

**SUPERVISOR'S MINUTE BOOK 2019**

**April 30, 2019**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Vice-Chairman Rick Thompson. Others present were Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Doug Weston, Laura Bacon, Mitch Rydl, Shawn Paulsen, Dave Hansen, Chris Hemmingsen, John Danos via telephone, Deb Umland and Chris Erlandson. Nelsen joined the meeting at 9:42 a.m.

Motion-VanAernam Second-Thompson to approve agenda with the addition of Doug's Agri-Hall license, UMB notices and local effort. Vote all in favor. Board decided to wait for Nelsen to approve the minutes as Thompson wanted some changes.

Doug Weston gave the custodial update and stated the elevator inspector advised of repairs that will need to be done by May of 2020. Weston also stated that some thermostats aren't working properly and that he will be getting estimates for electronic thermostats.

Mitch Rydl inquired as to the PFM Agreement (secondary road's tif bond expense) and where the fee would be paid out of.

Motion-Thompson Second-VanAernam to approve a liquor license for Doug's Agri-Hall Bar. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve Resolution 2019-10 as follows. Vote-all in favor.

**RESOLUTION 2019-10**

Be It Hereby Resolved by the Audubon County Board of Supervisors, that Catherine Lebeck be hired as a part time dispatcher/jailer for the Audubon County Sheriff's Office effective May 6, 2019 contingent on the results of the pre-employment physical and drug screen. This position will follow the union contract for benefits based on 20 hours per week average. The starting salary will be \$12.36 based on experience and then follow the union contract for pay increases as set.

Dated at Audubon, this 30<sup>th</sup> day of April, 2019, with the vote thereon being as follows:

Ayes: Thompson, VanAernam      Nays: None

Audubon County Board of Supervisors

ATTEST:

/s/ Rick Thompson, Vice-Chairperson

/s/ Joni Hansen, Deputy Auditor

BOS update-Fourth Judicial District meeting and New Opportunities meeting cancelled.

Motion-Thompson Second-VanAernam to approve the minutes of the April 23, 2019 meeting. Vote-all in favor. The Board reviewed a Local Effort Percentages spreadsheet. Auditor reviewed the Local Effort spreadsheet prepared to show the actual county's local effort provided versus that shown in Secondary Road's annual DOT filing: Auditor showed an additional \$4,857,951 (additional 469.6% local effort) funding provided to secondary roads via debt issue/other fund transfers-in/other funds paying secondary roads' costs from FY15-FY18. County is required to provide Secondary Roads 75% and have consistently been well above 100%. Much higher percentages are now occurring through the TIF process to cover additional secondary road projects via the County's urban renewal plan. Motion-Thompson Second-VanAernam to accept and place on file the Auditor's Local Effort Percentages spreadsheet. Vote-all in favor.

The Board discussed Iowa Codification Services and what would be required to obtain a bid for services. The Board asked the Auditor's office to send the previous codification information provided from the attorney's office to vendor to provide quote.

Motion-VanAernam Second-Thompson to approve PFM Services Agreement and Annual Disclosure Agreement. Vote-all in favor. The Board discussed Bankers Trust and UMB notices.

Board determined to take no action on comp board wage recommendation as to reconsidering request for full percentage (6%-attorney, 7.5%-sheriff 5% all other elected offices) to elected officials. These recommendations were reduced. Thompson stated his reasoning to be that secondary roads union employees had never received 5% raises when he was employed with them. Supervisors, however, had approved/agreed to 5% increases for engineer and 4 full-time conservation employees..

Motion-Thompson Second-VanAernam to appoint Chris Hemmingsen as Planning and Zoning Administrator as of July 1, 2019. Vote-all in favor.

The Board called John Danos of Dorsey & Whitney and discussed UMB and changing banks. The Board will contact Suzanne Gerlach of PFM regarding the changeover effective July 12, 2019.

Shawn Paulsen updated the Board on the Cameron 12 bridge progress. Dave Hansen of Brayton discussed the 28E Agreement that the City of Brayton has with Audubon County regarding maintenance on County T Road and the costs of repair. Different options were discussed and also core testing.

Deb Umland and Chris Hemmingsen discussed the payment of monthly invoices for IT services and that they were of the understanding that DP would pay the monthly billing fee and that the all other invoices would be split according to fund. The Board agreed.

Motion-Thompson Second-VanAernam to approve Resolution 2019-11 as follows. Vote-all in favor.

**RESOLUTION 2019-11**

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1, 2019, Chris Hemmingsen, Office Manager & Planning and Zoning Administrator, hourly wage be \$19.56, Jami Schleimer, Road Superintendent, annual salary be \$52,000.00, Kent Grabill, Roadside Manager/Weed Commissioner, hourly wage be \$22.00 and Jacob Palmer, Full Time Roadside/Non Union, hour wage will be \$19.25.

Passed and approved this 30<sup>th</sup> day of April, 2019.

Audubon County Board of Supervisors

ATTEST:

/s/ Rick Thompson, Vice-Chairperson

/s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Thompson to approve a Windstream utility permit for 215<sup>th</sup> /Hwy 71. Vote-all in favor. An upcoming Iowa Homeland Security (FEMA) training on May 13<sup>th</sup> was discussed. Rydl updated the Board regarding a meeting he had with the City of Audubon concerning a Hungry Canyons EWP project for a low-head dam for water for the City of Audubon. Rydl discussed a culvert project, rock stockpile is depleted and also patching.

Motion-Thompson Second-VanAernam to adjourn meeting at 12:57 p.m. Vote-all in favor.

/s/Todd Nelsen  
Chairman, Audubon Co. Board of Supervisors

Attest: /s/Joni Hansen, Deputy  
Audubon County Auditor