

SUPERVISOR'S MINUTE BOOK 2017

June 27, 2017

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Nelsen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Sandy Bauer, Jessie Wheeler, Gary Nelson, Todd Johnson, Mike Jensen, Mitch Rydl, Chris Hemmingsen, Susanne Gerlach, Jen Smith, Jimmie Gomez and Jeanne Schwab.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of deletion of asset #2251. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the June 20, 2017 board meeting. Vote-all in favor. Deb Campbell met with the Board regarding wage increases for FY18. Motion-Thompson Second-VanAernam to approve Resolution 2017-20 as follows. Vote-all in favor.

Resolution 2017-20

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that Deputy Amanda Kommes, full-time employee of the Treasurer's office, salary be increased to 61.5% of the Treasurer's annual salary effective July 1, 2017.

This increase will bring her annual salary to \$29,017.36.

Dated this 27th day of June, 2017.

/s/ Todd M. Nelsen, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-21 as follows. Vote-all in favor.

Resolution 2017-21

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1, 2017, Courtney Nelson, full-time clerk, wages will be increased to \$12.00/hour. Benefits will follow the Audubon County personnel policy.

Dated this 27th day of June, 2017.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Todd M. Nelsen, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Sandy Bauer and Jessie Wheeler of the Exira City Library presented the annual report. Gary Nelson expressed his concerns to Mitch Rydl and the Board over the size of rock that he found on Falcon Avenue. Motion-Thompson Second-VanAernam to appoint Mitch Rydl as an alternate to the East/West Nishnabotna Watershed Coalition. Vote-all in favor. Motion-VanAernam Second-Thompson to approve Resolution 2017-22 as follows. Vote-all in favor.

Resolution 2017-22

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Shawn Paulsen have his position changed to Grade 7 Classification, Inspector, 3 years for the Audubon County Secondary Roads Department effective July 1st 2017. Hourly wage will be \$21.22 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. All benefits will continue as original hiring resolution.

Passed and approved this 27th day of June, 2017

Audubon County, Iowa Board of Supervisors

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2017-23 as follows. Vote-all in favor.

Resolution 2017-23

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Eric Steffensen have his position changed to Grade 5 Classification, Crew Leader, 1 year for the Audubon County Secondary Roads Department effective July 1st 2017. Hourly wage will be \$18.04 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. All benefits will continue as original hiring resolution.

Passed and approve this 27th day of June, 2017

Audubon County, Iowa Board of Supervisors

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2017-24 as follows. Vote-all in favor.
Resolution 2017-24

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Dave Erickson have his position changed to Grade 3 Classification, Equipment Operator C, 3 years for the Audubon County Secondary Roads Department effective July 1st 2017. Hourly wage will be \$18.90 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. All benefits will continue as original hiring resolution.

Passed and approve this 27th day of June, 2017

Audubon County, Iowa Board of Supervisors

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2017-25 as follows. Vote-all in favor.
Resolution 2017-25

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Rick Hansen have his position changed to Grade 5 Classification, Crew Leader, 3 years for the Audubon County Secondary Roads Department effective July 1st 2017. Hourly wage will be \$19.20 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. All benefits will continue as original hiring resolution.

Passed and approved this 27th day of June, 2017

Audubon County, Iowa Board of Supervisors

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve a utility permit for MidAmerican Energy on 190th St. and Lark. Vote-all in favor.

Mike Jensen discussed the COG plan that he is updating for emergency services.

Susanne Gerlach and Jen Smith from PFM Financial Advisors updated the Board on bond options and discussed the plan of finance.

Motion-Thompson Second-VanAernam to accept and place on file a MMP update for Steve Huegerich-Cumberland, Lincoln 2. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Anthofer Family Farms, ID#68601, Viola 32. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve Resolution 2017-26 as follows. Vote-all in favor.

APPROPRIATIONS RESOLUTION 2017-26

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2017, in accordance with 331.434 (6), Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa as follows:

SECTION 1. The amounts itemized to the departments or offices are listed as follows:

Board of Supervisors (1)	\$155,230	Auditor(2)	\$322,754
Treasurer (3)	\$205,814	Attorney(4)	\$198,740
Sheriff (5).....	\$1,232,721	Recorder(7).....	\$141,228
Engineer (20).....	\$5,592,455	Veterans Affairs(21).....	49,524
Conservation Board(22)	\$401,921	Public Health Board(23)	\$512,746
Weed Commission/Roadside(24).....	\$179,206	Social Services(25).....	\$12,400
Sanitarian (27).....	\$32,500	Juvenile Justice (30).....	\$14,318
Misc. Court (31).....	\$18,100	General Services(51).....	\$297,620
Data Processing(52)	\$97,100	Mental Health(60).....	\$145,175
Non-Departmental (99).....	\$1,379,250		

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2017.

SECTION 3. In accordance with 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If, at any time, during the 2017-2018 budget year the Auditor shall ascertain that the department will be over that said department's total appropriation, she shall immediately inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which accounts shall indicate the amount of the appropriation, the amounts charge thereto, and the unencumbered balance. The Auditor shall report the monthly status of such accounts to the applicable departments and offices during the 2017-2018 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2018.

Passed this 27th day of June, 2017, with the vote thereon being as follows:

AYES: Nelsen, VanAernam, Thompson NAYS: None

Attest: /s/ Joni Hansen, Deputy /s/ Todd M. Nelsen
Audubon County Auditor Chairperson, Audubon County Board of Supervisors

Todd Johnson answered questions regarding claims that were to be paid. Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$317,679.21. Vote-all in favor.

Jimmie Gomez discussed with the Board his services available for snow removal and lawn care. The Board discussed old file cabinets and that an email should be sent to all Department Heads. The Board discussed building checks.

Jeanne Schwab discussed the meeting with Roger Shindell of CAROSH for Hipa compliance.

Motion-VanAernam Second-Thompson to approve the deletion of asset #2251-Dell Optiplex. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of the follows assets: #2326, 2324, 2322, 2320, 2321, 2323, 2325, 2138, 2135, 2319,2136, 2287, 2251, 850, 931 and 2267 (computer equipment). Vote-all in favor.

Motion-Thompson Second-VanAernam to approve setting the Canvass date for the school elections for September 15, 2017 at 1:00 p.m. Vote-all in favor.

Motion-VanAernam Second-Thompson to adjourn the meeting at 2:05 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Deputy Auditor