

Minutes
City of Audubon
Regular Council Meeting, City Hall
July 14, 2014
7:00 p.m.

The Audubon City Council met in regular session at City Hall. Mayor Kauffman called the meeting to order. Council present: Nielsen, Murray and Whetzal. Absent: Hocker and Jacobsen. Mayor Kauffman moved item number 1. New Furnace, under item number 7. New Business to be after item number 3. Public Comments on the agenda. Motion by Nielsen to approve the agenda. Seconded by Whetzal. Approved 3-0.

After a correction was stated in the claims, (\$16.95 should be to Tyler Thygesen for reimbursement of postage, not to the post office.) Motion by Nielsen to approve the following items under the Consent Agenda:

- a) Minutes of the June 23, 2014 regular Council meeting
- b) Minutes of the Park & Recreation Board from June 18, 2014
- c) Claims
- d) Water bill adjustment for 811 Third Ave \$16.96
- e) Liquor License Renewal:
 1. #BBV52577 Audubon Chamber of Commerce (T-Bone)
 2. #LE0000984 Audubon Food Pride

Seconded by Murray. Approved 3-0.

PUBLIC COMMENTS

Amy Redwing would like the Council to consider repairing or replacing the curb on the corner of Second Avenue and South Street.

The Council with Tyler Thygesen will take this under consideration.

Rod Benton requested the Council scroll down on the monitor so that the full documents could be read by those present and discussed the City Clerk's job description.

Nancy Wanninger questioned with changing to one meeting per month how was the Council going to keep the public informed.

Murray stated there would be Special meetings called as necessary with the agendas being on the City's Facebook page and Website.

Andy Griffith discussed the City Clerk's job description and wage. If the job description wasn't going to be put into effect until fall why his wages are still more than what the previous Clerk was making.

Whetzal stated that he felt Joe was doing a great job, had found several inefficiencies and had saved the city approximately 2 weeks of labor per year already.

NEW BUSINESS

- 1) New Furnace-Caring & Sharing. Sue Barnes and Maxine Kline were here to discuss the condition of the old furnace in what used to be the custodian apartment upstairs. Now used as a clothing room for the caring & sharing program. They feel it is a fire hazard and needs to be replaced with something.

The Council instructed Thygesen to get bids on replacing the old furnace.

DEPARTMENTAL REPORTS

Public Works Director, Tyler Thygesen reported on the following:

Todd, Craig and himself would like to attend a 2 day class for Water School in September. This would give all three the continuing education they need. The costs are \$130.00 per person and \$90.00 for hotel accommodations.

Motion by Murray to allow all three to attend the classes and to get two hotel rooms for a total cost of \$570.00. Seconded by Nielsen. Approved 3-0

West Town Park needs to be mowed or sprayed to keep the weeds down.

The grant that was received to put the west town park into a prairie needs to be checked to see if it can now be mowed.

Water Tower, 15' around the base still needs to be sealed. The company can send the materials and have the City workers complete the job.

Uptown trees, there are 2 dead and several that need to be trimmed.

The Council instructed Tyler to get bids for the trimming and to find out replacement costs from Danner (G & L) Lawnsapes. Mayor Kauffman thought there may still be money in the Streetscape to replace the dead trees.

Wastewater has two clarifiers that need repainted. Thygesen thought this was a budget item. Have a bid from A.J. Sandblasting would cost approximately \$24,300.00 each. One needs done as soon as possible.

The other could wait a bit.

The Council would like Tyler to get bids for both and get confirmation that the costs have been budgeted.

There are about a dozen sewer manhole covers that need to be recovered. They are currently exposed and need raised to street level. Also two storm sewer intakes that need to be repaired. One more set of hands would be nice, have enough to keep another full time person busy.

Whetzal stated that he had talked with Margee Shaffer and knew of a Federally Funded program for people over 55. May need to check into this to see if someone who qualified for this program could help the public works department.

COMMITTEE REPORTS

Murray reported that she didn't have anything for the Library, but she had attended the last Park and Recreation meeting.

Whetzal reported for the Personnel and Finance committee. He and Hocker had spoken with Rick Hunsaker from Region XII Council of Governments about getting a Personnel policy handbook put together. He stated it would cost approximately \$2500.00 to create the document.

OLD BUSINESS

1. Order to accept software agreement with Data Technologies for the Summit Software was put on hold until the July 28th meeting to give the Deputy Clerk a chance to view the Utility Billing.

2. Public Hearing was held on the First Reading of ORDINANCE NO. 708, changing the meeting date and time to 5:30 p.m. on the second Wednesday of each month. Several residents voiced concerns about the time being too early to accommodate people who work, especially those who work out of town. The meeting being Wednesday night which has customarily been known as "church night".

Moved by Nielsen, second by Whetzal. Roll Call ayes: Nielsen, Whetzal. Nays: Murray. Absent: Jacobsen, Hocker. Motion failed.

3. Order to appoint: to fill vacancy on Audubon Solid Waste Commission.

After some discussion, motion made by Nielsen to appoint Lee Jensen to be the City of Audubon representative on the Audubon Solid Waste Commission. Seconded by Murray. Approved 3-0.

NEW BUSINESS

2. Main Street Fire/Cleanup. Fire Chief John Ballou shared with the public about the fire at 310 Broadway.

REMARKS BY MAYOR:

Mayor Kauffman brought up all the pot holes on Hiway 71 through town. Thygesen has spoken with a supervisor at the D.O.T. and the time line for resurfacing is 2 to 3 years. Mayor suggested City Clerk write a letter to have D.O.T. reconsider the time line.

The Mayor had the routes for the upcoming T-Bone Fun Walk/5K/10K that needed the necessary street closings approved. Motion by Nielsen. Seconded by Murray. Approved 3-0.

The Mayor had a form update for RAGBRAI and wondered if the City should put down yes or no to be considered to host in the future. General consensus was yes so the necessary paperwork can be filled out by the Clerk.

REMARKS BY COUNCIL:

Nielsen stated alley that has been vacated behind Gary Monsons has not been recorded, this needs to be taken care of. Thygesen, Planning & Zoning, stated he would check into it. If it was through P & Z the necessary paperwork should be there.

Nielsen also told the law enforcement to keep an eye out for residents who habitually park across their sidewalks. Murray, on behalf of Vic's Main Tap wondered if the alley & part of Washington could be closed again this year for her Poker Run. Motion Murray, seconded Whetzal. Approved 3-0.

Whetzal, commented that the way the parking angle is, it is hard to get through some areas when someone parks certain vehicles in the uptown area. Wondered if the angle could be changed, or any suggestions.

Motion by Murray to adjourn. Seconded by Nielsen. Approved 3-0. 7:20 p.m.

CLAIMS

COMMUNITY INSURANCE	PREMIUM	144.00
SYNTER RESOURCE GROUP	S & H	9.12
CAROLE HOFFMAN	SUMMER REC	250.00
CEDAR RAPIDS B & T	BOND PYMT	2370.00
DANNER	CONTRACT	3171.58
DREHER SANITATION	CONTRACT	8316.67
DENNIS OR JEANNE SCHWAB	REIMBURSEMENT	695.50
CHRISTIANSEN MOTORS INC	POLICE OIL CHANGE/BREAKS	47.00
HANSEN REPAIR	REPAIR	29.00
BERNIES SERVICE CENTER	FUEL	931.57
UNITY POINT CLINIC	DRUG TESTING	37.00
CASEY'S GENERAL STORE	FUEL	707.41
FARM SERVICES COOPERATIVE	POL-COMPUTERS	15.00
AUDUBON COUNTRY STORE	FUEL	504.14
AUDUBON CO TRANSFER STATION	DISPOSAL	130.93
BURR P & H	LABOR & REPAIRS	4073.84
THE OFFICE STOP	SUPPLIES	987.92
ACCO	POOL CHEMICALS	19.32
ACE HARDWARE	SUPPLIES	1671.13
TYLER THYGESEN	POSTAGE REIMBURSEMENT	16.95
TRANS IOWA EQUIPMENT	GUTTER BROOM	197.26
JETCO	HOUR METER	28.84
HORIZON EQUIPMENT	SUPPLIES	139.39
MUNICIPAL SUPPLY	WATER METERS & PARTS	2543.85
STONE OFFICE PRODUCTS	SUPPLIES	59.50
ELMQUIST WELDING	REPAIRS	701.84
SOUTHSIDE WELDING	REPAIRS	465.46
WILLIAMS WELDING INC	SEWER REPAIRS	96.74
AUDUBON FOODS	SUPPLIES	179.23
AGRILAND FS AUDUBON	PROPANE	143.87
HENNINGSEN CONSTRUCTION	STREET PROGRAM	57659.90
VETTER EQUIPMENT	SUPPLIES	174.94
IA DEPT OF NATURAL RESOURCES	ANNUAL PERMIT FEE	269.01
DOLLAR GENERAL	SUPPLIES	37.50
AUDUBON CO RECORDER	FEES	7.00
MATHISEN TREE SERVICE	TREE REMOVAL	4335.00
PARTY POOPERS	PORTABLES	153.00
AUD-EX READY MIX	CEMENT	443.00
IOWA SMALL ENGINE	PARTS	.02
SHOPKO	REPAIRS	16.22
AUDUBON JOURNAL	PUBLICATIONS	173.61
MID IOWA SALES	SUPPLIES	312.78
CRA PYMT CENTER	PARTS	18.15
RASMUSSEN LUMBER	MATERIAL	351.39

WEST CENTRAL	PARKS-WEEDS	71.33
WINDSTREAM	SERVICES	679.22
DIANE PETERSEN	SUPPLIES-HALL	68.18
AUD CO MEMORIAL HOSP	LAB FEE	38.05
DICKINSON CO INC	TRAFFIC LIGHT BULBS	907.10
MIDWEST RADAR EQUIPMENT	POLICE RADAR	80.00
CAHOY PUMP SERVICES INC	CLEAN WELLS	12250.00
SPRING VALLEY WIRELESS	FEE	50.00
STATE HYGIENIC LAB	WATER TESTING	12.00
KEYSTONE LABS	WATER SAMPLES	48.30
MUNICIPAL SUPPLY	METERS/SUPPLIES	2543.85
PETTY CASH	POSTAGE	81.04
CUSTOMERS	DEPOSIT REFUNDS	126.44
CITY OF AUDUBON	UTILITIES	528.38
US POST OFFICE	STAMPS	389.40
IOWA ONE CALL	LOCATION SERVICES	42.40
DANKO	LIGHTBAR	247.00
AMERICAN LEGION	FLAGS	1180.21
AUDUBON PUBLIC LIBRARY	Q2 APPROPRIATION	12500.00
IPERS	IPERS	2811.09
US TREASURY	WITHHOLDINGS	2090.48
IA DEPT OF REVENUE	STATE SALES	4420.00
MID AMERICAN ENERGY	UTIITIES	13813.15
RACKSPACE	MAY/JUNE	252.00
VERIZON	POLICE	141.26
MATT STARMER	REIMBURSEMENT MEALS/MILEAGE	123.14
CHRISTIANSEN MTRS	VEHICLE EXP	47.00
UNITED HEALTHCARE	PREMIUM	11195.76
CRAIG WANNINGER	REIMBURSEMENT/MEAL	7.20
NEW YOUR LIFE INS	LIFE PREMIUM	42.83
IOWA LEAGUE OF CITIES	DUES	<u>1179.00</u>
	Total by Vendor	\$160,601.39

FUND	AMOUNT
GENERAL FUND	\$41,696.33
ROAD USE TAX	74,551.70
TIF	2,370.00
SEWER FUND	4,157.79
EMPLOYEE BENEFIT	12,598.19
WATER FUND	<u>25,227.38</u>
Total by Fund	\$160,601.39

Clark A. Kauffman, Mayor

Jan K. Roberts, Deputy Clerk