessary for the State Auditor. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 3:00 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor ~~Clerk~~  
Deputy

## SUPERVISOR'S MINUTE BOOK 2014

August 26, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Deb Campbell, Teresa Murray, Lisa Frederiksen, Mitch Rydl, Art Riesberg, Dave Lake, Jeanne Schwab and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Tyler Demo 9.9.14 and EMA Veteran's Preference. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the minutes of August 19, 2014. Vote-all in favor.

Motion-Nelsen Second-VanAernam to abate the 2010-13 taxes for Parcel #050521430667 Lot 8, in Block 45, in the City of Audubon. Vote-all in favor.

Motion-VanAernam Second-Nelsen to re-appoint Laurie Gilbert to the Regional 12 Housing Committee for the term of October 1, 2014 to September 30, 2015. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP for NJO-Beck, ID#64957, Greeley 25. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Currituck Sow, ID#57969, Bear Grove 6, Guthrie County. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Master Matrix---Dustin Gleason-Gleason Farms D2 Site Permit Application, ID#57666, Leroy 25. Vote-all in favor. Motion-Nelsen Second-to rescind approving previous motion of the Master Matrix score-Dustin Gleason-Gleason Farms D2 Site Permit Application, ID#57666, Leroy 25. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the Master Matrix scoring of – Dustin Gleason-Gleason Farms D2 Site Permit Application, ID#57666, Leroy 25. Vote-all in favor. Motion-Nelsen Second-VanAernam to recommend the letter of approval and waive the right to demand a hearing before the Environmental Protection Agency if the DNR approval is granted; if DNR denies applicant, Audubon County maintains our right to demand a hearing before the Environmental Protection Agency. No oral or written comments were received.

Motion-VanAernam Second-Nelsen to approve the updated asset deletion form and instructed Auditor's Office to email to Department Heads. Vote-all in favor.

Engineer Rydl and Art Riesberg, discussed land owned by Art Riesberg and a land locked situation with neighbor refusing access. Nelsen commented that this situation is really not the county's responsibility and recommended that Art seek other solutions. Engineer Rydl discussed a new hire and approved revised Resolution 2014-33 as follows:

**Resolution 2014-33**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that, pending PCP & drug screen results, James Sampson be hired as Equipment Operator B for the Secondary Roads effective September 3rd 2014. Hourly wage will be \$15.74 (Grade 2-Start pay) with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Passed and approved this 26th day of August, 2014

Audubon County, Iowa Board of Supervisors

/s/Duane Deist

ATTEST: By: /s/Diana Munch – Deputy Auditor

Engineer Rydl continued with the Secondary Road update.

Amended agenda to include approve Seal Coat Agreement for 200<sup>th</sup> St, Audubon, IA for the amount of \$7919.75. (no motion made)

Motion-Nelsen Second-VanAernam to approve Seal Coat Agreement for 200<sup>th</sup> St, Audubon, IA for the amount of \$7919.75 as presented by Engineer Rydl. Vote-all in favor.

Dave Lake, insurance rep, presented reasons of why the ICAP renewal insurance rates were higher for different departments. Mr Lake cautioned the Board on the possibility of more breakdown changes for the next renewal.

Board briefly discussed the EMA Director position and the advertising of EOE and veteran's preference regulations. VanAernam visited with Mike Jensen, as needed EMA help, outside of meeting and returned with consensus of Board being this is the EMA's responsibility and EMA was made aware of Auditor/Board's concerns.

Attorney Fran Andersen discussed sanitarian fee and proof of payment; collection on this bill to cease. She also discussed abatement of taxes for parcel #051104009031. Motion-Nelsen Second-VanAernam to abate any unpaid taxes on parcel #051104009031, deeded without consideration by Joseph and Abby Rasmussen to the City of Exira, based on affidavit and Deed applying Iowa Code Section 428A.2(6) which shown no profit, and because the actions were for the betterment of the community. Vote-all in favor

Motion-Nelsen Second VanAernam to approve moving the September 9, 2014 Safety/Department Head portion of the meeting to the September 16, 2014 board meeting. Vote-all in favor.

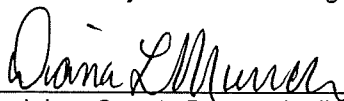
Board discussed the notice received from Audubon Newspaper regarding no more free newspapers to the Courthouse. Chairperson called Jeff Lundquist to purchase 8 newspaper subscriptions for a yearly cost of \$250.

Deputy Auditor Munch, asked if any other resolutions similar to resolution 32 need to be done for previous county employees. Nelsen answered with "we will do any resolutions as requested by family or whomever."

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 1:12 p.m.

Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

September 2, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Deb Campbell, Mitch Rydl, Fran Andersen and Laurie Gilbert.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of the Clerk's Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of August 26, 2014. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$103,046.85. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the FY14 Cash Report. Vote-all in favor. Deb Campbell questioned taxes that were abated at the last meeting and obtained Deist's signature. Motion-Nelsen Second-VanAernam to accept and place on file the Clerk's August Report of Fees. Vote-all in favor.

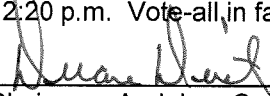
Mitch Rydl gave the Secondary Roads report. Motion-Nelsen Second-VanAernam to approve a Windstream Utility Permit in Sections 21 and 22, Greeley Township. Vote-all in favor. Rydl reported that his employees are back to regular hours Monday through Friday. Rydl reviewed the Secondary Roads DOT Annual Report. The Board placed a call to Bob Josten but he was out of the office.

Fran Andersen joined the meeting and discussed union raises for two employees. Fran advised Rydl to have documentation from Mark Mann showing no objections from the other employees.

Laurie Gilbert of Region XII discussed Tax Certificate properties she had viewed and informed the Board of possible action on the various properties.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Berg Sow, ID#58065, Lincoln 36. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Green Flash II, ID#60791, Greeley 11. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Hatteras, ID#60813, Melville 12. Vote-all in favor.

The Board called Kelli Jensen regarding a General Relief question she had regarding a claim she had submitted. There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:20 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor Clerk Deputy



Claims Listing Report  
AUDUBON COUNTY  
09/02/2014 through 09/02/2014

Vendor	Description	Amount
ACE HARDWARE	TOOLS/BATTERIES/CUSTODIAN	63.93
ANDERSEN LAW OFFICES	ATTY RENT/OFF ALLOW/INS	2,904.16
AUDUBON CO ADVOCATE JOURNAL	SUBS/COURT/BOS	250.00
AUDUBON CO MEMORIAL HOSP	@PT REIMB/PHN	864.38
AUDUBON CO SHERIFF	SERVICE FEE/COURT	658.45
AUDUBON COUNTY	DP REIMB/EMG MGT	276.25
BRAYTON CITY CLERK	SR RUT PAYMET	713.04
CAMPBELL, PAUL	TWP MTG REIMB	15.00
CENTRAL IA DISTR INC	CUST SUPP/SHERIFF	339.90
CHRISTENSEN, PAUL D	TWP MTG REIMB	15.00
CITY OF AUDUBON	GEN RELIEF UTILITIES	150.00
CITY SERVICE & PARTS	VEH RPR PARTS/SHERIFF	64.23
CONTINENTAL RESEARCH CORP	SR PARTS	99.23
CORPORATE OFFICE	FLEX WKLY FUNDING	86.99
COUNSEL OFFICE & DOCUMENT	M/A COPIER/TOP FLOR	164.92
CRAWFORD CO SHERIFF	SERVICE FEE/COURT	19.22
D & J AUTO INC	VEH RPRS/MAINT/LABOR/SHERIFF	312.57
DELTA DENTAL	COBRA INS REIMB	34.36
EMMET COUNTY SHERIFF'S OFFICE	SERVICE FEE/COURT	39.00
FARM SERVICE COOPERATIVE	CH DP SUPPLIESCREDIT	1,246.99
FASTENAL CO	SR PARTS	454.28
FELD FIRE	SAFETY SUPP/CH	78.00
FERGUSON, DWAYNE	VA MTG REIMB	50.00
FREDERIKSEN, LISA	MTG MLG REIMB/AUD	75.81
GREENE COUNTY	4TH QTR CPC REIMB	6,258.24
HANSEN, JONI L	MEETING MLG REIMB/AUD	75.81
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
HTC INC	SR EQUIPMENT	15,182.00
IA MUNICIPALITIES WKRS	SR WORK COMP	7,318.00
IA PRISON INDUSTRIES	SR SIGN MRTL	2,744.40
IA STATE ASSN OF COUNTIES	ISAC FALL REG/RECORDER	445.00
IACCVA	VA MTG REGISTRATION	150.00
IOWA DEPARTMENT OF TRANSPORTAT	SR SNOW FENCE	941.00
ISAC-GROUP HEALTH PROGRAM	COBRA INS REIMB	592.00
ISSDA FINANCIAL ADMINISTRATOR	JAIL SCHOOL REG/SHERIFF	375.00
JEO CONSULTING GROUP INC	SR ENG CONSULTING FEE	8,278.00
JIM HAWK TRUCK TRAILERS INC	SR PARTS	250.38
KESSLER FUNERAL HOMES	GEN RELIEF FUNERAL REIMB	1,000.00
LACAL EQUIPMENT INC	SR BLADES	132.26
MAIL SERVICES LCC	PRINT/POSTAGE REIMB/TREAS	211.60
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP/PHN	144.82
MIDAMERICAN ENERGY CO	SR ELECTRIC	451.08
MULLENGER, RON	TWP MTG REIMB	15.00
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
OPTIONS INK	SR SIGN	44.10
OSVALD, JOHN L	TWP MTG REIMB	15.00
PAULEY JONES FUNERAL HOMES	GEN RELIEF FUNERAL REIMB	1,000.00
PITNEY BOWES	SR POSTAGE	1,167.00

09/02/2014 through 09/02/2014

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
PITNEY BOWES PURCHASE POWER	SR POSTAGE	2,594.00
SAFARILAND LLC	OFF SUPP/SHERIFF	146.89
SOUTHWEST IA PLANNING COUNCIL	TRANS REIMB/MH	163.10
STA-BILT CONSTRUCTION CO	SR ASPHALT PATCH	660.45
STEFFEN	RS TOOL	37,997.73
THE OFFICE STOP	OFF SUPP/ASSR	201.33
THOMSON REUTERS WEST PYMT CTR	PUBLICATIONS/COURT	199.12
US CELLULAR	TELE/SHERIFF	99.12
VANGUARD APPRAISALS INC	LICENSE FEES/ASSR	3,500.00
VERIZON WIRELESS	TELE/SHERIFF	306.94
VETERANS INFORMATION SERVICE	ANNUAL UPDATE/VA	25.00
WINDSTREAM IOWA COMMUNICATIONS	TELE/VA	970.30
	<b>GRAND TOTAL</b>	<b>102,753.18</b>
CORPORATE OFFICES	WEEKLY FLEX FUNDING	293.67
		\$ 103046.85

SUPERVISOR'S MINUTE BOOK 2014

September 9, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Deb Umland, Janell Bluml, Mary Lou Johansen, Jeanne Schwab, Ron Pieracci, Cris Knobbe, Heidi Thompson, Eric Gonzalez, Melissa Thygesen, Brian Juelsgaard and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of the IMWCA ballot. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of September 2, 2014. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Handlos-Zaiger SW, ID#62467, Douglas 12. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of Treasurer's asset #2249, Dell computer. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's August Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's August Financial Reports. Vote-all in favor. Motion-Nelsen Second-VanAernam to acknowledge the Cost Advisory Services letter. Vote-all in favor. Motion-VanAernam Second-Nelsen to vote and return the IMWCA ballot. Vote-all in favor.

Treasurer Deb Campbell discussed with the Board the advanced tax fund that she has been unable to balance and that the State Auditor's had been assisting her with to correct it.

Ron Pieracci, Cris Knobbe, Heidi Thompson and Eric Gonzalez of Tyler Technology gave a presentation for Version 10 for the real estate computer program that is used by the Auditor, Assessor, Recorder and Treasurer offices.

Fran Andersen discussed Dr. Cunningham's letter stating that he would resign as Medical Examiner for the county if the county did not have three Medical Examiner Investigators on staff at all times and a call schedule requiring a MEI being on call at all times. If these requests are not met, Cunningham stated he would resign in 90 days.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-34 as follows. Vote-all in favor.

**RESOLUTION 2014-34**

Be it hereby resolved by the Audubon County Board of Supervisors, pending PCP and pre-employment drug test, Amanda Doherty be hired as a part time Dispatcher/Jailer with start date pending receipt of satisfactory results. Based on prior experience, her salary will start at the 6 month level of \$12.66 per hour. All other wage increases and benefits will follow the union contract at half time status for vacation, sick and holiday.

Dated at Audubon, this 9<sup>th</sup> day of September, 2014 with the vote thereon being as follows:

AYES: Deist, Nelsen, VanAernam                      NAYS: None

Audubon County Board of Supervisors

/s/ Duane Deist, Chairperson

ATTEST:

/s/ Joni Hansen, Deputy Auditor

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 2:02 p.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen, Deputy  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2014

September 16, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen, Gary VanAernam. Others present were Becky Marten, Lisa Frederiksen, Mitch Rydl, Gary Riesgaard, Sarah Christensen, Deb Campbell, Mary Lou Johansen, Deb Umland, Doug Weston, Todd Johnson, David Dennis, Diane Jackson, Chris Hemmingsen, Karen McGuire, Jill Christensen, Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of payment of claims. Vote-all in favor. The Safety meeting was held. The Department Head meeting was held and discussion was held regarding the telephone system being updated. It was the consensus of the group to wait until after the sheriff gets the 911 system in place. Most stated no problems with current system. The HR consultant was discussed and Board will contact another consultant for quote. Bids for the computers available for purchase should be posted on bulletin board. The Tyler X system was discussed and the Board is waiting for the proposal. Three of the offices were very happy with system. Courthouse security was discussed. Sheriff Johnson stated he has a deputy certified with the ALICE program. The courthouse security committee will set a date for meeting at which time the Sheriff's office ALICE program will be discussed.

David Dennis and Treasurer Deb Campbell joined the meeting to discuss property in Brayton. Todd Nelsen made motion to approve tax sale certificate for Lot 4, less East 12' of 307 South Street in Brayton, certificate #14-1344 motion seconded by Gary VanAernam. This will wait 90 days. Vote all in favor.

Diane Jackson discussed the state grant which must be done by October 1, 2014 involving remodeling of properties for community based mental health clients.

Motion-VanAernam Second-Nelsen to approve minutes of September 9, 2014 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve authorization change of IDPH grant to Todd Nelsen.

Mitch Rydl gave the Secondary Road update. Discussion was held on the seal coating of 200<sup>th</sup> street. The Board approves the decisions made by Engineer Rydl concerning the cost divisions. Motion-VanAernam Second-Deist to approve the Guthrie County REC utility permit for 1586 Pheasant Avenue, Section 34, Viola Township. Vote-all in favor. After considerable discussion of secondary roads union employee raises with Chris Hemmingsen joining the meeting Motion-Nelsen Second-VanAernam to approve Resolutions 2014-35 and Resolution 2014-36. Vote-all in favor.

RESOLUTION 2014-35

WHEREAS, Brian Wittrock start date is May 1, 2012 as Equipment Operator B with "Start" rate of pay of a future-effective 7/1/12 contract, and

WHEREAS, Brian Wittrock was promoted to Equipment Operator C on April, 1<sup>st</sup> 2013 also with a step up to the "1 Year" rate of \$15.71,

WHEREAS, the Engineer and Brian had agreed on future raises also being earlier than the anniversary dates set forth in the union contract; and

WHEREAS, the Engineer and Board of Supervisors through various discussions and meetings with union and coworkers regarding these step raises,

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that Brian Wittrock be given a retroactive raise as follows:

<u>EFFECTIVE DATE</u>	<u>GRADE CLASSIFICATION</u>	<u>YEAR PAY</u>	<u>NEW RATE</u>
7/1/14	Grade 3	3 Years	17.46

Passed and approved this 16th day of September 2014.  
Audubon County, Iowa Board of Supervisors

/s/Duane Deist \_\_\_\_\_

ATTEST:

By /s/Becky Marten, Auditor Clerk \_\_\_\_\_

**RESOLUTION 2014-36**

**WHEREAS**, Shawn Paulsen start date is January 1, 2013 as Equipment Operator B with "Start" rate of pay of a current contract of \$15.09, and

**WHEREAS**, Shawn Paulsen was promoted to Crew Leader on April 1, 2013 also with a step up to the "1 Year" rate of \$15.99,

**WHEREAS**, the Engineer and Shawn had agreed on future raises also being earlier than the anniversary dates set forth in the union contract; and

**WHEREAS**, the Engineer and Board of Supervisors through various discussions and meetings with union and secondary roads coworkers regarding these step raises,

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Shawn Paulsen be given a retroactive raise as follows:

<u>EFFECTIVE DATE</u>	<u>GRADE CLASSIFICATION</u>	<u>YEAR PAY</u>	<u>NEW RATE</u>
7/1/14	Grade 5	2 Years	17.20

Passed and approved this 16th day of September 2014.

Audubon County, Iowa Board of Supervisors  
/s/Duane Deist

ATTEST:

By /s/Becky Marten, Auditor Clerk

Engineer Rydl presented an extensive power point showing the work order system from the ICEA service bureau which is being used and has proved to be a valuable asset. Citizen requests and complaints and all activities are recorded in the system. The system maps the problems and can issue daily work orders to the employees. This is also used to plot FEMA projects.

Fran Andersen joined the meeting and Engineer Rydl stated that the county notified the Sheriff with road or bridge closures.

Karen McGuire, representing ACMH, addressed the Board and requested tax abatements for the two hospital clinics. The Board will consider at next meeting.

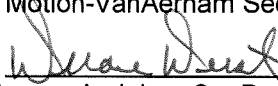
Attorney and Board discussed the additional two or three MEI's request of Dr. Cunningham. Fran will review the application and contract and present at next Board meeting. The state is waiting on additional funding which would be available to the counties for required MEI training held in St Louis, MO.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Handlos-Shaw, ID#64099, Cameron 19. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Treasurer's August county ledger. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$241,800.74. Vote-all in favor.

Motion-VanAernam Second-Nelsen to adjourn the meeting at 1:50 pm. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor Clerk

Claims Listing Report  
AUDUBON COUNTY  
09/08/2014 through 09/16/2014

Vendor	Description	Amount
360 FEEDS LLC	DRUG DOG FEED/SHERIFF	75.18
ACE HARDWARE	CUST SUPP/SHERIFF	190.49
AGRI DRAIN CORPORATION	TILING PARTS/CONS	132.05
AGRILAND FS INC	FUEL/VEH EXP/SHERIFF	3,556.70
AGRILAND FS INC 73	SR DEISEL	38,320.36
AMERICAN INSTITUTIONAL SUPPLY	TOWELS/SHERIFF	69.98
AMVC VETERINARY SERVICES	BISON POST/CONS	135.15
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATION	1,184.80
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICE	351.32
AUDUBON CO SHERIFF	SR POSTAGE	100.07
AUDUBON CO TREASURER	CORRECT 2012 TREAS ERROR	1,028.26
AUDUBON DIESEL LLC	SR PARTS	2,736.12
AUDUBON FOODS	PROGRAM SUPP/NATURALIST	1,563.44
AUDUBON HIGH SCHOOL	ANNUAL AD/SHERIFF	35.00
AUDUBON MEDIA CORPORATION	PAPER/OFF SUPP/CONS	107.00
AUDUBON-EXIRA READY MIX INC	SIDEWALK CONCRETE/CONS	1,030.50
BAIER, DREW	ANIMAL CTR REIMB/MLG	389.70
BARCO	SR SIGN MTRL	796.08
BERNIE'S SERVICE CENTER	SR TIRE LABOR	106.14
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	484.80
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	153.43
BRAND, DAVID	MLG/LABOR ON DAMS REIMB	190.80
BUSINESS CARD	MTG LODGING/SHERIFF	371.84
CASEY'S GENERAL STORES INC	FUEL/EMG MGT	104.90
CASS CO HEALTH SYSTEM	WOC MLG REIMB/PHN	224.40
CITY SERVICE & PARTS	SR PARTS/FILTERS	435.43
CORPORATE OFFICE	WEEKLY FLEX FUNDING	116.72
COUNSEL OFFICE & DOCUMENT	M/A COPIER/MAIN	218.32
CRA PAYMENT CENTER	RS PARTS	443.99
ECOLAB PEST ELIMINATION DIV	PEST CTR/JAIL/SHERIFF	72.45
ED ROEHR SAFETY PRODUCTS	RAINCOATS/SHERIFF	139.75
EXIRA CITY CLERK	SR WATER	38.25
EXIRA FARM SERVICE	MOWER TIRES/CONS	103.22
FARM SERVICE COOPERATIVE	SR DATE SERVICE	2,272.69
GARDNER, THOMAS H	SR SAFETY W EAR	100.00
GENESIS DEVELOPMENT	AUG MH THERAPY	565.61
HAAG, BRUCE	REIMB CELL/INTERNET/SUPP/CONS	98.47
HANSEN REPAIR	BATTTERY/SHERIFF	110.00
HANSEN'S M&M SERVICES	ARCVIEW E911 UPDATE	356.00
HAWKINS, INC	CHLORINE SUPP/CONS	78.10
HEART OF IA COMMUNITY SERVICES	REGIONAL DISTRIBUTION/MH	12,238.00
HINNERS, JEAN	HCA/HMK MLG REIMB/PHN	69.35
HOPKINS MEDICAL PRODUCTS	MED SUPP/PHN	75.15
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	JAIL SCHOOL REIMB/SHERIFF	640.00
IA STATE ASSN OF COUNTIES	FALL MTG REG/ASSR	170.00
IAHC, C/O PENNI UPAH	MTG REG/PHN	220.00
IOWA DIV OF LABOR SERVICES	BOILER INSP FEE	80.00
IRON SHOP	PARTS/DEBRIS REMOVAL/CONS	288.70

09/08/2014 through 09/16/2014

Vendor	Description	Amount
JACOBSEN INC OF ADAIR	PLBG SUPP/CONS	5.87
JENNIE EDMUNDSON HOSPITAL	COMMITMENT PYSCHE ADM/MH	1,498.22
KOCH BROTHERS	SR M/A ENG EQUIP	699.84
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	74.10
MADSEN GROTELUSCHEN AND TINKER	COMMITMENT PAPERS/MH	270.00
MARNE-ELK HORN TELEPHONE CO	TELE/E911	155.40
MCATEE TIRE & SERVICE	SR LABOR	45.00
MEDIACOM	JAIL CABLE/SHERIFF	86.41
MEDICAP PHARMACY	MED SUPP/PHN	102.36
MENARDS	ELEC SUPP/DOOR/CONS	186.15
MIDAMERICAN ENERGY CO	SR ELECTRIC/GAS	2,100.10
MIDWEST WHEEL COMPANIES	SR PARTS	22.48
MIKE'S WELDING INC	SR OUTSIDE LABOR	10.00
NEBRASKA-IA INDUSTRIAL	SR HARDWARE	59.75
NORSOLV	SR PARTS CLEANER	221.90
O'HALLORAN INTERNATIONAL	SR PARTS	276.77
PHIPPEN, SHELBY	MEAL REIMB/SHERIFF	54.00
RASMUSSEN LUMBER CO	SR PARTS	323.60
RAY, DONNA	MLG/POSTAGE/MH ADV	31.22
REGION XII COUNCIL OF GOVTS	FY15 COG HOUSING GRANT MATCH	3,000.00
RIESGAARD, GARY N	VA MTG MLG/MTG REG REIMB	86.50
ROELOFS, CHRISTINA	CELL/OFF SUPP REIMB/NATURALIST	38.69
ROKKE, JASON	MEAL REIMB/SHERIFF	50.53
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL CONTRACT	142,785.44
SCHWAB, JEANNE M	ADM/PHN/BT MLG REIMB	66.03
SMILEMAKERS	MED SUPP/PHN	109.56
SMITH, DAN	ELK FEED/CONS	400.00
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR/BRIDGE	2,176.44
SPRING VALLEY WIRELESS	SR TOWER RENTAL	506.00
STAR ENERGY LLC	FUEL/VEH EXP/SHERIFF	101.03
STATE HYGENIC LAB - ACCT REC	WATER TESTS/CONS	25.00
STONE PRINTING OFFICE PRODUCTS	STAMP/SHERIFF	160.17
THE AUTO CLINIC	VEH EXP/LABOR/SHERIFF	92.00
THE OFFICE STOP	SR OFFICE SUPPLIES	36.30
THOMPSON, BECKY A	HCA/HMK/ADM/PHN MLG REIMB	183.83
TOFT, HEATHER	ADM/PHN MLG REIMB	59.38
TREASURER STATE OF IOWA, ATTN: APRIL B BR	FY15 INDIGENT DEFENSE FUND REIMB	3,003.00
TRIBUNE NEWSPAPERS, INC	NEWSLETTER/CONSERVATION	180.00
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICE	185.00
UPS	SHIPPING/SHERIFF	37.14
VERIZON WIRELESS	TELE/EMG MGT	43.69
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	89.78
WALKER, NORA	SAFETY SHOES REIMB	50.00
WELLMARK BLUE CROSS BLUE SHIEL	FY15 COBRA ADM FEE	250.00
WEST CENTRAL COOPERATIVE	CHEMICALS/CONS	14.81
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WILLIAMS WELDING INC	SR BRDG MTRL	10.22
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	1,404.41

Claims Listing Report  
AUDUBON COUNTY  
09/08/2014 through 09/16/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ZIEGLER INC	SR PARTS/LABOR	8,044.11
	GRAND TOTAL	<u>241,800.74</u>



SUPERVISOR'S MINUTE BOOK 2014

September 23, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Joni Hansen, Becky Marten, Mitch Rydl, Bob Josten via telephone, Jeanne Schwab and Diane Jackson.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of September 16, 2014. Vote-all in favor. Motion-Nelsen Second-VanAernam to set the General Election canvass date for November 12, 2014 at 1:00 p.m. Vote-all in favor.

The Board discussed Medical Examiner and Medical Examiner Investigators serving the county.

The Board discussed the resolution regarding the TIF consolidation and held a conference call with Bob Josten.

The Board discussed the Flood Insurance Rate Map and the upcoming meeting on October 7 from 5:30-6:30 with the DNR to review these maps.

Jeanne Schwab discussed the need for an updated personnel handbook.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a utility permit for Central Iowa Power, Sections 19, 34-36, Audubon Township. Vote-all in favor. Rydl stated his men are working on FEMA projects, culverts, dirt roads, rock hauling and concrete patches.

Diane Jackson, CPC, notified the Board and Mitch Rydl of a mandatory webinar for HIPPA to be held on October 23 from 1:00-3:30 p.m.

Diana Munch discussed OSHA forms she prepares for the county.

Motion-Nelsen Second-VanAernam to approve the 2015 Flex Renewal. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the abatement of real estate taxes for Audubon County Memorial Hospital for parcels #051104016079 and 050528220801. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the abatement of real estate taxes for ACED for parcels #050521320219; 050521310217; 050521310214 and 050521310215. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for H & D Investments LLC-HDL, ID#64179, Cameron 2. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Larry Jo & Kyle Hinnars Site, ID#65590, Lincoln 1. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2014-34 Amendment as follows. Vote-all in favor.

**RESOLUTION 2014-34 AMENDMENT**

Be it hereby resolved by the Audubon County Board of Supervisors, Amanda Doherty be hired as a part time Dispatcher/Jailer with start date of September 18, 2014. Based on prior experience, her salary will start at the 6 month level of \$12.35 per hour. All other wage increases and benefits will follow the union contract at half time status for vacation, sick and holiday.

Dated at Audubon, this 23<sup>rd</sup> day of September, 2014 with the vote thereon being as follows:

AYES: Deist, Nelsen, VanAernam                      NAYS: None

Audubon County Board of Supervisors

ATTEST:

/s/ Duane Deist, Chairperson

/s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to stop payment on check #00511340 in the amount of \$71.69. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-37 as follows. Vote-all in favor.

**RESOLUTION 2014-37**

**SETTING DATE FOR PUBLIC HEARING ON CONSOLIDATION OF THE AUDUBON COUNTY URBAN RENEWAL AREAS AND ON URBAN RENEWAL PLAN AMENDMENT TO ADD PROPERTY**

WHEREAS, the Board of Supervisors of Audubon County (the "County") created the Audubon County Urban Renewal Area in 2000, the Hamlin WCC Urban Renewal Area in March, 2012, and the PCE Urban Renewal Area in November, 2012 (collectively the "Urban Renewal Areas"); and

WHEREAS, it has been proposed to consolidate the Urban Renewal Areas into one urban renewal area and to change the name of the resulting consolidated urban renewal area to the Audubon County Consolidated Urban Renewal Area; and

WHEREAS, it has also been proposed to add to the new Audubon County Consolidated Urban Renewal Area certain County road right-of-way and real property on which wind turbines are located southeast of the City of Exira, and certain real property located northwest of the City of Audubon, with the legal descriptions set out in Exhibit A to this Resolution; and

WHEREAS, an amendment to the urban renewal plans for the Urban Renewal Areas which carries out these proposals has been prepared and it is now necessary that a date be set for a public hearing on that plan amendment and on the proposed consolidation and addition of property;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. This Board will meet at the County Courthouse, Audubon, Iowa, on the 21<sup>st</sup> day of October, 2014, at 10:00 o'clock a.m., at which time and place the Board will hold a public hearing on the consolidation of the County's Urban Renewal Areas described in the preamble hereof and on the proposed urban renewal plan amendment.

Section 2. The County Auditor shall publish notice of the hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in Audubon County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for hearing.

Section 3. The proposed urban renewal plan amendment is hereby submitted to the County's Planning and Zoning Commission for review and recommendations, as required by Section 403.5, Code of Iowa.

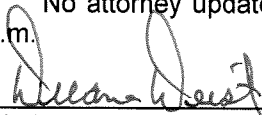
Section 4. Pursuant to Section 403.5 of the Code of Iowa, a consultation session shall be held with any city or school district in which any of the additional property is located.

Passed and approved September 23, 2014.

/s/ Duane Deist, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

No attorney update. There being no further business, the Chairman adjourned the meeting at 11:41 a.m.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

September 30, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Becky Marten, Mitch Rydl, Jill Christensen, Todd Johnson, Fran Andersen, Mary Lou Johansen and Deb Campbell.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of September 23, 2014. Vote-all in favor. The Board discussed the National Career Readiness Assessment Testing and will discuss more at the next Department Head meeting.

Motion-Nelsen Second-Deist to approve Resolution 2014-34 Amendment changes as follows. Vote-all in favor.

**RESOLUTION 2014-34 Amendment**

Be it hereby resolved by the Audubon County Board of Supervisors, Amanda Doherty be hired as a part time Dispatcher/Jailer with start date of September 18, 2014. Based on prior experience, her salary will start at the 6 month level of \$12.35 per hour. All other wage increases and benefits will follow the union contract at half time status under 25 hours per week.

Dated at Audubon this 23rd day of September, 2014 with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam

Nays: None

/s/ Duane Deist, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

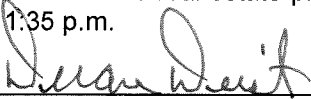
Motion-Nelsen Second-Deist to approve the payment of the monthly flex fee. Vote-all in favor. Motion-Nelsen Second-Deist to approve the deletion of Auditor printer, asset #0991. Vote-all in favor. Motion-Deist Second-Nelsen to accept the proposal from VonBokern Associates for HR services. Vote-all in favor. The Board discussed the fixed asset list needed for the State Auditor.

Mitch Rydl gave the Secondary Road update and stated his men had been working on patching, hauling FEMA rock, field entrances, culverts and Level B roads. The Board discussed the Urban Renewal Agreements with the cities of Audubon and Exira. Motion-Nelsen Second-Deist to approve the Urban Renewal Agreements with the cities of Audubon and Exira. Vote-all in favor.

Todd Johnson discussed a courthouse security meeting that needs to held in October. Johnson will set up a meeting.

Fran Andersen discussed the Medical Examiner and Medical Examiner Investigator positions and the ad that needs to go in the paper for additional MEI's. Motion-Nelsen Second-Deist to approve an ad Fran had prepared to advertise for the MEI position.

Mary Lou Johansen and Deb Campbell met with the Board to review the proposal from Tyler regarding the Version 10 real estate program. There being no further business, the Chairman adjourned the meeting at 1:35 p.m.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

September 30, 2014

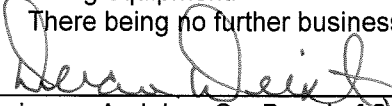
The special meeting of the Board of Supervisors was called to order at 2:00 p.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Mitch Rydl, Rick Hunsaker and Ainsley Brungardt.

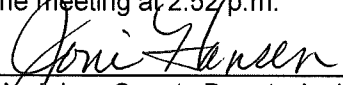
Motion-Nelsen Second-Deist to approve the agenda with the addition of approving ad for sale of DP equipment. Vote-all in favor.

Rick Hunsaker and Ainsley Brungardt of Region XII discussed the Puck project with the Board. Motion-Nelsen Second-Deist to approve the EDA Contract for the Puck Project. Vote-all in favor.

The Board instructed the Auditor's office to prepare an ad for the newspaper for the sale of data processing equipment.

There being no further business, the Chairman adjourned the meeting at 2:52 p.m.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

October 7, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were, Joni Hansen, Mitch Rydl and Jill Christensen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of a MMP for Green Flash II, Bear Grove. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of two September 30, 2014 meetings. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$71,262.26. Vote-all in favor.

Mitch Rydl gave the Secondary Roads report. They have been working on field entrances, concrete patching, and completion of FEMA work. Rydl discussed the Flood Rate Maps for Audubon County.

Motion-Nelsen Second-VanAernam to accept and place on file the Clerk's September Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's September Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's September financial reports. Vote-all in favor.

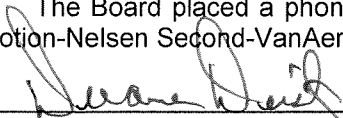
Motion-VanAernam Second-Nelsen to approve the deletion of asset #2085, HPLaserJet 1320 printer. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of assets #2130, 2131 and 2132, Dell OptiPlex computers. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of asset #2183, HPL1706 monitor. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of asset #849, Gateway flat screen monitor. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve an ad for the newspaper to sell excess data processing equipment. Vote-all in favor.

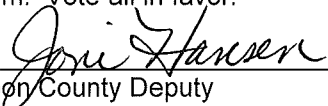
Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Green Flash II, Bear Grove, ID#61176, Union 24, Guthrie County. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve setting a public hearing time and date of October 21, 2014 at 9:30 a.m. for a public hearing on the Airport Ordinance and to approve the Public Notice for publication. Vote-all in favor.

Motion-Nelsen Second-VanAernam to appoint Dr. James Cunningham as Medical Examiner with his term ending December 31, 2015. Vote-all in favor.

The Board placed a phone call to Ron P. with Tyler Technologies. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 12:03 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy

Claims Listing Report  
AUDUBON COUNTY  
10/06/2014 through 10/07/2014

Vendor	Description	Amount
ACE HARDWARE	SR SUPPLIES, PARTS, TOOLS	105.11
ANDERSEN LAW OFFICES	ATTY RENT/OFF ALLOW/INS	2,904.16
AUDUBON CO ADVOCATE JOURNAL	HELP AD/EMG MGT	403.80
AUDUBON CO MEMORIAL HOSP	@INMATE LAB/SHERIFF	4,444.85
AUDUBON CO SHERIFF	SERVICE FEE/COURT	295.23
AUDUBON COUNTRY STORE INC	FUEL/VEH EXP/ASSR	143.21
AUDUBON COUNTY	REIMB DP LABOR/E911	45.00
AUDUBON MEDIA CORPORATION	JAIL FORMS/SHERIFF	46.00
AUDUBON-EXIRA READY MIX INC	SR PATCHING, PIPE CULVERT	1,818.00
BAIER, DREW	ANIMAL CTRL/MLG REIMB	203.82
BAUER BUILT TIRE CENTER INC	SR TIRES	849.08
BERNIE'S SERVICE CENTER	SR OUTSIDE LABOR	32.00
BLUETARP FINANCIAL INC	SR MINOR EQUIP	239.98
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	74.80
BRAYTON CITY CLERK	SR RUT REIMBS	396.42
CASS INC	AUG WK ACT/MH	236.26
CELLEBRITE USA, INC	CELL EXTRACTOR/SHER	5,683.99
CENTRAL IA DISTR INC	CUSTODIAL SUPPLIES	289.00
CENTRAL IOWA WATER INC	CUSTODIAL SUPPLIES	310.00
CENTURYLINK	TELE/E911	14.00
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	SPIKE SYSTEM/SHERIFF	58.47
CITY SERVICE & PARTS	VEH RPRS/LABOR/EMG MGT	1,394.04
CITY SERVICE/EXHAUST PROS	SR PARTS	10.00
CONCERNED INC	AUG WK ACT/MH	405.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	123.87
COUNSEL OFFICE & DOCUMENT	SR M/A COPIER	162.38
CRA PAYMENT CENTER	SR PARTS, SUPPLIES, PAINT, FILTERS	545.11
DANNER LAWNSCAPES INC	CH LAWN CARE	78.00
DELTA DENTAL	COBRA DENTAL REIMB	34.36
DREHER SANITATION	AUGUST TRASH PICKUP	49.50
ELECTRICAL ENGINEERING & EQUIP	M/A GENERATOR INSP	400.00
EMBASSY SUITES DES MOINES	ASSR MTG LODGING	386.40
ESRI INC	RS DATA SERVICE	349.73
FARM SERVICE COOPERATIVE	DP COMPUTER LABOR	3,400.00
FASTENAL CO	SR BOLTS	196.15
FILTER CARE	SR FILTER CLEANING	42.40
FIRSTLINE OUTDOOR POWER	RS PART & LABOR	65.05
FREDERIKSEN, LISA	ELEC SUPPLIES/AUD	39.14
GRABILL, KENT	WC CONFERENCE	448.40
GUTHRIE COUNTY REC	ELECTRIC CONSERVATION	1,983.95
HANSEN INTERSTATE REPAIR	TOWING DEPUTY VEH	175.00
HANSEN REPAIR	SR TIRE LABOR	88.00
HOLIDAY INN AIRPORT	MTG LODGING/SHERIFF	608.16
HUMBOLDT CO SHERIFF'S OFFICE	SERVICE FEE/COURT	69.12
IA EMPLOYMENT CONFERENCE	SR ENG TRAINING	185.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	JAIL SCHOOL/SHERIFF	270.00
IA MUNICIPALITIES WKRS	RS WORK COMP	14,708.46
IAHC, C/O PENNI UPAH	REG FEE/PHN	220.00

Claims Listing Report  
 AUDUBON COUNTY  
 10/06/2014 through 10/07/2014

Vendor	Description	Amount
ICAP	SR EQUIP INS	992.84
INMAN, KATHY	JAIL SCHOOL MEAL REIMB	37.72
IOWA COMMUNITY SERVICES ASSN, LISA ROCK	MENTAL HEALTH DUES	50.00
IRON SHOP	SR LABOR/TIRES/WELDING/PARTS	2,524.33
ISAC-GROUP HEALTH PROGRAM	COBRA HEALTH REIMB	592.00
J&J CUSTOM GRAPHIC DESIGN	BIOTERRORISM SUPPLIES/PHN	348.00
JEO CONSULTING GROUP INC	SR ENG SERVICES	1,260.00
JUELSGAARD, BRIAN	JAIL SCHOOL MEAL REIMB	32.72
LOG CABIN QUILTING	SR SIGN MTRL	262.82
MAIL SERVICES LCC	PRINT/POST/TREAS	211.07
MEDIACOM	CABLE SERVICE/SHERIFF	86.41
MIDAMERICAN ENERGY CO	SR ELETRIC	949.36
MIDWEST SPRAY TEAM & SALES INC	RS CONTRACT CHEM	2,060.00
NEW OPPORTUNITIES INC	TREATMENT REIMB	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	1,847.56
OPTIONS INK	RS PARTS	35.85
PAT KAISER'S CHRISTIANSEN MTRS	VEH LABOR/RPRS/SHERIFF	92.49
PATC	PUBLICATIONS/ATTY	25.00
PITNEY BOWES PURCHASE POWER	WC POSTAGE	811.00
POSTMASTER	POSTAGE/GEN ELECTION	190.00
RASMUSSEN LUMBER CO	SR BRDG MTRL/PARTS	21.48
RAY ALLEN MANUFACTURING CO INC	DD SUPP/SHERIFF	26.99
SHELBY CO AUDITOR	RENT/UTIL REIMB/COURT	567.00
SORENSEN, VIRGIL	SPRAYING/CHEM REIMB	179.06
SOUTHSIDE WELDING & MACH LLC	SR LABOR/WELDING/PARTS	1,114.99
SOUTHWEST IA PLANNING COUNCIL	AUG TRANS/MH	209.70
SPRING VALLEY WIRELESS	SR TOWER RENTAL	50.00
STANARD & ASSOCIATES INC	DISPATCHER TESTING/SHERIFF	385.00
STONE PRINTING OFFICE PRODUCTS	CHAIR MAT/SHERIFF	272.03
THE OFFICE STOP	DP OFF SUPP/RECORDER	347.88
THOMSON REUTERS WEST PYMT CTR	PUBLICATIONS/COURT	238.94
THYGESEN, MELISSA	JAIL SCHOOL MEAL REIMB	34.89
TREAT AMERICA	SCHOOL MEAL REIMB/SHERIFF	37.90
TRITECH SOFTWARE SYSTEMS	E911 SUPPORT/HDWE	2,846.09
UMLAND, DEBRA	MTG MLG REIMB/ASSR	83.60
US CELLULAR	TELE/SHERIFF	538.92
VANGUARD APPRAISALS INC	VCS BACKUP/ASSR	500.00
VERIZON	TECH SERV/TELE/SHERIFF	100.00
VERIZON WIRELESS	TELE/EMG MGT	440.68
VETTER EQUIPMENT - NAPA 1	WEED EATER PARTS	114.27
VIS, TONY	GEN RELIEF RENT REIMB	100.00
WARNER PLASTICS AND LINERS	SR PARTS	1,236.00
WESTON, DOUGLAS	MLG REIMB/MOWER RPRS	27.54
WINDSTREAM IOWA COMMUNICATIONS	TELE/EMG MGT	2,292.61
YOUNG, SHAWN	JAIL SCHOOL MEAL REIMB/SHER	88.55
<b>GRAND TOTAL</b>		<b>70,618.69</b>

**Claims Listing Report**  
**AUDUBON COUNTY**  
09/22/2014 through 09/22/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
CORPORATE OFFICE	WEEKLY FLEX FUNDING	112.20
IOWA HOMELAND SECURITY & EMERGENCY	MTG REG/EMG MGT	125.00
IOWA LAW ENFORCEMENT INTELLIGENCE, ATTN: DE	IA LEIN TRAINING/SHERIFF	175.00
POSTMASTER	POSTAGE/GEN ELECTION	160.00
	<b>GRAND TOTAL</b>	<b>572.20</b>

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**Claims Listing Report**  
**AUDUBON COUNTY**  
09/29/2014 through 09/29/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
CORPORATE OFFICE	WEEKLY FLEX FUNDING	71.37
	<b>GRAND TOTAL</b>	<b>71.37</b>

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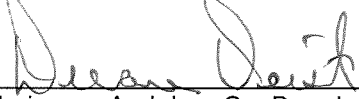
SUPERVISOR'S MINUTE BOOK 2014

October 7, 2014

The special meeting of the Board of Supervisors was called to order at 3:30 p.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Brenda Bengard and Brian Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. The Board reviewed the Urban Renewal Consolidation Plan.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 3:41 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2014

October 14, 2014

The regular meeting of the Board of Supervisors was called to order at 8:15 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl, Gary Riesgaard, Chris Hemmingsen, Melissa Thygesen, Mary Lou Johansen, Kent Grabill, Jeanne Schwab, Bruce Haag, Kim Johnson, Deb Umland, Deb Campbell, Doug Weston, Diane Jackson, Sheri Vaughn, Randy Dreher, Ron Pieracci, Teresa Murray and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. The Safety meeting was held. The Department Head meeting was held and a HIPPA webinar and HR services were discussed. A Wellness meeting was held.

Sheri Vaughn of Workforce Development discussed the National Career Readiness Assessment Testing.

Motion-VanAernam Second-Nelsen to approve the minutes of two October 7, 2014 meetings. Vote-all in favor.

Mitch Rydl gave the Secondary Roads report. Rydl discussed the upcoming zoning meeting, drug screenings, and that his crews were working on patching, field entrances and hauling rock.

Motion-Nelsen Second-VanAernam to accept and place on file the Sheriff's July-Sept 2014 Quarterly Report. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the wage for election workers at \$8.00 and election chair at \$8.50. Vote-all in favor.

Mary Lou Johansen let the Board know that her Deputy Recorder would be retiring and that she will be advertising for that position.

Motion-Nelsen Second-VanAernam to accept and place on file the Audubon Public Library 2014 Survey. Vote-all in favor. Deb Umland and Lisa Frederiksen inquired regarding the public entities notice for the Urban Renewal Consolidation meeting. Motion-VanAernam Second-Nelsen to approve turning over to the attorney for collection an unpaid Sanitarian bill. Vote-all in favor.

Melissa Thygesen brought up the Equitable Sharing Agreement for the Sheriff's office. Motion-Nelsen Second-VanAernam to approve the Equitable Sharing Agreement for the Sheriff. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve and sign the allowed and disallowed Military and Homestead notices as recommended by the Assessor and to send notices to individuals. Vote-all in favor.

Ron Pieracci of Tyler Technologies reviewed the proposal for Version X software with Mary Lou Johansen, Deb Campbell, Deb Umland and Lisa Frederiksen.

Randy Dreher discussed the fence viewing procedures. Fran Andersen said that costs of the fence viewers were to be paid to the Township Clerk and that the Trustees decide how the fees are split.

Teresa Murray inquired as to why in two meetings in August, actions were taken during a board meeting that were not on the posted agenda. On August 14 a resolution was passed as requested by the county attorney that was not on the agenda and on August 26 a seal coat agreement was approved and that was not on the agenda to be approved but on the agenda to be discussed. Nelsen discussed that items were not controversial so not necessary to have notice? County Attorney stated that items were justified as to not needing to be on the public agenda.

MEI's--when questioned by BOS, County Attorney stated that Thygesen, who was approved for training in 2011, would not have to reapply although the 2-year period for getting trained had expired. She stated that the Board was required to reappoint Thygesen and that Dr. Cunningham had already appointed him as well. No action taken on MEI forms being sent to out-of-county MEI's who offered to assist Audubon County when needed. Auditor's office reported: John Kraemer at state office had stated that Board could appoint any MEI's or substitutes when/as necessary --contracts not required. Kraemer had also informed County that they can appoint Cass County Medical Examiners to assist in need -- up to Cunningham if he would like to officially further deputize them if both parties consent. Cass County Medical examiner would like reciprocity with Audubon County Medical Examiner to assist Cass County if ever needed--need responses from Cunningham.

The Board advised county attorney that her office will be in charge of the Wellness Program. Fran Andersen stated she had talked to Dr. Shue and that Dr. Shue wants to talk with Dr. Cunningham and that she might consider working as Deputy Medical Examiner on basic calls.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-38 as follows. Vote-all in favor.

**RESOLUTION 2014-38**

WHEREAS, the Audubon County Board of Supervisors, hereinafter "COUNTY", appointed James M. Cunningham, D.O., as Audubon County Medical Examiner, hereinafter "ACME" and there are no physicians willing to serve as Assistant Medical Examiners as they have in past years; and

WHEREAS, the Board of Supervisors confirms the appointment of James M. Cunningham, D.O. as Audubon County Medical Examiner and ratifies his actions as same to date, and Dr. Cunningham, as ACME, reappoints Will Sauers and Tyler Thygesen as Audubon County Medical Examiner Investigators,

and requests that the Board promptly renew the Medical Examiner Investigator contract with Will Sauers who was initially appointed in 2009 and reaffirm the appointment of Tyler Thygesen by Dr. Terry Sprague as County Medical Examiner, with a similar Medical Examiner Investigator contract extended to Thygesen. Payments under said contracts are made on a per time basis. The ACME further requests he be permitted to name two additional Medical Examiner Investigators to continue provision of 24/7 coverage for the COUNTY and that COUNTY extend contracts to the individuals chosen by the ACME.

WHEREAS, COUNTY appreciates the work of Dr. Cunningham and Will Sauers in the ACME office and continues to see 24/7 County Medical Examiner coverage as important in protecting the health, safety, and welfare of Audubon County citizens. COUNTY finds that the dwindling number of physicians available in County to serve the ACME office cannot provide full-time coverage, absent the appointment of a total of four Medical Examiner Investigators on a contract basis, with payment on a per death in the public interest call basis. COUNTY finds that the local Medical Examiner Office provides a valuable and timely service to COUNTY and avoids incurrence of greater expense to COUNTY for direct State Medical Examiner services within the County. Accordingly, the Board approves the ACME re-appointment of Will Sauers and Tyler Thygesen as Medical Examiner Investigators on a contract basis with payment on a per death in the public interest call basis, and authorizes the Chairman to sign said Contracts, subject to State Medical Examiner approval.

WHEREAS, COUNTY acknowledges that the Iowa State Medical Examiner, hereinafter ISME, will supply initial training for Audubon County Medical Examiner Investigators but that individuals awarded a contract are required to receive training as a Medical Examiner Investigator at the St. Louis University School of Medicine's Medicolegal Death Investigation Training, or other approved ISME training within two years of the initial contract. In the event that Paul Coverdell Forensic Improvement Act Grants are again available through the ISME office, COUNTY will take all steps necessary to timely complete applications for said funds in facilitating qualified MEI's to serve Audubon County; and

BE IT IS HEREBY RESOLVED by the Audubon County Board of Supervisors that Will Sauers reappointment as Medical Examiner Investigator is confirmed, and that Tyler Thygesen's appointment as Medical Examiner Investigator is renewed. Each is awarded an Audubon County Medical Examiner Investigator, subject to approval by the Iowa State Medical Examiner, hereinafter, "ISME", and with training as directed by ISME. COUNTY shall take all steps necessary to apply for grants available for training, as suggested by the ISME. In the event that a Paul Coverdell Forensic Science Improvement Act grant be awarded an Audubon County MEI, all costs associated with training for this position required by the ISME and the ACME shall be advanced by Audubon County to be reimbursed by the grant. A ME-I shall not perform in the capacity of medical examiner investigator until such time as the ISME required training has been successfully completed. In the event the investigator serves less than three years, he/she shall be responsible for repayment of Audubon County for the grant funds expended on a pro-rata basis as determined by the contract.

BE IT RESOLVED by COUNTY that the ACME may appoint two additional Medical Examiner Investigators, for a total of four Investigators, to assist in ACME operations, on terms and payment conditions as set forth herein, same to be approved by COUNTY.

IT IS FURTHER RESOLVED that individuals performing the duties of Medical Examiner Investigator shall be paid at the rate determined by the ACME and COUNTY per incident investigated, plus mileage at the rate set by the Board of Supervisors, if applicable. MEI's shall abide by all rules and regulations set forth in Iowa Code Chapter 124, Iowa Administrative Code Chapter 641 and all other applicable provisions. They shall perform duties consistently within the directives of their training and the ISME and ACME, or Designee. The Investigator Contract and work as a MEI may be terminated by the ACME, or his Designee, without cause.

The Chairman is authorized to sign a contract carrying out the terms of this resolution. Additional protocols and policies regarding the performance of the duties of ME-I shall be established by the ACME, upon approval of the Board of Supervisors.

Resolution declared adopted this 14<sup>th</sup> day of October, 2014.

Audubon County Board of Supervisors

By: /s/ Duane Deist

Duane Deist, Chairman

ATTEST:

/s/ Joni Hansen

Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve contracts for services with Will Sauers and Tyler Thygesen. Vote-all in favor. Motion-VanAernam Second-Nelsen to table the approval of Dr. Berry as Deputy Medical Examiner until Dr. Cunningham can attend a board meeting. The Board of Supervisors

**Page 71**

Board of Supervisors meeting  
October 14, 2014 (continued)

requested that they would like to meet with Dr. Cunningham and Andersen stated she would pass that on to Dr. Cunningham.

Doug Weston discussed dogs being brought into the courthouse even though it is posted that no dogs are allowed in the building and what procedure should be followed regarding this.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 2:14 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy

## SUPERVISOR'S MINUTE BOOK 2014

October 21, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Bruce Haag, Mitch Rydl, Chris Hemmingsen, Jeanne Schwab, Melissa Thygesen, Deb Campbell, Kim Johnson, Jill Christensen, Lou Herbers, Todd Johnson, Brett Gibbs and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda with changing the date of the minutes. Vote-all in favor. A Wellness meeting was held. Jeanne Schwab updated the Board regarding the Courthouse Security Assessment and the grant to pay for the training had been approved. Kim Johnson set the date of training for November 20, 2014 at 1:30 p.m. The Courthouse will need to be closed to the public for this training. Motion-Nelsen Second-VanAernam to approve the minutes October 14, 2014 meeting. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$213,108.83. Vote-all in favor.

Lou Herbers discussed grant money the Airport Authority has available to use by 2016. The Chairman opened the public hearing on the Airport Authority Levy Rate Ordinance. No written objections were received. Lou Herbers was in favor of amending the ordinance. Motion-VanAernam Second-Nelsen to close the public hearing. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the first reading. Vote-all in favor. Motion-VanAernam Second-Nelsen to waive the waiting periods and approve the second and third readings. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve adopting the Amendment to the Airport Authority Levy Rate Ordinance #2014-1. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-39 as follows. Vote-all in favor.

## RESOLUTION 2014-39

Be it hereby resolved by the Audubon County Board of Supervisors, that Deb Steffes' status will be changed from three-quarter time dispatcher/jailer to full time dispatcher/jailer. Her wages and benefits will follow the union contract at full time status effective November 1, 2014. Dated at Audubon this 21<sup>st</sup> day of October, 2014 with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam  
Audubon County Board of Supervisors  
/s/ Duane Deist, Chairman

Nays: None

ATTEST:

/s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2014-40 as follows. Vote-all in favor.

## RESOLUTION 2014-40

Be it hereby resolved by the Audubon County Board of Supervisors, that Shelby Phippen's status will be changed from half time dispatcher/jailer to guaranteed 32 hours per week dispatcher/jailer. Her wages and benefits will follow the union contract at 32 hours per week effective November 1, 2014. Dated at Audubon this 21<sup>st</sup> day of October, 2014 with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam  
Audubon County Board of Supervisors  
/s/ Duane Deist, Chairman

Nays: None

ATTEST:

/s/ Joni Hansen, Deputy Auditor

Todd Johnson and Melissa Thygesen discussed the purchase of two new Chevrolet Tahoe's for the Sheriff's department. Johnson brought up and reviewed quotes from three dealerships for two vehicles. They intend to trade a 2008 Dodge Durango and also they will sell the Crown Victoria to Guthrie County.

Mitch Rydl gave the Secondary Roads report and discussed an obstruction in the right-of-way where a field entrance had been put in and the TIF consolidation was also discussed. Rydl said his men had been putting in culverts, patching concrete and working on field entrances.

The Chairman opened the public hearing on the Urban Renewal Plan Consolidation at 10:00 a.m. The Board placed a call to Bob Josten regarding the agreement with the city. The Board investigated and found that notice of the intention of the Board to conduct a public hearing on the urban renewal plan for the Audubon County Consolidated Urban Renewal Area had been published according to law and as directed by the Board and that this is the time and place at which the Board shall receive oral or written comments from any resident or property owner of the County. All written statements and evidence heretofore filed were reported to the Board, and all oral statements, and all other exhibits presented were considered. Brett Gibbs, Superintendent of Audubon Community Schools, presented his oral approval of the consolidation. There was a written letter of approval, signed by the Chairman, received from the Planning and Zoning Commission. There being no further comments or evidence offered, Motion-VanAernam Second-Nelsen to close the public hearing. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolution 2014-41 as follows. Vote-all in favor.

RESOLUTION NO. 2014-41

A Resolution to approve Urban Renewal Plan for the Audubon County  
Consolidated Urban Renewal Area

WHEREAS, the Board of Supervisors of Audubon County (the "County") created the Audubon County Urban Renewal Area in 2000, the Hamlin WCC Urban Renewal Area in March, 2012, and the PCE Urban Renewal Area in November, 2012 (collectively the "Existing Urban Renewal Areas"); and

WHEREAS, it has been proposed to consolidate the Existing Urban Renewal Areas into one urban renewal area and to change the name of the resulting consolidated urban renewal area to the Audubon County Consolidated Urban Renewal Area; and

WHEREAS, it has also been proposed to add to the new Audubon County Consolidated Urban Renewal Area certain County road right-of-way and real property on which wind turbines are located southeast of the City of Exira, and certain real property located northwest of the City of Audubon; and

WHEREAS, Chapter 403 of the Code of Iowa requires that, before a county approves any new urban renewal project, or adds property to an urban renewal area, a county must amend the existing urban renewal plan to include that new project or new property; and

WHEREAS, an urban renewal plan (the "Urban Renewal Plan") for the Audubon County Consolidated Urban Renewal Area (the "Consolidated Urban Renewal Area") has been prepared, which incorporates the Existing Urban Renewal Areas into the Consolidated Urban Renewal Area, includes a list of public improvements that may be constructed within the Consolidated Urban Renewal Area, includes a description of certain property that will be added to the Consolidated Urban Renewal Area generally located northwest of the City of Audubon and southeast of the City of Exira, including property on which wind turbines are located and designates the consolidated area as the Audubon County Consolidated Urban Renewal Area; and

WHEREAS, notice of a public hearing by the Board on the proposed Urban Renewal Plan was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted said hearing; and

WHEREAS, copies of the Urban Renewal Plan, notice of public hearing and notice of a consultation meeting with respect to the Urban Renewal Plan were sent to the cities of Audubon and Exira and to each affected School District and the consultation meeting was held;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. It is hereby determined by this Board as follows:

A. The Urban Renewal Plan conforms to the general plan of the County;

B. The public improvement projects described in the Urban Renewal Plan are necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.

Section 2. The Existing Urban Renewal Areas are hereby incorporated into the Audubon County Consolidated Urban Renewal Area, and the Urban Renewal Plan, as referred to herein and made a part hereof, is hereby in all respects approved.

Section 3. The proposed addition of property located northwest of and within two miles of the city limits of the City of Audubon, as shown on Exhibit A to the Urban Renewal Plan, will not become effective until the city council of the City of Audubon has approved an agreement that authorizes the County to include that property in the Audubon County Consolidated Urban Renewal Area.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved October 21, 2014.

/s/ Duane Deist, Chairperson

Attest: /s/ Joni Hansen, Deputy County Auditor

Supervisor Nelsen introduced an ordinance entitled "Ordinance No. 2014-2. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Audubon County Consolidated Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa." Motion-Nelsen Second-VanAernam that the ordinance be adopted. Vote-all in favor. Motion-Nelsen Second-VanAernam that the statutory rule requiring an ordinance to be considered and voted on for passage at two board meetings prior to the meeting at which it is to be finally passed be suspended. Vote-all in favor. Motion-Nelsen Second-VanAernam that the ordinance entitled "Ordinance No. 2014-2. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Audubon County Consolidated Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa," now be put upon its final consideration and adoption. Vote-all in favor.

AUDUBON COUNTY, IOWA  
SUMMARY OF ORDINANCE NO. 2014-2

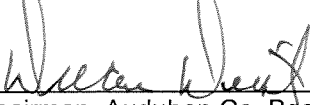
On October 21, 2014, the Board of Supervisors of Audubon County, Iowa adopted Ordinance No. 2014-2, entitled "An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Audubon County Consolidated Urban Renewal Area Pursuant to Section 403.19 of the Code of Iowa." In compliance with Section 331.302 of the Code of Iowa, this Summary of Ordinance No. 2014-2 has been prepared for publication, in lieu of publishing the entire text of the Ordinance.

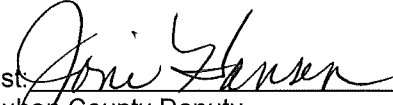
1. The descriptions in this paragraph and in paragraph #2 constitute a summary of the essential elements of the Ordinance. The Ordinance designates certain property located northwest of the City of Audubon and certain property located southeast of the City of Exira on which wind turbines are located (the "Property") as property from which incremental property tax revenues may be generated for use within the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"). Complete legal descriptions of the Property are included in the full text of the Ordinance on file with the County Auditor.
2. Under the Ordinance and Chapter 403 of the Code of Iowa, the County will be authorized to use incremental property tax revenues produced from the Property to finance projects in the Urban Renewal Area. Incremental property taxes may be collected from the Property under the Ordinance for no more than twenty years. The Ordinance does not impose any new taxes and does not increase any taxes currently being levied against any property in the County.
3. The full text of the Ordinance may be inspected at the Office of the County Auditor at the County Courthouse, Audubon, Iowa, Monday through Friday, between the hours of 8 a.m. and 4:30 p.m.
4. The Ordinance will become effective upon the publication of this Summary.

Todd Johnson and Melissa Thygesen returned to review the quotes for the two new vehicles with the Board. Motion-Nelsen Second-VanAernam to approve the purchase of two new 2015 Chevrolet Tahoes from Pat Kaiser's Christiansen Motors for \$63,000.00, including the trade of a 2008 Dodge Durango and a 2011 Crown Victoria. Vote-all in favor. Johnson informed VanAernam that he was not allowed to vote at a E911 meeting due to the fact that he is not in charge of any fire or rescue district. Johnson also reported that the drug dog had competed in Kansas at a certification training.

Fran Andersen reported that she is waiting to hear back from the Assistant Attorney General regarding dogs in the courthouse.

Motion-Nelsen Second-VanAernam to table the consideration of the purchase of Version X software until next week. Vote-all in favor. The Board finished working on fixed assets for the State Auditor. Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:39 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy



Claims Listing Report  
AUDUBON COUNTY  
10/13/2014 through 10/21/2014

Vendor	Description	Amount
360 FEEDS LLC	DRUG DOG FOOD	31.45
ACE HARDWARE	MAINT SUPPLIES	230.08
AGRILAND FS INC	FUEL/CONSERVATION	2,656.92
AGRILAND FS INC 73	SR BLDG SUPPLIES	15,854.79
AUDUBON CO ADVOCATE JOURNAL	HUNTERS ADS/RECORDER	445.05
AUDUBON CO MEMORIAL HOSP	PT REIMB/PHN	1,056.72
AUDUBON CO SHERIFF	SHER FEE	127.00
AUDUBON FOODS	COMMISSARY SUPP/SHERIFF	1,853.54
BERNIE'S SERVICE CENTER	VEH EXP/RPRS/SHERIFF	40.00
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	205.00
BOHLMANN, INC	BENCH LEGS/CONS	160.00
BOLDT, PAULETTE KAY	REIMB HCA MLG-PHN	179.55
BUSINESS CARD	FUEL/SHERIFF	60.00
CASS CO HEALTH SYSTEM	NEW EMP PCP/SHERIFF	109.00
CASS INC	SEPT WK ACT/MH	221.26
CENTRAL IOWA WATER INC	CUSTODIAL SUPPLIES	207.60
CENTURYLINK	TELE/E911	14.00
CHRISTENSEN, SARAH G	REIMB ADM MLG-PHN	123.70
CONCERNED INC	SEPT WORK ACT-MH	360.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	364.21
COUNSEL OFFICE & DOCUMENT	M/A-GESTNER-ASSR	14.81
DENCO HIGHWAY CONSTRUCT CORP	SR ASPALT PATCHING	46,250.00
DREES HEATING & PLUMBING INC	BOILER MAINT/RPRS	290.97
DREHER SANITATION	SEPT-CH/TRASH REMOVAL	49.50
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHERIFF	72.45
EMMET COUNTY SHERIFF'S OFFICE	SHER FEE	19.50
EXIRA CITY CLERK	SR WATER	38.25
EXIRA FARM SERVICE	MOWER TIRE RPR/CONS	756.12
EXTREME DESIGNS &, EMBROIDERY INC	SHIRTS/SHERIFF	160.00
FARM & HOME PUBLISHERS	PLAT BOOKS	589.00
FARM SERVICE COOPERATIVE	DP LABOR REIMB/SHERIFF	2,671.75
FASTENAL CO	SR PARTS/BOLTS	83.58
FERGUSON, DWAYNE	VA MTG REIMB	50.00
GENESIS DEVELOPMENT	SEPT RENT/USAGE-MH	540.00
GUTHRIE COUNTY COURTHOUSE	1ST QTR SANITARIAN REIMB	5,704.02
GUTHRIE COUNTY REC	ELEC/LOCATE FEE/CONS	1,291.75
HAAG, BRUCE	TELE/INT REIMB/CONS	36.82
HACKWELL, ALEX	CAT RENTAL/MARSH PROJ/CONS	8,190.00
HANSEN'S M&M SERVICES	E911 UPDATE REIMB	356.00
HEMMINGSSEN, CHRIS	SR MILEAGE	65.27
HINNERS, JEAN	SEPT HCA MLG-PHN	71.73
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
IA CHAPTER OF APCO	APCO E911 CONF REG	255.00
IA CHAPTER OF NENA	REG FEE-SHER	200.00
IA PRISON INDUSTRIES	SR SIGNS	757.80
IA STATE ASSN OF COUNTIES	ISAC REG/BOS	340.00
INTERSTATE ALL BATTERY CENTER	SR SIGNS MTRL	43.20
IRON SHOP	SR PART, LABOR, TIRES	1,191.61

10/13/2014 through 10/21/2014

Vendor	Description	Amount
ISSDA FINANCIAL ADMINISTRATOR	ISSDA WINTER SCHOOL REG/SHERIFF	150.00
JENSEN COLLISION CENTER INC	VEH RPRS/LABOR/SHERIFF	756.20
JIM HAWK TRUCK TRAILERS INC	SR PARTS	214.79
JUELSGAARD, BRIAN	MTG MEAL REIMB/SHERIFF	19.00
KURTH, TRACIE	RENT-GEN RLF	150.00
LAFOY, PENNY	SEPT HCA MLG-PHN	67.93
MAIER, MARY	GEN RELIEF RENT REIMB	150.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREASURER	168.22
MAINSTAY SYSTEMS INC	M/A IA SYSTEM/SHERIFF	237.00
MARNE-ELK HORN TELEPHONE CO	E911 TELE	155.00
MARRIOTT	SR ADM LODGING	244.16
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPPLIES/PHN	156.45
MENARDS	ELEC/PLBG/DOOR/CONS	242.21
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	1,153.12
MIDWEST WHEEL COMPANIES	SR PARTS	1,423.71
MUNCH, DIANA L	REIMB BALLOT PENS-ELEC	140.98
NACVSO	2015 NACVO DUES	30.00
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
PETERSEN, LORRAINE	OCT RENT GEN RLF	100.00
POSTMASTER	ELEC STAMPS/GEN	120.00
PRECISION CONCRETE SERVICES IN	SR PIPE CULVERT CONT	11,750.00
RASMUSSEN LUMBER CO	LUMBER/CONCRETE SUPP/CONS	219.08
REGION XII COUNCIL OF GOVTS	1ST QTR TRANSIT REIMB	775.08
SCHILDBERG CONSTRUCTION INC	SR GRANULAR	82,032.47
SCHWAB, JEANNE M	REIMB ADM MLG-PHN	27.08
SHOPKO STORES OPERATING CO LLC	TRAC PHONE/SHERIFF	38.45
SOUTHWEST IA PLANNING COUNCIL	TRANS-MH	186.40
SPRING VALLEY WIRELESS	LABOR/RADIO RPRS/SHERIFF	272.00
STAR ENERGY LLC	FUEL/SHERIFF	69.37
STATE HYGENIC LAB - ACCT REC	WATER TESTS/CONS	25.00
STEPHENS-PECK INC	PUBLICATIONS/TREAS	85.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP-PHN	199.99
SWI JUVENILE EMERGENCY	2ND QTR REIMB	2,928.19
THE OFFICE STOP	STAMPS.OFF SUPP/TREASURER	221.70
THE SCHNEIDER CORPORATION	SR DATE SERVICE	1,350.00
THOMPSON, BECKY A	REIMB CONF FEE-PHN	371.00
TOFT, HEATHER	SEPT PHN MLG	28.03
UMLAND, DEBRA	ICUBE MTG MLG REIMB/ASSR	86.45
UPS	SHIPPING/SHERIFF	14.62
VERIZON WIRELESS	TELE/PHN	86.58
VON BOKERN ASSC	HR SERV-GEN	2,250.00
WAHLERT, CHRISTINE G	SEPT PHN MLG	135.85
WALTERS, DAVE	SR CULVERT MTRL	342.60
WEST CENTRAL COOPERATIVE	SEED/CONSERVATION	62.50
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WINDSTREAM COMMUNICATIONS INC, XETA TEC	WIRE NEW PHONE/SHERIFF	3,127.44
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONSERVATION	55.30
ZIEGLER INC	SR PARTS/BLADES	6,158.28

Claims Listing Report  
AUDUBON COUNTY  
10/13/2014 through 10/21/2014

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Vendor	Description	Amount
	GRAND TOTAL	213,108.83

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## SUPERVISOR'S MINUTE BOOK 2014

October 28, 2014

The regular meeting of the Board of Supervisors was called to order at 8:15 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Todd Johnson, Mitch Rydl, Shawn Paulsen, Mary Lou Johansen, Deb Umland, Deb Campbell, Katy Anderson, Fran Andersen and Jill Christensen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of city council work session. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the October 21, 2014 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve moving the location of the November 4 board meeting to the law library at the normal start time of 8:30 a.m. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Matt Halbur, ID#59813, Iowa Township, Section 25, Crawford County. Vote-all in favor. Motion-VanAernam Second-Nelsen to table the approval of the Windstream maintenance renewal until the November 4 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2014-42 as follows. Vote-all in favor.

**RESOLUTION 2014-42**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that effective November 15, 2014, Becky Marten, regular part-time Auditor clerk, be reclassified to an as-needed Auditor clerk.

Dated at Audubon County, Iowa this 28<sup>th</sup> day of October, 2014.

Audubon County Board of Supervisors

By: /s/ Duane Deist

Duane Deist, Chairman

ATTEST:

/s/ Joni Hansen

Joni Hansen, Deputy Auditor

Discussion was held regarding funeral leave. The Chairman opened the bids submitted for data processing equipment. A bid was received from the Brayton Fire Department for one of the XP computers in the amount of \$20.00. Bids were received from Tom McGovern in the amount of \$50.00 for the HP laserjet printer and a bid of \$65.00 for the 988 color printer. A bid was received from Todd Nelsen for the Optiplex 360 computer for \$190.00 and a bid of \$10.00 for a 15" flat screen monitor. Motion-Deist Second-VanAernam to accept the bids as presented. Vote-ayes-Deist, VanAernam Nays-none Abstain-Nelsen. Motion passed. Motion-VanAernam Second-Nelsen to table the consideration on the MEI rates until the next meeting. Vote-all in favor.

Todd Johnson addressed the board regarding the trading in of two vehicles on the purchase of two new vehicles. Motion-Nelsen Second-VanAernam to approve rescinding last week's motion to buy vehicles. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the purchase of two 2015 ChevyTahoe's from Pat Kaiser's Christiansen Motors with the trade in of a 2008 Dodge Durango (\$4,000.00) and a Crown Victoria (\$4,000.00) for a total purchase price of \$59,000.00. Vote-all in favor. Johnson also gave the board a copy of the E911 By-Laws and also discussed timesheets.

Todd Nelsen reviewed the city council work session regarding the City Agreement having to do with the Urban Renewal Area Consolidation. Nelsen stated that the City will take action on the agreement at their November 10 meeting.

Mitch Rydl gave the Secondary Roads report. Motion-Nelsen Second-VanAernam to approve the Local Planning & Administrative Contract for Audubon County's EDA grant with Region XII. Vote-all in favor. Rydl discussed a bridge on the Guthrie County line that Audubon County will pay for half of the costs. Rydl stated his crews were working on patching, cold patching, field entrances, culverts and that he and Shawn Paulsen will be starting bridge inspections. Funeral leave was discussed and how it has been handled in the past. Shawn Paulsen will contact Mark Mann and get back to the Board regarding this.


Mary Lou Johansen, Deb Umland and Deb Campbell discussed the Tyler Technologies proposal for Version X software. Mary Lou Johansen stated that she would not be going with the Eagle software but that she will be staying with what she currently has. Motion-VanAernam Second-Nelsen to approve the purchase of Version X software without the Eagle software from Tyler Technologies. Vote-all in favor.

Katy Anderson, the Program Director for Golden Hills Resource Conservation & Development, discussed the Western Skies Scenic Byway in Audubon County and tourism in Audubon County.

Fran Andersen gave the Board of Supervisors and Clerk an Iowa Open Meetings, Open Records Handbook. Andersen stated she had contacted Mike Bennett in the Iowa Attorney General's office regarding the issue of bringing dogs into the courthouse and stated service dogs are allowed. Todd Johnson presented the Board with a letter from Fourth Judicial District regarding security in the courtroom.

Motion-Nelsen Second-VanAernam to move into closed session at 11:58 a.m. pursuant to Iowa Code Section 21.5(c). Vote-all in favor. The Chairman closed the closed session at 12:53 p.m. Motion-Nelsen Second-VanAernam to move into closed session at 12:57 p.m. pursuant to Iowa Code Section 21.5(c). Vote-all in favor. The Chairman closed the closed session at 1:08 p.m.

There being no other business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 1:16 p.m.  
Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy

SUPERVISOR'S MINUTE BOOK 2014

November 4, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Deb Campbell, Mitch Rydl, Todd Johnson, Kim Johnson and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes October 28, 2014 meetings. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$164,948.22. Vote-all in favor.

Deb Campbell turned over to the Board a letter regarding roads that she had received from a taxpayer.

Motion-Nelsen Second-VanAernam to approve the Windstream maintenance renewal agreement. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of Sheriff's asset #2017, Whirlpool washer. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve and sign the Substance Abuse Prevention Services contract. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve and sign the Flex Plan for 2015. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2014-43 as follows. Vote-all in favor.

RESOLUTION 2014-43

WHEREAS, the County continues to engage in planning for the future; and

WHEREAS, the Board of Supervisors gives careful consideration to various expenditures that are vital to the county services provided and that are necessary in the future; and

WHEREAS, the Board of Supervisors believes it is necessary to assign certain amounts in the ending fund balances to assist in the payment of these expenditures in the future in compliance with GASB 54; and

WHEREAS, State Auditor has recommended the addition of assigning any debt payments for the upcoming fiscal year,

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, FOR THE FY14 FYE: that \$50,000 be reserved for courthouse improvements; that \$40,000 be assigned for the annual CABEDA payment; that \$42,880.59 be assigned for sheriff reserved room and board/work release revenues) to be spent per Iowa Code 356.7 (courthouse security equipment, law enforcement personnel costs, jail infrastructure or juvenile detention infrastructure) as agreed upon by the Board and Sheriff; and that the actual ending balances of \$4,335.89 for Jail Commissary Fund, \$1,441.78 for Economic Development Fund, \$45,653.84 for Conservation Park Improvement Fund, and \$900 for Land Acquisition Fund be assigned to be used for those areas accordingly .

Passed and approved this 4th day of November, 2014 with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam Nays: None

/s/ Duane Deist, Chairperson

Audubon County Board of Supervisors

Attest:

/s/ Joni Hansen

Audubon County Deputy Auditor

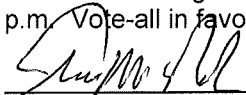
Mitch Rydl gave the Secondary Road update and discussed funeral leave, certifying debt regarding the urban renewal areas and a taxpayer complaint about the roads. Rydl stated his men had been working on field entrances and patching.

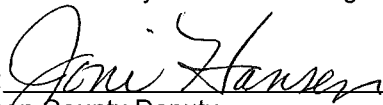
Kim Johnson inquired about placing an ad in the paper to let the public know that the courthouse would be closed to the public from 1:30-4:30 p.m. on November 20 for staff training. Motion-VanAernam Second-Nelsen to table setting ME/MEI rates until the November 18 meeting. Vote-all in favor.

Fran Andersen gave the attorney update and let the board know that Dr. Cunningham will meet with the board regarding the MEI applications.

Motion-Nelsen Second-VanAernam to table the FY14 Annual Urban Renewal Report for filing until the November 12 meeting. Vote-all in favor.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 1:08 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy

Claims Listing Report  
AUDUBON COUNTY

11/03/2014 through 11/04/2014

Vendor	Description	Amount
ACE HARDWARE	CUSTODIAL SUPP	101.46
AMERICAN INSTITUTIONAL SUPPLY	JAIL SUPPLIES/SHER	57.63
ANDERSEN LAW OFFICES	RENT/INS ATTY ALLOCATION	2,904.16
ATLANTIC MEDICAL CENTER	MED EXAMINER/MLG REIMB	119.00
AUDUBON CO ADVOCATE JOURNAL	FLOOD MAP PUBLICATION	13.45
AUDUBON CO AIRPORT AUTHORITY	2ND QTR ALLOCATION	9,127.48
AUDUBON CO ECONOMIC DEVE	2ND QTR ALLOCATION	7,611.75
AUDUBON CO SHERIFF	SERVICE FEE/COURT	119.04
AUDUBON COUNTY LANDFILL	2ND QTR ALLOCATION	10,683.75
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	MED EXAM FEE	500.00
AUDUBON MEDIA CORPORATION	OFF SUPP/VA	105.00
BAIER, DREW	MLG/ANIMAL CTRL REIMB	731.20
BLACKTOP SERVICE CO	SR ASPHALT <8 CONTRACT	63,952.10
BOMGAARS	SR SIGN MTRL	1,081.21
BRAND, DAVID	MLG/LABOR ON DAMS/SUPP REIMB	223.63
BURGER APPLIANCE & REPAIRS	JAIL WASHER/SHERIFF	810.00
CALIFORNIA CONTRACTORS SUPPLIE	SR SAFETY WEAR	597.63
CENTRAL IA DISTR INC	CUSTODIAL SUPP/SHERIFF	614.10
CHRISTENSEN, SARAH G	POSTAGE/DP SUPP REIMB/PHN	30.68
CITY OF AUDUBON - LIBRARY	2ND QTR ALLOCATION	6,300.00
CITY SERVICE & PARTS	SR PARTS/ADDITIVES/FILTERS	789.34
CITY SERVICE/EXHAUST PROS	SR PARTS	211.14
CORPORATE OFFICE	WEEKLY FLEX FUNDING	804.29
COUNSEL OFFICE & DOCUMENT	SR M/A COPIER	243.38
CRA PAYMENT CENTER	SR PARTS/CUST SUPPLIES	166.96
DELTA DENTAL	COBRA DENTAL	34.36
EAGLE PRESSURE WASHER SRVC LLC	SR BLDG SUPLIESS	5,224.64
EXIRA CITY CLERK	2ND QTR ALLOCATION	3,150.00
FIDLAR TECHNOLOGIES INC	SERVER M/A/ RECORDER	2,125.00
FREDERIKSEN, LISA	ELEC MLG REIMB/AUD	26.13
IA MUNICIPALITIES WKRS	SR WORK COMP	7,318.00
INTERSTATE ALL BATTERY CENTER	BATTERIES/CH	24.90
IOWA HOSPITAL ASSOCIATION	BROCHURES/PHN	25.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY FEE REIMB	905.00
ISAC-GROUP HEALTH PROGRAM	COBRA INS	592.00
JEO CONSULTING GROUP INC	SR ENG SERVICE	25,382.80
JOHANSEN, MARY LOU	MTG MLG REIMB/RECORDER	17.10
KIMBALLTON CITY CLERK	2ND QTR ALLOCATION	1,050.00
LEGISLATIVE SERVICES AGENCY	CODE PUBLICATIONS/CH	200.00
MARRIOTT	LODGING/ASSR	264.32
MEDIACOM	CABLE/JAIL/SHERIFF	87.85
MIDAMERICAN ENERGY CO	SR ELECTRIC	40.93
NATIONAL IMPRINT CORPORATION, PROMOTION	ID KITS/SHERIFF	280.00
NEW OPPORTUNITIES INC	GENERAL RELIEF REIMB	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	146.23
O'KEEFE ELEVATOR CO., INC.	CH ELEVATOR RPRS	575.50
OMAHA WORLD-HERALD	SUBSCRIPTION RENEWAL/SHER	120.90
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	57.00

11/03/2014 through 11/04/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
PITNEY BOWES INC	POSTAGE METER SUPPLIES	196.32
PITNEY BOWES PURCHASE POWER	WC POSTAGE	1,637.00
POWERPLAN	SR PARTS	1,491.43
RIESGAARD, GARY N	MLG/LODGING/MEALS REIMB/A	587.45
SAFEGUARD	MISC SUPPLIES/PHN	233.25
SOUTHWEST IA MH CENTER	MH THERAPY REIMB	444.45
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/AUDITOR	314.62
THE OFFICE STOP	SR OFFICE SUPPLIES	7.79
THOMSON REUTERS WEST PYMT CTR	PUBLICATIONS/COURT	238.94
UMLAND, DEBRA	MTG MEALS REIMB/ASSR	27.76
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMP DRUG TEST/SHERIFF	37.00
US CELLULAR	TELE/SHERIFF	100.62
VERIZON WIRELESS	TELE/SHERIFF	314.66
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,294.60
	<b>GRAND TOTAL</b>	<b>164,796.93</b>

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SUPERVISOR'S MINUTE BOOK 2014

November 12, 2014

The regular meeting of the Board of Supervisors was called to order at 10:00 a.m. by Vice-Chairman Nelsen. Present were Todd Nelsen and Gary VanAernam. Absent: Duane Deist. Others present were Joni Hansen, Jeanne Schwab, Mitch Rydl, Chris Hemmingsen, Shawn Paulsen, Joel Rattenborg, Melissa Thygesen, Todd Johnson and Jill Christensen.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes November 4, 2014 meetings. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Lawrence Handlos-Ranch, ID#60990, Cameron 21. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Handlos-Ranch South, ID#64829, Cameron 21. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Roanoke, ID#62111, Viola 16. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve signing the agreement with Tyler Technologies, Inc. for Version X software. Vote-all in favor.

The Board discussed the closing of the courthouse on November 20 from 1:30-4:30 p.m. for security training. Jill Christensen stated that she would put a news brief in the paper regarding this.

Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's October month-end report. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Clerk of Court's October Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's October Report of Fees. Vote-all in favor.

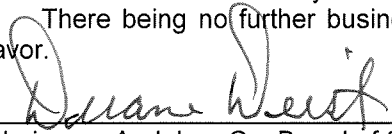
Motion-Nelsen Second-VanAernam to approve the FY14 Annual Urban Renewal Report for filing. Vote-all in favor. Todd Nelsen will meet regarding the TIF mechanics and stated they would not have to have a special meeting.

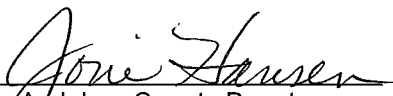
The Board discussed the National Career Readiness Assessment testing with Jeanne Schwab. Motion-Nelsen Second-VanAernam to discuss the testing at a Department Head meeting on November 18 at 8:30 a.m. Vote-all in favor.

Mitch Rydl, Chris Hemmingsen, Joel Rattenborg, Shawn Paulsen, Jeanne Schwab, Melissa Thygesen and Todd Johnson reviewed the funeral leave regarding a secondary roads employee. The Board reviewed an email from Paul Greufe where he stated he agrees that 3 days of funeral leave could be used in this instance and 2 additional days of funeral leave. Rydl stated they have been doing bridge inspections and discussed the condition of bridges in the county. Rydl stated they are done with concrete patching.

Motion-Nelsen Second-VanAernam to recess until 1:00 p.m. Vote-all in favor. The Board reconvened at 1:00 p.m. as the Board of Canvassers. The Board drew lots for the fifth position for the county ag extension position and Randy Dreher was drawn to be elected. The Board canvassed the votes from the November 4 election for Federal, State and County offices and instructed the Auditor's office to forward the abstracts on to the Secretary of State's office.

There being no further business, the Vice-Chairman adjourned the meeting at 2:14 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy

SUPERVISOR'S MINUTE BOOK 2014

November 18, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Diana Munch, Joni Hansen, Gary Riesgaard, Bruce Haag, Deb Campbell, Mike Jensen, Kent Grabill, Deb Umland, Doug Weston, Mary Lou Johansen, Mitch Rydl, Todd Johnson, Jill Christensen, Sara Ludwig, Beth Bahnson and Jim Burns.

Motion-Nelsen Second-Deist to approve the agenda with the addition of the Weed Commissioner annual report. Vote-all in favor. The Safety meeting was held. The Department Head meeting was held and the National Career Readiness Testing to be held on Friday, November 21 was discussed. The Christmas potluck was set for December 9 from 11:30-1:00 and employees are to bring items for the food pantry. A lengthy discussion was held regarding funeral leave. The Board set the next Department Head meeting will be held on December 2.

Sara Ludwig, an Aflac representative, discussed policies her company has to offer and she will get back to the Board after the first of the year regarding meeting with employees.

Beth Bahnson and Jim Burns presented the Elderbridge Agency on Aging annual report.

Kent Grabill presented the Weed Commissioner annual report and gave a roadside summary. Mitch Rydl discussed damage to a culvert and a stop sign. Motion-Nelsen Second-Deist to change the funeral leave for a secondary roads employee from vacation back to sick leave per union agreement. Vote-all in favor. Rydl discussed a phone conference held with Bob Josten regarding certifying debt. Discussion was held regarding a portion of the bike trail south of Brayton that had been closed, snow removal and a bridge that had been closed on Eagle Avenue between 250<sup>th</sup> and 260<sup>th</sup> Streets in Sharon township.

Mary Lou Johansen presented a resolution of hire for her new employee. Motion-Nelsen Second-Deist to approve Resolution 2014-44 as follows. Vote-all in favor.

**RESOLUTION 2014-44**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Miranda Bills be appointed Deputy Recorder effective November 20, 2014, unless sooner revoked, or when said Deputy ceases to perform said duties, and do hereby authorize and empower her to do all acts and things that may lawfully be done by her as Deputy Recorder. The starting hourly wage will be \$13.00 per hour. Raises will be at the discretion of the Recorder.

The Deputy Recorder position will be part-time. Regardless of the hours worked the benefits will be accrued following Audubon County Employee Handbook guideline at a daily rate of 6 hours.

The exception being the insurance benefit which shall be covered at 75% of the premium paid by Audubon County and 25% will be paid by the Deputy Recorder.

Dated this 18th day of November, 2014.

/s/ Duane Deist, Chairperson  
Audubon County Board of Supervisors

Attest:

/s/ Joni Hansen

Motion-Nelsen Second-Deist to approve the deletion of DP asset #932, Recorder's ViewSonic flat screen monitor. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the minutes November 12, 2014 meeting. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$161,960.54. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the deletion of DP ViewSonic VE175 flat screen monitor. Vote-all in favor. No attorney update. There being no further business, the Chairman adjourned the meeting at 11:44 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

Claims Listing Report  
 AUDUBON COUNTY  
 11/05/2014 through 11/18/2014

Vendor	Description	Amount
ACE HARDWARE	CUSTODIAL SUPP	773.32
AGRILAND FS INC	FUEL/VEH EXP/SHERIFF	3,178.52
AGRILAND FS INC 73	SR FUEL FILTERS	31,067.56
ASHCRAFT, ALAN	GEN ELEC SCHOOL/MLG REMB	141.75
AUDUBON CO ADVOCATE JOURNAL	ADV/SHERIFF	1,415.56
AUDUBON CO ENGINEER	FUEL/VEH EXP REIMB/CONS	1,551.66
AUDUBON CO MEMORIAL HOSP	PT MLG REIMB/PHN	86.24
AUDUBON CO SHERIFF	TRANSPORTATION/MH	150.97
AUDUBON COUNTRY STORE INC	FUEL/VEH EXP/ASSR	153.58
AUDUBON COUNTY	REIMB DP LABOR/ASSR	212.50
AUDUBON FOODS	COMMISSARY/JAIL SUPP/SHERIFF	2,695.67
AUDUBON-EXIRA READY MIX INC	SR PAVEMENT PATCH	17,390.00
BERNIE'S SERVICE CENTER	SR TIRE REPAIR	131.00
BLOMME, LINDA	GEN ELEC SCHOOL/MLG REMB	154.65
BLUETARP FINANCIAL INC	SR PARTS	250.22
BLUML, JANELL	MEALS/HOTEL/MTG REIMB/ASSR	215.42
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	204.80
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	226.58
BRAYTON CITY CLERK	SR RUT REIMB	550.53
BRIGGS HEALTHCARE	OFF SUPP/PHN	73.11
BUSINESS CARD	MOTEL/FUEL/MTGS SHERIFF	1,025.83
CARLSON PROPERTY HOLDINGS, AUDUBON FR	RENT REIMB/VA	832.00
CASS CO HEALTH SYSTEM	NEW EMP DRUG TEST/SHER	107.00
CASS INC	WK ACT REIMB/MH	234.41
CENTURYLINK	TELE/E911	14.00
CHRISTENSEN, SARAH G	REIMBURSE COST REPORT EXP/PHN	309.43
CITY OF AUDUBON	SR WATER	700.88
CORPORATE OFFICE	WEEKLEY FLEX FUNDING	96.72
COUNSEL OFFICE & DOCUMENT	M/A COPIER/TONER/OP FLR	192.34
DISTRICT IV CONSERVATION	FY 15 DUES/CONSERVATION	25.00
DOHERTY, AMANDA	MEAL REIMB/MTGS/SHERIFF	78.73
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL/SHERIFF	72.45
EXIRA CITY CLERK	SR WATER	45.27
EXIRA FARM SERVICE	TIRE RPRS/CONSERVATION	73.41
FARM SERVICE COOPERATIVE	DP SUPP/EMG MGT	781.59
FASTENAL CO	SR BATTERIES	275.57
FERGUSON, DWAYNE	VA COMM MTG REIMB	50.00
FILTER CARE	SR FILTER CLEANING	134.45
FORCE AMERICA INC	SR PARTS	193.67
FRANK DUNN CO	SR COLD PATCH	749.00
GALLS LLC	HANDCUFFS/SHERIFF	61.74
GIBSON, DON	GEN ELEC SCHOOL REIMB	80.00
GRP & ASSOCIATES	MED SUPP/PHN	130.00
HACH COMPANY	CHEMICALS/CONSERVATION	372.89
HANSEN REPAIR	LABOR/VEH/TIRE RPRS/SHERIFF	56.55
HANSEN'S M&M SERVICES	E911 ARC VIEW UPDATES	409.40
HAWKINS, INC	CUSTODIAL SUPP/CONS	51.25
HENNINGSEN CONSTRUCTION	SR ASPHALT PATCHING	2,068.75

11/05/2014 through 11/18/2014

Vendor	Description	Amount
HENRY M ADKINS & SON INC	GEN ELEC SETUP/BALLOTS	4,267.80
HINNERS, JEAN	OFF SUPP REIMB	53.58
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	MMPI EVAL/E911	280.00
IA PRISON INDUSTRIES	SR SIGNS	654.06
IAN	IAN DUES/NATURALIST	10.00
IDALS	RS COMM PES APP CERT	15.00
IOWA DEPARTMENT OF TRANSPORTAT	SR SIGN POSTS	2,101.00
IRON SHOP	RS LABOR/TIRES	2,718.88
ISU - REGISTRATION SERVICES	SR ENG CONF REGISTRATION	500.00
JERICO SERVICES INC	SR SNOW REM MTRL	1,078.00
JIM HAWK TRUCK TRAILERS INC	SR PARTS/MISC ADD/BLDG SUPPLIES	506.82
JOHNSON, TODD W	UNIFORM RPRS REIMB/SHERIFF	20.00
KELLER, LINDA	HCF GEN ELEC WKR REIMB	146.00
KIMBALL MIDWEST	SR PARTS	893.90
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	94.53
MACKE FORD INC	SR PARTS	147.25
MARNE-ELK HORN TELEPHONE CO	TELE/E911	154.80
MARTEN, BECKY L	HCF GEN ELEC MLG REIMB	152.13
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP/PHN	56.58
MEDICAP PHARMACY	MED SUPP/PHN	65.91
MED-PASS INC	MED SUPP/PHN	27.03
MEYERS, GLEN	GEN ELEC WKR REIMB	128.00
MIDAMERICAN ENERGY CO	SR ELECTRIC/GAS	1,329.69
MIDWEST RADAR & EQUIPMENT	MAIN VEH RADIOS/SHERIFF	280.00
MIDWEST WHEEL COMPANIES	SR PARTS	1,171.64
MURPHY HEAVY CONTRACTING INC	SR GRAN MTRL CONTRACT	25,978.50
NELSON, JEANNE	ABS ELEC WKR/MLG REIMB	111.20
OSVALD, SUSAN	GEN ELEC SCHOOL/MLG REMB	98.53
PAT KAISER'S CHRISTIANSEN MTRS	SR LABOR/PARTS	60.55
PUBLIC GRANTS & TRAINING INIT	REG BOOTCAMP/SHERIFF	154.37
RASMUSSEN LUMBER CO	SR PAV PATCH/BOLTS/BLDG	321.99
RAY, DONNA	MLG/MTG EXP REIMB/MH	192.54
RIESGAARD, COLLEEN	GEN ELEC SCHOOL/MLG REMB	163.95
ROELOFS, CHRISTINA	REIMB CELL/BOOTS/NATURALIST	79.69
RYDL, MITCH	SR ENG REIMBS	96.43
SCHILDBERG CONSTRUCTION INC	GRAVEL/ROCK/CONSERVATION	41,140.75
SCHWAB, JEANNE M	AD/PHN/BT MLG REIMB/PHN	103.55
SECRETARY OF STATE	NOTARY RENEWAL/SHERIFF	30.00
SHOPKO STORES OPERATING CO LLC	OFF SUPP/RECORDER	70.90
SMITH, DENNIS	GEN ELEC WKR REIMB	128.00
SOUTHSIDE WELDING & MACH LLC	SR LABOR/WELDING/PARTS	1,033.40
SPRING VALLEY WIRELESS	SR TOWER RENTAL	50.00
STATE HYGENIC LAB - ACCT REC	WATER TESTS/CONSERVATION	50.50
STEEN, SHARLOT K	GEN ELEC SCHOOL/MLG REMB	170.13
STEFFEN	RS SAFETY GEAR	117.02
STOREY KENWORTHY	ELEC SUPPLIES/AUD	80.07
SUBBERT, SHEILA	GEN ELEC SCHOOL/MLG REMB	171.48

11/05/2014 through 11/18/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
THE OFFICE STOP	OFF SUPP/RECORDER	141.02
THOMPSON, BECKY A	HCA/HMK/ADM/PHN/BT MLG REIMB	390.93
TOFT, HEATHER	BT/ADM/PHN/I4 MLG REIMB	163.40
UPS	SHIPPING/CONSERVATION	41.39
VERIZON WIRELESS-LERT B	SMS PRESERVATION/SHERIFF	50.00
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB/PHN	145.83
WEST CENTRAL COOPERATIVE	CHEMICALS/CONSERVATION	845.44
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WIEDERSTEIN, ARLEN	GEN ELEC SCHOOL/MLG REMB	80.00
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	65.34
ZIEGLER INC	SR PARTS/FILTERS/BATTERIES	2,852.92
	<b>GRAND TOTAL</b>	<b>161,960.54</b>

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**SUPERVISOR'S MINUTE BOOK 2014**

**November 25, 2014**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Todd Johnson, Jeanne Schwab, Sharon Winterboer, Kate Hargens, Anne Bomstad-Miller, Ron Mullenger, Chris Hemmingsen, Kent Grabill, Diane Jackson and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes November 18, 2014 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to table the figuring of percentages of accrued benefits until December 2 meeting. Vote-all in favor.

Motion-VanAernam Second-Nelsen to turn over an unpaid sanitarian bill to the attorney for collection. Vote-all in favor.

Sharon Winterboer, Kate Hargens and Anne Bromstad-Miller discussed a proposed child care center and requested a letter of support from the Board of Supervisors. Sharon Winterboer on behalf of the Audubon Recreation Center Foundation requested a commitment from the county for this project.

Ron Mullenger discussed two acres owned by Audubon Reload Corporation that is located next to property owned by the county and that the same tenant farms this property and the county property. Mullenger inquired as to being included on the lease for the county and the Board stated he would have to have his own separate lease.

Chris Hemmingsen discussed completing a resolution regarding the TIF area. Motion-VanAernam Second-Nelsen to approve Resolution 2014-45 as follows. Vote-all in favor.

**RESOLUTION 2014-45**

**AUTHORIZING LOAN TO NORTHWEST AUDUBON TAX INCREMENT SUB FUND**

WHEREAS, the Board of Supervisors of Audubon County, Iowa (the "County") has established an urban renewal area in the County known as the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, the Urban Renewal Area includes parcels of property that were established as separate urban renewal areas and were set out in separate ordinances for purposes of designating them for tax increment financing purposes; and

WHEREAS, the Urban Renewal Area also includes new property that was not previously established as an urban renewal area, which property is located generally northwest of the city of Audubon and is legally described on page A-3 of the urban renewal plan that was adopted by the Board of Supervisors on October 21, 2014 (the "Northwest Audubon property"); and

WHEREAS, it is necessary to establish a base valuation date for tax increment purposes for the Northwest Audubon Property by certifying debt payable from incremental taxes generated from the Northwest Audubon Property; and

WHEREAS, the Board of Supervisors has created the Audubon County Consolidated Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Revenue Fund"), into which all incremental property tax revenues received from the Urban Renewal Area shall be deposited; and

WHEREAS, it is necessary to create a subfund of the Tax Increment Revenue Fund, into which all incremental property tax revenues received from the Northwest Audubon Property shall be deposited (the "Northwest Audubon Tax Increment Revenue Subfund"); and

WHEREAS, the County has undertaken certain projects in the Urban Renewal Area that would be eligible under state law to be reimbursed from incremental property tax revenues (the "Projects"); and

WHEREAS, in order to make the cost of the Projects eligible to be paid from future incremental property tax revenues received from the Northwest Audubon Property and deposited into the Northwest Audubon Tax Increment Revenue Subfund, it is necessary to create an internal debt;

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. There is hereby established the Northwest Audubon Tax Increment Revenue Subfund, and it is hereby directed that \$13,000.00 be advanced to the Northwest Audubon Tax Increment Revenue Subfund from the Tax Increment Fund, in order to pay the costs of the Projects. This advance shall be treated as a loan (the "Loan") to the Northwest Audubon Tax Increment Revenue Subfund and shall be repaid to the Secondary Roads Fund out of incremental tax revenues received with respect to the Northwest Audubon Property.

Payments may be made on the Loan on June 1 of each year to the extent there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Northwest Audubon Tax Increment Revenue Subfund. The right is hereby reserved to issue additional obligations, or to enter into additional loans, payable from the Northwest Audubon Tax Increment Revenue Subfund, which may

either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Northwest Audubon Tax Increment Revenue Subfund.

Section 2. The Northwest Audubon Tax Increment Revenue Subfund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the Audubon County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the Board of Supervisors hereby certifies to the County Auditor the original amount of the Loan as an obligation that is eligible to be repaid from future incremental property tax revenues, and the Board of Supervisors determines to certify no later than December 1 of each succeeding year, any remaining outstanding balance of the Loan.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED the 25th day of November, 2014.

/s/ Duane Deist, Chairperson

Board of Supervisors

Attest:

/s/ Joni Hansen

Deputy Auditor

Kent Grabill discussed a grant that he wants to apply for through roadside for a no-till drill to be used for native grass seeding and also discussed a tree grinder. Equipment has been being prepared for snow removal.

Diane Jackson, CPC, discussed substance abuse services for the county and that some bills received are the county's responsibility and are not paid out of mental health.

Fran Andersen gave the attorney update and Todd Nelsen discussed the Wellness Program and that the county saves over \$30,000.00 per year by participating in this program. Nelsen stated that the offices take turns handling the wellness program and that the attorney's office was scheduled next to head the wellness. Nelsen stated that a Supervisor has to be on that committee and that he would be willing to stay on and Andersen stated she would assist.

Motion-Nelsen Second-VanAernam to approve and sign an Equitable Sharing Agreement and Certification for the attorney's office. Vote-all in favor. The Board asked Fran about insurance regarding a retired employee from the Sheriff's office and how the money for insurance can be spent. The Board will discuss more at next week's meeting.

There being no further business, the Chairman adjourned the meeting at 12:24 p.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2014

December 2, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Lisa Frederiksen, Mitch Rydl, Jill Christensen, Mary Lou, Kent Grabill, Todd Johnson, Jeanne Schwab, Gary Riesgaard, Doug Weston, Kim Johnson, Melissa Thygesen, Deb Campbell, Deb Umland, Bruce Haag, Fran Andersen and Chris Hemmingsen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. The Safety meeting was held. The Department Head meeting was held. Several Department Heads thought we should have a procedure on payroll conflicts. Discussion was also held regarding communication between departments. Recorder Johansen wanted it stated that Version 10 software does not include the Recorder's Office portion. Motion-Nelsen Second-VanAernam to have Auditor to be project manager for Version 10. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes November 25, 2014 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept/place on file MMP for AMVC RE LLC – AlkaJe, IDE#65042, Melville 36. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept/place on file MMP for N & J Smith Farms LLC, ID#65024, Leroy 15. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept/place on file the Clerk of Court's November 2014 Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept/place on file the Auditor's November 2014 Month-End Financial Reports. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Class B Native Wine Permit for Molly's. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve letter of support for The Children's Nest. Vote-in all in favor.

Doug Weston popped in and invited the Board to look at the new locks on the vault doors.

Discussed monies requested for the Audubon Recreational Center. Motion-VanAernam Second-Nelsen to grant the Audubon Recreational Center \$1000 contribution for their project. Vote-all in favor

Auditor Frederiksen presented TIF certifications for the board chair to sign. Upon her review of the Boards/Engineer's prior week approved resolution and discussion with Attorney Robert Jostens, she presented a corrected resolution for the County TIF.

Motion-Nelsen Second-VanAernam to correct **Resolution 2014-45**. Vote-all in favor.

**REVISED RESOLUTION 2014-45 AUTHORIZING LOAN TO NORTHWEST AUDUBON TAX INCREMENT FUND**

WHEREAS, the Board of Supervisors of Audubon County, Iowa (the "County") has established an urban renewal area in the County known as the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, the Urban Renewal Area includes parcels of property that were established as separate urban renewal areas and were set out in separate ordinances for purposes of designating them for tax increment financing purposes; and

WHEREAS, the Urban Renewal Area also includes new property that was not previously established as an urban renewal area, which property is located generally northwest of the city of Audubon and is legally described on page A-3 of the urban renewal plan that was adopted by the Board of Supervisors on October 21, 2014 (the "Northwest Audubon Property"); and

WHEREAS, it is necessary to establish a base valuation date for tax increment purposes for the Northwest Audubon Property by certifying debt payable from incremental taxes generated from the Northwest Audubon Property; and

WHEREAS, it is necessary to create a fund into which all incremental property tax revenues received from the Northwest Audubon Property shall be deposited (the "Northwest Audubon Tax Increment Revenue Fund"); and

WHEREAS, the County has undertaken certain projects in the Urban Renewal Area that would be eligible under state law to be reimbursed from incremental property tax revenues (the "Projects"); and

WHEREAS, in order to make the cost of the Projects eligible to be paid from future incremental property tax revenues received from the Northwest Audubon Property and deposited into the Northwest Audubon Tax Increment Revenue Fund, it is necessary to create an internal debt;

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. There is hereby established the Northwest Audubon Tax Increment Revenue Fund, and it is hereby directed that \$13,000.00 be advanced to the Northwest Audubon Tax Increment Revenue Fund from the Secondary Roads Fund, in order to pay the costs of the Projects. This advance shall be treated as a loan (the "Loan") to the Northwest Audubon Tax Increment Revenue Fund and shall be repaid to the Secondary Roads Fund out of incremental tax revenues received with respect to the Northwest Audubon Property.



Payments may be made on the Loan on June 1 of each year to the extent there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Northwest Audubon

Tax Increment Revenue Fund. The right is hereby reserved to issue additional obligations, or to enter into additional loans, payable from the Northwest Audubon Tax Increment Revenue Fund, which may either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Northwest Audubon Tax Increment Revenue Fund.

Section 2. The Northwest Audubon Tax Increment Revenue Fund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the Audubon County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the Board of Supervisors hereby certifies to the County Auditor the original amount of the Loan as an obligation that is eligible to be repaid from future incremental property tax revenues, and the Board of Supervisors determines to certify no later than December 1 of each succeeding year, any remaining outstanding balance of the Loan.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED the 2nd day of December, 2014.

Chairperson: /s/Duane Deist  
Board of Supervisors

Attest: /s/Diana Munch  
Deputy County Auditor

Secondary Roads update included discussion with Fran Andersen regarding Engineer's Employment Contract.

Motion-VanAernam Second-Nelsen to approve claims as submitted. Vote-all in favor.

Deist gave a Board of Health update. The Board discussed ad for gender balanced boards.

Motion-VanAernam Nelsen-to sign and approve the 2014 Family Farm Applications. Vote-all in favor.

Lisa informed board about Compensation Board meeting December 11, 2014 at 6:30 am.

There being no further business, the Chairman adjourned the meeting at 12:14 p.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Diana Munch  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

December 9, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Greg Gust, Chris Hemmingsen, Deb Campbell, Fran Andersen, Diane Jackson and Dave Lake.

Motion-Nelsen Second-Deist to approve the agenda with the addition of safety policy update and ad for paper. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of December 2, 2014. Vote-all in favor.

Greg Gust of Brayton asked the Board for any suggestions regarding the repair of County T Road in Brayton and whether there are grants available or any sources of funding the city could use. Gust will come to next week's meeting and meet with the Engineer.

The Board reviewed a budget memo with Lisa Frederiksen and instructed her to send the memo on to the department heads.

Chris Hemmingsen of Secondary Roads discussed the contract for county road F16. Motion-Nelsen Second-Deist to approve the low bid of \$849,375.40 from Henningsen Construction and instructed the Engineer to proceed. Vote-all in favor. The Engineer is gone for three days to a conference and the guys have been removing trees and cutting brush.

Motion-Nelsen Second-Deist to approve turning over to the attorney an unpaid Sanitarian bill for collection. Vote-all in favor.

Diane Jackson, CPC, discussed mental health regions for services with Fran and the Board and also procedures and Jackson stated MH fund question was cleared up with the state auditor.

Motion-Nelsen Second-Deist to approve the 2015 ISAC Wellness Agreement. Vote-all in favor. Motion-Nelsen Second-Deist to set the first meeting day for 2015 for Monday, January 5 at 8:30 a.m. Vote-all in favor.

Motion-Deist Second-Nelsen to accept and place on file a MMP update for Doug Carter-Pheasant Ave. Farms Ltd, ID#58382, Melville 22. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file a MMP update for Dan Jorgensen-Home Place, ID#60478, Viola 28. Vote-all in favor. Motion-Deist Second-Nelsen to accept and place on file a MMP update for Lawrence Handlos-Handlos King, ID#61964, Cameron 18. Vote-all in favor.

Motion-Nelsen Second-Deist to accept and place on file Deputy Recorder Carolyn Bruun's letter of resignation. Vote-all in favor. Motion-Nelsen Second-Deist to reappoint Deb Campbell to serve as project manager for the Version X conversion. Vote-all in favor.

The Board instructed the Auditor's office to handle the Christmas Eve holiday for employees that are not normally scheduled to work in the afternoon, that they would not receive Christmas Eve holiday pay.

Dave Lake of Community Insurance discussed cyber liability. Motion-Nelsen Second-Deist to prepare an ad regarding board appointments for the newspaper. Vote-all in favor. There being no further business, the Chairman adjourned the meeting at 11:46 p.m. Vote-all in favor.

*Todd Nelsen*  
\_\_\_\_\_  
Vice Chairman, Audubon Co. Board of Supervisors

Attest: *Joni Hansen*  
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

December 16, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Vice-Chairman Nelsen. Present was Gary VanAernam. Absent: Duane Deist. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Dwight Jessen, Larry Sorensen, Greg Gust, Bill Bruhn and Randy Dreher.

Called meeting to order. Motion-VanAernam Second-Nelsen to approve the agenda with addition of approve MMP for Handlos-Home East and 2015 Flex Renewal change. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the minutes of the December 9, 2014 meeting. Vote-all in favor. Motion-VanAernam Second-Nelsen to correct the December 2, 2014 minutes to include \$122,816.50 for amount of claims paid. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$123,114.91. Vote-all in favor.

Mitch handed papers to the Board, Larry Sorensen joined the meeting. Motion-VanAernam Second-Nelsen to move into closed session according to §21.5 (1)(1). Vote-all in favor.

Motion-VanAernam Second-Nelsen to move out of closed session. Vote-all in favor.

Greg Gust, representing Brayton City, asked the Board for any suggestions regarding the repair of County T Road in Brayton.

Mitch and Dwight Jessen discussed a new position and temporary position at Secondary Roads.

Bill Bruhn requested information on a culvert. Mitch instructed him to go to the shop and talk to the office manager.

Notice to Fuel Bid Letting was presented. Mitch asked if he could omit the bio-fuel section of the Notice. Randy Dreher joined discussed on bio-fuels. Motion-Nelsen Second-VanAernam to approve Notice to Fuel Bid Letting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Windstream Utility permit for 160<sup>th</sup> E of Goldfinch Ave. Vote-all in favor

Secondary roads update included the following: FEMA, Debris sites, rock for upcoming year, F16 bids, Sharon 10 and employee request for reimbursement.

Mitch discussed sample resolution for temporary position change. After a couple changes, Motion-VanAernam Second-Nelsen to approve Resolution 2014-46 as follows. Vote-all in favor.

**Resolution 2014-46**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Dwight Jessen pay grade be classified from Equipment Operator B (3 years) to Road Superintendent with hourly increase, retroactive to time served as Road Superintendent since November 21, 2014.

This pay grade change will be increase pay from \$17.34 per hour to \$20 per hour while Dwight Jessen is acting Temporary Road Superintendent until the position is filled. All other benefits will continue to follow the Union Contract with his current Equipment Opt B (3 years) position.

Passed and approved this 16<sup>th</sup> day of December, 2014.

/s/Todd Nelsen  
Vice-Chairman Board of Superfvisors

Attest: /s/Diana L Munch  
Audubon County Deputy Auditor

Motion-Nelsen Second-VanAernam to approve Larry Sorensen's position change from Road Superintendent to Operator A/B under advisement from the County Attorney. Resolution to follow. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Darrell's Place LLC Class C Liquor License for 2015. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's November Report of Fees. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Handlos-Steffes, ID#61952, Douglas 9. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Handlos-Home East, ID#69727, Leroy 19. Vote-all in favor.

Board will discuss final weekday/adjustments on timesheets, paycheck cutoff potential on July 1<sup>st</sup> and pay adjustments by Auditor or Department at a later time.

Motion-VanAernam Second-Nelsen to approve the appointment of Todd Nelsen to the Loess Hills Development and Conservation Authority Board of Directors. Vote-all in favor.

Motion-VanAernam Second-Nelsen to keep flex maximum amount at \$2500. Vote-all in favor. There being no further business, the Vice-Chairman adjourned the meeting at 1:32 p.m. Vote-all in favor.

  
Vice Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
12/01/2014 through 12/02/2014

Vendor	Description	Amount
ALLIED INSURANCE	SR INSURANCE	2,171.00
AMERICINN OF GRIMES	DEP LODGING	663.04
ANDERSEN LAW OFFICES	RENT/OFFICE ALLW/INS	2,904.16
ARCADIA LIMESTONE CO	SR SNOW MTRL	1,449.31
AUDUBON CO ADVOCATE JOURNAL	MEI ADS	879.58
AUDUBON CO MEMORIAL HOSP	PT REIMB/PHN	3,521.95
AUDUBON CO SHERIFF	MH TRANSPORT	203.31
AUDUBON COUNTY	DP LABOR ASSR	871.25
BARCO	SR SIGN MTRL	1,064.63
BRAYTON CITY CLERK	SR RUT REIMBS	426.16
CAMPBELL, DEBBIE M	MLG(152)/PARKING/HOTEL REIMB	317.10
CARPENTER PROMOTIONS	SHER BLAZER/PANTS	179.98
CHRISTENSEN, SARAH G	REIMB PHN PSTG	7.61
CITY OF AUDUBON	GEN RELIEF-UTILITIES	100.00
COMPUTER CONCEPTS OF IA INC	ATTY - INSTALL NEW PCS	987.50
CONCERNED INC	WK ACT	405.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	114.29
COUNSEL OFFICE & DOCUMENT	SR M/A COPIER	202.83
DELTA DENTAL	COBRA INS	34.36
DREHER SANITATION	GARBAGE SERVICE	49.50
ERICKSON, DAVID G	SR SAFETY GEAR	100.00
FARM SERVICE COOPERATIVE	PHN FAX DRUM	3,520.00
FASTENAL CO	SR PARTS	113.19
GALLS LLC	SHER BOOT	149.99
GENESIS DEVELOPMENT	THERAPY	795.00
GLAXOSMITHKLINE PHARMACEUTICAL	PHN MEDS	2,078.50
HAWKEYE TRUCK EQUIPMENT	SR CHAINS	2,123.97
HENRY M ADKINS & SON INC	M/A-ELECTION EQUIP	4,685.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	DISP SCHOOL	250.00
IA MUNICIPALITIES WKRS	SR WORK COMP	7,318.00
IMAGETEK, INC	COMPUTER M/A-TREAS	1,341.91
INTERSTATE ALL BATTERY CENTER	CUSTODIAL BATTERIES	288.70
ISAC-GROUP HEALTH PROGRAM	COBRA INS	592.00
JOHANSEN, MARY LOU	MEALS/HOTEL/MLG(168) REIMB	415.86
MADSEN GROTELUSCHEN AND TINKER	LEGAL REP	150.00
MAIL SERVICES LLC	POSTAGE PD ENVELOPES	420.56
MEDIACOM	SHER CABLE JAIL	87.85
METAL CULVERTS INC	SR CULVERT MTRL	61,683.88
MIDAMERICAN ENERGY CO	SR ELECTRIC	60.86
NEW OPPORTUNITIES INC	GEN RELIEF	1,325.00
NORTHLAND PRODUCTS CO	SR PARTING CLEANING	410.85
PITNEY BOWES	SR POSTAGE	1,167.00
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	SR PARTS/TOOLS/ADDITIVES	198.29
SOUTHWEST IA PLANNING COUNCIL	TRANS	198.05
THE OFFICE STOP	CARTRIDGES	98.38
THOMSON REUTERS WEST PYMT CTR	WEST INFORMATION CHARGES	238.94
TREASURER STATE OF IOWA	STAT PSYCH	7,015.16
UMLAND, DEBRA	MLG(175.2)/PARKING	97.22

Claims Listing Report  
AUDUBON COUNTY  
12/01/2014 through 12/02/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICES	74.00
US CELLULAR	SHER CELL	100.62
VERIZON WIRELESS	SR TELEPHONE	455.36
WARNER PLASTICS AND LINERS	SR PARTS	1,047.00
WEST CENTRAL COOPERATIVE, ATTN: KATHY SI	FY15 REBATE AGREEMENT	7,101.27
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	332.48
YOUNG, SHAWN	MEAL REIMB DEP	96.70
ZEE MEDICAL INC	SR MED SUPPLIES	70.95
	<b>GRAND TOTAL</b>	<b>122,755.10</b>

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Claims Listing Report  
AUDUBON COUNTY  
12/15/2014 through 12/16/2014

Vendor	Description	Amount
360 FEEDS LLC	DRUG DOG FOOD/SHER	74.50
ACE HARDWARE	DP OFF SUPP/VA	895.12
AGRILAND FS INC	FUEL/SHER	1,728.22
AGRILAND FS INC 73	SR FUEL	12,105.98
AMVC VETERINARY SERVICES	DRUG DOG FOOD/SHER	3.74
AUDUBON CO ADVOCATE JOURNAL	RET PARTY AD/SHER	712.87
AUDUBON CO SHERIFF	SHER SERV FEE	392.17
AUDUBON COUNTRY STORE INC	ASSR FUEL	24.90
AUDUBON COUNTY LANDFILL	SR DISPOSAL SERVICE	248.00
AUDUBON DIESEL LLC	SR PARTS	1,552.88
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	INMATE MED SRVC/SHER	467.55
AUDUBON FOODS	OFF & COMM SUPP/SHER	1,036.44
AUDUBON RECREATION FOUNDATION	CONTRIBUTION	1,000.00
AUDUBON-EXIRA READY MIX INC	SR CULVERT/PATCHING/BLDG	2,730.80
BAIER, DREW	WATERSHED ANIMAL CONTROL	300.00
BERNIE'S SERVICE CENTER	FUEL-EMA	42.50
BLACKSTRAP INC	SR SNOW MTRL	12,228.97
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	166.80
BOLDT, PAULETTE KAY	HCA MLG/PH	196.65
BRAND, DAVID	EROSION CTRL/MLG	153.48
CARD SERVICES	ELEC/TOOL-CONS	101.66
CARPENTER UNIFORM CO	SHOES/SHER	151.99
CASS CO HEALTH SYSTEM	REC EMPL TESTING	179.00
CASS INC	MH WRK ACT	120.04
CENTRAL IA DISTR INC	CH CUST SUPPLIES	432.50
CENTRAL IOWA WATER INC	CH BOILER TESTING	175.00
CHRISTENSEN, SARAH G	REIMB OFF SUPP/PHN	28.87
CITY SERVICE & PARTS	RS PARTS	205.72
CORPORATE CREDIT LLC	WEEKLY FLEX FUNDING	89.80
COUNSEL OFFICE & DOCUMENT	ASSR M/A COPIER	121.80
DANNER LAWNSCAPES INC	CH FALL FERTILIZER	78.00
EAGLE RIDGE TACTICAL, CONSULTING LLC	SECURITY PRESENTATION-BIOTERRIOSM	800.00
ECOLAB PEST ELIMINATION DIV	PEST CNTRL JAIL/SHER	72.45
ELMQUIST WELDING & RPR INC	SR PART/LABOR	237.62
EXIRA CITY CLERK	SR WATER	45.27
FARM SERVICE COOPERATIVE	USB CABLE	1,108.00
FASTENAL CO	SR CUSTODIAL SUPPLIES	235.09
FERGUSON, DWAYNE	VA COMM MTG	50.00
FILTER CARE	SR FILTER CLEANING	80.00
FIRSTLINE OUTDOOR POWER	RS ASSET/LUBS/SAFETY	631.50
GENESIS DEVELOPMENT	MH THERAPY SERV	577.50
GRABILL, KENT	SR POSTAGE	8.00
GREENE COUNTY	1ST QTR 14-15 CPC REIMB	5,830.57
GUTHRIE COUNTY REC	CONS ELEC	966.89
HAAG, BRUCE	REIMB CELL/INTRNT	42.57
HANSEN REPAIR	TIRE RPR/SHER	30.00
HANSEN'S M&M SERVICES	NOV 911 UPDATING	356.00
HARRISON TRUCK CENTERS	SR PARTS	209.64

Claims Listing Report  
 AUDUBON COUNTY  
 12/15/2014 through 12/16/2014

Vendor	Description	Amount
HINNERS, JEAN	REIMB MED SUPP/PHN	98.96
IACCBE	1/2 REG FEE-NATURALIST	47.50
IOWA HOSPITAL ASSOCIATION	BALANCE ON ADV DIR FORMS-PHN	5.00
IRON SHOP	SR LABOR/PARTS/BOLTS/TIRES	2,427.65
KIMBALL MIDWEST	SR PARTS	384.79
LAFOY, PENNY	REIMB HCA MLG-PHN	67.45
MADSEN GROTELUSCHEN AND TINKER	MH ATTY FEES	186.00
MARNE-ELK HORN TELEPHONE CO	911 TELE	155.20
MCATEE TIRE INC	SR OUTSIDE LABOR	45.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP-PHN	301.72
MEDICAP PHARMACY #8051	MED SUPP/PHN	130.29
MED-PASS INC	PUBLICATIONS-PHN	73.35
METAL CULVERTS INC	SR CULVERTS	18,743.60
MIDAMERICAN ENERGY CO	SR ELECTRIC	3,728.58
NEW OPPORTUNITIES INC	FY15 GEN RELIEF	7,325.00
NIELSEN AUTOMOTIVE INC	RS LABOR	1,766.77
OBERMEIER'S REFRIGERATION	IMM REFRIG RPRS-PHN	85.00
O'HALLORAN INTERNATIONAL	SR PARTS	714.45
OLSEN, FRANK	VA MEETING	60.45
PAT KAISER'S CHRISTIANSEN MTRS	SR PARTS/LABOR	47.00
PITNEY BOWES INC	POSTAGE METER SUPPLIES	33.98
POLK COUNTY TREASURER, POLK CO MEDICAL	MED EXAM/AUTOPOSY	1,876.30
PRIORITY DISPATCH	911 M/A AGR	399.00
RASMUSSEN LUMBER CO	PLUMB & OTHER SUPP/CONS	692.01
RAY, DONNA	MH ADVOCATE MLG	37.53
RDP OFFICE	SR DATA SERVICE	1,119.30
ROELOFS, CHRISTINA	CELL REIMB/NATURALIS	20.00
SAUERS, WILL	MEI SERVICES	200.00
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	16,541.90
SCHWAB, JEANNE M	REIMB ADM PHN MLG	24.70
SHELBY CO SHERIFF	SHER SERV FEES	19.00
SHOPKO STORES OPERATING CO LLC	CUST SUPP/SHER	74.17
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR	150.08
SPRING VALLEY WIRELESS	SR TOWER RENTAL	50.00
STAR ENERGY LLC	FUEL-SHER	46.05
STATE HYGENIC LAB - ACCT REC	WATER TESTS/CON	75.00
STONE PRINTING OFFICE PRODUCTS	CALENDARS BOS/AUD	29.98
SWI JUVENILE EMERGENCY	3RD QRT BILLING	2,928.19
THE OFFICE STOP	REC CREDIT	224.85
THOMPSON, BECKY A	REIMB PHOTOS-PHN	71.22
TITAN RENTALS	MACH RENT/CONS	534.00
TOFT, HEATHER	REIMB PHN MLG	41.33
TREASURER STATE OF IOWA	SR LIC. & PERMIT	80.00
UNITYPOINT CLINIC-OCCUPATIONAL	REC PRE-EMPL	37.00
WAHLERT, CHRISTINE G	REIMB PHN MLG	243.20
WARNER PLASTICS AND LINERS	SR PARTS	3,085.00
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WINDSTREAM IOWA COMMUNICATIONS	VA TELE	2,072.76

Claims Listing Report  
AUDUBON COUNTY  
12/15/2014 through 12/16/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ZIEGLER INC	SR PARTS/FILTERS/BLADES	6,967.75
	GRAND TOTAL	<u><u>123,114.91</u></u>



Claims Listing Report  
AUDUBON COUNTY  
11/24/2014 through 11/24/2014

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Vendor	Description	Amount
CORPORATE OFFICE	WEEKLY FLEX FUNDING	61.40
	GRAND TOTAL	<u>61.40</u>

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SUPERVISOR'S MINUTE BOOK 2014

December 19, 2014

The special meeting of the Board of Supervisors was called to order at 10:30~~0~~ a.m. by Vice-Chairman Nelsen. Present was Gary VanAernam. Absent: Duane Deist. Others present were Joni Hansen, Mitch Rydl and Fran Andersen.

Motion-VanAernam Second-Nelsen to approve the agenda Vote-all in favor. Fran Andersen reviewed a resolution. Motion-VanAernam Second-Nelsen to approve Resolution 2014-47 as follows. Vote-all in favor.

Resolution 2014-47

RESOLUTION CHANGING POSITION OF SECONDARY ROADS EMPLOYEE

WHEREAS, Audubon County, through its Board of Supervisors, and upon recommendation of Audubon County Engineer Mitch Rydl, determines there should be some adjustments among employees in the Secondary Roads Department to facilitate implementation of its roads program in a continuing effort to protect, preserve, and improve the health, safety, and welfare of its citizens and to serve the public generally. See Iowa Code Section 331.301. Board endorses actions of Engineer on this matter and awaits an advisory from said Engineer as to other changes.

NOW THEREFORE BE IT RESOLVED by the Audubon County, Iowa by its Board of Supervisors:

As of December 8, 2014 Larry Sorensen's employment with Audubon County Secondary Roads is changed to Operator A/B with his service years in all capacities for Secondary Roads being used to establish his hourly rate under the Union Contract with Audubon County Secondary Road Employees Local Union 2003. Terms and conditions of his employment shall be in compliance with said Union Contract, including but not limited to over-time pay, all as determined in this first instance by the Board. The Board determines said rate shall be the following:

Grade 2 Classification, Equipment Operation A/B, 3 years - 17.34/hour or \$36067.20/year  
30 years longevity pay - \$52.00/month or \$624/year  
Yearly amount with longevity based upon 40 hours, and not considering overtime \$36691.20  
Sorensen shall be paid overtime as warranted.

Sorensen elected and shall be paid vacation from noon on November 20, 2014 until noon on Wednesday, November 26, 2014 and shall be paid at the Roads Foreman rate through December 7, 2014. From that date forward, he shall be paid at Grade 2 Classification Equipment Operation A/B, 3 years with 30 years longevity pay rate.

MOTION TO APPROVE by: VanAernam

SECONDED by: Nelsen

VOTE: Deist: \_\_aye; \_\_nay; Nelsen: X aye; \_\_nay; VanAernam: X aye; \_\_nay

PASSED and adopted this 19<sup>th</sup> day of December, 2014.

AUDUBON COUNTY, IOWA

By: /s/ Todd M. Nelsen  
Todd M. Nelsen, Vice-Chairman, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen  
Joni Hansen, Audubon County Deputy Auditor

There being no further business, the Vice-Chairman adjourned the meeting at 11:03 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Vice-Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

December 23, 2014

The meeting of the Board of Supervisors was called to order at 8:30 a.m. by Vice-Chairman Nelsen. Present was Gary VanAernam. Absent: Duane Deist. Others present were Joni Hansen, Jane Jessen, Deb Campbell, Peggy Smalley, Diana Munch, Mitch Rydl, Todd Johnson, Jim Andersen and Fran Andersen.

Motion-VanAernam Second-Nelsen to approve the agenda Vote-all in favor.

Jane Jessen, Exira City Clerk, requested a tax abatement for the property located at 200 E Depot St.. Treasurer Campbell joined the discussion. Motion-VanAernam Second-Nelsen to approve abatement of taxes on 200 E Depot property in City of Exira. Vote-all in favor.

Motion-Nelsen Second-to approve minutes of December 16, 2014 Board Minutes. Vote-all in favor.

Motion-VanAernam Second to approve minutes of December 19, 2014 Board Minutes. Vote-all in favor.

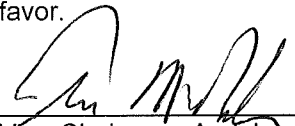
Discussed VisionCare Direct payroll vendor and the billing problems, credits and the amount of employees that do not use this vendor. Motion-VanAernam Second-Nelsen to eliminate VisionCare Direct payroll vendor as of February 1, 2015. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Todd Johnson as a voting member for Emergency Management with Gary VanAernam as an alternative. Vote-all in favor.

Mitch Rydl presented Henningsen F16 resurfacing project. Motion-VanAernam Second-Nelsen to approve signing Henningsen F16 resurfacing project in which bids have already been accepted. Vote-all in favor. Secondary Roads update included the following: budget, job description, projects, County T Road in Brayton and bridge maps.

Sheriff Johnson introduced Mr. Andersen to the meeting as a fill in for County Attorney Fran Andersen. Mr. Andersen stated he was basically a messenger and didn't know if they board had anything for him. Board stated what they had could wait. Fran joined the meeting and discussed a line item budget for the Attorney's department.

There being no further business, the Vice-Chairman adjourned the meeting at 11:50 p.m. Vote-all in favor.

  
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Vice-Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

December 30, 2014

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Deb Campbell, Deb Umland and Mitch Rydl.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the December 23, 2014 Board meeting. Vote-all in favor.

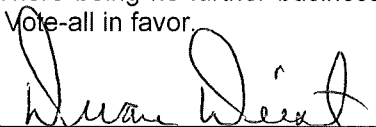
Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Jason Christensen, ID#57968, Douglas 23. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for CHMD Pork, Inc. – Delbert Christensen, ID#62087, Sharon 7. Vote-all in favor.

The Board received the Western Iowa Tourism 2014 Annual Report submitted by Margee Shaffer.

Deb Campbell and Deb Umland discussed the payment and split for the Version X software. The split for the maintenance agreement will be divided according to the current split.

Mitch Rydl gave the secondary road update. Motion-Nelsen Second-VanAernam to accept the low fuel bid from Agriland FS. Vote-all in favor. Discussion was held regarding burning trees, weirs and the excavator repairs.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 10:56 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest   
\_\_\_\_\_  
Audubon County Deputy Auditor